



SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR

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M E M O R A N D U M

TO: Chief Judges, Presiding Judges, Appointing Authorities, Juvenile Officers,
and Personnel Officers

FROM: Kathy Lloyd

RE: Holidays for CY 2016

DATE: October 27, 2015

Chief Justice Patricia Breckenridge has directed that judicial offices will be closed on the following state holidays during CY 2016:

New Year's Day	Friday	January 1, 2016
Martin Luther King, Jr. Day	Monday	January 18, 2016
Lincoln Day	Friday	February 12, 2016
Washington's Birthday	Monday	February 15, 2016
Truman Day (observed)	Monday	May 9, 2016
Memorial Day	Monday	May 30, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Columbus Day	Monday	October 10, 2016
Veterans Day	Friday	November 11, 2016
Thanksgiving Day	Thursday	November 24, 2016
Christmas Day (observed)	Monday	December 26, 2016

When it is impracticable to give time off to an employee regularly scheduled to work on any of the above holidays in order to continue essential services, the appointing authority shall allow the employee to record the hours worked as compensatory time. The appointing authority shall allow the employee to take appropriate compensatory time off at such time or times as the appointing authority shall designate. The preceding does not apply to employees who by virtue of their management position are not authorized to accrue compensatory time.

KL:ds