

16th Circuit Judicial Administrative Assistant

The 16th Judicial Circuit Court of Jackson County has a position available for a Judicial Administrative Assistant for one of our Judges. 3 yrs clerical experience with on year court or legal background. Typing 45 wpm. JIS experience a plus.

This is a state funded position with an annual salary of \$25,188. For additional information go to: <http://www.16thcircuit.org/Depts/HR> or call 816-881-3559 Fax 816 881-3229.

All applicants must complete and application. Submit Application with resume no later than April 12th, 2008, to Human Resources, 16th Judicial Circuit Court of Jackson County, 415 East 12th Street, Kansas City, MO 64106

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