

Associate

Circuit

PROBATE FEES

Guard/Conserv - adult	108
Guard/Conserv - minor	93
Letters Administr/supervise	148
Letters testamentary	148
Affidavit small est w/o will	68
Affidavit small est w will	103
Creditors Refusal	68
Decedent Estate	148
(with large inventory)	188
(PLUS ANY SERVICE FEES CONTACT COUNTY)	
<i>extra \$30 for over 1 year</i>	

Domestic \$102<sup>00</sup>

Circuit Civil \$100<sup>00</sup>

Motion to Modify or  
Motion for Family Access  
\$102<sup>00</sup>

Adoptions \$360<sup>00</sup>

Small Claims Filing Fee  
\$37<sup>00</sup>

Call Sheriff of County for  
Service Fees

Associate Civil Filing Fee  
\$50<sup>00</sup>

Call Sheriff of County for  
Service Fees.

## APPENDIX C

### SCHEDULE OF DEPOSITS AND FEES 32<sup>nd</sup> JUDICIAL CIRCUIT - PROBATE DIVISIONS Effective December 23, 2013

#### *PART 1 - Proceedings for Deceased Persons*

##### **Orders for Refusal of Letters – Deposit includes 1 certified copy:**

- |    |                                     |         |
|----|-------------------------------------|---------|
| 1. | Spouse                              | \$68.00 |
| 2. | Creditor                            | \$68.00 |
| 3. | Unmarried Minor                     | \$68.00 |
| 4. | Amended Refusals                    | \$68.00 |
| 5. | Each additional certified copy      | \$ 2.50 |
|    | (1 page Order) Each additional page | \$ 1.00 |

##### **Wills:**

- |    |                                    |         |
|----|------------------------------------|---------|
| 1. | Application for Probate of Will    | \$68.00 |
| 2. | Application for Rejection of Will  | \$68.00 |
| 3. | Deposited for Safekeeping**        | \$ 3.00 |
|    | ** (During testator's lifetime)    |         |
| 4. | Will filed <u>only</u> after death | \$ 0.00 |

##### **Affidavits for Collection of Small Estates Deposit includes 1 certified copy:**

- |    | Without Publication   | With Publication |   |
|----|---|------------------|---|
| 1. | With a Will**   | \$103.00         | * |
|    | ** (Requires Application for Probate of Will)   |                  | * |
| 2. | Without a Will  | \$ 68.00         | * |
| 3. | Amended Small Estates   | \$ 68.00         |   |
| 4. | Each additional certified copy (\$1.00/page plus \$1.00 for the clerks page plus \$1.50 for the court seal) |                  |   |

\*Publication will now be billed to the attorney direct by the newspaper.

##### **Miscellaneous Proceedings (Deceased) Deposit includes 1 certified copy of Judgment unless noted:**

- |    |  |                          |
|----|--|--------------------------|
| 1. | Petition to Require Administration   | \$148.00 plus See Part 6 |
|    | Plus publication if Letters are granted – see publication cost                           |                          |
| 2. | Petition to Determine Heirship includes publication cost                                 | \$ 68.00 plus See Part 6 |
| 3. | Petition to Dispense with Administration   | \$ 35.00                 |
| 4. | Petition for Presumption of Death (requires 2 publications) - includes publication costs | \$ 68.00 plus See Part 6 |

5. Filing of Authenticated Copies of Will, Order Admitting and/or Letters by Non-Resident Personal Representative \$ 68.00
6. Petitions to Open Safe Deposit Box (includes 1 originally sealed order) \$ 10.00

**Applications for Letters - Supervised or Independent Administration**  
**Deposit includes one certified copy of Letters:**

- |    |   |          |
|----|---|----------|
| 1. | Application for Probate of Will and Letters Testamentary      | \$183.00 |
| 2. | Application for Letters Testamentary-Will Admitted Previously | \$115.00 |
| 3. | Application for Letters of Administration                     | \$148.00 |

**Additional Statutory Fees Based on Inventory Value:**

<u>Inventory Value</u>	
\$ 50,001 - \$100,000	\$50.00
\$100,001 - \$150,000	\$100.00
\$150,001 - \$200,000	\$150.00
\$200,001 - \$250,000	\$200.00
\$250,001 - \$300,000	\$250.00
\$300,001 - \$350,000	\$300.00
\$350,001 - \$400,000	\$350.00
\$400,001 - \$450,000	\$400.00
Over \$450,000	\$450.00

**Miscellaneous Fees (Deceased):**

Annual Charge	\$ 30.00
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***PART 2 - Proceedings for Guardianship and/or Conservatorship – Adult***

**Petitions for Appointment – Deposit includes one certified copy of Letters:**

1. Petition for Appointment of Guardian and/or Conservator  
\$108.00 plus \$150.00 for Guardian ad Litem fee
2. Petition for Appointment of Conservator  
for Missing Person (includes publication)  
\$108.00 plus \$150.00 for Guardian ad Litem fee; Plus see Part 6

**Miscellaneous Proceedings (Minor)**

**Deposit includes 1 certified copy of Judgment:**

Sale of Real Estate by Non-Resident Conservator	\$68.00
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**Miscellaneous Fees (Adult):**

1. Annual Charge \$30.00
2. Publication Costs – Petition to Sell Real Estate: See Part 6

***PART 3 - Proceedings for Guardianship and/or Conservatorship – Minor***

**Petitions for Appointment - Deposit includes one certified copy of Letters:**

1. Petition for Appointment of Guardian
  - No Service \$ 93.00
  - Service by Publication See Part 7\*\* (See Service)
  - Plus \$150.00 deposit for Guardian ad Litem Fee
  
2. Petition for Appointment of Guardian and Conservator
  - No Service \$ 93.00
  - Service by Publication See Part 7\*\* (See Service)
  - Plus \$150.00 deposit for Guardian ad Litem Fee
  
3. Petition for Appointment of Conservator
  - No Service \$ 93.00
  - Service by Publication See Part 7\*\* (See Service)
  - Plus \$150.00 deposit for Guardian ad Litem Fee

**Miscellaneous Proceedings (Minor)**

**Deposit includes 1 certified copy of Judgment:**

- |    |  |         |
|----|--|---------|
| 1. | Petition to Dispense with Conservatorship                      | \$68.00 |
| 2. | Each additional certified copy of Judgment (one page Judgment) | \$ 2.50 |

**Miscellaneous Fees (Minor):**

Annual Charge	\$25.00
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***PART 4 - Proceedings for Trusts***

- |    |   |         |
|----|---|---------|
| 1. | Trust Registrations   | \$78.00 |
| 2. | Trust Filings per 456.6-604.1(3) RSMo                                   | \$78.00 |
| 3. | All other trust filings   | \$78.00 |
| 4. | Certified copy of Judgment (\$1.00/page plus \$1.50 for the court seal) |         |

***PART 5 - Other Clerk Fees***

- |    |  |  |
|----|--|--|
| 1. | Court Reporter Fee   | \$15.00                                  |
| 2. | Copies   | \$ 1.00 per page of document             |
| 3. | Certified Copies   | \$ 1.50 plus \$1.00 per page of document |
| 4. | Certified Copies of Letters for Decedent,<br>Adult/Minor Guardianship/Conservatorship<br>Estates | \$ 2.50                                  |
| 5. | Authenticated Copies   | \$ 3.00 plus \$1.00 per page of document |

***PART 6 – Publication Costs – Indicate your choice of newspaper***

	<u>CashBook</u> <u>Journal</u>	<u>Southeast</u> <u>Missourian</u>
1. Affidavit Collection Small Estate With a Will	\$ *	\$ *

2. Affidavit Collection Small Estate Without a Will	\$ *	\$ *
3. Amended Small Estates	\$ *	\$ *
4. Determination of Heirs	\$400.00**	\$500.00**
5. Petition to Require Administration (for grant of Letters)	\$400.00	\$500.00
6. Presumption of Death (2 publications)	\$800.00	\$1000.00
7. Application for Probate of Will and Letters Testamentary	\$ *	\$ *
8. Application for Letters Testamentary Will Admitted Previously	\$ *	\$ *
9. Application for Letters of Administration	\$ *	\$ *
10. Petition to Sell Real Estate	\$150.00	\$188.00
11. Petition for Appointment of Conservator – Adult	\$ *	\$ *
12. Petition for Appointment of Conservator for Missing Person	\$400.00	\$500.00

\*Not collected. Attorney billed direct.

\*\* Possible additional charge if large number of heirs or property – please contact Probate Clerk.

### ***PART 7 – Service***

1. Summons or Notice of Hearing - Paid by attorney direct to Sheriff or process server.
2. Service by publication \$400.00 CashBook Journal; \$500.00 Southeast Missourian.
3. Service by certified mail, restricted delivery approximately \$12.00 per envelope.

### ***PART 8 - No Deposit Required***

1. Petitions filed by State of Missouri
2. Motion and Affidavit in Support of Request to Proceed as Poor Person granted
3. Certificate of Inability to Pay Costs signed by Judge

**Rule 5.1**

**Probate Divisions:**

Along with the filing of a petition, the appropriate cost, as set forth in Appendix C, shall be deposited plus a \$150.00 deposit toward guardian ad litem fees in all guardianship and/or conservatorship cases.



# Bollinger County Sheriff's Office

202 High Street  
Marble Hill, MO 63764  
(573) 238-2633

**Sheriff Darin W. Shell**

## *SERVICE & MILEAGE FEES EFFECTIVE 03/01/2014*

SUMMONS, ALIAS SUMMONS, GARNISHMENTS, REPLEVINS, EVICTIONS, NOTICE OF HEARING, LEVY, GENERAL EXECUTION, SPECIAL EXECUTION, MOTION, OTHER	\$30.00 + MILEAGE
SUBPOENA (STATE VS.)	NO CHARGE
CIVIL SUBPOENA	\$20.00
MILEAGE – FLAT RATE	\$15.00
BODY ATTACHMENT	\$75.00
EX-PARTE SERVICE	NO CHARGE

- Fees are figured per person.
- Two or more papers served at the same address, with the same case number, will be charged per person however only one charge will be assessed for mileage.

**\*\*FEES MUST BE PAID PRIOR TO SERVICE\*\***

For questions regarding civil process,  
please contact our office at (573) 238-2633  
Monday – Friday 8 a.m. – 4 p.m.