



JEWELS
Judicial Education Web Learning System

Computer Settings and Specifications

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Introduction

JEWELS is a Web-based application that provides you with the tools necessary for finding training, managing learning, and tracking your professional growth. Through *JEWELS*, you can access online learning courses, view schedules and details about traditional learning events, as well as access performance support and knowledge documents.

Objectives for This Guide

This document provides hardware and software requirements needed to allow the full use of *JEWELS* and its learning activities.

Supported Operating Systems

OSCA technology standards support Windows XP; therefore, *JEWELS* has not been tested using other operating systems such as Windows Vista, Linux, or the Mac OS. *JEWELS* functionality may perform fine using such operating systems; but they are not supported by the OSCA Help Desk or Judicial Education.

Screen Resolution

It is recommended that screen resolution be set to 800x600 or higher. The resolution 1024x768 gives the best performance for web-based training courses and webinars.

Audio

Many of the learning activities in *JEWELS* use audio to deliver content. It is recommended that the user have a sound card in their computer along with headphones or speakers for listening to audio.

Recommended Browser and Media Downloads

JEWELS may require players or media plug-ins be downloaded on your computer before viewing some content, such as web-based training courses, videos, and webinars. All of these downloads are free and a complete description along with a link to the download can be found in this guide.

Before installing any software or modifying your browser settings, it is recommended that you contact your computer support personnel first. This will help ensure that the plug-in or browser changes will not adversely affect your system.

Internet Explorer

OSCA technology standards supports Microsoft Internet Explorer version 8; therefore, *JEWELS* has not been tested with internet browsers such as Mozilla, Firefox, and Safari. *JEWELS* functionality may work fine using such browsers; but they are not supported by the OSCA Help Desk or Judicial Education.

Adobe Macromedia Authorware Player

Many JIS courses developed by Judicial Education require a media player in order to run on your computer. You can download this player from the Adobe website using the following link:

http://www.adobe.com/shockwave/download/index.cgi?P1_Prod_Version=ShockwaveAuthorware

Adobe Flash Player

Flash video and animation can be found on most Internet websites and is probably already loaded on your computer. If not, an Adobe Flash player can be downloaded using the following link:

<http://get.adobe.com/flashplayer>

Adobe Acrobat Reader

Several documents and job-aids found in *JEWELS* are loaded as PDF files. Adobe Acrobat Reader is required to view or print these documents. This is a free download found on the Adobe website:

<http://get.adobe.com/reader>

Adobe Connect

Adobe Connect is used as the delivery tool for webinars. Adobe Connect uses Adobe Flash to deliver its content, so if you have the Adobe Flash player already installed on your computer, you can access an Adobe Connect session quickly and easily.

If you are a facilitator or instructor for an Adobe Connect session, there will be additional software that will be installed automatically when you enter the webinar. It is recommended that use a practice session or test session to ensure this software installs properly before the actual webinar takes place.

Adobe Shockwave Player

Some multimedia elements use Adobe Shockwave. This player can be downloaded from the Adobe website using the following link:

<http://get.adobe.com/shockwave>

Windows Media Player 10

Some videos and course elements use Windows Media Player 10. These require a player in order to run on your computer. You can download the player from the Microsoft website using the following link:

<http://www.microsoft.com/windows/windowsmedia/player/10/default.aspx>

Java Runtime Edition

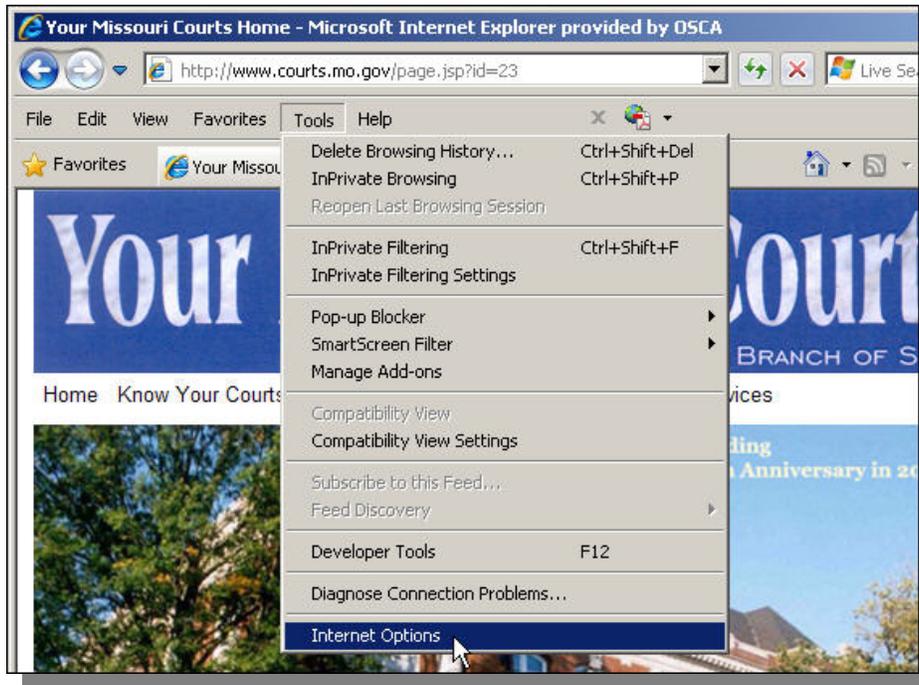
Many of the web courses require Java Runtime Edition in order to run on your computer. You can download the player from the Java website using the following link:

<http://java.com/en/download/manual.jsp>

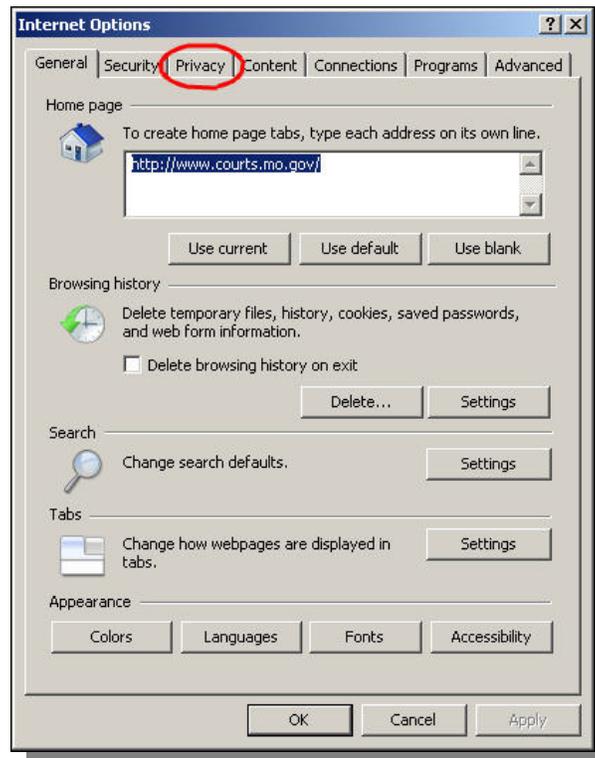
Internet Explorer Settings

In order for the web-based training courses and webinars to communicate with *JEWELS*, the security settings for Internet Explorer 8 must be set to the appropriate levels.

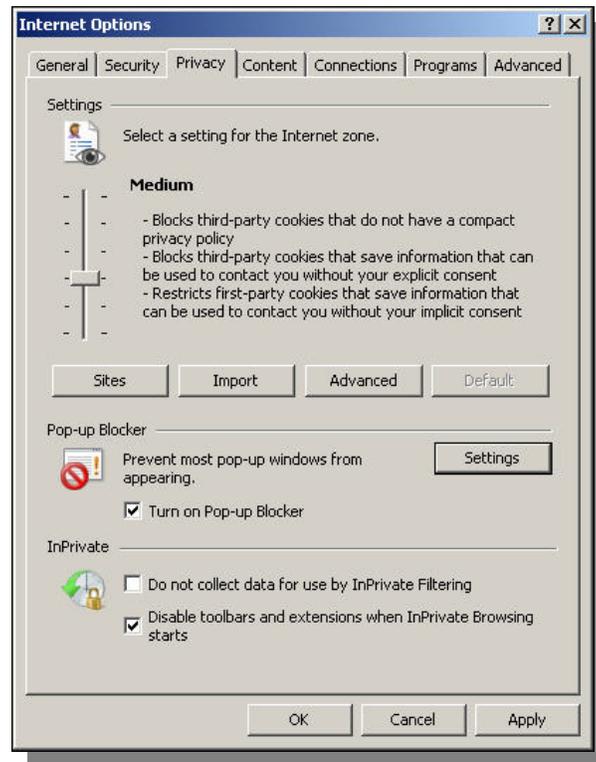
1. Open **Internet Explorer**. Click on **Tools -> Internet Options**.



2. Click on the **Privacy** tab.



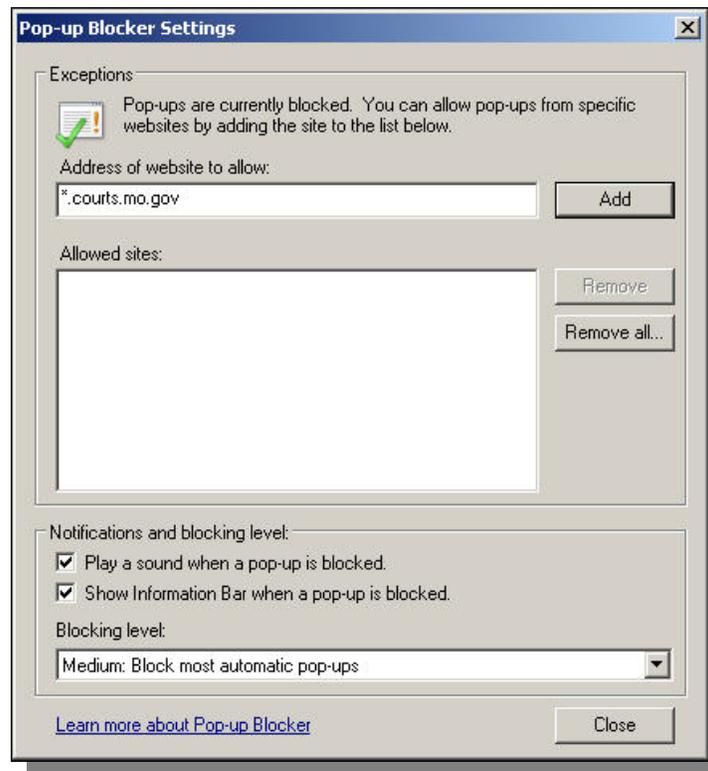
3. Make sure the security level is set to **Medium** or **Medium-low**. The level can be adjusted by moving the slider up or down. If the security setting is lower than Medium-low, you may want to consider raising it. Contact your computer support personnel and let them know what your security level is currently.



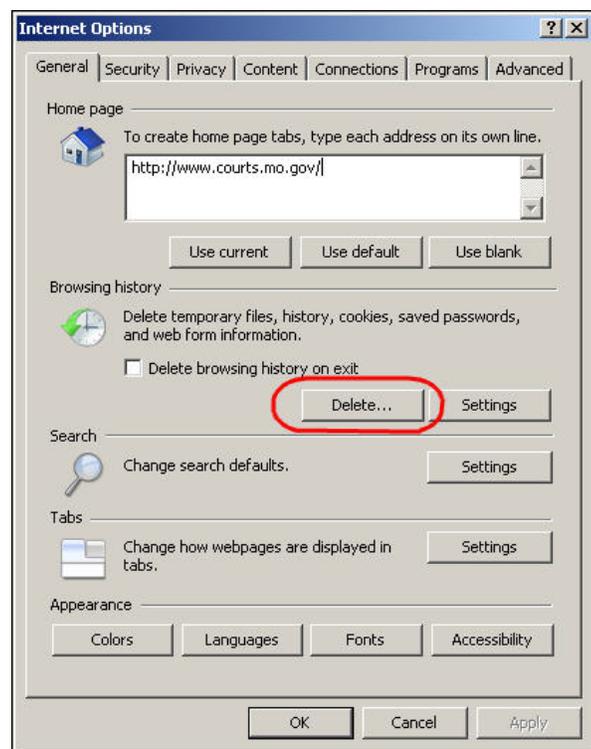
4. If you do not have a checkmark next to **Turn on Pop-up Blocker**, skip to *Step 8*.
5. If you do have a checkmark next to **Turn on Pop-up Blocker** in the **Pop-up Blocker** section, you will need to allow pop-ups from *JEWELS*. Click on the **Settings** button.



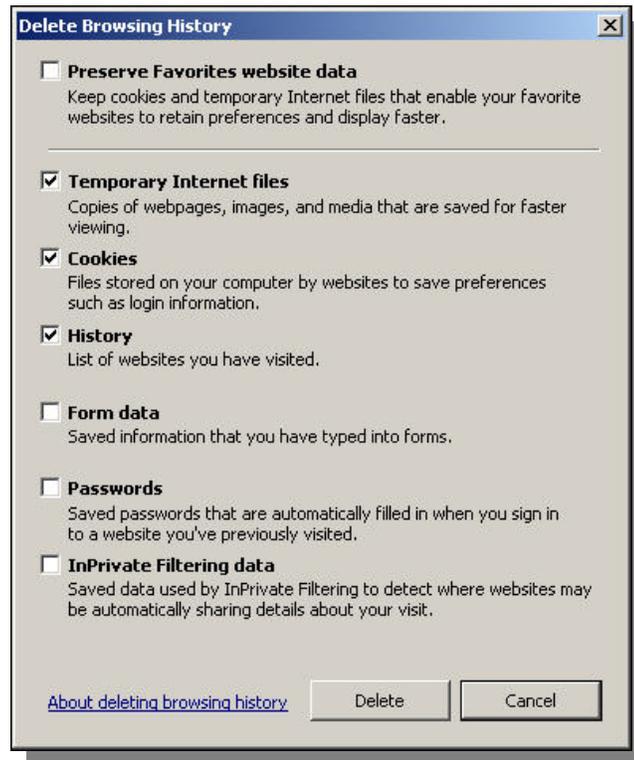
6. In the **Address of website to allow** field, type ***.courts.mo.gov** (don't forget the asterisk at the beginning!), then click on the **Add** button.



7. You can now exit this window by clicking on the **Close** button.
8. You can now save your changes by clicking on the **Apply** button.
9. It is recommended that you clear out your internet cache of cookies and files before you access JEWELS for the first time. To clear out your cookies and files, click on the **General** tab and then click on the **Delete...** button.



10. Ensure the **Temporary Internet files**, **Cookies** and **History** checkboxes are checked. All other checkboxes should be unchecked. Click the **Delete** button. Depending on the last time you cleared out your files, this may take a short while to finish.



11. Then exit the **Internet Options** window by clicking on the **OK** button.

Contacting the OSCA Help Desk

If you have any questions about the information in this guide or need assistance accessing JEWELS, please contact the OSCA Help Desk at 888-541-4894.