



**Office of State Courts Administrator
P.O. Box 104480
2112 Industrial Drive
Jefferson City, Missouri 65110- 4480**

AMENDMENT 001

RFP NO. OSCA 14-042

**TITLE: Specialized Treatment Provider
for Treatment Court**

ISSUE DATE: March 5, 2014

CONTACT: Russell Rottmann

PHONE NO.: (573)522-6766

E-MAIL: osca.contracts@courts.mo.gov

RETURN PROPOSALS NO LATER THAN: MARCH 17, 2014

MAILING INSTRUCTIONS: Print or type **RFP Number** and **Return Due Date** on the lower left hand corner of the envelope or package.

RETURN PROPOSAL TO:

(U.S. Mail)

**Office of State Courts Administrator
Attn: Contract Unit or
PO Box 104480
Jefferson City Mo 65110 - 4480**

(Courier Service)

**Office of State Courts Administrator
Attn: Contract Unit
2112 Industrial Dr
Jefferson City Mo 65109**

CONTRACT PERIOD: DATE OF AWARD THROUGH JUNE 30, 2015

DELIVER SUPPLIES/SERVICES FOB DESTINATION TO THE FOLLOWING ADDRESS:

VARIOUS LOCATIONS THROUGHOUT THE STATE OF MISSOURI

The vendor hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Proposal. The vendor further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The vendor further agrees that upon receipt of an authorized purchase order or when this RFP is countersigned by an authorized official of the Office of State Courts Administrator, a binding contract shall exist between the vendor and the Office of State Courts Administrator.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE 		DATE 3-10-14
PRINTED NAME Evelyn E. Craig		TITLE President and CEO
COMPANY NAME reStart, Inc.		
MAILING ADDRESS 918 E. 9th Street		
CITY, STATE, ZIP Kansas City, Kansas 64106		
E-MAIL ADDRESS ecraig@restartinc.org		FEDERAL EMPLOYER ID NO. 43-1349378
PHONE NO. (816) 472-5664 Ext. 252	FAX NO. (816) 472-6127	

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS: AS SUBMITTED		
CONTRACT NO. OSCA 14-042-31	CONTRACT PERIOD July 1, 2014 through June 30, 2015	
CONTRACTS COORDINATOR 	DATE 4-22-2014	DEPUTY STATE COURTS ADMINISTRATOR



918 East 9th Street, Kansas City, MO 64106-3072
 (816) 472-5664 • (816) 472-6127 • 24 Hour Youth Hotline (816) 309-9048
 www.reStartinc.org

March 14, 2014

Evelyn E. Craig, MA, CFRE
 President and CEO

Board of Directors

John Kinney, Chair
 Attorney at Law

Jeff Turner, Vice Chair
 Commerce Bank

Rosemary Polk, Secretary
 Assurant Employee Benefits

Leslie Sims, CPA, Treasurer
 McGladrey & Pullen, LLP

Timothy Stepp, M.D., Assistant
 Secretary
 University of Kansas

Jamesetta Davis
 Communication Workers of America
 Local 6355

Sue Fahey
 Community Volunteer

Chris Howard
 Littler Mendelson P.C.

Debra Johnson
 Blue Cross and Blue Shield

Heath J. Leuck, CPA
 John Knox Village

Linda Word
 Sturges Word Communications

Dr. Patricia Caruthers
 Kansas City Kansas Community
 College

Susan Schaefer
 JE Dunn Construction Company

Office of State Courts Administrator
 Attn: Contract Unit
 P.O. Box 104480
 Jefferson City, Missouri 65110-4480

Re: RFP NO. OSCA 14-042

Dear Mr. Rottmann,

Please accept reStart's proposal in response to RFP NO. OSCA 14-042. The exhibits have been arranged in the order specified in the RFP.

The services proposed in the attached document are designed to provide safe stable housing and supportive services to help address the needs of high risks clients who have been identified to receive intensive and targeted substance abuse treatment.

Your consideration of reStart's proposal is greatly appreciated. We look forward to a continuing partnership with Office of State Courts Administrator.

Sincerely,

Evelyn E. Craig, MA, CFRE
 President & CEO, reStart Inc.

reStart, Inc.
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I. RFP and Amendment Cover Pages



**Office of State Courts Administrator
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RFP NO. OSCA 14-042
TITLE: Specialized Treatment Provider
for Treatment Court
ISSUE DATE: March 5, 2014**

**CONTACT: Russell Rottmann
PHONE NO.: (573)522-6766
E-MAIL: osca.contracts@courts.mo.gov**

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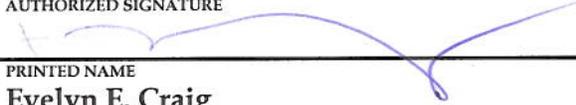
CONTRACT PERIOD: DATE OF AWARD THROUGH JUNE 30, 2015

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PHONE NO. (816) 472-5664 Ext. 252	FAX NO. (816) 472-6127	

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CONTRACT NO.	CONTRACT PERIOD	
CONTRACTS COORDINATOR	DATE	DEPUTY STATE COURTS ADMINISTRATOR

OSCA 14-042 Treatment Court Specialized Service Providers

AMENDMENT 001 TO RFP OSCA 14-016

TITLE: SPECIALIZED TREATMENT PROVIDER FOR TREATMENT COURT

Prospective Offerors are hereby notified of the following changes and/or clarification:

Changes made to the following section:

2.19



**Office of State Courts Administrator
P.O. Box 104480
2112 Industrial Drive
Jefferson City, Missouri 65110- 4480**

RFP NO. OSCA 14-042
**TITLE: Specialized Treatment Provider
for Treatment Court**
ISSUE DATE: February 24, 2014

CONTACT: Russell Rottmann
PHONE NO.: (573)522-6766
E-MAIL: osca.contracts@courts.mo.gov

RETURN PROPOSALS NO LATER THAN: MARCH 17, 2014

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SIGNATURE REQUIRED

AUTHORIZED SIGNATURE 		DATE 2-10-14
PRINTED NAME Evelyn E. Craig		TITLE President and CEO
COMPANY NAME reStart, Inc.		
MAILING ADDRESS 918 E. 9th Street		
CITY, STATE, ZIP Kansas City, Kansas 64106		
E-MAIL ADDRESS ecraig@restartinc.org		FEDERAL EMPLOYER ID NO. 43-1349378
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II. Services

PRICING PAGE

The vendor must provide firm, fixed prices for the services identified below. Should a contract award be made based upon the vendor's proposal, the prices stated herein shall be legally binding for the entire contract period.

Service Description	Vendor Firm, Fixed Unit Price	Unit of Service
Assessment	160.00	Per assessment
Assessment option (Multi-axial)		Per assessment
Assessment update		Per assessment
Case Management/Community Support	12.50	Per ¼ hour
Communicable Disease Assessment/Education/Testing		Per ¼ hour
Day Treatment		Per day
Detoxification (Social Setting)		Per day
Detoxification (Modified Medical)		Per day
Early Intervention (Intake)		Per ¼ hour
Early Intervention (Group Education)		Per ¼ hour
Early Intervention (Motivational Interviewing-Individual)		Per ¼ hour
Extended Day Treatment		Per day
Family Conference		Per ¼ hour
Family Therapy		Per ¼ hour
Group Counseling (Associate SA Counselor)		Per ¼ hour
Group Counseling (QSAP)		Per ¼ hour
Group Counseling (Collateral relationship)		Per ¼ hour
Group Education	25.00	Per ¼ hour
Group Education (Trauma Related)	25.00	Per ¼ hour
Individual Counseling	20.00	Per ¼ hour
Individual Counseling (Collateral Relationship)		Per ¼ hour
Individual Counseling (Co-Occurring Disorder)	20.00	Per ¼ hour
Individual Counseling (Trauma Related)	20.00	Per ¼ hour
Medication Services		Per ¼ hour
Medication: [Medication Assisted Treatment (MAT)]		Per prescription

Missouri Recovery Support Specialist (MRSS)		Per ¼ hour
Missouri Recovery Support Specialist Peer (MRSS-P)		Per ¼ hour
Relapse Prevention Counseling		Per ¼ hour
Residential Support	19.68	Per day
Treatment Court Day		Per ¼ hour
Virtual Counseling (Group)		Per ¼ hour
Virtual Counseling (Individual)		Per ¼ hour
Drug/Alcohol Testing: Sample Collection Only (Lab conf. only)	4.80	Per test
Sample Collection with 1-panel on-site provided by vendor		Per test
Sample Collection with 2-panel on-site provided by vendor		Per test
Sample Collection with 3-panel on-site provided by vendor		Per test
Sample Collection with 4-panel on-site provided by vendor		Per test
Sample Collection with 5-panel on-site provided by vendor		Per test
Sample Collection with 6-panel on-site provided by vendor		Per test
Sample Collection with 7-panel on-site provided by vendor		Per test
Sample Collection with 8-panel on-site provided by vendor		Per test
Sample Collection with 9-panel on-site provided by vendor		Per test
Drug Testing: Sample Collection and On-Site Test (Kit provided by Treatment Court)		Per test
Drug Testing: Breathalyzer (Equipment provided by vendor)	4.80	Per test
Drug Testing: Breathalyzer (Equipment provided by Treatment Court)		Per test

Evidence Based Program and Practice curriculum being utilized:
Trauma Recovery Empowerment Model (TREM)
Anger Management for Mental Health and Substance Abuse Clients
Motivational Interviewing
Cognitive Behavioral Therapy
Solution Focus Therapy

Which Cognitive Behavioral intervention staff is qualified to deliver:
Patricia Becher
Alexandra Kuestersteffen
Martin McCrary
Amber Giron

Please indicate if Medication Assisted Treatment (MAT) is provided. If you do not provide MAT, how and with whom MAT services are arranged and how all services are coordinated. MAT is not provided. Clients are referred to appropriate outpatient services through the licensed therapist or the substance abuse specialist.

Project Services:

Residential Support. reStart, Inc provides safe, secure, stable transitional housing for residents needing substance abuse services and support . Residents in the program receive the following array of services:

- a. **Assessment.** Each resident completes an intake assessment which forms the basis for the resident's individualized treatment plan.
- b. **Case Management/Community Support.** Each client is assigned a case manager that assists in successfully completing their individualized treatment/goal plan. The case manager facilitates linking the resident to community resources and monitors the progress of the resident.
- c. **Group Education (includes trauma related information).** Classes present general information and class discussion on the application of this information to promote recovery and to enhance social functioning. All staff has received trauma information care training to equip them in their interactions with clients.
- d. **Counseling.** Each resident receives individual counseling to develop a goal oriented plan to resolve issues of alcohol/drug usage and to maintain sobriety. Counseling sessions with the appropriate therapeutic counselor will also address co-occurring disorders as well as any trauma related issues.
- e. **Drug and alcohol testing.** Can be conducted on-site for clients suspected of alcohol or drug intake. A secondary confirmation at an outside lab may be required on positive test results.

RENEWAL OPTION

The Office of State Courts Administrator shall have the sole option to renew the contract for in one (1) year increments or any portion thereof for a maximum total of five (5) additional years.

Prices for the renewal period shall be requested no later than 90 days prior the effective renewal.

debarment, etc., Exhibit E with the proposal. This document must be satisfactorily completed prior to award of the contract.

4.8 Final Determination

Any bid which does not comply with the mandatory requirements of the RFP will not be considered for an award. In addition, OSCA reserves the right to reject any bid for reasons which may include but not necessarily be limited to: (1) receipt of any information, from any source, regarding unsatisfactory performance of similar services by the vendor within the past five (5) years, and/or (2) inability of the vendor to document responsible and reliable past performances similar to the services required, and/or (3) failure of the vendor to provide a reference(s).

4.9 Affidavit of Work Authorization and Documentation

Pursuant to Section 285.530, RSMo, the bidder **must** affirm the bidder’s enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- Submitting a completed, notarized copy of Exhibit C, AFFIDAVIT OF WORK AUTHORIZATION and
- Providing documentation affirming the bidder’s enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein. E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU):
 - A valid, completed copy of the first page identifying the bidder and
 - A valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

4.9.1 The state of Missouri reserves the right to reject any offer which is determined unacceptable for reasons which may include but are not necessarily limited to (1) failure of the offeror to meet mandatory general performance specifications; and/or (2) failure of the offeror to meet mandatory technical specifications; and/or, (3) receipt of any information, from any source, regarding delivery of unsatisfactory product or service by the offeror within the past three years. As deemed in its best interests, the state of Missouri reserves the right to clarify any and all portions of any offer.

4.10 Employee Bidding/Conflict of Interest

Contractors who are employees of the state of Missouri, a member of the general assembly, a statewide elected official, other political subdivisions or publicly funded institutions must comply with Sections 105.450 to 105.458, RSMo regarding conflict of interest. If the contractor and/or any of the owners of the contractor’s organization are currently an employee of the state of Missouri, a member of the general assembly, a statewide elected official, other political subdivisions or publicly funded institutions, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	N/A
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in vendor’s organization:	_____ %

III. Judicial Circuits and Counties

OSCA 14-042 Treatment Court Specialized Service Providers

Below is a list of the Judicial Circuits and Counties in the State of Missouri. Check either the applicable counties or the entire Judicial Circuit(s) that your agency shall provide services. Check the appropriate level of service and the applicable gender that shall be provided: DWI, Adult, Veterans, Family and Juvenile.

JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
1	Clark							
1	Schuyler							
1	Scotland							
2	Adair							
2	Knox							
2	Lewis							
3	Grundy							
3	Harrison							
3	Mercer							
3	Putnam							
4	Atchison							
4	Gentry							
4	Holt							
4	Nodaway							
4	Worth							
5	Andrew							
5	Buchanan							
6	Platte							
7	Clay							
8	Carroll							
8	Ray							
9	Chariton							
9	Linn							
9	Sullivan							
10	Marion							
10	Monroe							
10	Ralls							
11	St. Charles							
12	Audrain							
12	Montgomery							
12	Warren							
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE

OSCA 14-042 Treatment Court Specialized Service Providers

13	Boone							
13	Callaway							
14	Howard							
14	Randolph							
15	Lafayette							
15	Saline							
16	Jackson		X	X	X	X	X	X
17	Cass							
17	Johnson							
18	Cooper							
18	Pettis							
19	Cole							
20	Franklin							
20	Gasconade							
20	Osage							
21	St. Louis							
22	St. Louis City							
23	Jefferson							
24	Madison							
24	St. Francois							
24	Ste. Genevieve							
24	Washington							
25	Maries							
25	Phelps							
25	Pulaski							
25	Texas							
26	Camden							
26	Laclede							
26	Miller							

JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
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OSCA 14-042 Treatment Court Specialized Service Providers

26	Moniteau							
26	Morgan							
27	Bates							
27	Henry							
27	St. Clair							
28	Barton							
28	Cedar							
28	Dade							
28	Vernon							
29	Jasper							
30	Benton							
30	Dallas							
30	Hickory							
30	Polk							
30	Webster							
31	Greene							
32	Bollinger							
32	Cape Girardeau							
32	Perry							
33	Mississippi							
33	Scott							
34	New Madrid							
34	Pemiscot							
35	Dunklin							
35	Stoddard							
36	Butler							
36	Ripley							
37	Carter							
37	Howell							
37	Oregon							
37	Shannon							
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
38	Taney							
38	Christian							

OSCA 14-042 Treatment Court Specialized Service Providers

39	Barry							
39	Lawrence							
39	Stone							
40	McDonald							
40	Newton							
41	Macon							
41	Shelby							
42	Crawford							
42	Dent							
42	Iron							
42	Reynolds							
42	Wayne							
43	Caldwell							
43	Clinton							
43	Daviess							
43	DeKalb							
43	Livingston							
44	Douglas							
44	Ozark							
44	Wright							
45	Lincoln							
45	Pike							

IV. Exhibits and Attachments

EXHIBIT A

PRIOR EXPERIENCE

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Offeror Name or Subcontractor Name: reStart, Inc.	
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	City of Kansas City Missouri- Health Department
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	2400 Troost Avenue, Suite 1000 Kansas City, Missouri 64108
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	Frank Thompson (816) 513-6222 Frank.Thompson@kcmo.org
Dates of Prior Services:	2005-Present
Dollar Value of Prior Services:	\$353,853.53
Description of Prior Services Performed:	Provide Transitional Living Housing for up to 21 weeks for persons and families living with HIV/AIDS.

As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:



Signature of Reference Contact Person

3-13-14

Date of Signature

EXHIBIT B

PERSONNEL EXPERTISE SUMMARY

(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

Personnel	Background and Expertise of Personnel and Planned Duties
<p>1. <u>Marcella Gladney Lee, J.D.</u> (Name) <u>Director of Programs for Families and Adults</u> (Title) <u>Manage and implement contract</u> (Proposed Role/Function)</p>	<p>The Director will supervise the implementation of the overall contract. Will be responsible for outcome tracking, making recommendations, directing treatment team meetings, and conducting quality assurance and utilization reviews to ensure contract compliance. The Director will be responsible for completion of program reports in a timely and efficient manner.</p>
<p>2. <u>Patricia Becher, LCSW</u> (Name) <u>Therapist</u> (Title) <u>Mental Health Counseling</u> (Proposed Role/Function)</p>	<p>The Therapist will provide counseling to individuals and families, which includes: individual counseling (co-occurring and trauma related included), group education classes (trauma related included). Provides clinical substance abuse oversight (MSAPCB Clinical Supervisor certification).</p>
<p>3. <u>Alexandra Kuestersteffen, MA, RASAC II, PLPC</u> (Name) <u>Therapist</u> (Title) <u>Mental Health/Substance Abuse Counseling</u> (Proposed Role/Function)</p>	<p>The Therapist will provide counseling to individuals and families, which includes: individual counseling (co-occurring and trauma related included), group education classes (trauma related included). Administer substance abuse assessments, provide information and recommendations as a part of the multi-disciplinary team.</p>
<p>4. <u>Martin McCrary, BSW, RASAC II</u> (Name) <u>Substance Abuse Specialist/Case Manager</u> (Title) <u>Case Management, Substance Abuse</u> (Proposed Role/Function)</p>	<p>The Substance Abuse Specialist/Case Manager will administer substance abuse assessments, conduct drug testing and provide addiction recovery classes. Provide case management from a strengths-based approach in weekly meetings with clients to support their progress toward self-sufficiency goals. Collaborate with community substance abuse agencies when in-patient treatment is recommended by the multi-disciplinary team.</p>
<p>5. _____ (Name) _____ (Title) _____ (Proposed Role/Function)</p>	
<p>6. _____ (Name) _____ (Title) _____ (Proposed Role/Function)</p>	

EXECUTIVE PROFILE

Leadership • Management • Legal Counsel

Professional career reflects a demonstrated record of legal expertise, visionary leadership and management in executive level positions.

AREAS OF EXPERTISE

Legal Representation and Counsel	Leadership	Program Development
Human Resources	Human Resources	Program Implementation
Supervision & Training	Strategic Planning	Program Management
	Risk Management	

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

ADMINISTRATIVE HEARING OFFICER

Youngs Williams, PC Jefferson City, Missouri

2011

Conducted administrative hearings in child support establishment, modification and enforcement cases • Rendered written decisions and orders • Knowledge of relevant federal, state and local, statutes, laws, rules, regulations and administrative processes.

GRIEVANCE HEARING OFFICER

Kansas City Missouri School District

2009 - 2011

Conducted internal grievance hearings filed by employees under collective bargaining agreement • Determined grievance compliance with filing regulations, scheduled hearings, rendered written decision • Knowledge of relevant federal, state and local, laws, rules, regulations. In-depth knowledge of the relevant collective bargaining agreement • Developed grievance procedures, guidelines and policies.

Resources Specialist - Employee & Labor Relations

Provided interpretation and clarification of collective bargaining unit contract to department managers and supervisors • Resolution of employee complaints regarding discipline, performance, employment issues • Administered and processed requests for leaves of absences in compliance with legal requirements (FMLA, USERRA and other similar laws) and district policy.

ATTORNEY

Private Practice, Independence, Missouri

2009 - present

Legal representation, counsel and assistance in estate planning, probate, nonprofit organizations and general civil practice areas.

PRESIDENT & CO-FOUNDER

The Doorway, Inc., Independence, Missouri

2001 -2011

Provided comprehensive, overall leadership, management and operations for the non-profit transitional residential program for homeless, young people, including pregnant and parenting young women, developing and implementing strategies to create cost effective and on-going sources of revenue, community presence, mission advancement and fiscal management for all aspects of the agency's annual budget.

- Recruited, hired, supervised, scheduled, trained, and evaluated a diverse staff and volunteers.
- Increased the agency's community visibility through the development of brochures, website.
- Developed and established community relationships and delivered community presentations.
- Developed program measurements and outcomes to monitor program's success.

Marcella Gladney Lee, J.D.

- Coordinated fund development activities within the community to increase financial stability.
- Established external relations and outreach for collaboration, advocacy, marketing and publicity.

VICE PRESIDENT/GENERAL COUNSEL

Kauffman Scholars, Inc.

2003 – 2009

4801 Rockhill Rd. Kansas City, MO 64110

Program administration management; legal oversight for the organization's effort to create replicable nationwide college admissions, enrollment and graduation model that results in measurable, sustainable positive outcomes for urban students and their communities.

- Developed and implemented risk management strategies and oversight for all organization's programs, activities, events and operations.
- Strategic planning, program development and implementation.
- Managed, drafted and reviewed all legal documents, contracts, agreements.
- Management responsibilities for staff and contract/temporary personnel.
- Developed and drafted program policies and procedures.
- Experience in planning and developing of program goals, objectives and benchmarks.
- Experience in the development and establishment of long-term community programs and relationships.
- Collaborations with partner universities, colleges and community organizations.
- Provided counsel and advice for organization's human resources issues.
- Experience in recruiting, interviewing, selecting, training staff and volunteers
- Developed and implemented the program's parent involvement component.
- Development and Management of Program's Internal Grievance/Complaint Process.
- Conducted Internal Investigations with Recommendations.

EDUCATION AND PROFESSIONAL DEVELOPMENT

L.L.M. – Elder Law	University of Kansas School of Law	Lawrence, Kansas	
Juris Doctorate	University of Kansas School of Law	Lawrence, Kansas	Aug. 1993
Bachelor of Science	Human Resource Management, Friends University,	Wichita, Ks	May 1991

SERVICE AND VOLUNTEER COMMUNITY ACTIVITY

Kansas Legal Services Kansas City, Kansas: Provide legal services to elder population (60 years of age and older)

Legal Aid of Western Missouri Volunteer Attorney Program: Provide legal services to low income population, focus on elderly outreach services

PROFESSIONAL & COMMUNITY AFFILIATIONS

Missouri Bar Association, <i>Member</i>	1994-Present
In The Word Ministry Board of Directors, <i>Member</i>	2008-Present
Missouri Juvenile Justice Association Board of Directors, <i>Member</i>	2007 - 2009
Niles Homes for Children Board of Directors, <i>Member</i>	2003-2005
Federal Grant Reviewer, U.S. Health & Human Service, Admin. of Children&Family	2002

PATRICIA BECHER, LCSW

EXPERIENCE

RESTART INCORPORATED, THERAPIST

February 2010 to present

Provide individual therapy, crisis intervention and group education for families, adults and children.

REDISCOVER MENTAL HEALTH SERVICES, THERAPIST

September 2012 to July 2013

Provide outpatient therapy for adults and children.

COMPREHENSIVE MENTAL HEALTH SERVICES

August 1995 to February 2010

Community support worker, provided community based case management for up to 25 client's diagnosed with SMI.

Team Leader, supervised 7 Community Support workers

Spring House Crisis House Manager, Provided management oversight for 9 bed facility for client's needing crisis or respite services who were diagnosed with SMI

Residential Care facility Manager, Managed 12 bed RCF 1 serving persons with SMI.

Assistant Director of Adult and Youth Community Support Services, provided administrative oversight and clinical services to community support programs including; crisis house, RCF, CS Teams, Integrated Dual diagnosis team and PSR program.

EDUCATION

UNIVERSITY OF KANSAS

Master of Social Work Program (MSW) 2009

MISSOURI WESTERN STATE COLLEGE

Bachelor of Social Work Program (BSW) 1995

Alexandra Kuestersteffen

OBJECTIVE

To find a supportive group setting with supervision to further development my theoretical orientation and continue to progress my counseling skills.

CLINICAL EXPERIENCE

Benilde Hall [08/12-05/13]

3220 E 23rd St., Kansas City, MO 64127 – (816) 842-5836

- Supervised by Dr. Timothy Post, PsyD.
- 2 semester internship (535+ supervised hours; 290+ direct contact hours)
- Counseling Skills: Completed initial intake interviews, DSM-IV TR diagnostics, conducted individual sessions, maintained detailed client notes, completed treatment plans, successfully conducted termination and/or transfer sessions at end of internship, led psycho-educational group meetings (i.e. modified DBT skills, Health Literacy, Relapse Prevention, Life Skills), administered MMPI tests
- Supervision: Participated in individual supervision, formulated case conceptualizations with peers
- Professional Development: Developed Mindfulness-based psycho-educational group, expanded study on theoretical orientation, attended staff and house meetings, streamlined counseling processes
- Obtained RASAC-II certification (#7365)

Community Counseling and Assessment Services (UMKC School of Education) [01/12-07/12]

615 E 52nd St., Kansas City, MO 64110 – (816) 235-2725

- Supervised by Dr. Joanna Nilsson, PhD and Dr. Timothy Post, PsyD.
- 2 semester practicum (195 supervised hours; 55 direct contact hours)
- Counseling Skills: Completed initial intake interviews, DSM-IV TR diagnostics, conducted individual and family counseling sessions, maintained detailed client notes, completed treatment plans, successfully conducted termination and/or transfer sessions at end of practicum
- Supervision: Participated in individual and group supervision (via weekly meetings, audio/visual recordings, in vivo observation), presented case conceptualizations to peer group, analyzed transcripts of counseling sessions
- Professional Development: Attended monthly educational seminars, presented psycho-educational lecture to community group

EDUCATION

UMKC [2010-2013]

5115 Oak St., Kansas City, MO 64110 – (816) 235-1000

- Enrolled in Counseling Psychology Master's program, Mental Health emphasis
- Graduation of Summer 2013

UMKC [2008-2010]

5115 Oak St., Kansas City, MO 64110 – (816) 235-1000

- Bachelors of Arts in Psychology/Sociology Minor
- Graduated Magna Cum Laude
- Graduated with Departmental Honors (Psychology)
- Dean's List: 2008 to 2010
- Phi Kappa Phi honors society
- Psi Chi member/Sociology Vice President

Penn Valley Community College [2001-2007]

3201 Southwest Trafficway, Kansas City, MO 64111 – (816) 759-4050

- Associate of Liberal Arts and Sciences degree
- Phi Theta Kappa honors society

WORK EXPERIENCE

City of Kansas City – Health Department [12/10-present]

2400 Troost Ave, Suite 3000, Kansas City, MO 64108 – (816) 513-6315 – Joe Williamson

- Public Health Specialist

Reproduction Systems, Inc. [03/04-07/10]

1828 Walnut St., Kansas City, MO 64108 – (816) 471-1414 – Todd Buckley

- Assistant Project Manager, former Call Center supervisor, former Imaging Tech

VOLUNTEER EXPERIENCE

Benilde Hall:

- Group activities

Rose Brooks Center:

- Bridge Advocate, volunteer activities

Kansas City Free Clinic:

- Registration services, data entry

Kansas City Anti-Violence Project

Previous Volunteer Agencies/Academic/Employer Sponsored Events:

- Bikers for Babies, KC Aids Walk, MS Walk Team Captain, Uplift Project, Senior Outreach program, Newhouse Shelter, Adopt-a-Highway

OTHER

- Miscellaneous Office Skills: Microsoft Office (Word, Excel, Access, PowerPoint, Outlook), 80 wpm, 10-key, organizational skills, MS Visio, multi-line phones, data entry, filing

Martin L McCrary

Education

Bachelor of Social Work

University of Central Missouri, Warrensburg, MO GPA: 3.67

August 2013

Associate in Arts

MCCCKC-Longview, Lees Summit, MO GPA: 3.76

December 2011

Experience

Last Employer

Cass County Psychological Center July 2012 –May 2013

- Substance Abuse Counselor
- Drug Court Panel member
- Facilitate Process and Education groups
- Community Support Worker

Professional Internship

Pathways Raymore May 2013- August 2013

- Community Support Specialist Intern
- PSR Group facilitator

Benilde Hall January 2010 – June 2010

- Worked in inpatient services performing initial consultations and intakes
- Maintained Urinalyses and breath analysis testing and recording
- Assisted in and ran group meetings
- Helped maintain and process client's files

Volunteer speaker/group facilitator

Ozanam Kansas City, MO 2008-2012

- Facilitated Recovery meetings
- Supervised Adolescents males/females

Pathways Warrensburg, 2003-2009

- Facilitated Recovery meetings

NCC Excelsior Springs, 2003-2008

- Facilitated Recovery meetings
- Managed replacement and disposition of all vehicles

Activities, Honors and Certifications

Association of Social Work Students, NASW member

Honor student/ Phi Theta Kappa/ Phi Alpha National Social Workers Honor Society

RASAC I, SOAR Certified

EXHIBIT C

AFFIDAVIT OF WORK AUTHORIZATION

Comes now Evelyn E. Craig as President and CEO first being duly sworn on my oath
(NAME) (OFFICE HELD)
 affirm reStart, Inc. is enrolled and will continue to participate in a federal work
(COMPANY NAME)
 authorization program in respect to employees that will work in connection with the contracted services
 related to OSCA 14-042 for the duration of the contract, if awarded, in accordance with
(RFP NUMBER)
 RSMo Chapter 285.530 (2). I also affirm that reStart, Inc. does not and will not knowingly
(COMPANY NAME)
 employ a person who is an unauthorized alien in connection with the contracted services related to
OSCA 14-042 for the duration of the contract, if awarded.
(RFP NUMBER)

In Affirmation thereof, the facts stated above are true and correct (The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 285.530, RSMo).

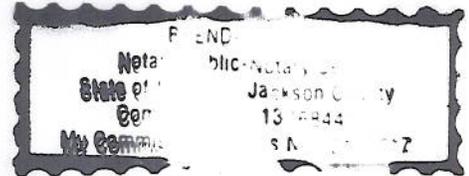
[Signature]
 Signature (person with authority)

Evelyn E. Craig
 Printed Name

President and CEO
 Title

3-10-14
 Date

Subscribed and sworn to before me this 10th of March. I am
(DAY) (MONTH, YEAR)
 commissioned as a notary public within the County of Jackson, State of
(NAME OF COUNTY)
Missouri, and my commission expires on _____
(NAME OF STATE) (DATE)



Brenda Rand
 Signature of Notary

3/10/14
 Date



EXHIBIT D

MISCELLANEOUS INFORMATION

Outside United States

If any products and/or services bid are being manufactured or performed at sites outside the continental United States, the bidder MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the continental United States?	Yes <u> </u>	No <u> X </u>
Describe and provide details:		

EXHIBIT E

Certification Regarding

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Instructions for Certification

1. By signing and submitting this proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Certification Regarding

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Evelyn E. Craig, President and CEO

Name and Title of Authorized Representative

Signature

3-10-14

Date

ATTACHMENT 2

THIRD PARTY SAVINGS REPORT

The vendor must submit a quarterly third party savings report to OSCA and each drug court, if requested. A separate report shall be completed for each quarter services were provided for each drug court. The report is due 30 days following the close of each quarter. At a minimum, the report shall contain the information outlined below.

Report for N/A Treatment Court.

Type of Treatment Court Adult/Juvenile/Family (circle one)

Quarter/year being reported: _____ / _____

(July thru Sept.) – (Oct. thru Dec.) – (Jan. thru March) – (April thru June)

Third Party Savings Potential	Name of Insurer/Agency	Amount collected for co-payment or deductible	Total amount of savings to the Treatment Court
Insurance Coverage	N/A		
Deductible			
Co-Payment			
Co-Insurance			
Medicaid Coverage			
Other State Agency			
Other			