



**Office of State Courts Administrator  
P.O. Box 104480  
2112 Industrial Drive  
Jefferson City, Missouri 65110- 4480**

**AMENDMENT 001**

**RFP NO. OSCA 14-042**

**TITLE: Specialized Treatment Provider  
for Treatment Court**

**ISSUE DATE: March 5, 2014**

**CONTACT: Russell Rottmann**

**PHONE NO.: (573)522-6766**

**E-MAIL: osca.contracts@courts.mo.gov**

**RETURN PROPOSALS NO LATER THAN: MARCH 17, 2014**

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Jefferson City Mo 65109

**CONTRACT PERIOD: DATE OF AWARD THROUGH JUNE 30, 2015**

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The vendor hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Proposal. The vendor further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The vendor further agrees that upon receipt of an authorized purchase order or when this RFP is countersigned by an authorized official of the Office of State Courts Administrator, a binding contract shall exist between the vendor and the Office of State Courts Administrator.

**SIGNATURE REQUIRED**

AUTHORIZED SIGNATURE <i>Barron E. Pratte, PhD</i>		DATE <i>03-12-2014</i>
PRINTED NAME <b>Barron E. Pratte PhD</b>		TITLE <b>President/CEO</b>
COMPANY NAME <b>Southeast Missouri Behavioral Health</b>		
MAILING ADDRESS <b>512 East Main Street P.O. Box 506</b>		
CITY, STATE, ZIP <b>Park Hills, Mo. 63601</b>		
E-MAIL ADDRESS <b>bpratte@semobh.org</b>		FEDERAL EMPLOYER ID NO.
PHONE NO. <b>(573) 431-0554</b>	FAX NO. <b>(573) 431-0048</b>	

**NOTICE OF AWARD (OSCA USE ONLY)**

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS: <i>AS SUBMITTED EXCEPT FOR VIRTUAL COUNSELING</i>		
CONTRACT NO. <i>OSCA 14-042-34</i>	CONTRACT PERIOD <i>July 1, 2014 through June 30, 2015</i>	
CONTRACTS COORDINATOR <i>Ydebert &amp; Connor</i>	DATE <i>4-22-2014</i>	DEPUTY STATE COURTS ADMINISTRATOR <i>Earl Evans</i>

## Southeast Missouri Behavioral Health

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Barron E. Pratte, PhD, President/CEO  
Corporate Administrative Offices  
512 East Main Street, PO Box 506  
Park Hills, MO 63601

Telephone: (573) 431-0554  
Fax: (573) 431-5205  
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March 17, 2014

Office of State Court Administrators  
P.O. Box 104480  
2112 Industrial Drive  
Jefferson City, Mo. 65101-4480

Dear Mr. Rottmann,

Please accept this as our response to RFP #OSCA-14-42, Specialized Treatment Provider for Treatment Court to provide Drug Court services for the Office of State Court Administrator in the areas marked on the Judicial Circuits page of this document.

Southeast Missouri Behavioral Health has provided alcohol and drug abuse services for more than 38 years. We currently offer the services described in the proposal to the general public. Southeast Missouri Behavioral Health is currently CARF Accredited as an integrated co-occurring substance abuse and mental health provide as recognized by Missouri's Division of Behavioral Health through June, 2014.

We look forward to continuing to provide substance abuse services for the courts.

Please feel free to contact me at 573-431-0554 should you have any questions or need further information.

Sincerely,



Barron E. Pratte PhD  
President/CEO

Enclosures

**Southeast Missouri Behavioral Health Inc.**

**RFP No. OSCA-14-042**

**Specialized Treatment Provider**

**For**

**Treatment Court**

**Date: March 17, 2014**

Southeast Missouri Behavioral Health, Inc.  
512 East Main, Post Office Box 506  
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Drug Court RFP NO. OSCA-14-042

March 17, 2014

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**Office of State Courts Administrator  
P.O. Box 104480  
2112 Industrial Drive  
Jefferson City, Missouri 65110- 4480**

**RFP NO. OSCA 14-042**  
**TITLE: Specialized Treatment Provider  
for Treatment Court**  
**ISSUE DATE: February 24, 2014**

**CONTACT: Russell Rottmann**  
**PHONE NO.: (573)522-6766**  
**E-MAIL: osca.contracts@courts.mo.gov**

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<b>AUTHORIZED SIGNATURE</b> <i>Barron E. Pratte, PhD</i>		<b>DATE</b> 03-12-2014
<b>PRINTED NAME</b> Barron E. Pratte PhD		<b>TITLE</b> President/CEO
<b>COMPANY NAME</b> Southeast Missouri Behavioral Health		
<b>MAILING ADDRESS</b> 512 East Main Street P.O. Box 506		
<b>CITY, STATE, ZIP</b> Park Hills, Mo. 63601		
<b>E-MAIL ADDRESS</b> bpratte@semobh.org		<b>FEDERAL EMPLOYER ID NO.</b> 43-0956146
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**AMENDMENT 001**

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**TITLE: Specialized Treatment Provider  
for Treatment Court**

**ISSUE DATE: March 5, 2014**

**CONTACT: Russell Rottmann**

**PHONE NO.: (573)522-6766**

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AMENDMENT 001 TO RFP OSCA 14-016

TITLE: SPECIALIZED TREATMENT PROVIDER FOR TREATMENT COURT

Prospective Offerors are hereby notified of the following changes and/or clarification:

Changes made to the following section:

2.19

## Executive Summary

Please accept this as our response to offering OSCA # 14-042 to provide Drug Court services for the Office of State Courts Administrator in the areas marked on the Judicial Circuits page of this document. Southeast Missouri Behavioral Health currently provides Specialized Treatment Services to Drug Court under #OSCA-11-036. Southeast Missouri Behavioral Health has provided alcohol and drug treatment services for more than 30 years, and currently offers such services described in this proposal to the general public. Southeast Missouri Behavioral Health is accredited as a Co-occurring Integrated Program by CARF through June 2014 which is recognized for certification by the Missouri Department of Behavioral Health. Southeast Missouri Behavioral Health will maintain accreditation throughout the duration of this contract in the event one is awarded. All services provided in this contract will comply with the Department of Mental Health and the Division of Alcohol and Drug Abuse certification standards and CARF or as the Drug Court Coordinating Commission may otherwise authorize. Services will be offered in the evenings and/or on weekends and work with the treatment courts on the provision of afterhour's emergency crisis counseling and/or evaluation.

Southeast Missouri Behavioral Health Drug Court services since 2000 have been offered and added in the counties of St. Francois, Washington, Dent, Phelps, Pulaski, Wayne, Reynolds, Iron, Texas and Crawford. Transportation to Drug Court is being offered in Ste. Genevieve and Madison Counties. Service experience in the Drug Court include assessment, treatment planning, case management, treatment court, individual counseling, drug testing, and other services as specified in this RFP. DWI Courts have been added in the last year.

All reports, documentation and materials developed or acquired by Southeast Missouri Behavioral Health shall become the property of the State of Missouri. The Drug Court may terminate any agreements they have with Southeast Missouri Behavioral Health under this contract if the service is deemed to be unsatisfactory or fails to meet the goals and objectives of the respective Drug Court. The agency will cooperate with OSCA on any research project or outcome study initiated or required during the contract period. Southeast Missouri Behavioral Health will not allow the connection of any personal computers or electronic computing devices to an OSCA computer or network with prior written approval from OSCA.

Southeast Missouri Behavioral Health will ensure an orderly transition of services and responsibilities under this contract and ensure the continuity of

services required by OSCA in the unlikely event of the need to transfer the services contract to another provider.

Upon expiration, termination or cancellation of the contract Southeast Missouri Behavioral Health shall assist OSCA to ensure an orderly transfer of treatment services and for continuity of the services required, if requested in writing.

#### DESCRIPTION OF SERVICES OFFERED

Southeast Missouri Community Treatment center will offer an individualized array of alcohol and drug treatment services based on the initial assessment and in conjunction with the Drug Court team. The intensity, composition and assignment to the level of care most appropriate for the client will be determined by the Drug Court. The services identified as needed for each client will be offered daytime, evenings and weekends. Southeast Missouri Behavioral Health provides non-discriminatory services for men, women, children, and makes provisions for the handicapped.

Southeast Missouri Behavioral Health can manage inquiries for treatment services twenty-four hours a day, seven days a week. Trained staff are available through a 24-hour a day call-in access system to handle inquiries about substance abuse treatment. The agency maintains a 24 hour telephone number that is published and is made available to each client and their family. A staff member is available to complete preadmission screening at the time of any call requesting substance abuse treatment services. The following services are offered by Southeast Missouri Behavioral Health:

#### Intake/Assessment /Five Axis Diagnosis

Southeast Missouri Behavioral Health will schedule drug court referred clients for their initial assessment within seven (7) calendar days of the date of the referral from the Drug Court, unless referred for Early Intervention Program. At this appointment time an intake process will be done through a formal screening to determine the appropriateness for admission and the initial assessment will be completed at this time. The intake/assessment will be completed by a QSAP.

The Initial Standard Assessment Protocol (ISAP) is the agency's assessment tool utilized and includes the Addiction Severity Index. The ISAP is utilized to gain insight into individual treatment plan development. This assessment includes at a minimum:

- Name, age, sex, race, sexual orientation,
- Presenting problem,
- Screening for individuals history of trauma and current personal safety
- Addiction Severity Index
- Substance Abuse History
- Social and Family History
- Educational and vocational support
- Prior substance abuse/psychiatric treatment history (name of facility, length of stay, dates, outcome)
- Provide medical evaluation: HIV/STD/TB/ Risk and service needs
- Recommendation and justification for level and array of treatment services

If the ISAP/ASI has been completed by another program in the last 6 months, an **assessment update** will be completed and if requested a diagnostic update will be developed on the drug court participant.

A mental health screening form will be completed on all drug court admissions at the time of the ISAP by a clinician licensed in the State of Missouri. The results of this screening will determine immediate psychiatric intervention is needed, if co-occurring counseling will be needed, or if there lack of mental illness/issues.

Southeast Missouri Behavioral Health will have the qualified diagnosticians available if a five-axis diagnosis is requested by the drug court team.

In addition, qualified staff will complete a risk assessment using the ISAP regarding the client's life style to determine the risk of acquiring HIV, tuberculosis, hepatitis, or a sexually transmitted disease. If deemed at risk, clients will have services coordinated with the local health departments for testing and coordination of additional services. Qualified staff will provide post test risk assessment counseling after testing results have been obtained.

#### Individualized Treatment Planning

An individualized treatment plan identifying the client's strengths, needs, behaviorally stated goals, and identification of specific client responsibilities is completed based on the ISAP and mental health screening results and in conjunction with the Drug Court team. This cooperative and agreed upon treatment plan includes issues to be addressed, interventions to match identified issues, group schedules, and targeted completion dates. Also, identification of family members involved in treatment, community agencies involved with the client, and criteria for transfer to a more appropriate level or discharge are identified by the Drug Court team. Treatment plans are developed and reviewed with the Drug Court within fourteen (14) days of

admission to the program. Southeast Missouri Behavioral Health understands that the treatment court has final approval on assignment of treatment level and changes to those levels. The treatment plan is reviewed periodically as directed by the court.

Southeast Missouri Behavioral Health establishes person centered treatment planning that is based on the assessment process. All clients have 7 outcome domain areas that have specific emphasis that are monitored for progress and followed up on:

1. Abstinence needs
2. Criminality reduction and thinking error issue
3. Housing stability
4. Social Connectedness in their community
5. Gainful employment
6. Medical
7. Mental health

#### Level of Treatment

Included in the computerized Intake/Assessment/Treatment Planning process is the assigning the client to a level of care based on the cooperative decision of the client's counselor and the Drug Court. Southeast Missouri Behavioral Health will provide detoxification services if this level of care is identified at intake. Any changes to the assigned level of service intensity will be at the request of the Drug Court. Changes in levels and or services provided must be approved in writing from the Drug Court and documented in the client record.

#### Individual Counseling

Southeast Missouri Behavioral Health provides face-to-face interaction between the client and the agency's clinical counselor to provide an opportunity for the client to address and resolve problems related to his or her alcohol or other drug use that interferes with the client's ability to function in society. Southeast Missouri Behavioral Health has staff with the experience, expertise and training to determine and use the most clinically effective counseling approach for each client that relates back to the individualized treatment plan goals. Family members identified as in need of their own treatment goals are provided family therapy and co-dependency counseling separate from the client's counseling. Individual counseling shall only be performed by a qualified substance abuse professional, an associate counselor or an intern/practicum student as described in 9 CSR 10-7.110(5). (see 9 CSR 30-3.110 (5)).

### Relapse Prevention Counseling

Relapse Prevention Counseling is professional intervention provided by Southeast Missouri Behavioral Health that addresses treatment plan goals that have been developed to assist the client in maintaining abstinence. Relapse prevention goals will include identification of high risk situations and development of coping skills to avoid using in those situations. The goal being that the client will identify and respond appropriately to internal and external cues that serve as relapse warning signals and then be prepared to implement rehearsed strategies to reduce the risk of relapse and the duration of relapse if it should occur.

### Case Management/Community Support

Southeast Missouri Behavioral Health provides Drug Court clients case management activities to assist in linking the client/significant others to community resources that will benefit the client's recovery and treatment. Southeast Missouri Behavioral Health has a long term relationship with the community resources in areas we currently provide treatment. This established relationship provides a benefit to the Drug Court clients. While the agency will assist in setting up transportation in getting the client to the resource, we understand that this is not a billable service. Community Support services will be offered to those enrolled in CSTAR programming. These services will be provided to maximize a client's immediate and continued functioning while sustaining recovery/resiliency from mental illness and/or substance use disorders. Services are determined by the person centered plan and vary based on assessed need.

### Family Conference

Southeast Missouri Behavioral Health provides family conferencing as a clinical encounter between the counselor, the client, and the family members or significant others to use their support in reaching goals identified in the client's treatment plan. Coordination of the client's support system is crucial in discharge planning and is provided by a qualified substance abuse professional in this meeting. 'Significant other' for the purpose of this service is defined as spouse, parent, partner, or child of the client. Family conference services will be provided by a QSAP.

### Codependency Individual Counseling

Individual co-dependency counseling, provided by a qualified substance abuse counselor trained in family dynamics and co-dependency, and is made available to family members. A face-to-face assessment is provided to family member(s)

who are of at least 13 years of age. Those under the age of 13, whose social skills are of a 13-19 y/o and indicate that they may benefit from counseling, may be included. Treatment planning at admission will be developed to intervene based on reported client and family substance abuse use. This will include counseling and education on codependency and substance abuse.

### Codependency Group Counseling

Southeast Missouri Behavioral Health provides group codependency counseling to two or more family members in a group setting not to exceed 10, which addresses and assists in resolution of issues related to substance abuse. This service is provided to those 13 years of age or older and to those under 13 who possess the social and verbal skills of a 13-19 year old.

### Family Counseling

Southeast Missouri Behavioral Health provides family therapy in a face-to-face counseling or education session of two or more significant others to address and resolve the family's dysfunction, particularly as it relates to an alcohol and/or drug abuse problem. The focus will involve the family in the participant's treatment and discharge planning. Southeast Missouri Behavioral Health uses a family systems theory (Bowen, Minuchin, Haley, Bateson, von Bertalanffy, Lazlo, etc.) approach to family therapy. The family therapist aids the family in identifying the communication and relationship patterns that exist in the family system, as well as the effectiveness or ineffectiveness of these patterns. This allows the family to recognize the improvements that need to be made regarding communication and relationships within the family system. Family involvement is crucial in successfully treating substance abusers. The focus of family sessions will include communication about issues at home that could be barriers to plan goals, identifying relapse triggers and establishing a plan, participating in a discharge conference, and assessing the need for further family therapy or other referrals for the family system. Southeast Missouri Behavioral Health will not provide family therapy if there is current violence in the relationship. Appropriate referrals and contacts will be made to assist the client and family if violence is present.

### Social Setting Detoxification

Southeast Missouri Behavioral Health has social setting detoxification services within or in very close proximity to the proposed drug court sites. Social Setting Detoxification is provided 24 hours a day, monitored by trained staff in the aid and counseling of those clients in withdrawal from intoxication from alcohol, other physically addicting drugs, or both in a safe and humane setting. This agency has three residential centers with social setting detoxification services located within 60 minutes of any of the proposed Drug Court sites.

## Residential Support

Southeast Missouri Behavioral Health will provide residential support to those Drug Court clients in need of this level of care. Residential support is provided within or in close proximity to the proposed drug court services in St. François, Dent and Butler counties. This service provides 24-hour supervised room, board and structured non-treatment activities.

## Day Treatment

Day Treatment for Drug Court clients will consist of individual counseling, group education, group counseling, family counseling and family group counseling for those in the most intense level of Drug Court for up to eight (8) hours each treatment day.

## Extended Day Treatment

Southeast Missouri Behavioral Health has extended day treatment services available currently in nearly all program sites. Drug court participants will have access to this service that starts with a history and physical at admission and then continues with any additional health or medication monitoring needs throughout treatment. These services will include:

- Evaluation of the participant's physical condition and need for detoxification;
- Obtaining initial patient medical histories and vital signs;
- Monitoring health status during social setting detox;
- Monitoring general health needs and meeting with participants about medical concerns;
- Disease prevention, risk reduction, and reproductive health education
- Triaging medical conditions that occur during treatment and managing medical emergencies;
- Conferring with a physician as necessary or advocating for medical services through managed care organizations;
- Arranging or monitoring special dietary needs for medical conditions
- Reviewing medication requirements with participant, educating the individual about the benefits of taking medications as prescribed and monitoring medication compliance;
- Educating participants about the medication(s) prescribed to them;

- Consulting with the physician or pharmacy to confirm medications prescribed;
- Consulting with participants on use of over-the-counter medications and monitoring their use;
- Therapeutic injection of medication (subcutaneous or intramuscular);
- Monitoring lab levels including consultation with physicians, consumers, and clinical staff;
- Coordination of medication need with pharmacies, clients, and families, including the use of indigent drug programs;
- Monitoring medications side-effects including the use of standardized evaluations; and
- Monitoring physicians orders for treatment modifications requiring patient education

### Medication Services

Southeast Missouri Behavioral Health will provide goal oriented medication services as appropriate to assist in the client's treatment plan. This service will be provided by a physician or a qualified advanced practice nurse, licensed pursuant to Section 335.016, RSMo.

Medication services may include:

- Assessment of the participant's condition;
- Mental status exam;
- Review of symptoms and screening for medication side effects;
- Review of client functioning;
- Assessment of the participant's ability to self-administer medication;
- Participant education regarding the effects of medication and its relationship to the participant's chemical addiction and/or mental disorder; and
- Prescription of medications when indicated

### Communicable Diseases Risk Assessment, Education, Testing and Counseling

#### Group Counseling(QSAP or Associate Substance Abuse Counselor)

Southeast Missouri Behavioral Health offers group counseling services that are more interactive than group education with group size being more than one but no more than ten. The treatment plan includes group counseling services as an activity that allows the client to process their feelings and beliefs. These

expressions are dealt with by the facilitator in a meaningful, feed-forward manner to aid in insight development. The agency recognizes that the Drug Court has the authority to determine the composition of Group Counseling but the group size is not to exceed 12 participants.

### Group Education

Drug Court clients are provided services designed to provide education on various aspects of alcohol or substance abuse. Education groups are more didactic than group counseling with specific material presented by a facilitator to the client group. Participation in education groups is listed as a particular goal in the client treatment plan to promote recovery and to enhance social functioning. The agency recognizes that the Drug Court has the authority to determine the composition of Group Education.

### Group Education-Trauma

Southeast Missouri Behavioral Health will offer trauma group education as a component of our substance abuse treatment curriculum. Evidenced based models will be utilized such as Seeking Safety and approved by OSCA. The group will consist of presentation of recovery and trauma related information and its application along with group discussion. Attendance at this group will be directed as part of a client's person centered treatment plan. Trauma education groups will also be gender specific and facilitated by trauma trained clinicians.

### Family Therapy

Southeast Missouri Behavioral Health will provide Family Therapy as a component of the service array provided to clients. It will be provided to the client and one or more members of the same family and the intent will be to resolve family's dysfunction, particularly as it relates to the substance abuse issues. The service will be recorded in the file for the active client and will be billed to that client's invoice, all family members present who also have an open file will have an unbilled note placed in their file documenting the session also.

### Individual Counseling (Collateral Relationship)

Individual collateral relationship counseling will be provided by a qualified substance abuse counselor trained in family dynamics and co-dependency, and is made available to family members. A face-to-face assessment is provided to family member(s) who are of at least 13 years of age. Those under the age of 13, whose social skills are of a 13-19 y/o and indicate that they may benefit from counseling, may be included. Treatment planning at admission will be developed to intervene based on reported client and family substance abuse

use. This will include counseling and education on codependency and substance abuse.

### Group Counseling (Collateral Relationship)

Southeast Missouri Behavioral Health will provide group collateral relationship counseling to two or more family members in a group setting not to exceed 10, which addresses and assists in resolution of issues related to substance abuse. This service is provided to those 13 years of age or older and to those under 13 who possess the social and verbal skills of a 13-19 year old. In the event that 2 or more family members attend the same group, only one will be invoiced, however a note will be documented for attendance in all files.

### Drug Testing

On-site drug/alcohol screenings are used to promote client abstinence and is initiated at admission, and then conducted weekly throughout treatment and until discharge from our services as directed by the Drug Court. Screenings are observed by a staff member that is the same sex as the participant.

Southeast Missouri Behavioral Health recognizes that a cohesive, competent drug testing program is a crucial deterrent to usage and is inherently a critical part of treatment. Drug Court clients will be tested for the substance for which they report using or are suspected of currently using.

Drug testing kits are approved by OSCA and the procedures are approved by the Drug Court. Secondary testing is provided if required by the Drug Court with all fixed rates applied as per the treatment contract. Calibrated breathalyzers per manufacturer's specifications are utilized for clients suspected of alcohol intake. Clients that have a breathalyzer result that is equal to or exceeds the legally defined limit in Missouri of .08 are prohibited from driving and will be monitored to insure public safety up to and including contacting law enforcement, if necessary. All drug testing and breathalyzer results are documented timely in the client record.

### Drug Court Day

Southeast Missouri Behavioral Health staff will participate fully and ongoingly in all Drug Court staffings and hearings as required for each individual client.

### Vocational Support

Southeast Missouri Behavioral Health provides vocational support services that are an individualized, professional intervention that assists an addicted person

in finding or maintaining employment during the course of treatment and recovery. Through established links within the Drug Court contract areas, this service can be provided in assisting clients in locating, securing and maintaining employment. To date, we have achieved a 40 percent employment rate with clients participating in this Primary Recovery Plus program many of which have minimal education, training or job skills. Vocational training is a core component of this Primary Recovery Plus program.

#### Individual Counseling-Co-occurring Disorder

Southeast Missouri Behavioral Health will provide co-occurring disorder counseling to those drug court participants that are identified through the assessment and screening process as to having a mental health issue in addition to the substance use. This service will be provided by a Licensed Professional Counselor, Licensed Clinical Social Worker or a Certified Co-occurring Professional Counselor through the Missouri Substance Abuse Professional Credentialing Board. SAMHSA publication TIP 42 will be utilized for the provision of this service. The co-occurring disorder will be identified with person centered goals and interventions through the client's treatment plan. If a client has persistent mental illness that warrants treatment in a Community Psychiatric Rehabilitation Program (CPRP), coordination for appointment will be made with the local provider of that service.

#### Individual Counseling-Trauma Related

Southeast Missouri Behavioral Health will provide trauma related individual counseling to those drug court clients that have unresolved issues related to psychological trauma, personal safety and empowerment issue within the context of substance abuse problems. Clients identified will have psychological trauma that has a cluster of symptoms, adaptations, and reactions that interfere with their daily functioning and has experienced suffering, neglect, deprivation, physical abuse and injury, sexual abuse and/or exploitation, threatened sense of safety, or meets the criteria for Post-Traumatic Stress Disorder (PTSD). Southeast Missouri Behavioral Health will utilize evidenced based models of delivery such as Seeking Safety for provision of trauma services and will have all such models approved by OSCA. All trauma services will be provided by QSAP level licensed mental health professional with specialized trauma training and/or work experiences.

#### Medication Assisted Treatment

Southeast Missouri Behavioral Health will have resources available to explore the use of anti-craving medications to assist in the treatment of a drug court client. The use of these medications will be agreed upon by the client in conjunction with the drug court team and the prescribing physician. These medications include Suboxone, Naltraxone and Vivitrol.

### Early Intervention (Intake)

The Early Intervention program is for those participants who are at low need and low risk, as possibly evidenced by the RANT score, and are provided an intake into the program which consist of gathering and scheduling classes.

### Early Intervention (Group Education)

After the Early Intervention referral is determined based on low needs and low risk, and following the intake, the participant will take part in 10 one to one and a half hour group sessions. Participants will be able to enter and exit the group at any time during the group topic rotation.

### Early Intervention (Motivational Interviewing)

During the Early Intervention group module, participants can receive a motivational interviewing session at the beginning or end of the 10 week group cycle. These sessions are designed to encourage and reinforce healthy life plans and decisions.

### Missouri Recovery Support Specialist (MRSS) and Peer Recovery Support Mentor (MRSS-P)

This service will be provided by an individual who does not self-identify as being in recovery (MRSS) or identifies self as being in recovery (MRSS-P) and has the appropriate credential needed to perform the service of support specialist. This service is designed to assist clients with connecting with recovery supports in the community, follow through with goals, and assist with health and wellness activities and modeling successful living and recovery.

### Virtual Counseling (Individual)

This service will be provided via web based and enables clients and clinicians to interact one to one from remote locations in real time. These services will be approved by drug court and be part of a treatment plan.

### Virtual Counseling (Group Counseling)

This service will be web based and will enable clients from multiple locations interact with a clinician in a group setting. These services will be approved by the drug court.

### Outcome Measurement

Southeast Missouri Behavioral Health will also participate in all expected Drug Court outcome measurement requirements. The agency's history reflects a complete support of annual outcome studies and satisfaction survey requests. We realize outcome measure reflects effectiveness of clinical activities and other related important dynamics in a program such as this.

### **RESPONSIBILITY AND RELIABILITY - OUR EXPERIENCE/EXPERTISE**

Southeast Missouri Behavioral Health's history is more extensive than most similar programs in Missouri. We were among the very first to become certified as a Comprehensive Substance Abuse Treatment and Recovery (CSTAR) program. This agency has been providing Primary Recovery services since 1978 and Primary Recovery Plus services since its inception in January 2004. We have developed an effective, comprehensive treatment model that provides individualized treatment. Through multiple components provided under the Primary Recovery Plus model of treatment, our programs are able to address in a holistic fashion to the multitude of factors contributing to an adult's abuse of drugs and/or alcohol. Southeast Missouri Behavioral Health is known throughout the state as one of the foremost providers of excellent treatment services for substance abuse.

The following is a partial listing of programs very briefly stated that Southeast Missouri Behavioral Health is currently or has conducted in the past which are indicative of our successful provision of services.

#### **Federal Government services we currently provide:**

- US District Court Pretrial Services - outpatient or residential substance abuse treatment services including treatment planning, case management and counseling services
- US District Court Federal Probation - treatment planning, outpatient treatment services including counseling and case management

- Residential Community Correction Center - supervised residential drug and alcohol treatment services including treatment planning, case management, counseling services and vocational planning and monitoring
- US Bureau of Prisons Transitional Services - residential drug and alcohol treatment services including treatment planning, case management and counseling services.

**Department of Mental Health Programs,  
Division of Comprehensive Psychiatric Services and  
Division of Alcohol and Drug Abuse:**

- Primary Recovery Plus (PR+) - Division of Alcohol and Drug Abuse - Assessment, treatment planning, case management, Co-occurring counseling, vocational support, relapse prevention, outcome measurement, and family services for substance abusers
- Access to Recovery III (ATR III)-Division of Alcohol and Drug Abuse - Assessment, treatment planning, case management, Co-occurring counseling, vocational support, relapse prevention, outcome measurement, and family services for substance abusers through vouchers and includes optional vouchers for faith based support services.
- Department of Corrections Primary Recovery Plus (DOC-PR +) - Division of Alcohol and Drug Abuse -Assessment, treatment planning, case management, vocational support, co-occurring counseling, relapse prevention, outcome measurement, and family services for substance abusers who are under the supervision of the Department of Corrections.
- Comprehensive Substance Treatment and Rehabilitation (CSTAR) Assessment, treatment planning, community support, and family services for substance abusers under the Missouri Medicaid plan
- Early Intervention Group  
Group provided on site at the Community Supervision Center for offenders that do not need more intensive services.
- Alcohol & Drug Primary Recovery - 3 levels of intensity outpatient services.
- Re-entry Group

Group provided on site at the Community Supervision Center for offenders released from institutional treatment to bridge the time until admit into supported recovery level of treatment.

- Comprehensive Psychiatric Services (CPS) for adult & children - Assessment, treatment planning and mental health psychiatric counseling services
- Alcohol & Drug Prevention Programs for Adolescents & Teens
- Regional Support Center - responsible for increasing awareness of the nature and extent of alcohol, tobacco, and other drug use, abuse and addiction, as well as their effects on individuals, families and communities
- Adolescent Drug Education Program (ADEP) - Education program for adolescents referred with alcohol or drug related driving offenses or referred by the juvenile justice system.
- SHARE (Skills to Help Adults Rediscover Their Environment) - Social program for psychiatric residents of residential care facilities (RCF)
- Substance Abuse Traffic Offenders Program (SATOP) - Education program for alcohol or drug related traffic offenses
- Dual Diagnosis Comprehensive Psychiatric Rehabilitation Program (CPRP) Evaluation and case management services for psychiatric clients
- Missouri Institute for Prevention Services (MIPS) - Drug prevention services directed toward children, schools and communities.
- Pre-admission Annual Screenings and Annual Resident Reviews (PASSAR) services for psychiatrically diagnosed individuals seeking admission into nursing homes.

#### **Non-Department of Mental Health Services:**

- Iron County Drug Court - Assessment, treatment planning, case management, vocational support, relapse prevention, outcome measurement, and family services for substance abusers in the Drug Court Program

- Department of Corrections transitional living program - Collaborative effort with the criminal justice system, and the Missouri Department of Corrections and this agency to develop and operate the first such program in Missouri
- Missouri Department of Corrections and Human Services - Division of Probation and Parole - Family substance abuse services, crisis intervention and support services
- School based Substance abuse and Adolescent Group Therapy
- Missouri Department of Health Children and Adolescent Smoking Prevention Programs
- Healthy Children and Youth (HCY) - assessment, treatment planning and counseling services for children up to age 21
- Governor's Discretionary Fund of the Drug Free Schools Act - High Risk Youth Demonstration Project
- Children First - For divorcing parents, a program to ease the transition for their children
- Kids Helping Kids - For children to ease the transition when their parents are divorcing
- Children's Treatment Services (CTS) - Department of Social Services Division of Family Services - Assessment, treatment planning and mental health services for children
- Missouri Division of Youth Services - Juvenile psychiatric and psychological evaluations
- Daycare, preschool and nursery - For 50 children under the age of 12 years, licensed by the State of Missouri
- US Department of Health and Human Services - Community Action Program, East Missouri Action Agency (EMAA) -assessment of children's behaviors for the Head Start program throughout an eight county area
- Regional Domestic Violence Treatment Center - Southeast Missouri Regional Planning Commission developed and operated program
- Psychiatric Evaluations - Mental status of individuals referred by various agencies and individuals

- Psychiatric Partial Hospital/Day Treatment - Evaluation, treatment planning, and mental health counseling services for psychiatrically diagnosed individuals
- Department Of Transportation (DOT) - Random, pre-employment and post accident substance abuse screens
- Pre-employment and post accident drug screens for area employers
- Employee Assistance Programs (EAP) - Referral, assessment and treatment for alcohol and drug abuse and behavioral health problems
- State Employee Assistance Services (SEAS) - Referral, assessment and treatment for alcohol and drug abuse and behavioral health problems for Missouri state government employees
- Community Education Program - Speakers Bureau and training for area businesses and organizations
- Psychiatric/Medication Medical Services - Physician prescription services for psychiatric medications for psychiatric and drug dependent individuals
- Family Preservation Program - Intensive in home case management services for at risk families referred by the Missouri Department of Social Services

Southeast Missouri Behavioral Health has multiple locations throughout southern Missouri with office space currently in St. Francois, Washington, Iron, Crawford, Dent, Phelps, Pulaski, Reynolds, Texas, Butler, Gasconade, Carter, Wayne, Ripley and Stoddard Counties. This agency can procure and staff offices in any additional counties within 60 days of notification. Current offices have separate areas for private counseling, education rooms, recreation areas, are handicap accessible and conveniently located. Each office is staffed by educated and experienced clinical and support personnel. Prior to securing new or different facilities, Southeast Missouri Behavioral Health will notify the Office of the State Courts Administrator and the Division of Alcohol and Drug Abuse for approval at least 30 days prior to the date of relocation.

Southeast Missouri Behavioral Health has established linkages with agencies currently providing services throughout the areas listed including Probation and Parole, Department of Social Services, law enforcement, other social service agencies, and the faith community. Southeast Missouri Behavioral Health provides services in each county within each judicial circuit listed. The following are current and proposed office sites to be utilized for this RFP:

**JUDICIAL CIRCUIT 24**

**St. Francois County (South)**  
Aquinas Treatment Center  
5536 Highway 32  
Farmington, MO 63640-0459  
(573) 756-5749

**St. Francois County (North)**  
Park Hills Outpatient Offices  
528 East Main  
Park Hills, MO 63601  
(573) 431-3341  
**Drug & DWI Court Currently**

**Washington County**  
Potosi Outpatient Offices  
10071 Crescent Drive  
Potosi, MO 63664  
(573) 438-6706  
**Drug & DWI Court Currently**

**Madison County**  
Transportation provided

**Ste. Genevieve County**  
Transportation provided

**JUDICIAL CIRCUIT 25**

**Phelps County**  
Rolla Outpatient Offices  
1732 N. Bishop Avenue  
Rolla, MO 65401  
(573) 364-8511  
**Drug & DWI Court Currently**

**Texas County**  
Houston Outpatient Office  
1597 North Highway 63  
Houston, MO 65483  
(417) 967-2887  
**Drug & DWI Court Currently**

**Maries County - Proposed**

**Pulaski County**  
403 school St. Suite 3  
Waynesville, Mo. 65583  
**Drug Court Currently**

**JUDICIAL CIRCUIT 35**

**Stoddard County**  
Dexter Outpatient Office  
1626 West Business Hwy 60  
Dexter, MO 63841  
(573) 624-6937

**Dunklin County-Proposed**

## JUDICIAL CIRCUIT 24

**St. Francois County (South)**  
Aquinas Treatment Center  
5536 Highway 32  
Farmington, MO 63640-0459  
(573) 756-5749

**St. Francois County (North)**  
Park Hills Outpatient Offices  
528 East Main  
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**Drug & DWI Court Currently**

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Potosi Outpatient Offices  
10071 Crescent Drive  
Potosi, MO 63664  
(573) 438-6706  
**Drug & DWI Court Currently**

**Madison County**  
Transportation provided

**Ste. Genevieve County**  
Transportation provided

## JUDICIAL CIRCUIT 25

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Rolla Outpatient Offices  
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Rolla, MO 65401  
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Houston Outpatient Office  
1597 North Highway 63  
Houston, MO 65483  
(417) 967-2887  
**Drug & DWI Court Currently**

**Maries County - Proposed**

**Pulaski County**  
403 school St. Suite 3  
Waynesville, Mo. 65583  
**Drug Court Currently**

## JUDICIAL CIRCUIT 35

**Stoddard County**  
Dexter Outpatient Office  
1626 West Business Hwy 60  
Dexter, MO 63841  
(573) 624-6937

**Dunklin County-Proposed**

## **REPORTING REQUIREMENTS**

Southeast Missouri Behavioral Health will document each service provided in the participant's clinical record. Progress notes include the type of service, date with beginning and ending times, a synopsis of the service, and signature of the service provider.

Southeast Missouri Behavioral Health provides for each participant a monthly written summary report (or more frequently, if required) to the Drug Court. The report will detail, but will not be limited to, the participant's program attendance, progress in treatment, and drug test results.

Southeast Missouri Behavioral Health notifies the Drug Court of any broken appointments, a positive drug screen, changes in the participant's treatment plan, or the need for additional services. The Drug Court will be notified of any changes in the participant's family and/or living situation, such as major illness or injury, death, pregnancy, and other incidents involving participants where threats, assaults or possible crimes may have occurred.

Southeast Missouri Behavioral Health will submit on a monthly basis to the Drug Court Administrator a detailed invoice containing all information requested by the OSCA. The detailed invoice will be submitted by the 10<sup>th</sup> calendar day of the month immediately following the most recent month.

A monthly log will accompany the invoice detailing all services provided to each participant during the month. The services submitted on the monthly invoice will be itemized by the total number of units provided (quarter-hours/hourly/daily/per test) in accordance with the pricing page. Payment is not based on the number of Drug Court participants.

The Drug Court will be the last source of payment after Southeast Missouri Behavioral Health has exhausted all other sources of payment for services and will avoid costs for services subject to payment from a third party health insurance carrier.

Southeast Missouri Behavioral Health expects no other payments or reimbursements other than those specified on the pricing page.

## COST AVOIDANCE

Southeast Missouri Behavioral Health, Inc. is a not-for-profit 501C3 social service agency founded in 1971 as a community agency for the federal LEAC and later for the State of Missouri. Since that time the center has undergone significant changes and has expanded into new areas and provides additional services to the communities.

A variety of funding sources is critical for the provision of a wide menu of services. This agency is currently a contracted provider of substance abuse services with funding from the Department of Mental Health, Division of Alcohol and Drug Abuse, Medicaid and multiple private insurance companies. As such provider funds are available that could be used for many services, thereby reducing the need for drug court funds. This funding will be described in Third Party Savings Reports which will be submitted to OSCA as requested.

Southeast Missouri Behavioral Health maintains records which ensure that all money collected from third party resources may be identified on behalf of Drug Court participants and that the treatment court is always the last source of payment for services. The agency will make these records available for audit and review and certify that all third party collections are identified and used as a source of revenue.

Southeast Missouri Behavioral Health has the ability to provide a full range of services, including social setting detoxification, residential treatment, day treatment, individual counseling, relapse prevention counseling, case management, family conference and family therapy, codependency individual counseling and codependency group counseling, group counseling and group education, drug testing, vocational support, and outcome measurement. This range allows individuals to transition from one level of services to another using the most appropriate funding stream in a seamless manner.

Southeast Missouri Behavioral Health understands that it may retain up to 100 percent of its third party collections if the following conditions exist:

- Total collections received do not exceed the total amount of agency's financial liability for the participant.
- There are no payments made by OSCA related to fee-for-service.
- Such recovery is not prohibited by Federal or State law.

## Drug/Alcohol Testing

Southeast Missouri Behavioral Health recognizes the drug/alcohol collector standards of the National Drug Court Institute:

- Has policies and procedures for alcohol and drug testing and communicate these to the court staff and clients.
- Has in place communication in both verbal and written form with clients that enumerates the responsibilities and expectations associated with the court's drug/alcohol testing program.
- Uses a drug testing specimen and testing methodology that provides results that are scientifically valid, forensically defensible and therapeutically beneficial.
- The agencies sample collection process supports effective abstinence monitoring practices including random, unannounced selection of clients for sample collection and the use of witnessed observation procedures.
- Will confirm at the drug court direction all positive screening results by alternative testing methods unless the client acknowledges use.
- Examines the creatinine concentrations of all urine samples and issues sanctions through the drug court team for levels that indicate tampering.
- Recognizes that drug use based on urine is either positive or negative as determined by the cut off concentrations and that drug testing is just a single strategy in an overall abstinence monitoring program.
- Southeast Missouri Behavioral Health has in place drug testing result determination procedures that have sound scientific foundation and meet a strong evidentiary standard that meets the approval of the drug court team.

**PRICING PAGE**

The vendor must provide firm, fixed prices for the services identified below. Should a contract award be made based upon the vendor's proposal, the prices stated herein shall be legally binding for the entire contract period.

Service Description	Vendor Firm, Fixed Unit Price	Unit of Service
Assessment	\$120.00	Per assessment
Assessment option (Multi-axial)	\$212.00	Per assessment
Assessment update	\$53.30	Per assessment
Case Management/Community Support	\$24.44	Per ¼ hour
Communicable Disease Assessment/Education/Testing	\$9.81	Per ¼ hour
Day Treatment	\$53.40	Per day
Detoxification (Social Setting)	\$83.40	Per day
Detoxification (Modified Medical)	\$395.48	Per day
Early Intervention (Intake)	\$15.60	Per ¼ hour
Early Intervention (Group Education)	\$2.68	Per ¼ hour
Early Intervention (Motivational Interviewing-Individual)	\$13.86	Per ¼ hour
Extended Day Treatment	\$19.23	Per day
Family Conference	\$13.86	Per ¼ hour
Family Therapy	\$17.94	Per ¼ hour
Group Counseling (Associate SA Counselor)	\$5.20	Per ¼ hour
Group Counseling (QSAP)	\$5.98	Per ¼ hour
Group Counseling ( Collateral relationship)	\$3.13	Per ¼ hour
Group Education	\$2.68	Per ¼ hour
Group Education (Trauma Related)	\$3.13	Per ¼ hour
Individual Counseling	\$13.86	Per ¼ hour
Individual Counseling (Collateral Relationship)	\$17.01	Per ¼ hour
Individual Counseling (Co-Occurring Disorder)	\$21.37	Per ¼ hour
Individual Counseling (Trauma Related)	\$17.94	Per ¼ hour
Medication Services	Actual Cost	Per ¼ hour

Medication: [Medication Assisted Treatment (MAT)]	Actual Cost	Per prescription
Missouri Recovery Support Specialist (MRSS)	\$5.00	Per ¼ hour
Missouri Recovery Support Specialist Peer (MRSS-P)	\$5.00	Per ¼ hour
Relapse Prevention Counseling	\$16.00	Per ¼ hour
Residential Support	\$15.00	Per day
Treatment Court Day	\$10.08	Per ¼ hour
Virtual Counseling (Group)	\$5.98	Per ¼ hour
Virtual Counseling (Individual)	\$13.86	Per ¼ hour
Drug/Alcohol Testing: Sample Collection Only (Lab conf. only)	\$20.00	Per test
Sample Collection with 1-panel on-site provided by vendor	\$2.50	Per test
Sample Collection with 2-panel on-site provided by vendor	\$5.00	Per test
Sample Collection with 3-panel on-site provided by vendor	\$7.50	Per test
Sample Collection with 4-panel on-site provided by vendor	\$10.00	Per test
Sample Collection with 5-panel on-site provided by vendor	\$12.50	Per test
Sample Collection with 6-panel on-site provided by vendor	\$12.50	Per test
Sample Collection with 7-panel on-site provided by vendor	\$12.50	Per test
Sample Collection with 8-panel on-site provided by vendor	\$12.50	Per test
Sample Collection with 9-panel on-site provided by vendor	\$12.50	Per test
Drug Testing: Sample Collection and On-Site Test (Kit provided by Treatment Court)	\$20.00	Per test
Drug Testing: Breathalyzer (Equipment provided by vendor)	\$25.00	Per test
Drug Testing: Breathalyzer (Equipment provided by Treatment Court)	\$15.00	Per test

**Evidence Based Program and Practice curriculum being utilized:**

**Living in Balance –Hazeldon**  
**Thinking for a Change**  
**U of South Florida-Co-Occurring Curriculum**  
**Integrated Dual Disorders Programming**  
**Medication Assisted Treatment**

**Which Cognitive Behavioral intervention staff is qualified to deliver:**

**Moral Recognition Therapy (MRT)**  
**Motivational Interviewing**  
**Risk and Needs Triage (RANT)**

OSCA 14-042 Treatment Court Specialized Service Providers

12	Audrain							
12	Montgomery							
12	Warren							
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
13	Boone							
13	Callaway							
14	Howard							
14	Randolph							
15	Lafayette							
15	Saline							
16	Jackson							
17	Cass							
17	Johnson							
18	Cooper							
18	Pettis							
19	Cole							
20	Franklin							
20	Gasconade	X	X	X	X	X	X	X
20	Osage							
21	St. Louis							
22	St. Louis City	x	x	X	x	x	X	x
23	Jefferson							
24	Madison	X	X	X	X	X	X	X
24	St. Francois	X	X	X	X	X	X	X
24	Ste. Genevieve	X	X	X	X	X	X	X
24	Washington	X	X	X	X	X	X	X
25	Maries	X	X	X	X	X	X	X
25	Phelps	X	X	X	X	X	X	X
25	Pulaski	X	X	X	X	X	X	X
25	Texas	X	X	X	X	X	X	X

OSCA 14-042 Treatment Court Specialized Service Providers

26	Camden							
26	Laclede							
26	Miller							

JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
26	Moniteau							
26	Morgan							
27	Bates							
27	Henry							
27	St. Clair							
28	Barton							
28	Cedar							
28	Dade							
28	Vernon							
29	Jasper							
30	Benton							
30	Dallas							
30	Hickory							
30	Polk							
30	Webster							
31	Greene							
32	Bollinger							
32	Cape Girardeau							
32	Perry							
33	Mississippi							
33	Scott							
34	New Madrid							
34	Pemiscot							
35	Dunklin	X	X	X	X	X	X	X
35	Stoddard	X	X	X	X	X	X	X
X								
36	Butler	X	X	X	X	X	X	X
36	Ripley	X	X	X	X	X	X	X
37	Carter	X	X	X	X	X	X	X
37	Howell							

OSCA 14-042 Treatment Court Specialized Service Providers

37	Oregon							
37	Shannon	<b>X</b>						
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
38	Taney							
38	Christian							
39	Barry							
39	Lawrence							
39	Stone							
40	McDonald							
40	Newton							
41	Macon							
41	Shelby							
42	Crawford	<b>X</b>						
42	Dent	<b>X</b>						
42	Iron	<b>X</b>						
42	Reynolds	<b>X</b>						
42	Wayne	<b>X</b>						
43	Caldwell							
43	Clinton							
43	Daviess							
43	DeKalb							
43	Livingston							
44	Douglas							
44	Ozark							
44	Wright							
45	Lincoln							
45	Pike							

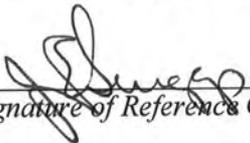
**EXHIBIT A**

**PRIOR EXPERIENCE**

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

<b>Offeror Name or Subcontractor: Name: <u>  Southeast Missouri Behavioral Health</u></b>	
<b>Reference Information (Prior Services Performed For:)</b>	
Name of Reference Company:	St. Francois County Juvenile Office
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	1322 St. Genevieve Avenue Farmington, Mo. 63640
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	Jay Scruggs (573) 756-5766 Jay.scruggs@courts.mo.gov
Dates of Prior Services:	1981-2002
Dollar Value of Prior Services:	\$15000 minimum yearly
Description of Prior Services Performed:	Provided counseling services both on site in the detention center and at our community based locations for juveniles suffering from substance abuse and mental health issues.

*As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:*

  
\_\_\_\_\_  
Signature of Reference Contact Person

3-7-14  
\_\_\_\_\_  
Date of Signature

**EXHIBIT A**

**PRIOR EXPERIENCE**

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

<b>Offeror Name or Subcontractor: Name: <u>  Southeast Missouri Behavioral Health</u></b>	
<b>Reference Information (Prior Services Performed For:)</b>	
Name of Reference Company:	Great Mines Health Center
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	#1 Southtowne Dr,  Potosi, MO 63664
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	Greg Roeback (573) 438-9355 groeback@gmhcenter.org
Dates of Prior Services:	2008-present
Dollar Value of Prior Services:	\$8000 yearly minimum
Description of Prior Services Performed:	Provide counseling services on site in the Federally Qualified Health Center for client suffering from substance abuse and mental health issues.

*As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:*


3/10/14  
*Signature of Reference Contact Person*
*Date of Signature*

**EXHIBIT A**

**PRIOR EXPERIENCE**

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

<b>Offeror Name or Subcontractor: Name: <u>  Southeast Missouri Behavioral Health</u></b>	
<b>Reference Information (Prior Services Performed For:)</b>	
Name of Reference Company:	Mineral Area Regional Medical Center
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	1212 Weber Road, Farmington, Mo. 63640
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	Deanna Roberts (573) 756-4581 Deanna.roberts@capellahealth.com
Dates of Prior Services:	2002-2011
Dollar Value of Prior Services:	\$8000 minimum yearly
Description of Prior Services Performed:	Provided crisis counseling 24 hours a day on call and in person response to the hospital ER for those clients needing assessment and referral for substance abuse or mental health issues.

*As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:*

Deanna Roberts  
Signature of Reference Contact Person

3-7-14  
Date of Signature

**EXHIBIT A**

**PRIOR EXPERIENCE**

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

<b>Offeror Name or Subcontractor: Name: _Southeast Missouri Behavioral Health</b>	
<b>Reference Information (Prior Services Performed For:)</b>	
Name of Reference Company:	Missouri Probation and Parole
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	326 East High Street, Potosi, Mo. 63664
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	Josh Bess-District Administrator (573) 438-3448 Joshua.bess@doc.mo.gov
Dates of Prior Services:	Victims Impact Panel-2000-2003
Dollar Value of Prior Services:	\$2000 per 10 week class, \$4000 annually
Description of Prior Services Performed:	Victims Impact class served offenders on probation to provide them with an overview of the impact of crime on the general public.

*As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:*

  
\_\_\_\_\_  
*Signature of Reference Contact Person*

3-11-2014  
*Date of Signature*

**EXHIBIT B**

**PERSONNEL EXPERTISE SUMMARY**

(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

<b>Personnel</b>	<b>Background and Expertise of Personnel and Planned Duties</b>
<p>1. <u>Lori Bauman, LCSW</u> (Name) <u>Coordinator of Clinical Services</u> (Title) _____ Trauma, co-occurring and diagnosing _____ (Proposed Role/Function)</p>	<p>Master Social Work Licensed Clinical Social Worker #2006002252 First licensed 07/05/07 SEMO BH 05/24/10 –Current Manage clinical staff, Behavioral health and Drug abuse Therapy. Experience with Developmentally Disabled. Case Management. Crisis Intervention, Outpatient Therapy for individuals, children, adolescents, couples and Family</p>
<p>2. <u>Michael Betancourt, CRADC</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____ Substance Abuse Counselor (Proposed Role/Function)</p>	<p>Certified Reciprocal Alcohol Drug Counselor #6805 SEMO BH – 09/20/10 - current Positions: Behavioral Health Technician, Group Facilitator, Substance Abuse Counselor Previous experience includes 4yrs working with adolescents</p>
<p>3. <u>Dennise Cardin, CRADC, SQP</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____ Substance Abuse Counselor (Proposed Role/Function)</p>	<p>Certified Reciprocal Alcohol Drug Counselor #2828 SEMO BH – 11/15/02 - current Positions: Substance Abuse Counselor, Group Facilitator, Anger Management. Crime Victim Advocate, Court Appointed Special Advocate, Crisis Intervention, SATOP Professional, trained in MRT, currently works as the counselor in the 42<sup>nd</sup> Judicial District Drug Court</p>
<p>4. <u>RoseAnne CrossKing, BSN, RN</u> (Name) <u>Registered Professional Nurse</u> (Title) _____ RN for medical _____ guidance and education (Proposed Role/Function)</p>	<p>Bachelor of Science in Nursing Registered Nurse #2005025370 First licensed 08/09/05 SEMO BH – 01/05/09 - current 35 years practical experience in Hospital, State Facility, Nursing Home &amp; Addiction Recovery settings</p>
<p>5. <u>Lynne Davidson, MA, LPC</u> (Name) <u>Licensed Professional Counselor</u> (Title) _____ Co-occurring, trauma and diagnosing _____ (Proposed Role/Function)</p>	<p>Masters in Counseling Licensed Professional Counselor # 2006035744 First licensed 11/16/2006 SEMO BH 09/17/12 - Current Positions: Licensed Professional Counselor Provides evaluation, crisis interventions, individual, group, and/or family therapy, coordinates care of clients, referrals as appropriate. Previous experience: 9yrs counseling experience, including adolescent males and females ages 8-18, provided both individual and family therapy</p>
<p>6. <u>Ramona K. Dugas, ASN, RN</u> (Name) <u>Registered Professional Nurse</u></p>	<p>Associates of Applied Science in Nursing Registered Nurse # 2000162407 First Licensed 07/17/2000</p>

<p>(Title) _____medical guidance and education</p> <p>(Proposed Role/Function)</p>	<p>SEMO BH 10/09/2012 – current 20 years experience in surgery, emergency room and medical office settings providing nursing care as well as education services.</p>
<p>7. <u>Sharon Gholson, AA, CRAADC</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____Substance Abuse Counselor</p> <p>(Proposed Role/Function)</p>	<p>Associates in Psychology Certified Reciprocal Advanced Alcohol Drug Counselor #1179 SEMO BH -09/08/2000 Positions held: Treatment Technician, Group Facilitator, Substance Abuse Counselor Certified Compulsive Gambling Counselor, SATOP Professional</p>
<p>8. <u>Clifton Johnson, AAS, CRAADC</u> (Name) <u>Director of Clinical Compliance</u> (Title) _____Administrative Oversight</p> <p>(Proposed Role/Function)</p>	<p>Associates in Human Services Certified Reciprocal Advanced Alcohol Drug Counselor # 777 SEMO BH-10/17/1994 - current Positions-SATOP Administrator, Director of Clinical Compliance Additional 7 years experience working in substance abuse treatment facilities providing services to adults and adolescents, supervisory &amp; administrative responsibilities., has worked directly with the administrative aspects of our current Drug Court programming</p>
<p>9. <u>William Matthews, MA, LPC</u> (Name) <u>Licensed Professional Counselor</u> (Title) _____Co-occurring, Trauma and diagnosing _____</p> <p>(Proposed Role/Function)</p>	<p>Masters – Rehabilitation Counseling &amp; Training Certified Rehabilitation Counselor Licensed Professional Counselor #2002010848 First licensed 12/05/03 SEMO BH 07/20/09 – Current Manage clinical staff. Experienced Individual, family and group counseling. Case management. Interventions for at risk students. Dual diagnosis.</p>
<p>10. <u>Gregg McBride, CADC</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____Substance Abuse Counselor</p> <p>(Proposed Role/Function)</p>	<p>Certified Alcohol Drug Counselor #6351 SEMO BH – 05/31/11 - current Positions: Group Facilitator, Substance Abuse Counselor, Community Support Specialist</p> <p>Has worked in the 42<sup>nd</sup> Judicial District Drug Court as the counselor to the clients and ran groups.</p>
<p>11. <u>Robene McKoy, ASN, RN</u> (Name) <u>Registered Professional Nurse</u> (Title) _____Medical guidance and education</p> <p>(Proposed Role/Function)</p>	<p>Associates degree in Nursing Registered Nurse # 2001026738 First licensed 10/09/2001 SEMO BH – 05/02/12 - current 8yrs experience working with individuals in a correctional facility, also experienced in case management and working in a skilled nursing facility</p>
<p>12. <u>Martha A. McMurry, MA, LPC</u> (Name) <u>Licensed Professional Counselor</u> (Title) _____</p> <p>(Proposed Role/Function)</p>	<p>Masters in Psychological Counseling Licensed Professional Counselor # First Licensed 12/03/1992 SEMO BH 01/15/2014 – current 20+ years’ experience in individual, family and couples therapy. 2 years experience working with individuals in a correctional facility. 10 years experience working with children and</p>

Co-occurring, trauma, and diagnosing	adolescence and their families.
13. <u>Randy O'Neal, MRC, LPC</u> (Name) <u>Licensed Professional Counselor</u> (Title) _____ co-occurring, trauma, diagnosing _____ (Proposed Role/Function)	Masters in Rehabilitation Counseling Licensed Professional Counselor #000587 First licensed 11/06/89 SEMO BH 03/27/13 - current Provides Behavioral health and Drug abuse Therapy. 20+ years' experience in individual, family and couples therapy. Experience with those suffering from traumatic brain injury, chronic mental illness, and geriatric psychiatric patients.
14. <u>Steven Richmond, BS, CRAADC</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____ Substance Abuse Counselor (Proposed Role/Function)	Bachelors in Education Certified Reciprocal Advanced Alcohol Drug Counselor # 1383 SEMO BH – 10/21/1986 - current Positions: Substance Abuse Counselor, SATOP Professional, Offender Management Unit, Offender Education Program, Adolescent Diversion Education Program, Weekend Intervention Program, REACT Screening Unit, REACT Education Program, Drug Court, trained in MRT. Currently works in the counselor in the 42 <sup>nd</sup> Judicial District Drug Court
15. <u>Ruth Ridenhour, M.Ed, MA, LPC</u> (Name) <u>Coordinator of Clinical Services</u> (Title) _____ Trauma, Co-occurring and Diagnosing _____ (Proposed Role/Function)	Masters in Education Masters in Counseling Licensed Professional Counselor #2009012867 First licensed 05/26/2009 SEMO BH – 07/05/11 - current Positions: Licensed Professional Counselor, Clinical Manager, Director. Provide co-occurring counseling to clients with mental illness and substance abuse issues, conduct family therapy groups and diagnosis 20 years experience working with children and ensuring their safety
16. <u>Brenda Schrum, CCJP</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____ Substance Abuse Counselor _____ (Proposed Role/Function)	Certified Criminal Justice Addictions Professional # 2592 SEMO BH 12/03/01 - Current Positions: Group Facilitator, Substance Abuse Counselor, Community Support Specialist Provides community support and counseling services in an outpatient setting for adults from a variety of backgrounds, trained in MRT 8 years prior experience as Psychiatric Aide. Currently works as counselor in the 24 <sup>th</sup> Judicial District Drug Court
17. <u>Fred Utley, CRADC, SQP</u> (Name) <u>Substance Abuse Counselor</u> (Title) _____ Substance Abuse Counselor _____ (Proposed Role/Function)	Certified Reciprocal Alcohol Drug Counselor #2671 SEMO BH - 9/25/00 - current Positions held: Treatment Technician / Shift Leader, Group Facilitator, Substance Abuse Counselor, Drug Court, SATOP Professional, trained in MRT  Currently works as a counselor in the 25 <sup>th</sup> Judicial District Drug Court
18. <u>Cerenda L. Woollums, MA, LPC</u> (Name) <u>Coordinator of Clinical Services</u> (Title) _____ Trauma, Co-occurring and diagnosing _____ (Proposed Role/Function)	Masters in Community Counseling Licensed Professional Counselor #2008006633 First licensed 03/04/08 SEMO BH 01/20/11 – current Behavioral health and Drug abuse Therapy. Enhanced CPRC program. F.C.C. Counselor in Poplar Bluff School District. QPR Suicide Prevention Trainer.
19. _____ (Name)	

**EXHIBIT B**

**PERSONNEL EXPERTISE SUMMARY**

(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

<b>Personnel</b>	<b>Background and Expertise of Personnel and Planned Duties</b>
<p>1. <u>Janeen Latham, BSW</u> (Name) <u>Care Coordinator</u> (Title) Provide Case management and Community Support services (Proposed Role/Function)</p>	<p>Bachelors in Social Work SEMO BH 12/11/2013 – current 13 years experience working with a variety of clientele ranging from children with and without mental illnesses to geriatric patients in a psychiatric unit. Provided one on one and group therapy sessions, child abuse and neglect investigations, grief education and counseling services.</p>
<p>2. <u>Kimberly Limbaugh, CADC</u> (Name) <u>Care Coordinator</u> (Title) Provide case management and community support services (Proposed Role/Function)</p>	<p>Certified Alcohol Drug Counselor #4743 SEMO BH – 02/05/07 Positions: Group Facilitator, Community Support Specialist, Substance Abuse Counselor, Care Coordinator. 7 years' experience working with co-occurring clients providing clinical and community support services</p>
<p>3. <u>Christina Nall, BS</u> (Name) <u>Care Coordinator</u> (Title) Provide case management and community support services (Proposed Role/Function)</p>	<p>Bachelor of Science in Criminal Justice and Psychology SEMO BH 07/31/2013 – current Trained in Non-Violent Crisis Intervention, Motivational Interviewing and Mental Health First Aid</p>
<p>4. <u>Nichole Schilling, BS</u> (Name) <u>Care Coordinator</u> (Title) Provide case management and community support services (Proposed Role/Function)</p>	<p>Bachelor of Science in Psychology SEMO BH 12/11/2013 – current Trained in Non-violent Crisis Intervention, Wellness Coaching and Applied Suicide Intervention Skills Training 3 years experience working with children and adults in both an inpatient and outpatient setting and assisted with community support assistance as well as monitoring day to day activities.</p>
<p>5. <u>Julie Thomas, MSW, CRAADC</u> (Name) <u>Care Coordinator</u> (Title) Provide case management and community support services (Proposed Role/Function)</p>	<p>Masters in Social Work Bachelors of Science in Organizational Management Certified Reciprocal Advanced Alcohol Drug Counselor # 7799 SEMO BH 11/20/2012 – current Positions held: Prevention and Community Intervention Coordinator, Substance Abuse Counselor, Care Coordinator 5 years experience in the field of substance abuse and behavioral health</p>
<p>6. <u>Sara Wilkinson, BS</u> (Name) <u>Care Coordinator</u> (Title) Provide case management</p>	<p>Bachelors of Science in Psychology SEMO BH 03/05/2013 – current 4 years previous experience working with clients to make full use of community resources and facilities, monitoring their progress and well-being and providing assistance to other staff</p>

<p>and community support services</p> <p>_____</p> <p>(Proposed Role/Function)</p>	<p>on treatment team.</p>
<p>7. <u>Barbara Wisdom, B. Ed</u> (Name) <u>Care Coordinantor</u> (Title)</p> <p>_____ Provide case management and community support services</p> <p>_____</p> <p>(Proposed Role/Function)</p>	<p>Bachelor of Science in Elementary Education SEMO BH 09/29/2008 – current Provided needed assistance to clients as a client advocate and supervised staff in outpatient setting as an office manager.</p>

**EXHIBIT C**

**AFFIDAVIT OF WORK AUTHORIZATION**

Comes now Barron E. Pratte PhD as President/CEO first being duly sworn on my oath

(NAME)

(OFFICE HELD)

affirm Southeast Missouri Behavioral Health is enrolled and will continue to participate in a federal work

(COMPANY NAME)

authorization program in respect to employees that will work in connection with the contracted services

related to OSCA 14-042 for the duration of the contract, if awarded, in accordance with

(RFP NUMBER)

RSMo Chapter 285.530 (2). I also affirm that Southeast Missouri Behavioral Health does not and will not knowingly

(COMPANY NAME)

employ a person who is an unauthorized alien in connection with the contracted services related to

OSCA 14 -042 for the duration of the contract, if awarded.

(RFP NUMBER)

*In Affirmation thereof, the facts stated above are true and correct (The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 285.530, RSMo).*

Barron E. Pratte PhD

Signature (person with authority)

Barron E. Pratte PhD

Printed Name

President/CEO

Title

03-12-2014

Date

Subscribed and sworn to before me this 12<sup>th</sup> of March 2014. I am

(DAY)

(MONTH, YEAR)

commissioned as a notary public within the County of Perry, State of

(NAME OF COUNTY)

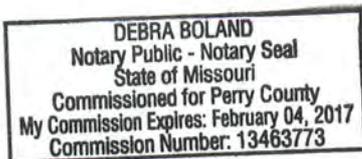
Missouri, and my commission expires on 02/04/2017.

(NAME OF STATE)

(DATE)

Debra Boland  
Signature of Notary

3/12/14  
Date



**EXHIBIT D**

**MISCELLANEOUS INFORMATION**

**Outside United States**

If any products and/or services bid are being manufactured or performed at sites outside the continental United States, the bidder MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the continental United States?	Yes <u>    </u>	No <u>  <b>X</b>  </u>
Describe and provide details:		

RFP OSCA 11-036

**EXHIBIT E**

Certification Regarding

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Instructions for Certification

1. By signing and submitting this proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion

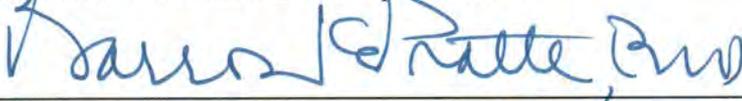
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Barron E. Pratte PhD President/CEO

Name and Title of Authorized Representative



Signature

03-12-2014

Date

# ATTACHMENTS

# CARF INTERNATIONAL

*A Three-Year Accreditation is awarded to*  
**Southeast Missouri Behavioral Health, Inc.**

*for the following identified programs:*

*Community Integration: Psychosocial Rehabilitation (Adults)*  
*Detoxification: Integrated: AOD/MH (Adults)*  
*Outpatient Treatment: Integrated: AOD/MH (Adults)*  
*Prevention/Diversion: Alcohol and Other Drugs/Addictions (Adults)*  
*Prevention/Diversion: Alcohol and Other Drugs/Addictions (Children and Adolescent)*  
*Residential Treatment: Integrated: AOD/MH (Adults)*

*This accreditation is valid through*  
**June 2014**

*The accreditation seals in place below signify that the organization has met annual conformance requirements for quality standards that enhance the lives of persons served.*



*This accreditation certificate is granted by authority of:*

*Cathy Ellis, P.T.*

Cathy Ellis, P.T.  
Chair

CARF International Board of Directors

*Brian J. Baron, Ph.D.*

Brian J. Baron, Ph.D.  
President (2011)

CARF International



*Having demonstrated compliance with certification standards for organizations providing substance abuse treatment,*

## **Southeast Missouri Behavioral Health, Inc.**

*is fully certified by*

**The Department of Mental Health  
Division of Behavioral Health**

*to provide the following services:*

**Detoxification—Social Setting**

**Outpatient:**

- **Community-based Primary Treatment with Residential Support**
- **Intensive Outpatient Rehabilitation**
- **Supported Recovery**

**CSTAR—General Population**

**Prevention—Primary**

**Compulsive Gambling**

**1466**

Certificate Number

**February 1, 2013—January 31, 2016**

Date



  
Deputy Director



August 9, 2011

Brenda L. Felkerson  
Management Analyst  
Southeast Missouri Behavioral Health, Inc.  
Post Office Box 506  
Park Hills, MO 63601-0506

Dear Ms. Felkerson:

It is my pleasure to inform you that Southeast Missouri Behavioral Health, Inc., has been accredited by CARF for a period of three years for the following programs:

Community Integration: Psychosocial Rehabilitation (Adults)  
Detoxification: Integrated: AOD/MH (Adults)  
Outpatient Treatment: Integrated: AOD/MH (Adults)  
Prevention/Diversion: Alcohol and Other Drugs/Addictions (Adults)  
Prevention/Diversion: Alcohol and Other Drugs/Addictions (Children and Adolescents)  
Residential Treatment: Integrated: AOD/MH (Adults)

This accreditation will extend through June 2014. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of practice excellence.

Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation, and we encourage you to make this accomplishment known throughout your community. Communication of this award to your referral and funding sources, the media, and local and federal government officials will promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

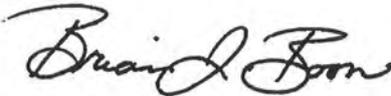
The survey report is intended to support a continuation of the quality improvement of your programs. It contains comments on your organization's strengths as well as suggestions and recommendations. A quality improvement plan demonstrating your efforts to implement the survey recommendations must be submitted within the next 90 days to retain accreditation. Guidelines and the form for completing the QIP have been posted on Customer Connect, our secure, dedicated website for accredited organizations and organizations seeking accreditation. E-mail notification was previously sent to your organization letting you know that these documents have been posted. Please submit this report to the attention of the customer service unit Administrative Coordinator.

Your Certificate of Accreditation is being sent under separate cover. Please note that you may use the enclosed form to order additional copies of the certificate.

If you have any questions regarding your organization's accreditation, you are encouraged to seek support from a Resource Specialist in your customer service unit by calling extension 7151.

We encourage your organization to continue fully and productively using the CARF standards as part of your ongoing commitment to accreditation. We commend your commitment and consistent efforts to improve the quality of your programs. We look forward to working with your organization in the future.

Sincerely,



Brian J. Boon, Ph.D.  
President/CEO

aw  
Enclosures

# ACORD INSURANCE BINDER

DATE (MM/DD/YYYY)  
05/24/2013

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY <b>ISM Insurance Group</b> 155 North Lane - Suite 6060 Conshohocken, PA 19428		COMPANY <b>Arch Insurance Company</b>		BINDER # <b>B13052431288</b>	
PHONE No. Ext. <b>610.941.9877</b>		FAX (AG. No.) <b>610.941.9889</b>		THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #	
AGENCY CARRIER ID: <b>00038460</b>		SUB CODE:		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)	
INSURED <b>Southeast Missouri Behavioral Health, Inc.</b> PO Box 506 Park Hills, MO 63601					

OVERAGES		LIMITS		
TYPE OF INSURANCE	COVERAGE FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS BASIC <input type="checkbox"/> BROAD <input type="checkbox"/> SPEC <input checked="" type="checkbox"/>	B1kt - Real Property - Replacement Cost B1kt - Personal Property - Replacement Cost	1,000 1,000	90 90	9,887,6 1,502,6
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR EBL \$1M/\$3M; Ded \$1000 Retro Date 05/22/12				EACH OCCURRENCE \$ 1,000,00 DAMAGE TO RENTED PREMISES \$ 1,000,00 MED EXP (Any one person) \$ 20,00 PERSONAL & ADV INJURY \$ 1,000,00 GENERAL AGGREGATE \$ 3,000,00 PRODUCTS - COMPIOP AGG \$ 3,000,00
VEHICLE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				COMBINED SINGLE LIMIT \$ 1,000,00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$ MEDICAL PAYMENTS \$ 5,00 PERSONAL INJURY PROT \$ UNINSURED MOTORIST \$ 1,000,00 UNDERINSURD MOTOR \$ Incl in l
VEHICLE PHYSICAL DAMAGE DED <input type="checkbox"/> ALL VEHICLES <input checked="" type="checkbox"/> SCHEDULED VEHICLES COLLISION 1,000 OTHER THAN COL: 500 30 Units				<input checked="" type="checkbox"/> ACTUAL CASH VALUE STATED AMOUNT \$
UMBRELLA LIABILITY ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY \$ EACH ACCIDENT \$ AGGREGATE \$
CESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$ 5,000,00 AGGREGATE \$ 5,000,00 SELF-INSURED RETENTION \$ 10,00 MVC STATUTORY LIMITS
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
ADDITIONAL COVERAGES Crime \$100,000 Ded \$1,000 Abuse \$1M/\$3M EDP \$112,000 Ded \$500 Professional \$1M/\$3M Claims Made Retro Date 05/22/91				FEES \$ TAXES \$ ESTIMATED TOTAL PREMIUM \$

**NAME & ADDRESS**  
Insured's Copy

MORTGAGEE  
 LOSS PAYEE  
 LOAN # \_\_\_\_\_

AUTHORIZED REPRESENTATIVE  
**William Kanehann**


# STATE OF MISSOURI



Jason Kander  
Secretary of State

CORPORATION DIVISION  
CERTIFICATE OF GOOD STANDING

I, JASON KANDER, Secretary of the State of Missouri, do hereby certify that the records in my office and in my care and custody reveal that

**SOUTHEAST MISSOURI BEHAVIORAL HEALTH, INC.**  
**N00015692**

was created under the laws of this State on the 25th day of September, 1974, and is in good standing, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I have set my hand and imprinted the GREAT SEAL of the State of Missouri, on this, the 10th day of March, 2014

A handwritten signature in cursive script that reads "Jason Kander".

Secretary of State



Certification Number: 15954999-1 Reference:  
Verify this certificate online at <https://www.sos.mo.gov/businessentity/soskb/verify.asp>

**Michael D. Betancourt**

Poplar Bluff, MO 63901

2017 Thomas Street  
Cell: (305) 803-8314  
mbetancourt@semobh.org

**Certifications**

- CRADC (Certified Reciprocal Alcohol and Drug Counselor)

**Education**

2011 – Present	<u>Three Rivers Community College</u>	Poplar Bluff, Missouri
2007 – 2008	<u>Miami-Dade College</u>	Miami, Florida
2005 - 2007	<u>Florida International University.</u>	Miami, Florida
2001- 2005	<u>Coral Reef Senior High School</u> High School Diploma	Miami, Florida

**Experience**

**Southeast Missouri Behavioral Health**

Substance Abuse Counselor, Current

- Counsels and aids individuals and groups needing assistance dealing with substance abuse problems, such as alcohol or drug abuse and/or chemical dependency and abuse. Formulates program for treatment and social rehabilitation of clients by the completion, with appropriate updating, of an individualized treatment plan identifying short and long-term goals to facilitate the treatment/rehabilitation process.

**Southeast Missouri Behavioral Health**

Group Facilitator, December 2010 – April 2011

- Prepare and present educational material to inpatient and outpatient clients. Provide environment for learning and discussion that is safe, supportive, respectful, and culturally sensitive. Document client attendance, level of participation, synopsis and summary of each group.

**Southeast Missouri Behavioral Health**

Behavioral Health Technician, September 2010 – December 2010

- Supervise, observe, monitor, and record the day-to-day activities of clients and advises the appropriate clinical or supervisory personnel of any medical or behavioral problems. Collect and document client vital signs. Collect urine samples and perform breath alcohol testing.

**Florida Baptist Children’s Homes**

House Parent (child care worker), May 2009 – August 2010

- Supervise the day-to-day care of youth in residential foster care. This includes Christian discipline and direction in such areas as social, physical, spiritual, and educational development. Distribute necessary medications at designated times throughout the day.

**Dennise R. Cardin**  
**Rt. 1 Box 233 B.**  
**Ellsinore, Mo. 63937**  
**(573)870-0033**

**EMPLOYMENT HISTORY:**

**Casa Guadalupe**

Ellington, MO 63938 2000 to current Advocate-Domestic Violence House Manager-Hotline, Court Appointed Special Advocate, Self Help Speaker, Certified Advocate-Crime Victim. Help to provide a safe shelter. Support, educate and offer opportunity for empowerment. Crisis Intervention, Case Management, Life Skills, Parenting, Networking/Resources, Group Facilitator, Child Care, Transportation, Children's Enhancement, Court Advocate, Public Speaking regarding Domestic violence and self-esteem.

**Southeast Missouri Behavioral Health 2002 to current**

101 S. Main

Poplar Bluff, Mo. 63901 CRADC-Substance Abuse Counselor-2828 Community Support Specialist SQP-6205, Clinical Supervisor-890, Anger Management, Federal Client's counselor (RDAP), DRUG/DWI Court Counselor-Greenville. Assist clients in the recovery process by performing the 12 core functions, consisting of Screening, Intake, Orientation, Assessment, Treatment Planning, Counseling, Case Management, Crisis Intervention, Client Education, Referral, Reports and Record Keeping, and Consulting with other professionals in regard to client treatment/services.

Process/Counseling and Education Group Facilitator: Organize appropriate materials according to group log including men's and woman's issues, health and nutrition, spirituality, self esteem, and other matters concerning the C.B.T. . Anger Management Group Facilitator: Recognizing anger, anger's source, and anger management.

Individual sessions and weekly group with Federal Clients, utilizing the ( RDAP) Residential Drug Abuse Program model.

CSS:Community Support Specialist, addressing client's immediate and long term needs/goals for basic needs.

Conduct SATOP Assessments (DRI-OMU), WIP/OEP classes. CIP/SROP client's counselor as is appropriate.

Work to coordinate services with DWI/DRUG Court Team, attend court weekly, individual counseling sessions and group sessions.

**VOLUNTEER SERVICES:** Currently: Whole Health Outreach

**CERTIFICATIONS AND TRAININGS:**

Live Ethics with Dale Robinson March ?? 2013	3
Ethics MADCP conference April, 3-5, 2013	3
MADCP 15 <sup>th</sup> Annual Conference April 3-5, 2013	13.5
Moral Reconciliation Therapy Correctional Counseling, Inc. April 29 to May 2	32

**IN SERVICE HOURS:**

HIPPA for Healthcare Professionals E-Learning 1-21-13	1.25
Fire Safety E-Learning 3-4-13	3
Emergency Preparedness E-Learning 3-12-13	1
Group log Documentation E-Learning 3-25-13	.50
Defensive Driving Training E-Learning 4-19-13	2
Documenting the treatment planning process E-Learning 4-25-13	2.25
Cultural Diversity E-Learning 5-7-13	1
Integrated treatment for co-occurring disorders part 1-EBP E-Learning 5-8-13	1.25
Customer Relations E-Learning 5-21-13	1.50
Integrated treatment for co-occurring disorders part 2-EBP E-Learning 6-11-13	1
Identifying and preventing dependent adult abuse and neglect E-Learning 6-12-13	1.25
Relapse Prevention for Therapists E-Learning 6-25-13	1
Sexual harassment/discrimination-prevention for employees. E-Learning 7-30-13	2.5

**ROSEANNE CROSSKING**

15701 County Road 5210  
 Rolla, MO 65401  
 573-308-9856  
 roseannecrossking@yahoo.com

**PROFESSIONAL SUMMARY****Registered Nurse**

- Highly skilled career professional with more than 35 years of practical experience in Hospital, State Facility, Nursing Home, & Addiction Recovery settings.
- Established in multi faceted client support including assessment, education regarding medications and treatment, lab work, documentation with care plan for diagnosis, and administration of treatment procedures.
- Computer skilled. Proficient in all documentation/record maintenance/paperwork to ensure accuracy and patient confidentiality.
- All areas of major and minor medical/behavioral health procedures performed in hospital environment inclusive of a 30 day inpatient alcohol & other drug rehab program.

**CREDENTIALS**

<b>Board Examination in Illinois</b>	1973
<b>License, State of Illinois</b>	1973
License, State of Texas	1985
License, State of Illinois inactive 2006	1986
License, State of Missouri current #2005025370 through 2010	2005

**EXPERIENCE**

<b>Registered Nurse in 3 outpatient clinics for SEMOBH</b>	January 2009- current
<b>Registered Nurse evening shift 50 bed Alzheimer's &amp; Other Dementias</b>	May-October 2008
<i>Missouri Veteran's Home, St. James, Missouri</i>	
<b>RN Shift Leader Stress Unit</b>	2005-2008
<i>PCRMC ,Rolla, Missouri</i>	
<b>Nurse Manager Behavioral Health included 30 day rehab program</b>	1986-2005
<i>St. Mary's/Good Samaritan Inc., Centralia, Illinois</i>	

**CONTINUING EDUCATION**

E-Learning @ work & Wednesday Webinars from IRETA @ home  
 Professionalism Training 1.5 hours on 03/05/2009  
 QPR for Suicide Prevention 1 hour 09/15/2009

**EDUCATION**

<b>Bachelor of Science Nursing</b>	1976
<i>U. of E., Evansville, Indiana</i>	
Associate of Arts, Nursing	1973
<i>Kaskaskia College, Centralia, Illinois</i>	

INTERESTS : VARIED & ECLECTIC.

References on Request

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Lynne G. Davidson, MA, LPC

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103 S. Adrian Ave.  
Rolla, MO 65401  
(573)263-3701

**Objective**

To maintain a position at Southeast Missouri Behavioral Health as a full time LPC.

**Education**

2004-2006 Webster University- Rolla, Missouri  
**M.A. Counseling**  
1999 - 2003 University of Wisconsin- Stout, Menomonie, WI  
**B.S. Human Development & Family Studies**  
Minor in Psychology

**Employment**

September 2012 - current Southeast Missouri Behavioral Health  
Rolla, MO

**Licensed Professional Counselor**

- \* Provide evaluation/problem identification, crisis interventions, and individual, group, and/or family therapy to assigned clients
- \* Provide case management services to clients as needed
- \* Develops treatment plans, monitor treatment progress, and follow-up at disposition times
- \* Assist clients with rehabilitation
- \* Coordinate client's use of agency programs and outside community resources
- \* Maintains accurate and timely clinical records
- \* Interview clients, review records, and confer with other professionals to evaluate conditions of client
- \* Refer clients to other support services as needed

August 2010- September 2012 Piney Ridge Center  
June 2006 – July 2008 Waynesville, MO

**Individual, Family, and Group Therapist**

July 2008 to July 2010 Boys & Girls Town of MO  
March 2003 to May 2006 St. James, Missouri

**Individual & Group Therapist, plus Case Management**

**Professional  
Certifications**

Licensed Professional Counselor (State of Missouri)

License # 2006035744 valid through June 30, 2015

**Ramona Dugas, RN**  
**2194 Hwy W**  
**Poplar Bluff, MO 63901**  
**Cell (573) 429-4829**

**Work History**

**Southeast Missouri Behavioral Health, 10/2012 – Current**

- In patient Registered Nurse
- Outpatient Registered Nurse

**Advanced Healthcare Medical Center, Dr. Davis' Office, 2/2005 – 8/2012**

- Assistant and Scribe to Dr Davis
- Staff Nurse

**Advanced Healthcare Surgery Center, 4/2003 – 2/2005**

- Administrator
- Circulating, Pre and Post Operative Nurse

**Doctors Regional Medical Center/Three Rivers Healthcare, 7/1992 – 4/2003**

- Surgery
  - Circulating Nurse
- Education Department
- Emergency Room
  - Staff Nurse
- Intensive Care
  - Monitor Tech and Ward Secretary

**Certifications**

- State of Missouri Registered Professional Nurse License
- Advanced Cardiac Life Support Program by American Heart Association
- Pediatric Advanced Life Support Program and Neonatal Resuscitation Program by the American Heart Association
- Certificate in the Cancer Chemotherapy Course in accordance with Oncology Nursing Society
- Certified "Freedom From Smoking" Clinical Facilitator Trainer

**Education**

Associate of Applied Science – Nursing, Three Rivers Community College, 5/2000

# Sharon Gholson CRAADC, CCGC

## Objective

To counsel with client's and continue to update ADA 1179, SATOP 7423 and Gambling certification 7126 BI-annually.

## Experience

2004-2013 SEMOBH Poplar Bluff Mo.

Primary Counselor CRAADC, SATOP and CCGC

.Completed 45 CEU's in the E-Learning Course program.

.Completed Compulsive Gambling Classes and certification to see Compulsive Gambling Client's.

.Continue to complete requirements for certification boards of ADA and CCGC

. Continue to do ISAP's and DRI's

. Continue to provide counseling, vocational, CSS and Relapse prevention counseling with client.

2001-2004 SEMOBH Poplar Bluff, MO

**Primary Counselor CASAC**

- Up-graded certification 8-7-01 to Certified Advanced Substance Abuse Counselor.
- Completed individual sessions with clients.
- Continue doing educational groups and therapy groups.
- Carried a case load.

1994-2001 Westwood SEMOBH Poplar Bluff, MO

**Primary Counselor CSAC II**

- Same as above.
- Completed the requirement of certification board to test for CSAC II
- Attended classes for continuing educational units.

1990-1994 Diversified treatment services. Poplar Bluff, Mo

**Residential technician and Counselor in training.**

- Worked as a residential technician for two years.
- Carried a case load from 92 to 94.
- Completed educational groups and monitored clients in detox.

## Education

1987- 1989 Three River Community College Poplar Bluff, Mo.

- AA Degree in Psychology
- Completed High School in Poplar Bluff, MO

## Interests

Gardening, baking and watching movies.

# CLIFTON L. JOHNSON

1105 Richeson Road

Potosi, MO 63664

(573)438-7230

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- Career Objective** I am seeking a full-time position in the field of substance abuse for adults and adolescents.
- Training** I have my Associate of Applied Science Degree in Human Services and Certificate of Chemical Dependency Studies from St. Louis Community College at Meremac. I am classified as a Comprehensive Qualified Professional in SATOP. I am qualified to perform REACT counseling.
- Certification** I am currently a Certified Reciprocal Advanced Alcohol Drug Counselor (#777) and Certified Criminal Justice Professional in the state of Missouri and am also internationally certified. I have been HIV Certified since November 1991. I am a Certified Compulsive Gambling Counselor. I am currently the elected Southeast Missouri Substance Abuse Professional Credentialing Board Representative and President of the board. I am on the MRN council, and local groups. I am a trained Clinical Supervisor by the certification board and a Supervision trainer. I am a trained DLA-20 trainer. I also have completed training as a CARF surveyor.
- Employment**
- October 1994-Present Southeast Missouri Behavioral Health  
Current position - Director of Clinical Compliance  
Responsible for all clinical activities for the agency, Supervise all residential and outpatient managers, participate certification activities; serve as SATOP Administrator and conduct Q.A. activities. Monitor and maintain sites in our program standards.
- May 1991-  
October 1994 Comtrea Athena Adolescent Center  
Program Coordinator
- October 1990-  
May 1991 New Era Treatment Center, Hillsboro, MO  
Primary Therapist
- March 1987-  
October 1990 Koala Center, Lonedell, MO  
Positions included:  
Case Manager  
Counselor Assistant  
Medical Detox Counselor  
Medical Detox Counselor Aide

**William Bryan Matthews, MS, CRC, LPC**

100 S. MacArthur  
Salem, MO 65560  
(573)247-4259

**Objective:** A Master's level position for a Licensed Professional Counselor to do individual, group and/or family therapy, case management and/or administrative/supervisory work. Because of my experience providing individual, family and group counseling, crisis counseling as well as case management and some administrative duties as well as supervisory positions and duties as a Licensed Professional Counselor and a Certified Rehabilitation Counselor.

**Southeast Missouri Behavioral Health Center, INC**  
**Licensed Professional Counselor/Clinical Supervisor**  
**08/2009 to present**

Provided clinical services; ASAP assessments, diagnosis, individual counseling, individual co-occurring counseling, individual trauma counseling, co-occurring education group, trauma education group to clients with substance abuse/dependency and usually a mental health diagnosis as well. Supervised clinical staff and worked directly with Facility Director and Clinical Director to co-ordinate services and provide assistance to the client population.

**Gibson Recovery Center Farmington, MO**  
**Outpatient Counselor 8/6/2007 to 7/2009**

Individual counseling, group counseling, intake assessments, payment and eligibility coordination, treatment coordination, treatment planning, progress reviews, discharge planning and coordination for substance abuse population, mostly those on probation or parole.

**Boys & Girls Town of Missouri St. James, MO**  
**Individual Therapist/Case Manager/Group 11/2002 to 06/2007**  
**Therapist/Clinical Director DYS Cottage**

Provided most clinical services for a group of 10 male youth including individual therapy, group therapy, case management, family therapy, monthly staffings, progress reports, permanency planning and disenrollments. Also provided specialized clinical crisis services periodically for entire St. James campus. I began doing individual therapy for 20-25 youth and achieved my state license (LPC) there.

**St. Louis Academy for Children St. Louis, MO**  
**teacher aide/van driver/counselor in training 9/2001 to 09/2002**

Helped teacher who taught children with ADHD and behavioral problems. Tutored children with their classwork, provided interventions for at-risk students. Drove students to and from their homes before and after school. Provided individual counseling to students under the supervision of a licensed psychologist.

**St. Joseph's Home St. Louis, MO**  
**Childcare Specialist 9/2000 to 6/2001**

Provided direct care for groups of abused and neglected children with behavior problems. Supervised up to 12 children/adolescents at one time. Provided feedback, redirection, and consequences. Passed medications, supervised meals, transported to school, wrote incident reports and provided night watch services.

**Residential Treatment Manager 09/1999 to 09/2000**  
Managed group of Childcare workers at a home for abused and neglected children with behavior problems. Responsible for monthly progress reports, functioning of cottage unit's daily activities and direct care supervision.

**Education:** Southeast Missouri State University Cape Girardeau., MO  
**Batchelor's of Science- Liberal Arts 1995**  
Southern Illinois University at Carbondale Carbondale, IL  
**Master's of Science- Rehabilitation Counseling and Training 1997**

## **Gregg McBride, CADAC**

401 Lyons St, Potosi, MO

573-747-8385

### **Objectives**

Full time employment

### **Experience**

Substance Abuse Counselor ▪ 5/31/11 - Current  
South East Missouri Behavioral Health ▪

Completion and implementation of all client treatment plans, education of clients during their enrolment in this program, Crisis intervention, Networking with Probation and Parole, DFS works and BJC mental health outreach workers, Updating client files, Completion of client drug testing, Transportation of clients to and from program when needed. Completion of Clinical reviews to funding source, Completion of treatment plan reviews monthly to ensure that each of the clients receives the best care possible.

### **Skills**

- Completing Master and short term individualized treatment plans for all of the clients that enroll in this program site.
- Vocational Support
- Educational Support
- Life skills assistance
- Group education for all facets of addiction and recovery using the medical model.
- Individual and Family counseling that addresses all of the client needs.
- Conduct UA's for all clients

### **Experience**

Substitute Teacher: 7/10-5/31/11

Potosi Sr. High School. Trojan Drive, Potosi Mo. 63664

- Fill in teacher for all areas of course work.
- Independent education consultation students interested in business or finance.

### **Education**

Mineral Area College.

Did not complete degree. 109+ credit hours ▪

- Certified Alcohol Drug Counselor # 6351

### **References**

Dr. Timothy Gould: 4 Sight counseling, 573-334-7995 (Professional)

Roger B. Sparks: Sparks Motors LLC. 573-358-1900 (Professional)

Larry Fedorchalk: Holts Summit Missouri. 573-821-1837 (Professional)

Dr. Nathaniel Hostetler: Principal Potosi Sr. High School. 417-230-5802 (Professional)

**Robene "Bobbie" McKoy RN**  
8920 Hillsboro Road - Valles Mines, MO 63087  
Cell (573) 747-6403

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## Profile

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Highly organized and creative with the desire to maintain order and function. Committed to doing the job right the first time and to accomplish set goals or tasks. Strong problem solving skills with the ability to develop and implement effective action plans and solutions. Desire to help people and make a difference with compassion. Always seeking an opportunity to acquire new knowledge and experience.

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## Nursing experience

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**Staff Nurse – 5/12 – Current** Southeast Missouri Behavioral Health ~  
Complete history and physicals on new clients, routine follow-up care, review client's medications, medical/medication consultations.

**Staff Nurse - 2/12 – 4/12** Missouri Home Care ~ Farmington, MO  
Travel to clients homes to provide in home care; from admission to discharge, assess client conditions, monitor medications, administer injections needed, provide wound care, draw labs,. Obtain orders & communicate with Dr. when needed. Complete Oasis documentation as well as other required medical documentation.

**Staff Nurse 9/07 – 1 /12** Mental Health Management @ ERDCC (Corrections) ~  
Bonne Terre, MO  
Create and maintain psychiatrists schedules, order labs, input information obtained from Doctor's session into computer system, initiate newly received patients into mental health clinic, call to verify medication for newly received patients, obtain verbal orders for medication from psychiatrist, maintain current list and all needed data of all patients, complete monthly quality control audits, teach a weekly class on medication education, monitor patients for possible medication side effects/problems, obtain vital signs, weight, BMI for patients receiving certain antipsychotropic medication, monitor medication compliance of patients weekly, complete monthly quality control audits, attended multiple meetings, communicate with other departments to obtain patient information/status, complete service requests from patients in a timely manner, obtain order and administer emergency medication as needed.

**School Nurse 1/05 – 6/07** Potosi R-III School District ~ Potosi, MO  
In addition to the tasks performed for North St. Francois County R-I School District (below), I write emergency action plans for students, promote and participate in employee wellness programs, attend Washington County coalition meetings to improve the counties awareness on matters of health and well being, order supplies as needed for the health room, conduct the school fluoride rinse program, obtain flyers to be distributed at school to promote health and well being, hold Kindergarten registration screenings, teach American Heart Assoc. CPR and First aid classes for certification to school staff, participate in student IEP meeting if there are health concerns, refer student to social worker as needed, develop new programs for updating school record keeping, review Doctors orders for student medications. I also care for student(s) with a colostomy bag, central line, g-tube, tracheostomy, cerebral palsey, cystic fibrosis as well as diabetics.

**Staff Nurse 4/04 – 9/07** Correctional Medical Services @ ERDCC ~  
Administer medications for 100+ patients, evaluate medical complaints thru Nurse Sick Call to determine if criteria is met for a doctors appointment, issue over the counter medications, provide treatments for multiple patients, educate offenders regarding health issues. obtain specimens, equipment or doctor's orders, schedule doctor's appointments, arrange for lab & x-ray services, on-call for emergency care when needed, perform EKGs, Med/Surg. Care in the Infirmary unit.

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## Education

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Graduated with an Associate Degree in Nursing (ADN) at the College of Lake County - Grayslake, IL. - 1993

Martha A. McMurry  
316 S. Washington  
Farmington, MO 63640  
573-218-3612

#### Education

Bachelor of Science in Psychology with a minor in Sociology – Southeast Missouri State University 1985  
Master of Arts in Psychological Counseling – Southeast Missouri State University – 1988  
Licensed Professional Counselor

#### Employment

Licensed Professional Counselor – January 2014 – Present  
Southeast Missouri Behavioral Health

Duties and responsibilities include: Assessment, diagnosis, individual sessions for substance abuse and/or co-occurring disorders; family, and couples counseling

QMHP/Therapist – June 2013 – November 2013

MHM Services, Inc – ERDCC – Bonne Terre Prison

Duties and responsibilities included: mental health intake screening of all offenders coming into prison to determine their mental health status; chronic care visits (therapy) of offenders within mental health treatment; development and implementation of treatment plans; on call every 5-7 wks, in which custody staff would notify on call staff of offenders who make suicidal statements, demonstrate suicidal behaviors or attempt suicide. QMHP then completed any necessary calls or reports.

MoSOP Therapist – July 2010 – June 2013

MHM Services – Farmington Corrections Center

Duties and responsibilities included: Teaching classes to offenders such as relapse prevention, criminal thinking, tec.; development and implementation of treatment plans; and facilitating process groups.

Substance Abuse Counselor/Therapist – March 2007 – June 2010

Pathways Behavioral Health

Duties and responsibilities included: working with adolescent substance abuse, i.e. GAIN Assessments; urine and saliva drug screening; individual sessions for substance abuse and/or co-occurring disorders; family sessions, facilitate education and process groups; and community support. Worked with outpatient mental health in individual, couples, and family sessions ages 4 and up. Documented all in the form of progress notes and developed treatment plans.

Licensed Professional Counselor – February 2002 – March 2007

Children's Haven

Duties and responsibilities included: individual counseling with children ages 4 to 17 as well as working with families, clinical intakes, facilitated a parents group for parents of Attention Deficit Hyperactive Disorder children.

Licensed Professional Counselor – January 1998 – June 1999 & March 2002 – February 2002

Southeast Missouri Behavioral Health

Duties and responsibilities included: counseling individuals, ages 4 and up, couples and families, clinical supervisor for the CPRC outpatient program and clinical intakes.

Randy O'Neal  
120 Timber Lane  
Poplar Bluff, MO 63901  
573-686-6744

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**WORK HISTORY**

**April 1, 2013 to Present**

**SEMO Behavioral Health**

Duties include clinical intake, assessment and co-occurring individual counseling in a community based rehabilitation treatment program. Consultation and referral with various community / state agencies, including Probation & Parole, Family Services Division, mental health providers and other treatment programs. Participation in multi - disciplinary treatment and planning.

**January 21, 2008 to April 1, 2013**

**Therapist, Bridget Hurt, Psy.D. & Associates**

Duties included clinical assessment / intake, family counseling, and individual counseling for children, adolescents, and adults in a private practice setting. Consultation with physicians, social workers, school personnel, and other mental health professionals regarding treatment or other behavioral interventions.

**March 1992 to December 31, 2011**

**Rehabilitation Therapist, Poplar Bluff Rehab Care**

Duties included clinical assessment, individual supportive counseling, family counseling and staff consultation on a 40 bed physical rehabilitation unit. Provide brief cognitive assessments for patients with a change in mental status. Participation in interdisciplinary clinical staffing for treatment planning. Conduct in - service training as requested, related to psychological issues affecting patients.

**February 1997 to September 2001**

**Consulting Therapist, Positive Resources Inc.**

Duties included providing clinical intake / interview on new clients at a community mental health center, including diagnostic formulation. Provide individual therapy for a small number of clients. Do initial assessments and information gathering for patients requesting services in a Medicaid funded program for the chronically mentally ill.

**February 1996 to August 1997**

**Counselor, Lucy Lee Hospital Behavioral Medicine**

Duties included initial screening, assessment, referral and brief therapy for an EAP contract with a local furniture manufacturer. Provide individual counseling, group counseling and family education / support on an inpatient geriatric psychiatric unit.

**November 1993 to January 1996**

**Therapist, Brookdale Partial Hospital**

Duties included individual and group therapies in a partial hospital setting, working primarily with a population of chronically mentally ill individuals. Provided treatment planning, initial psycho social assessment, functioned as case manager, supervised bachelors level staff, and participated in multi disciplinary treatment planning. Planned and supervised activities related to independent living and community integration.

**September 1984 to October 1993**

**Southeast Ozark Mental Health Center**

Community Support Supervisor 11/92 - 10/93; Clinical Intake Officer 8/91 - 11/92  
Director of Community Psychiatric Rehabilitation Program 9/90 - 8/91

Duties included individual and group counseling in a rural mental health center, seeing clients with a wide range of mental / emotional difficulties. Administration, program development, policy revision /implementation and staff supervision / training for a psychiatric rehabilitation program for the chronically mentally ill. Initial assessment and clinical intake for client. Crises intervention, case management, treatment planning, and quality assurance.

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**EDUCATION:**

Bachelor of Science in Psychology, Kansas State University  
Masters in Rehabilitation Counseling, Arkansas State University

May 1977  
December 1984

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**LICENSURE:**

Licensed Professional Counselor, MO # 000587 since 2/89. Eligible for national certification.

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**SPECIAL TRAINING / AREAS OF EXPERTISE**

Juvenile delinquency and adolescent issues  
Crises intervention and suicide prevention  
Working with resistant clients

Oppositional and angry children  
Clinical assessment  
Geriatrics and rehabilitation  
Psychotropic medications

**STEVE RICHMOND**  
**1009 E. First Street**  
**Salem, MO 65560**  
**(573) 729-2098**

**EDUCATION:**

Bachelor of Science Physical Education - Missouri Valley College - 1986

Certified Reciprocal Advanced Alcohol Drug Counselor #1383  
SATOP Qualified Professional – REACT - #5391

**WORK EXPERIENCE:**

SATOP Professional- SOUTHEAST MO BEHAVIORAL HEALTH, Salem, Missouri  
December, 2000 to Present

Responsible for completing assessments on adults and adolescents for potential alcohol and drug problems, making necessary referrals, teaching the required classes, and providing counseling to adults and adolescents.

Outpatient Counselor - SOUTHEAST MO BEHAVIORAL HEALTH, Salem, Missouri  
November, 2000 to Present

Responsible for holding outpatient groups, delivering outpatient services, including group and individual counseling for chemically dependent individuals and family members, complete assessments, develop treatment plans, document delivery of services, complete discharge summaries, make appropriate recommendations or referrals, and correspond with referral sources, including Judges, Probation and parole Officers, Division of Family Services, and Attorneys regarding treatment of clients. These services have been provided for adults and adolescents.

DRUG COURT COUNSELOR- SOUTHEAST MO BEHAVIORAL HEALTH  
October 2006 to Present

Responsible for delivering treatment services on a group and individual basis. This includes being involved in the screening and court process of the program. These services are provided to adults who reside in Dent and Crawford Counties. I work with a drug court team that consists of a commissioner, probation officer, law enforcement, prosecuting attorney, defense attorney, and others from the community.

**JANEEN LATHAM**  
**PO BOX 15**  
**FREDERICKTOWN, MO. 63645**  
**417-773-6556**

**Work History**

12/2013-Present      **Care Coordinator,**  
Southeast Missouri Behavioral Health Inc.  
Park Hills, MO. 63601

02/2009-12/2014      **Senior Community Support Specialist (CSSII)**  
BJC Behavioral Health, Children's Team  
Farmington, MO. 63640

03/2003-02-2009      **Licensed Social Worker**  
Baxter Regional Medical Center  
Mountain Home, AR. 72653

08/2004-07/2005      **Children Service Worker/Investigator**  
Ozark County Division of Family Services  
Gainesville, MO. 65655

**Education**

06/2003-06/2013      Licensed Social Worker-Arkansas (process of renewing)

12/2000      Missouri State University, Springfield Missouri- B.S. Social Work

05/1996      Gainesville High School, Gainesville, Missouri

**References**

Available upon request

Kim Limbaugh  
761 HWY 68  
Salem, MO 65560  
Phone: 573-247-7000

WORK EXPERIENCE:

2007 to Present

- Southeast Missouri Behavioral Health
  - \* Care Coordinator
    - Case management including:
      - Contacting referral sources
        - Family
        - Employers
        - Probation officers
        - DFS case workers
      - Assisting in goals in all domain areas
    - Substance Abuse Councilor
      - Individual counseling
      - Group counseling
      - Case management
      - Crisis counseling
    - \* Clinical Supervisor
      - Training and education of RASAC counselors
      - Monitoring of education and process groups
      - Reviewing D/C summaries, Treatment plans and other documentation
    - Previously worked as a Treatment Technician & Group Facilitator
      - Monitoring consumer behavior and providing quality consumer care
      - Presenting substance abuse education
      - Insuring group participation
      - Providing the proper atmosphere for interaction between group members

CREDENTIALS AND EDUCATION:

- Graduate Houston High School
- SMSU-Three semester majoring in Computer Engineering
- Twenty hours of PTSD training
- Six hours of Ethics
- Six hours of Motivational Interviewing
- Forty hours of clinical supervision training
- Numerous TIP 42
- CADC credentials

## Christina Nall

309 E 4<sup>th</sup> St. Salem, Missouri 65560

573-247-9444 cnall@semobh.org

### **Objective:**

To obtain a position in the field of Criminal Justice or Psychology where I can build on my academic foundation while learning the values of human behavior and gain the knowledge needed to become a crime scene investigator, or juvenile justice councilor, and gain expertise to help advance the criminal justice field or psychological field.

### **Special Skills:**

- *First Aid certified July 2012*
- *Firearms Safety Certified 2013*
- *Past experience in difficult situations/emergency situations (police explorer)*
- *Advanced computer classes in Word, Excel, PowerPoint, Publisher and Access*
- *Ethics Training 2013*
- *NIATx Leadership Academy 2013*
- *Motivational Interviewing Training- 16 hrs*
- *Mental Health First Aid Training 2013- expires 10/24/16*
- *CPI Non-violent Crisis Intervention Training- expires 2/13/14*

### **Education:**

Bachelor of Science in Criminal Justice and Psychology  
Central Methodist University, Fayette, Missouri  
GPA: 3.785/4.0

*Graduation: May, 2013*

### **Related Work Experience:**

*Southeast Missouri Behavior Health: Administrative Assistant/Care Coordinator Salem, MO 2013-present*

- Monitoring employee time clock and daily census
- Reporting to and working alongside the director
- Maintaining purchase orders, recreation activities, disaster drills, pending discharges and other client information, and building inspections
- Attended all meetings and recorded minutes
- Contacted new hires to set up interviews as well as set up for orientations
- Maintained vehicle inspections, assignments, and maintenance as well as housekeeping inspections and monitoring
- Urinary Analysis on new hires and random on employees
- Met with Clients to coordinate after care and assist clients with developing care plans
- Worked with the 7 Domains: Legal, Housing, medical, abstinence, education, occupation, mental health
- Established contact and made connections to outside resources for care
- Worked closely with clients to assess their needs and gather education materials for them.

**Nicole Schilling**  
**517 Jefferson St.**  
**Farmington, MO. 63640**  
**573-317-3795**

## **Work History**

12/2013-Current      **Care Coordinator**  
Southeast Missouri Behavioral Health Inc.  
Park Hills, MO. 63601

08/2011-12/2013      **Community Support Specialist**  
BJC Behavioral Health  
Farmington, MO. 63640

03/2010-03/2012      **Psychiatric Technician I**  
Cottonwood Residential Treatment Center  
Cape Girardeau, MO. 63701

## **Education**

Southeast Missouri State University, B.S. Psychology and Social Work  
Mineral Area College, A.A. General Studies

## **References**

Available upon request

# Julie A. Thomas

Location: PO Box 193 Piedmont, MO 63957  
Phone: (573) 223-7312  
Cell: (573) 300-6397  
Email: [juliethomasa@yahoo.com](mailto:juliethomasa@yahoo.com)

## Experience

### Care Coordinator

November 2012 – Present Southeast Missouri Behavioral Health Poplar Bluff, MO

### Substance Abuse Prevention and Community Intervention Coordinator

April 2010 – April 2012 Southeast Missouri Behavioral Health Poplar Bluff, MO

### Community Prevention Specialist

January 2010-April 2010 & January 2008- March 2009 Southeast Community Treatment Center Poplar Bluff MO

### Recognized Substance Abuse Counselor I

November 2008- January 2010 Southeast Missouri Behavioral Health (Same company- name change) Poplar Bluff, MO

### Digital Sales Trainer Specialist

October 2007– January 2008 Anderson Merchandisers Inc. Amarillo, TX

### Software Training Developer/Facilitator

2003–2007 McAllister Software Systems Piedmont, MO

## Education/ Certification

### Master's Business Administration

August 2012-present William Woods University

### Master's Social Work

August 2010 - August 2013 Saint Louis University

- 3.6 GPA

### CRAADC

2013 Certified Reciprocal Advanced Alcohol Drug Counselor MSAPCB

### Substance Abuse Prevention Specialist Training Instructor

June 2010 Certified SAPST Instructor MO. Division of Alcohol and Drug Abuse

### Mental Health First Aid Instructor

July 2010 Certified Mental Health First Aid Instructor MO. Dept. of Mental Health

### Bachelor of Science, Organizational Management / Business Administration

2009–2010 Hannibal LaGrange University Hannibal, MO

- 3.6 GPA- Cum Laude

### Associate of Applied Science, Elementary Education

1995–1998 Three Rivers Comm. College Poplar Bluff, MO

- 3.4 GPA

### Elementary Education - Concentration Behavior Disorders & Autism

1996 Southwest Missouri State Springfield, MO

- 4.0 GPA

## Interests

Family, writing, running, horseback riding, animals, golf, computers, sports, art, music, gardening, education, reading, softball coach, community betterment/ volunteering and investing

**Sherrie Wymore** (573) 223-7724 (*Counselor (5-6 grades) Clearwater Schools, WIN Coalition Leader*)

## References

**Blane Keel** (573) 223-7426 (*Superintendent of Clearwater R-1 Schools*)

**Judy Dinkins** (573) 223-7330 (*Piedmont Wal-Mart Assistant Manager*)

**Paul Schaumburg** (573) 686-4151 (*John J. Pershing Veterans Medical Center*)

**Pedro Palomino** (573) 686-4151 (*John J. Pershing Veterans Medical Center*)

10734 Bohr Rd.  
Mineral Point, MO  
63660

Phone 573-631-4468  
Email  
sarawilkinson6609@gmail.com

# Sara Wilkinson

## Objective

Community Support Specialist

## Education

Bachelor of Science in Psychology  
Central Methodist University, Park Hills, MO  
Graduated October 2007  
Grade Point Average: 3.0 (on a scale of 4.0)

## Work experience

11/2007-3/2011 Community Support Specialist  
BJC Behavioral Health, Farmington, MO

- Helped clients make full use of community resources and facilities
- Recognized potential crisis situations, analyzed such situations accurately, developed strategies to deal with such situations
- Monitored clients' progress and well-being and assisted case management team in evaluating the effectiveness of planned counseling and support. Provided suggestions for the modification of clients' program plans

4/2006-10/2007 Customer Service Representative  
Accent, Farmington, MO

- Helped customers manage and maintain their accounts
- Built new accounts in P2K and Premier
- Made sure that I was meeting the goals of the business on a daily basis

9/2005-5/2006 10/2012-Present Substitute Teacher  
Potosi School District, Potosi, MO

- Covered lesson plans for teachers who are out
- Educated the children and young adults with the course material left by their teacher
- Made sure the classroom was a safe learning environment for students

9/2001-10/2007 Cashier  
P.J.'s Market, Mineral Point, MO

- Worked as a cashier
- Daily cleaning
- Maintained book work

1/2001-8/2001 Child Care Provider  
Smart Start Daycare, Park Hills, MO

- Provided basic care for children
- Helped the children learn the skills they would need for kindergarten
- Gave each parent a daily progress report of their child's day

**Barbara Wisdom**  
11865 Two Mile Rd.  
Dexter, Mo 63841  
(573) 624-8777  
(573) 718-0002

**OBJECTIVE**

To obtain a position with you company

**WORK HISTORY**

**Southeast Missouri Behavioral Health-Care Coordinator**

*October 2013 – present*

Work with clients providing care coordination services.

*September 2008 to October 2013 – Office Manager*

Working in Databases, Keeping up with Client Information, Daily Management of the Facility, Working on Internet Applications, Organization of the Facility, Scheduling for the Facility, Making sure goals and tasks are completed on time

Accomplishments: Mental Health First Aid Training

**Malden R-1 School District-Teacher**

*August 2007 to June 2008*

Created Lessons, Implemented IEP goals, Made Educational Decisions, Taught Reading, Math, Science, Social Studies, and Writing. Shaped Children's Futures, and Used Technology to teach

Accomplishments: Depth of Knowledge Training

**Kansas City, Missouri Public School District-Teacher**

*August 2003 to July 2007*

Created Lessons, Implemented IEP goals, Made Educational Decisions, Taught Reading, Math, Science, Social Studies, and Writing. Shaped Children's Futures, Used Technology to teach, Taught MAP Strategies, Taught After School Academy

Accomplishments: MAP Training, BIST Training, Principal's Committee, BIST Committee, Grade Level Chair-2, 4, and 5, School Improvement Committee, Morale Committee, Red Cross Committee, and Volunteered for Everything I could.

**EDUCATION**

**Bachelors of Science- Elementary Education**

Southeast Missouri State University

Habitat for Humanity Member

Deans List

TRIO

**Associate of Arts**

Jefferson College

Habitat for Humanity President and Treasure

Student Senate Member and Treasure

TRIO

# Ruth Ridenhour

20005 Hwy CC Licking, Mo. 65542

Home Phone: 573-674-4418 Cell Phone 573-578-6479

Email: [ruth\\_ridenhour@yahoo.com](mailto:ruth_ridenhour@yahoo.com)

## EDUCATION

Bachelor of Science in Elementary Ed.	1989	Drury University
Master in Elementary/Secondary Education	1996	Southwest Missouri State University
Masters in Counseling:	2007	Webster University

## CERTIFICATIONS and LICENSE

License Professional Counselor	Elementary/Secondary Administration
Education Grades 1-8	Learning Disabilities K-12
Emotionally Disturbed K-12	Special Educational Director

## PROFESSIONAL EXPERIENCES

**July 5, 2011- Current Southeast Missouri Behavioral Health**

**Coordinator of Clinical Services/Care Coordinator Supervisor**

**Licensed Professional Counselor**

Supervise Clinical staff working for the agency. Interview candidates for employment, hire, discipline, terminate staff as necessary, participate in management meetings and conduct staff meetings on a scheduled basis with the different department staff to see that agency policy and procedures are followed.

**7-2009 to 10-2009 Woodland Spring/Great Circle**

**Agency Therapist**

To complete weekly family, individual and group therapy with about 13-15 clients. Also do case management duties on the same clients. To assist Cottage Supervisor to maintain a safe therapeutic environment.

**October 2007-July 2009 DSS: Children's Services Investigator**

Investigate or Assess hotline calls by providing services to family and ensuring safety of children. Working with the Juvenile Office and Court Systems to better service children

**January 2006-October 2007 Pathways Behavior Healthcare**

Supervisor of Intensive In-Homes Services

Hiring, Evaluating, and Training Staff

Supervise 5 staff

**January 2005-December 2005 Department Elementary & Secondary Ed.**

Planning, Organizing, and implementing Teachers and administration: Coordinate Survey's to determine Professional Development needs in Missouri districts: Statewide training program for Read, Organize and monitor statewide Professional Development Grants.

**Brenda Fay Schrum**

**1410 Pendleton Road  
Farmington, MO 63640  
(573) 756-9718**

**EXPERIENCE**

**SOUTHEAST MISSOURI BEHAVIORAL HEALTH**

April 2002 - PRESENT

Position: Substance Abuse Counselor

Counseling POS and C-Star client that have alcohol or drug problems in individual counseling sessions to assist in overcoming Alcohol Drug Dependency related issues. Completed ISAP on new client's coming into treatment. Document services delivered in the client record. Responsible for monitoring case records to ensure quality. Substance Abuse Counselor for Drug Court in St. Francois County, St. Gen. County, Madison County and Washington County.

Prior to Substance Abuse Counselor worked as a Group Facilitator

**SOUTHEAST MISSOURI MENTAL HEALTH CENTER**

October, 1988 - October, 1996

Position: Psychiatric Aide I

Provide quality inpatient mental health treatment services for acute, forensic, and the seriously mentally ill in the most need. Assessment on client's coming into the admission wards, assist client when help is needed with ADL's i.e. bathing, grooming, etc. Monitor vital signs and chart, escort to meals, cleaning client's rooms if they are unable to do for themselves, monitor client's behavior to pass information to treatment team through 24 hour report, talking one to one with client's to ventilate their feelings or needs, check on client's every fifteen minutes and know their whereabouts at all times, use physical crisis interventions whenever possible to prevent agitated client's from losing control, use restraint and seclusion as a last resort if client is unable to gain control, escort client's to see possible living arrangements, help create innovative services to individual client's and families and assist in assessing resources, provide encouragement in utilization of natural supports for community integration.

**BILTWELL**

January, 1978 - September, 1988

Position: Serger promoted to Supervisor

Machine operator, sewing around the edges of front and back legs of mens' pants.

Promoted to line supervisor over 18 employees on different types of jobs. Meeting with manager to discuss new ideas. Helped employees to learn how to use new equipment. Worked with maintenance to ensure that equipment worked properly.

**EDUCATION**

Farmington High School Graduate- 1978

**Fred Utley**  
**804 Glendale St.**  
**Salem, Mo 65560**  
**573-453-8269**

#### OBJECTIVE

To use my clinical management experience that I have developed by attending trainings and coordinating treatment services for the Texas and Phelps county drug court programs. To open new opportunities and advance in my career.

#### WORK HISTORY

Southeast Missouri Behavioral Health - 9/25/2000 - Present

Substance Abuse Counselor – current position since 2003

Current duties include:

- Oversee and manage the treatment needs of the Texas and Phelps County drug court programs.
- Complete screenings for eligibility for the DWI/Drug court programs
- Conducting Individual Counseling
- Developing Treatment Plans
- Performing Crisis Intervention
- Completing Assessments
- Developing Aftercare Plans
- Completing Discharge Summaries
- Maintaining communication with referring agencies
- Facilitating Weekend Intervention Program classes
- Completing Driver Risk Inventory Test.
- Completing ISAPs and Interpretive summaries
- Facilitate Anger management class

Group Facilitator 6/22/02-3/14/03

Duties included delivering information on the disease concept of addiction and the process of recovery to clients in a group room setting and monitoring recreational breaks

Treatment Technician 9/25/00-6/21/01

Job Duties included: Shift Leading, monitoring clients, intakes, Medication Room, client vitals, Social Setting Detox and assisting with group facilitation using approved agency material

#### EDUCATION

Graduated from Licking R-8 High School

#### CERTIFICATIONS/TRAINING

Certified Reciprocal Alcohol Drug Counselor (CRADC) #2671

SATOP Qualified Professional - OMU, OEP, WIP & REACT #5448

Clinical supervision skill training #395

National drug court association training

#### AWARDS/COMMUNITY SERVICE/INSERVICE TRAININGS

President of the 25th Judicial Drug Court Program

I have attended community Town Hall meetings in Phelps county addressing the impact of addiction in the community.

9496 County Road 607  
Dexter, MO 63841  
(573) 624-1144  
wcerendia@yahoo.com

Cerendia Woollums

**OBJECTIVE** To obtain a position within your agency where I can utilize my abilities of helping people by using my experience, education, and background. I believe I can be a very great asset to your agency. I'm a hard worker and a quick learner; I put a lot of pride and integrity in my work.

---

**EXPERIENCE** Clinical Manager, Southeast Missouri Behavioral Health  
Co-occurring Therapist, January 2011 – August 2011  
Clinical Manager, August 2011 - Present

Child play therapist, Cerendia Woollums Counseling Services.  
August 2010 – January 2011  
Provided Individual Play Therapy for children in office, at Sikeston Head Start, and Office in Mission Missouri Facility.

Counselor, Family Counseling Center  
July 2007 – July 2010  
Enhanced CPRC Program; CPR Program, Adults and Children; Adolescent Day Treatment Program; F.C.C. Counselor in Poplar Bluff School District; & QPR Suicide Prevention Trainer

Workforce Investment Board of Southeast Missouri  
November 2005 – 2007  
Professional Counselor in CAP Career Advantage as Program Coordinator and Hurricane Katrina Reintegration Counselor.  
Missouri Bootheel Healthy Start/SIDS  
2002 – June 2005  
Women's Wellness Coordinator, Worked with women in the Bootheel of Missouri who had loss and depression. (Grant)

---

**EDUCATION** **Southeast Missouri State University**, Cape Girardeau, MO- Master of Arts in Community Counseling, 2002-2005

**Southeast Missouri State University**, Cape Girardeau, MO – Bachelor of Science in Psychology, 2000-2002

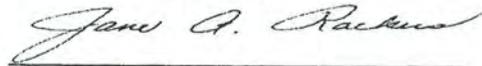
State of Missouri

Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
State Committee for Social Workers  
Clinical Social Worker (LCSW)

VALID THROUGH SEPTEMBER 30, 2014  
ORIGINAL CERTIFICATE/LICENSE NO. 2006002252

LORI ANN BAUMAN  
8312 DOGWOOD LANE  
BLOOMSDALE MO 63627  
USA

  
EXECUTIVE DIRECTOR

  
DIVISION DIRECTOR

COPIED FROM THE ORIGINAL  
BY TM DATE 9-29-12

No. 6805

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Michael D. Betancourt***

has met the standards and qualifications required of a  
Certified Reciprocal Alcohol Drug Counselor  
as determined by the Credentialing Board.



President

Expiration Date: **October 31, 2014**

**Above is a 5x7 mini certificate to be displayed with your large certificate. This mini certificate indicates your renewal/expiration date. This certificate will be replaced after each renewal.**

No. 6805

Missouri Substance Abuse Professional Credentialing Board

Hereby certifies that

***Michael D. Betancourt***

has met all the standards and qualifications  
required of a alcohol and drug counselor as  
determined by the Credentialing Board and is  
hereby conferred the title of  
**Certified Reciprocal Alcohol Drug Counselor**  
Awarded on May 16, 2013

Clif Johnson  
President  
Alicia Ozenberger  
Secretary

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BY *Q&B* DATE *5/21/13*

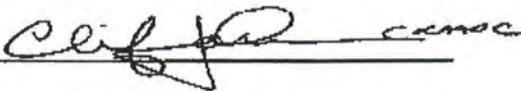
No. 2828

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Dennise R. Cardin***

Continues to meet the standards and qualifications of a  
Certified Reciprocal Alcohol Drug Counselor  
as determined by the Board.



President

Expiration Date: 10/31/2014

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REMOVED FROM THE ORIGINAL  
TM DATE 01/09/13



Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
**Missouri State Board of Nursing**

REGISTERED NURSE

Check [www.nursys.com](http://www.nursys.com) for license status and expiration date

**ROSEANNE CROSS-KING**

LICENSE NO 2005025370



*James A. Packard*  
Division Director

*Lori Scheidt*  
Executive Director

THIS CARD IS NOT VALID AS PROOF OF LICENSURE

77714C003/CP31030



Please notify Board of name and/or address changes.

Missouri State Board of Nursing

PO Box 656

Jefferson City, MO 65102

Main Number: 573-751-0681

E-Mail: [nursing@pr.mo.gov](mailto:nursing@pr.mo.gov)

FAX: 573-751-6745

Web Site: <http://pr.mo.gov/nursing.asp>

SIGNATURE OF LICENSEE

NOT VALID UNLESS SIGNED

*Roseanne Cross-King*

*I saw originals*

*Debra... 5/5/11*

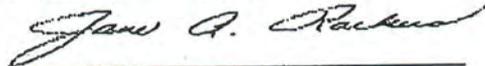
Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor

VALID THROUGH JUNE 30, 2016  
ORIGINAL CERTIFICATE/LICENSE NO. 2006035744

LYNNE G DAVIDSON



EXECUTIVE DIRECTOR



DIVISION DIRECTOR

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BY jm DATE 09/17/12

 Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
**Missouri State Board of Nursing**  
REGISTERED NURSE

Check [www.nursys.com](http://www.nursys.com) for license status and expiration date

**RAMONA KAY DUGAS**

LICENSE NO 2000162407

*Jan A. Packer*  
Division Director

*Lori Schmitt*  
Executive Director



THIS CARD IS NOT VALID AS PROOF OF LICENSURE

No. 1179

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Sharon L. Gholson***

Continues to meet the standards and qualifications of a  
Certified Reciprocal Advanced Alcohol Drug Counselor  
as determined by the Board.



President

Expiration Date: 10/31/2015

TW 12/12/13

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Clifton L. Johnson***

Continues to meet the standards and qualifications of a  
Certified Criminal Justice Addictions Professional  
as determined by the Board.



President

Expiration Date: 10/31/2014

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DATE OF THE ORIGINAL  
DATE 11/29/12  
GAB

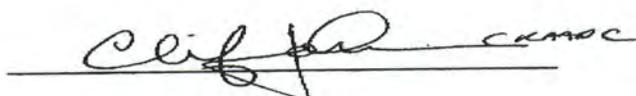
No. 0777

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Clifton L. Johnson***

Continues to meet the standards and qualifications of a  
Certified Reciprocal Advanced Alcohol Drug Counselor  
as determined by the Board.



President

Expiration Date: 10/31/2014

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FROM THE ORIGINAL  
DATE 11/29/12  
RB

State of Missouri

Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor

VALID THROUGH JUNE 30, 2015  
ORIGINAL CERTIFICATE/LICENSE NO. 2002010848

WILLIAM B MATTHEWS

*Lois Hesk*  
EXECUTIVE DIRECTOR

*Janis A. Parker*  
DIVISION DIRECTOR

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BY *GBB* DATE *5/3/13*

# Commission on Rehabilitation Counselor Certification

*To all persons be it known that*

**William Bryan Matthews**

*having completed the prescribed studies  
and having satisfied the requirements for designation as a*

**Certified Rehabilitation Counselor**

*has accordingly been admitted to that designation with all the rights, privileges,  
and immunities thereunto appertaining.*

*In witness whereof, the officers of the Commission  
have caused this certificate to be signed for practice  
in the field of rehabilitation counseling as such upon bestowment.*

*Janie Holloway*  
Chair

*[Signature]* CRC  
Secretary

Certificate No. 00015471

Valid through: March 31, 2018



TW ORIGINAL FILE 01/29/14

No. 6351

# Missouri Substance Abuse Professional Credentialing Board

Hereby recognizes that

***GREGG A. MCBRIDE***

has met all the standards and qualifications required of an  
alcohol drug counselor as determined by the Credentialing Board  
and is hereby conferred the title of

***CERTIFIED ALCOHOL DRUG COUNSELOR***

Awarded on **OCTOBER 17, 2013**



*Clifford*  
\_\_\_\_\_  
President

*Alicia Ozunbeyn*  
\_\_\_\_\_  
Secretary

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BY *RAB* DATE *10/25/13*



Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
**Missouri State Board of Nursing**

REGISTERED NURSE

Check [www.nursys.com](http://www.nursys.com) for license status and expiration date

ROBENE ANN MCKOY

LICENSE NO 2001026738

*Jane J. Anderson*  
Division Director

*Lori Schulte*  
Executive Director



THIS CARD IS NOT VALID UNLESS ACCOMPANIED BY LICENSE

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BY R&B DATE 4/1/13

# State of Missouri

Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor

VALID THROUGH JUNE 30, 2015  
ORIGINAL CERTIFICATE/LICENSE NO. 001430

MARTHA A MCMURRY



EXECUTIVE DIRECTOR



DIVISION DIRECTOR

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BY TM DATE 01-15-14

# State of Missouri

Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor



VALID THROUGH JUNE 30, 2015  
ORIGINAL CERTIFICATE/LICENSE NO. 000587

RANDY J O'NEAL

*Lois Hesketh*

EXECUTIVE DIRECTOR

*James A. Packard*

DIVISION DIRECTOR

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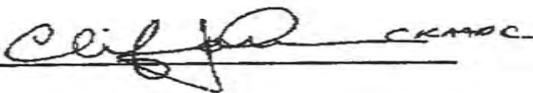
No. 1383

Missouri Substance Abuse Professional Credentialing Board

Hereby Certifies that

***Steven D. Richmond***

Continues to meet the standards and qualifications of a  
Certified Reciprocal Advanced Alcohol Drug Counselor  
as determined by the Board.

A handwritten signature in black ink, appearing to read "Steven D. Richmond", is written over a horizontal line. To the right of the signature, the letters "CRADC" are written in a smaller, less legible script.

President

Expiration Date: 10/31/2015

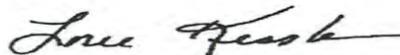
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State of Missouri

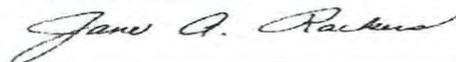
Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor

VALID THROUGH JUNE 30, 2015  
ORIGINAL CERTIFICATE/LICENSE NO. 2009012867

RUTH E RIDENHOUR



EXECUTIVE DIRECTOR



DIVISION DIRECTOR

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No. 2592

**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Brenda F. Schrum***

Continues to meet the standards and qualifications of a  
Certified Criminal Justice Addictions Professional  
as determined by the Board.



President

Expiration Date: 4/30/2014

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No. 2671

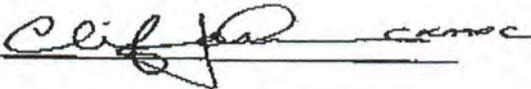
**Missouri Substance Abuse Professional Credentialing Board**

Hereby Certifies that

***Fred M. Utley***

Continues to meet the standards and qualifications of a  
Certified Reciprocal Alcohol Drug Counselor  
as determined by the Board.

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BY R&B DATE 1/7/13



President

Expiration Date: 10/31/2014

# State of Missouri

Department of Insurance, Financial Institutions and Professional Registration  
Division of Professional Registration  
Committee for Professional Counselors  
Licensed Professional Counselor

VALID THROUGH JUNE 30, 2015  
ORIGINAL CERTIFICATE/LICENSE NO. 2008006633

CERENDIA LOU WOOLLUMS

  
*Lore Kesch*  
EXECUTIVE DIRECTOR

*Janis A. Packard*  
DIVISION DIRECTOR

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BY TM DATE 07/15/13

No. 4743

# Missouri Substance Abuse Professional Credentialing Board

Hereby recognizes that

***KIMBERLY A. LIMBAUGH***

has met all the standards and qualifications required of an  
alcohol drug counselor as determined by the Credentialing Board  
and is hereby conferred the title of

***CERTIFIED ALCOHOL DRUG COUNSELOR***

Awarded on **NOVEMBER 22, 2011**



President

*Steve Dolenz CRADC, CCJP*

Secretary

*Alicia Dunbuen*

MACSAPP

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BY Tm DATE 5/2/11

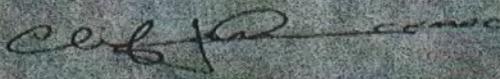
No. 7799

Missouri Substance Abuse Professional Credentialing Board

Hereby Certifies that

***Julie A. Thomas***

has met the standards and qualifications required of a  
Certified Reciprocal Advanced Alcohol Drug Counselor  
as determined by the Credentialing Board.



President

Expiration Date: October 31, 2015

TW

03/04/14