



OFFICE OF STATE COURTS ADMINISTRATOR
P.O. Box 104480
2112 Industrial Drive
Jefferson City, MO 65110-4480

RFP NO. OSCA 11-029
TITLE: Drug/Alcohol Testing
Equipment & Services
ISSUE DATE: June 5, 2014

CONTACT: Russell Rottmann
PHONE NO.: (573) 522-6766
E-MAIL: osca.contracts@courts.mo.gov

MAILING INSTRUCTIONS: Print or type **RFP Number** and **Return Due Date** on the lower left hand corner of the envelope or package.

RETURN PROPOSAL TO:

(U.S. Mail)
 Office of State Courts Administrator
 Contracts Unit
 PO Box 104480
 Jefferson City Mo 65110 - 4480

(Courier Service)
 Office of State Courts Administrator
 Contracts Unit
 2112 Industrial Dr
 Jefferson City Mo 65109

CONTRACT PERIOD: DATE OF AWARD THROUGH JUNE 30, 2015

DELIVER SUPPLIES/SERVICES FOB DESTINATION TO THE FOLLOWING ADDRESS:

MISSOURI TREATMENT COURTS THROUGHOUT THE STATE OF MISSOURI

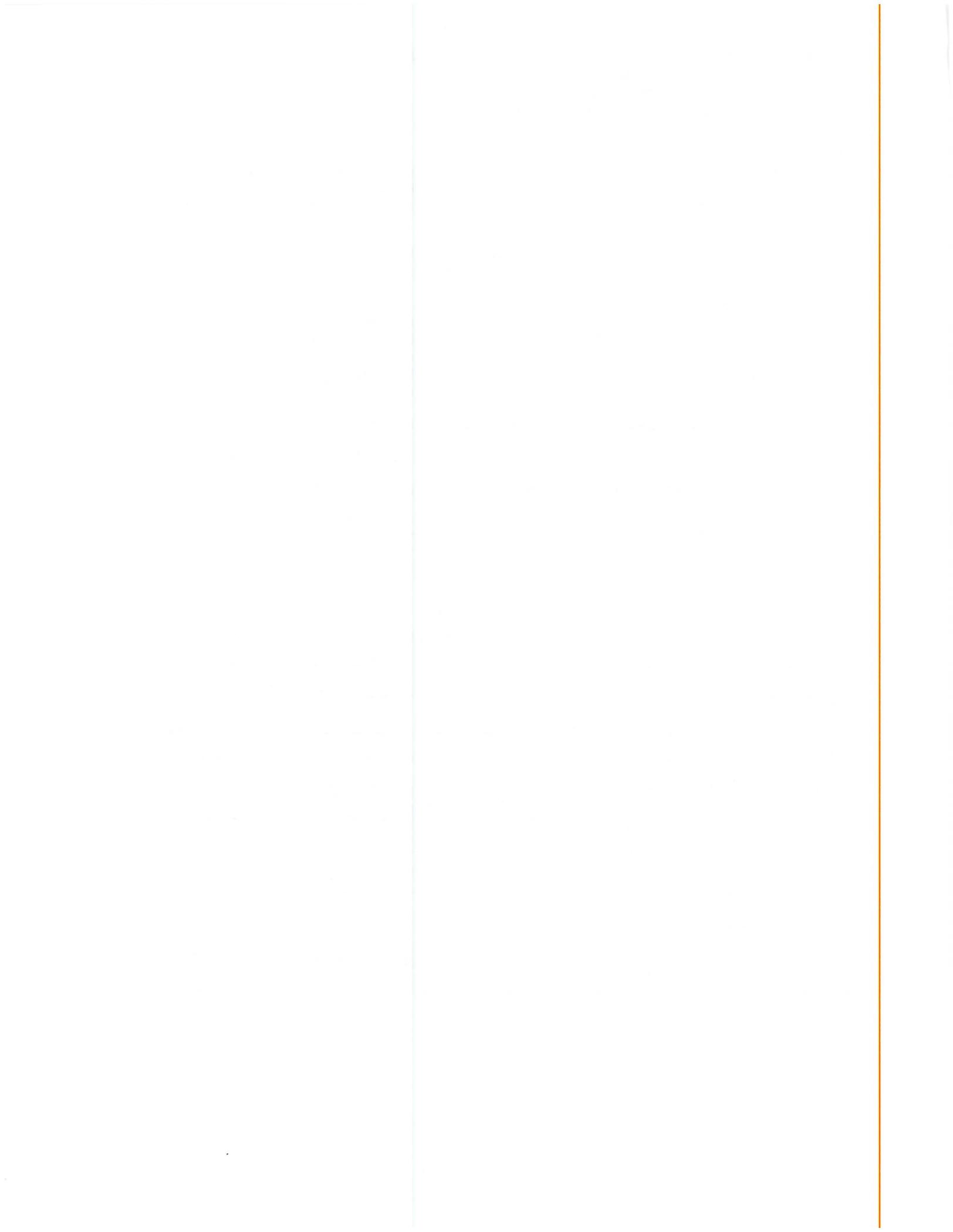
The vendor hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Proposal. The vendor further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The vendor further agrees that upon receipt of an authorized purchase order from the Office of State Courts Administrator or when this RFP is countersigned by an authorized official of the Office of State Courts Administrator, a binding contract shall exist between the vendor and the Office of State Courts Administrator.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
PRINTED NAME		TITLE
CLARISSA KOSMAK		Service Assessment Assistant (SAA)
COMPANY NAME		
D-TAP The-Drug Test Awareness Program		
MAILING ADDRESS		
601 Business Loop 70 W. STE 214D		
CITY, STATE, ZIP		
Columbia, MO 65203		
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.
PHONE NO.		FAX NO.
888-230-7424	888-697-9627	E-MAIL ADDRESS
		DTAP@DRUGTESTAWARENESS.COM

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		
<i>IN ITS ENTIRETY AS SUBMITTED</i>		
CONTRACT NO.	CONTRACT PERIOD	
OSCA 11-029-23	March 12, 2015 through June 30, 2016	
CONTACTS COORDINATOR	DATE	DEPUTY STATE COURTS ADMINISTRATOR
<i>Russell W. Rottmann</i>	3/11/2015	<i>Carl E. ...</i>



OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

results of the services performed, and whether the person is proposed for the same services for the Treatment Court.

Personnel Qualifications - If personnel are not yet hired, the vendor should provide detailed descriptions of the required employment qualifications; and detailed job descriptions of the position to be filled, including the type of person proposed to be hired.

Description of Proposed Services - Exhibit D is provided for the vendor's use in providing information about the proposed method of performance. The vendor may also respond to the provisions in the Contractual Requirements by: (1) identifying each specific paragraph and subparagraph of the Contractual Requirements by paragraph number, (2) then writing a description of how, when, by whom, with what, to what degree, why, where, etc. the requirement will be satisfied and otherwise detailing the vendor's understanding of the requirements and ability and methodology to successfully perform.

Organizational Chart - The vendor should provide an organizational chart showing the staffing and lines of authority for the key personnel to be used. The organizational chart should include (1) The relationship of service personnel to management and support personnel, (2) The names of the personnel and the working titles of each, and (3) Any proposed subcontractors including management, supervisory, and other key personnel.

Employee Bidding/Conflict of Interest:

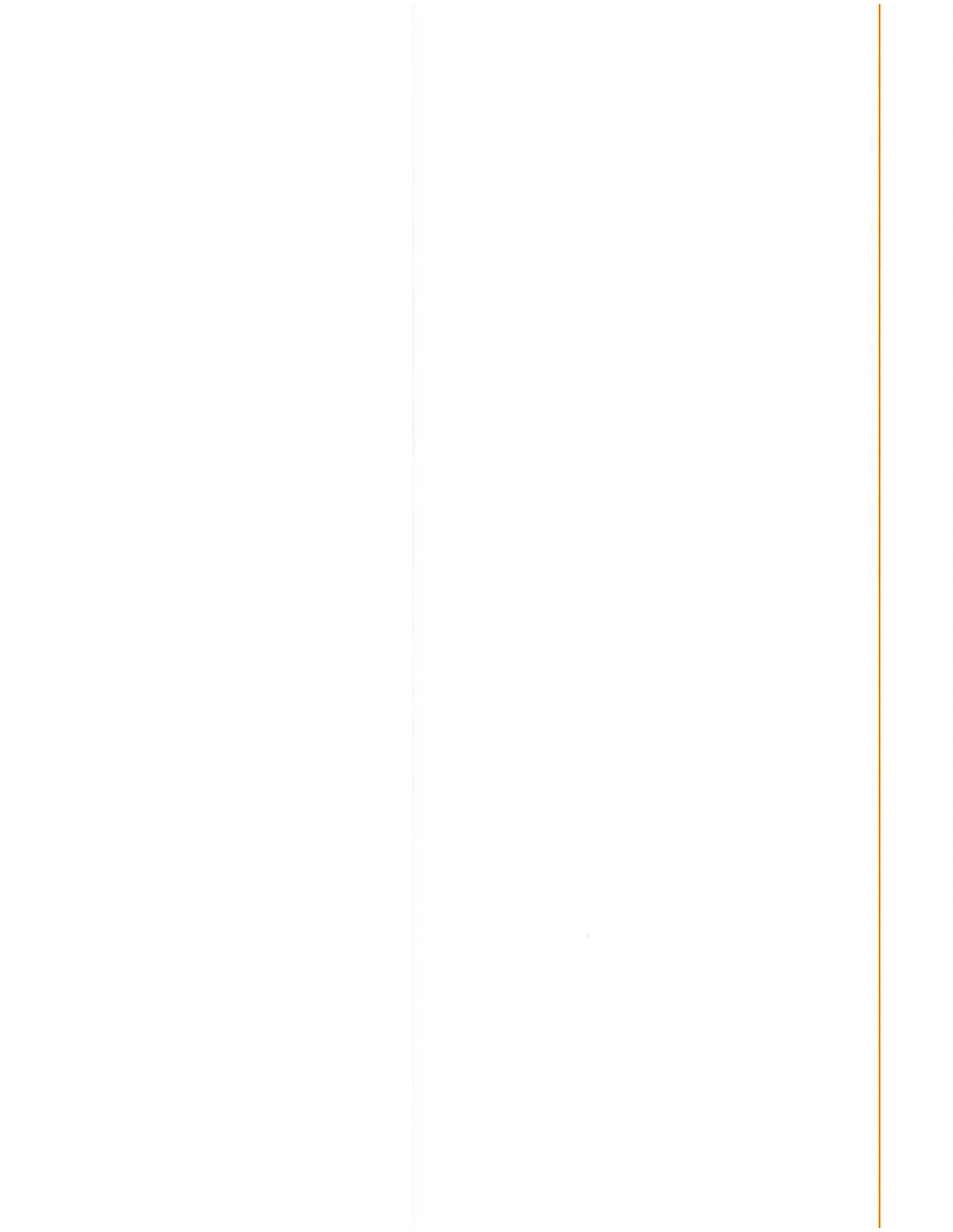
Vendors who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the vendor and/or any of the owners of the vendor's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in vendor's organization:	_____ %

LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):

The contractor should indicate agreement to participate in the State of Missouri's Cooperative Procurement Program as described herein.

Yes No



PRICING PAGE

The vendor shall provide the pricing information for each product and/or service to be provided in accordance with the provisions and requirements specified herein. All costs associated with providing the products and/or services required herein shall be included in the prices.

PRICE: The vendor shall provide a listing of each product and/or service with a firm, fixed price for each product and/or service.

More lines may be added, if needed.

Instant Drug Tests 10 Panel Product name \$ 19.95 firm, fixed price per each unit

5 & 10 Panel Laboratory Drug Test Product name \$ 45.00 firm, fixed price per each unit

Comprehensive Anabolic Steroid Testing Product name \$ 130.00 firm, fixed price per each unit

Synthetic Cannabinoids Drug Test Product name \$ 19.95 firm, fixed price per each unit

Oral Fluid Saliva Test Product name \$ 15.00 firm, fixed price per each unit

EtG Alcohol Test (detect 80 hrs after last drink) Product name \$ 45.00 firm, fixed price per each unit

5 Panel Hair Follicle - Extended Opiate Product name \$ 155.00 firm, fixed price per each unit

Legal and Immigration DNA Testing Product name \$ 369.00 firm, fixed price per each unit

Alco Screen (saliva screen test) 24 per case Product name \$ 10.00 firm, fixed price each unit

Quantisal (Saliva Collection with a Volume Adequacy Indicator) \$ _____ firm, fixed price per each unit

On-Site Collection product name \$ 9.95 firm, fixed price per each unit

Transportation fee product name \$ \$.55 firm, fixed price per each unit

Electronic Alcohol Monitoring

Pricing per participant

per day: _____

per week: _____

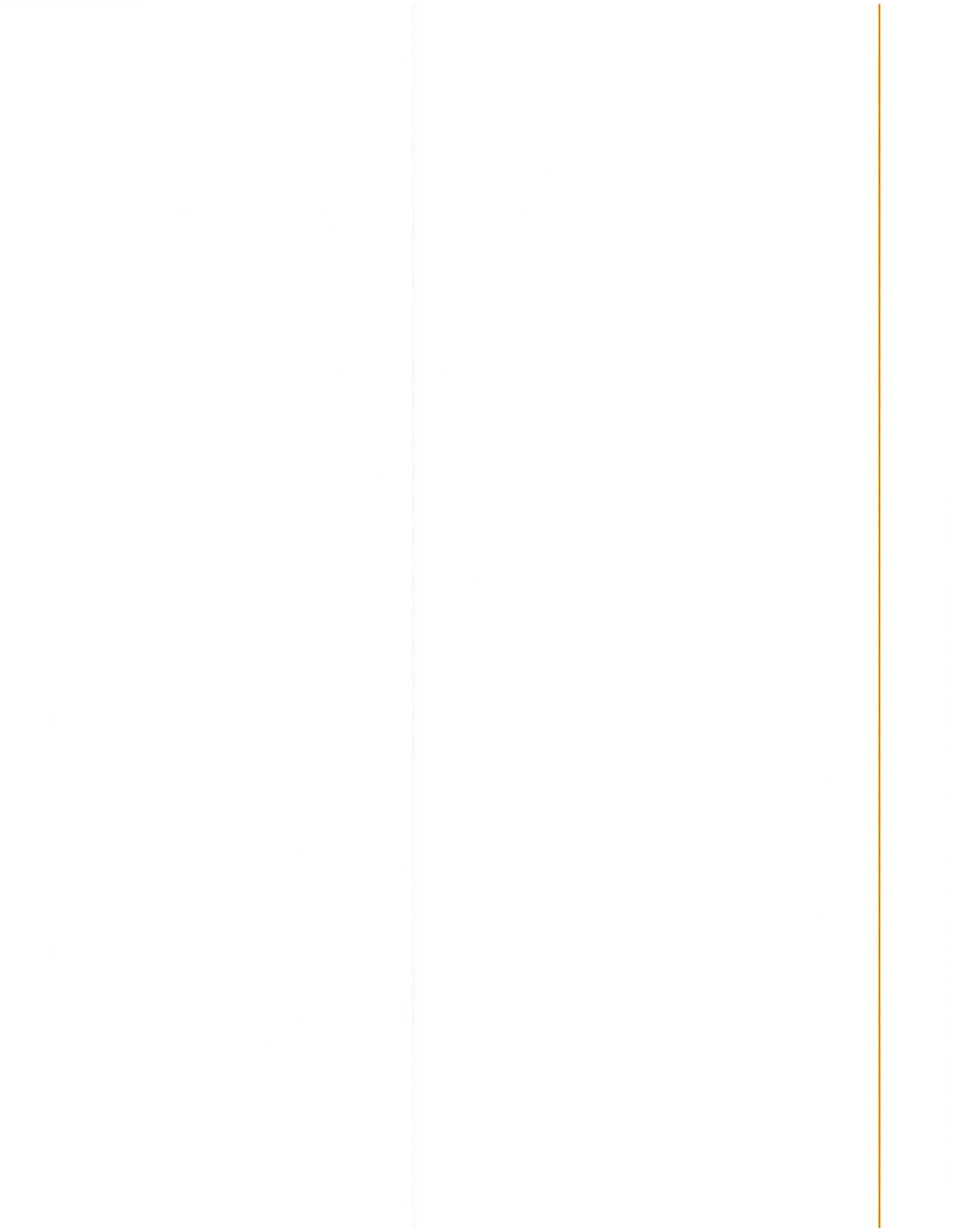
per month: _____

Is there a minimum number of days? Yes _____ No _____

If yes, please indicate number of days: _____

Deposit or Start Up fee required? Yes _____ How much? _____ No _____

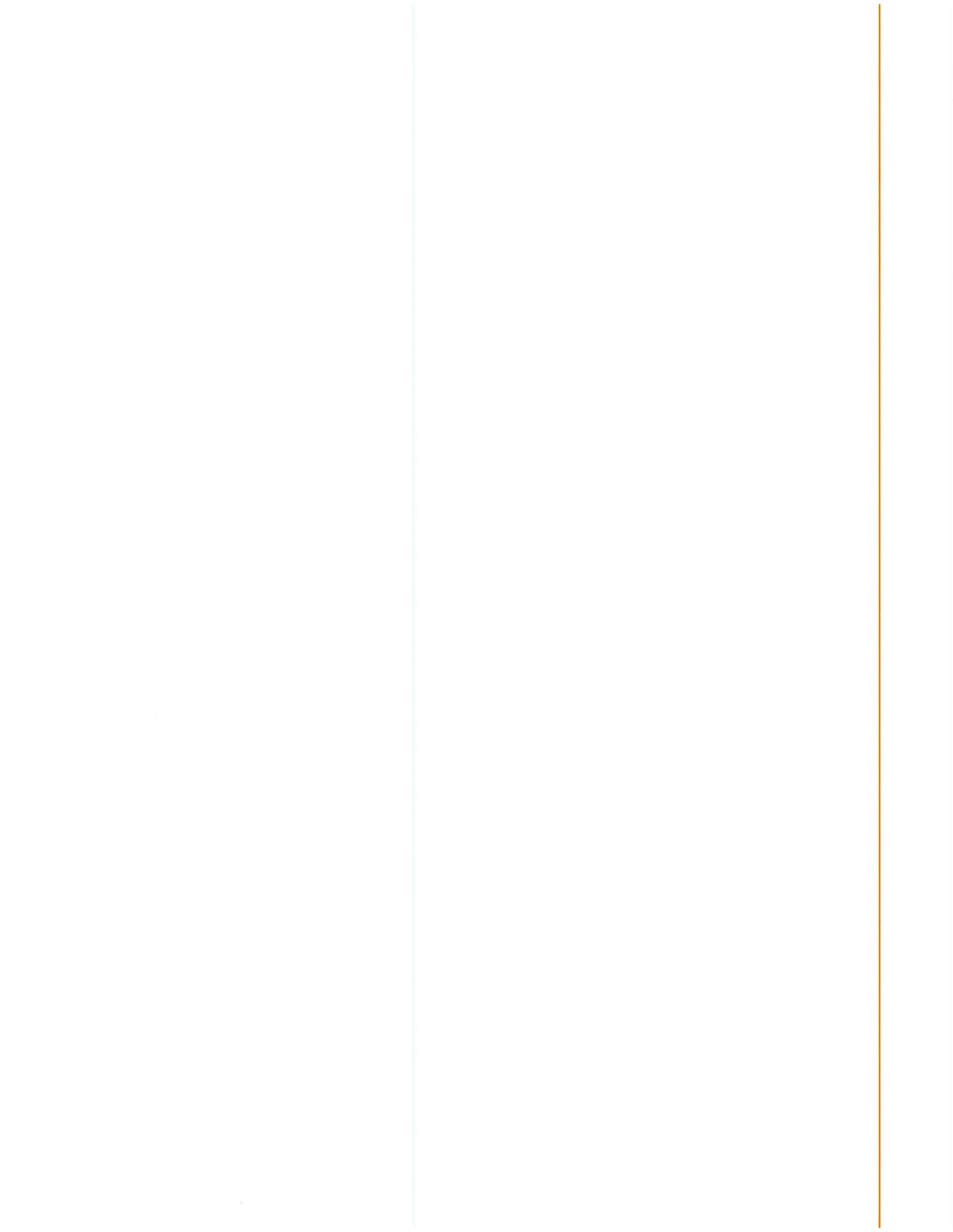
Please list system requirements, such as single land phone line, water resistance, range of coverage etc:



OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

Please list counties you will provide this service:

BOONE COUNTY, COLL COUNTY, CALLAWAY COUNTY, MILLER COUNTY, MORGAN COUNTY, HOWARD
& RANDOLPH COUNTY AND PLTTIS & COOPLR COUNTY



OSCA 11- 029

EXHIBIT A

VENDOR INFORMATION

The vendor should provide the following information about their organization:

a. Provide a brief company history, including the founding date and number of years in business as currently constituted.

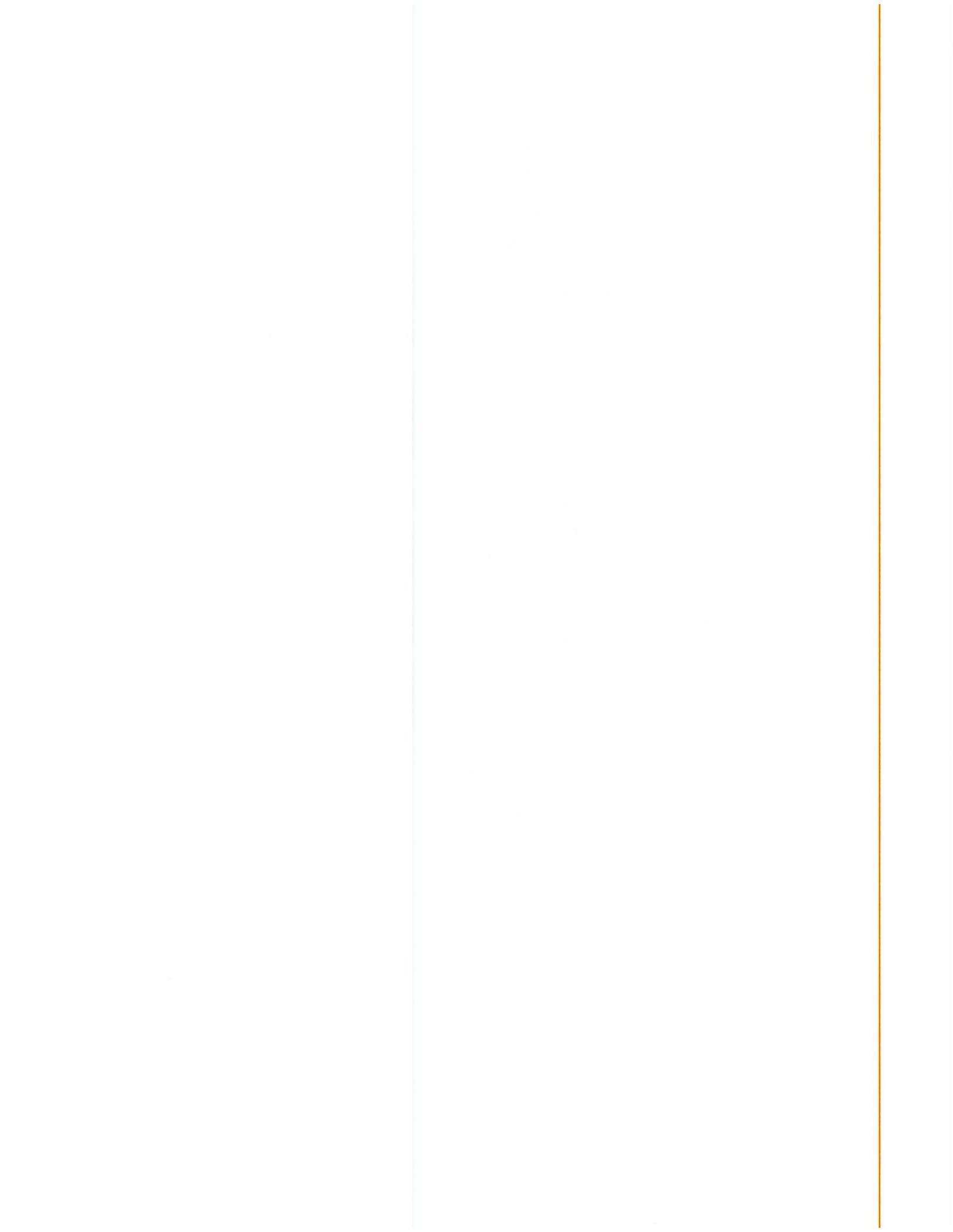
D-TAP The-Drug Test Awareness Program, is a locally-based drug testing and assessment firm associated with the nationwide company, The Drug Test Consultant. We provide a comprehensive range of laboratory drug testing services that meet court-acceptable standards, including urine, saliva, and hair follicle testing. We have over 10 years of Drug & Alcohol Testing and Background Screening experience and over 10,000 testing laboratories locations across the United State. D-TAP has been providing Judicial Services in Columbia MO and surrounding for about 2 years.

b. Describe the nature of the vendor's business, type of services performed, etc.

D-TAP The-Drug Test Awareness-Program, is a Drug and Alcohol Testing and Background Screening Assessment firm. We offer independent companies fast, low-cost, and comprehensive criminal background screening, as well as the most accurate and cost effective drug test available. Partners with D-TAP eliminate the effects of drugs and alcohol in the Workplace, Schools and Government Agencies.

c. Provide a list of and a short summary of information regarding the vendor's current contracts/clients. List, identify, and provide reasons for each contract/client gained and lost in the past 2 years.

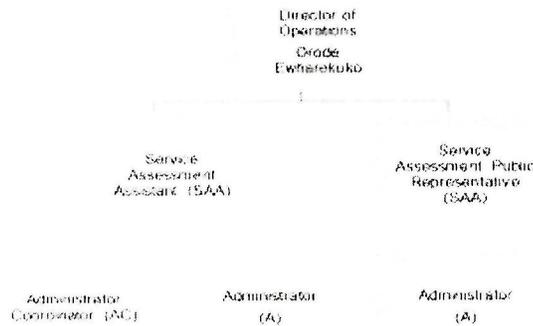
- Franklin County Drug Court – Parole Office Services for Random Drug Testing
- Johnson County Court Services - Parole Office Services for Random Drug Testing
- First Advantage Wellness & Substance Abuse – Pre-Employment Drug Screening
- Safran Morpho Trust USA – TSA Hazmat, Twic and Pre-Check service
- The Yancey Law Firm, LLC – Judicial Service
- Connie Sullivan Law Firm, LLC – Judicial Service
- Missouri Department of Service – Drug Screening for Family Court
- Sahar Express – DOT Drug Testing
- 3m Cogent – State Finger Printing



OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

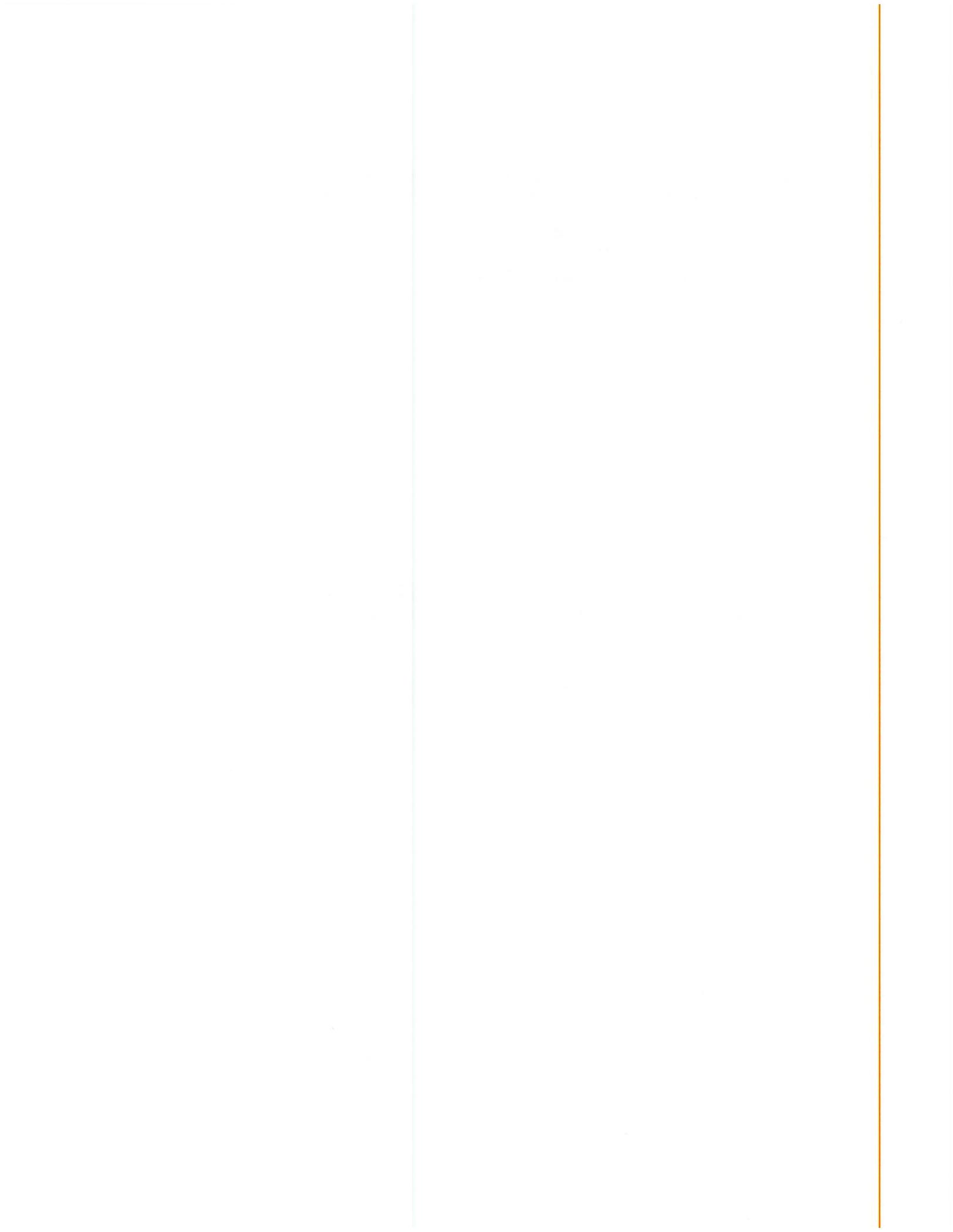
- c. Describe the structure of the organization including any board of directors, partners, top departmental management, corporate organization, corporate trade affiliations, any parent/subsidiary affiliations with other firms, etc.

D-TAP Organizational Chart



At D-TAP - The Drug Test Awareness Program, we are committed to coaching, mentoring, attracting, developing and keeping a diverse workforce that reflects our partners around the world.

- e. Provide a list summarizing pending litigation, any civil or criminal judgments, any bankruptcy proceedings, etc., that could affect the vendor's ability to perform. Failure to list such litigation may result in rejection of the proposal or in termination of any subsequent contract.
N/A
- f. Document the vendor's financial solvency in a manner that is acceptable for public review. Audited financial statements for the last year will provide such documentation; however, the statements will become public information. If the vendor is a subsidiary, also provide the documentation for the parent company.



OSCA 11- 029

EXHIBIT C

PERSONNEL EXPERTISE SUMMARY

(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

Personnel	Background and Expertise of Personnel and Planned Duties
<p>1. Orode (Omor) Ewharekuko Director of Operations Drug Test Consultant</p>	<ul style="list-style-type: none"> • Ultimate accountability for project completion • Consults with Scholl, Government contracting officials Managers, DER and technical personnel to fully define Interpret and implement organizational requirements. • Prospect and New Client/Account Assistant • Investigates reported problems/issues and initiates actions to provide expedient resolution. • Educational Drug and Alcohol Resistant Speaking and visits to campus. • Results Interpretation Assistant to Designated Employer Representative (DER) • Policy Development and review of project • Coordinate Specimen Collection
<p>2. Clarissa Kosmak Service Assessment Assistant Service Assessment</p>	<ul style="list-style-type: none"> • Assist in project completion • Provides Operations/Technical Support • Implement Methodology and Approach Workflows • Policy Development and Review of project • Administration of Drug Testing Programs • Analyzes documents for accuracy assurance • Assignment of collection Locator team to drug testing collection event or site. • Coordinate specimen collection • Public Relations
<p>3. Amelia Lewis Administrator Coordinator of D-TAP The Drug Test Awareness Program</p>	<ul style="list-style-type: none"> • Scanning documents, maintain files which includes creating, sorting, retrieving and reviewing files; creating file labels and folders. • Receive signed agreements from partners/Clients • Preparing files for shipment to various locations, filing records and forms in accordance with instructions • Maintain accurate backup file • Coordinate Clients Drug Test Schedule with Laboratories • Account set-up • Account receivable/payable

OSCA 11- 029

EXHIBIT D

METHOD OF PERFORMANCE

The vendor should use this Exhibit, or similar format, to present a written plan for performing the requirements specified in this Request for Proposal.

OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

1. Describe what is provided with which to collect the each sample (cups, chain of custody forms, mailing packets). **With each collection a cup is provided, with the correct chain of custody form and a mailing packet is provided and picked up with same day service by FedEx.**
2. Describe the instruction or training provided to treatment court staff pertaining to properly collecting a sample and completing necessary documentation. **We are trained collectors and obtain a professional collection center and are able to travel to on site locations when needed. We can walk someone through the process step by step.**
3. Describe how the sample is transported to the testing laboratory (U S Postal, Fed Ex, UPS, etc.). **We use FedEx as our main transportation from our services to the testing laboratory.**
4. Describe the methods of testing which are employed (LC/MS/MS, GS/MS, LC/MS, and/or Immunoassay methods). **We provide all the methods listed: (LC/MS/MS, GS/MS, LC/MS and/or Immunoassay methods.**
5. Provide the testing cutoff levels which are available (100ng/mL, 250ng/mL, 500ng/mL, 1000 ng/mL). What cutoff level is recommended to safe guard against incidental false positive? _____ng/mL **PLEASE SEE ATTACHMENTS BELOW**

- 6. Describe the turnaround time for results. **Turnaround times for results are 48-72 hours.**
- 7. Describe how test results will be reported (telephone, fax, or e-mail). **We can accommodate telephone, fax or email.**
- 8. Organizational Chart - The vendor should provide an organizational chart showing the staffing and lines of authority for the key personnel to be used. The organizational chart should include (1) The relationship of service personnel to management and support personnel, (2) The names of the personnel and the working titles of each, and (3) Any proposed subcontractors including management, supervisory, and other key personnel.
 - The organizational chart should outline the team proposed for this project and the relationship of those team members to each other and to the management structure of the vendor’s organization.

D-TAP The Drug Test Awareness Program Personnel Chart

- 9. Along with a detailed organizational chart, the vendor should describe the following:
 - How services of the contract will be managed, controlled, and supervised in order to ensure satisfactory contract performance. **Services are managed professionally by trained personnel. With direct observation services, female personnel will assist with female testing services. The same applies to males. A male personnel will assist with male testing services.**
 - Total Personnel Resources - The vendor should provide information that documents the depth of resources to ensure completion of all requirements on time and on target. If the vendor has other ongoing contracts that also require personnel resources, the vendor should document how sufficient resources will be provided to the STATE OF MISSOURI. **We have multiple contracts with a variety of businesses and companies. All contracts are treated equally important and appointments are made daily to meet the individual needs of each company. Please see attachments below with our co-partners that assist in answering your questions.**

Item #	Capability	Abilities
1	ESSENTIAL ATTRIBUTES	
	Flexibility in scheduling collection dates	D-TAP is able to adopt client needs
	Results delivered within 72 hours of receipt of samples for drugs of abuse.	D-TAP is partnered with Quest Diagnostic, LabCorp Corporation, Omega Lab, Medtox, Redwood Toxicology Laboratory (RTL), many more to provide result within 24-72 hours
	Ability to test for non-steroid “drugs of abuse” listed separately	D-TAP is able to Test for specific drugs screening based on clients specifications. (5 panel, 8 panel, 10 panel, 12 panel, etc.)
	Ability to test for anabolic steroids listed separately	D-TAP is able to Test for Comprehensive Steroid Panel with our partnership with major laboratories ... Diuretics / Stimulant / Steroid ... see table chart below

2	DESIRED ATTRIBUTES	
	Ability of collector to schedule collections within 48 hours	Contractor partnership with all the major Laboratories in the united State with over 10,000 laboratory locations and Certified subcontractors that can obtain specimen with 24-48 hours
3	ESSENTIAL DELIVERABLES	
	All testing supplies	D-TAP provides all testing supplies
	All mailing supplies	D-TAP provides all mailing supplies
	Sample collection by trained collectors	D-TAP collector are Certified Collectors based on US DOT 49 CFR Part 40 Training Guidelines
	Labor and transportation for sample pickup	Such fees would be added to proposal as a base price

10. Outside United States - If any products and/or services offered under this RFP are being manufactured or performed at sites outside the United States, the vendor MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the United States?	Yes <u> X </u>	No <u> </u>
Describe and provide details:		

**EXHIBIT C
PERSONNEL EXPERTISE SUMMARY**

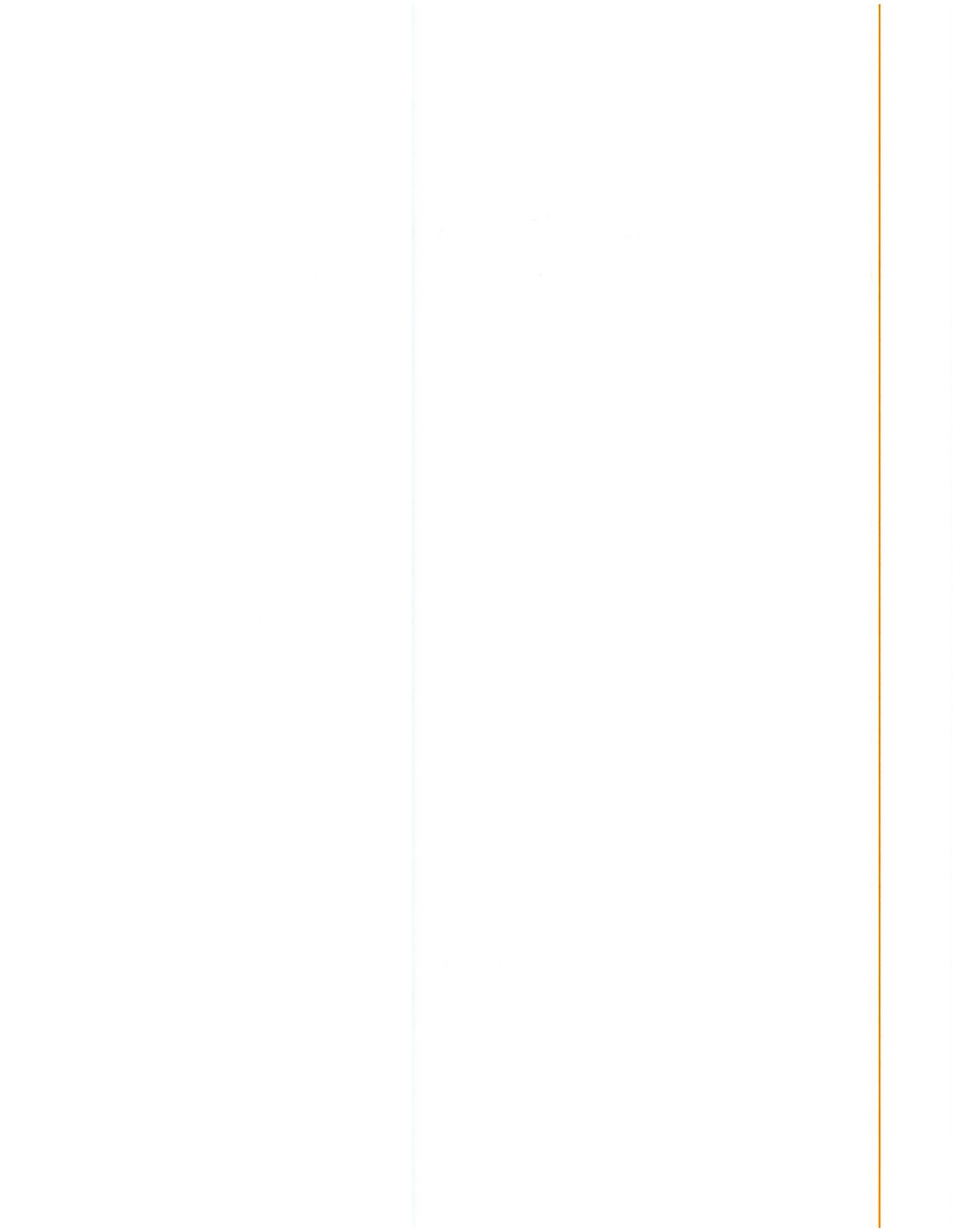
(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

Personnel	Background and Expertise of Personnel and Planned Duties
<p>1. <u>Orode (Ororo) Ewharekiky</u> <u>Director of Operations,</u> <u>Drug Test Consultant</u></p>	<ul style="list-style-type: none"> • <u>Ultimate accountability for project completion</u> • <u>Consults with Scholl, Government contracting officials, managers, DER and technical personnel to fully define, interpret, and implement organizational requirements</u> • <u>Prospect and New Client/Account Assistant</u> • <u>Investigates reported problems/issues and initiates actions to provide expedient resolution</u> • <u>Educational Drug and Alcohol Resistant Speaking and Visits to Campus</u> • <u>Results Interpretation Assistant to Designated Employer Representative (DER)</u> • <u>Policy Development and review of project</u> • <u>Coordinate Specimen Collection</u>
<p>2. <u>Clarissa Kosmak,</u> <u>Service Assessment Assistant,</u> <u>Service Assessment,</u></p>	<ul style="list-style-type: none"> • <u>Assist in project completion</u> • <u>Provides Operations/ Technical Support</u> • <u>Implement Methodology and Approach Workflows</u> • <u>Policy Development and Review of project</u> • <u>Administration of Drug Testing Programs</u> • <u>Analyzes documents for accuracy assurance</u> • <u>Assignment of collection Locator team to drug testing collection event or site.</u> • <u>Coordinate Specimen Collection</u> • <u>Public Relations</u>
<p>3. <u>Amelia Lewis</u> <u>Administrator Coordinator of D-TAP</u> <u>The Drug Test Awareness Program</u></p>	<ul style="list-style-type: none"> • <u>Scanning documents, maintain files which includes creating, sorting, retrieving, and reviewing files; creating file labels and folders.</u> • <u>Receive signed agreements from partners/Clients</u> • <u>Preparing files for shipment to various locations, filling records and forms in accordance with instructions</u> • <u>Maintain accurate backup file</u> • <u>Coordinate Clients Drug Test Schedule with Laboratories</u> • <u>Account Set-Up</u> • <u>Account Receivable/Payable</u>

**OSCA 11-029
EXHIBIT D**

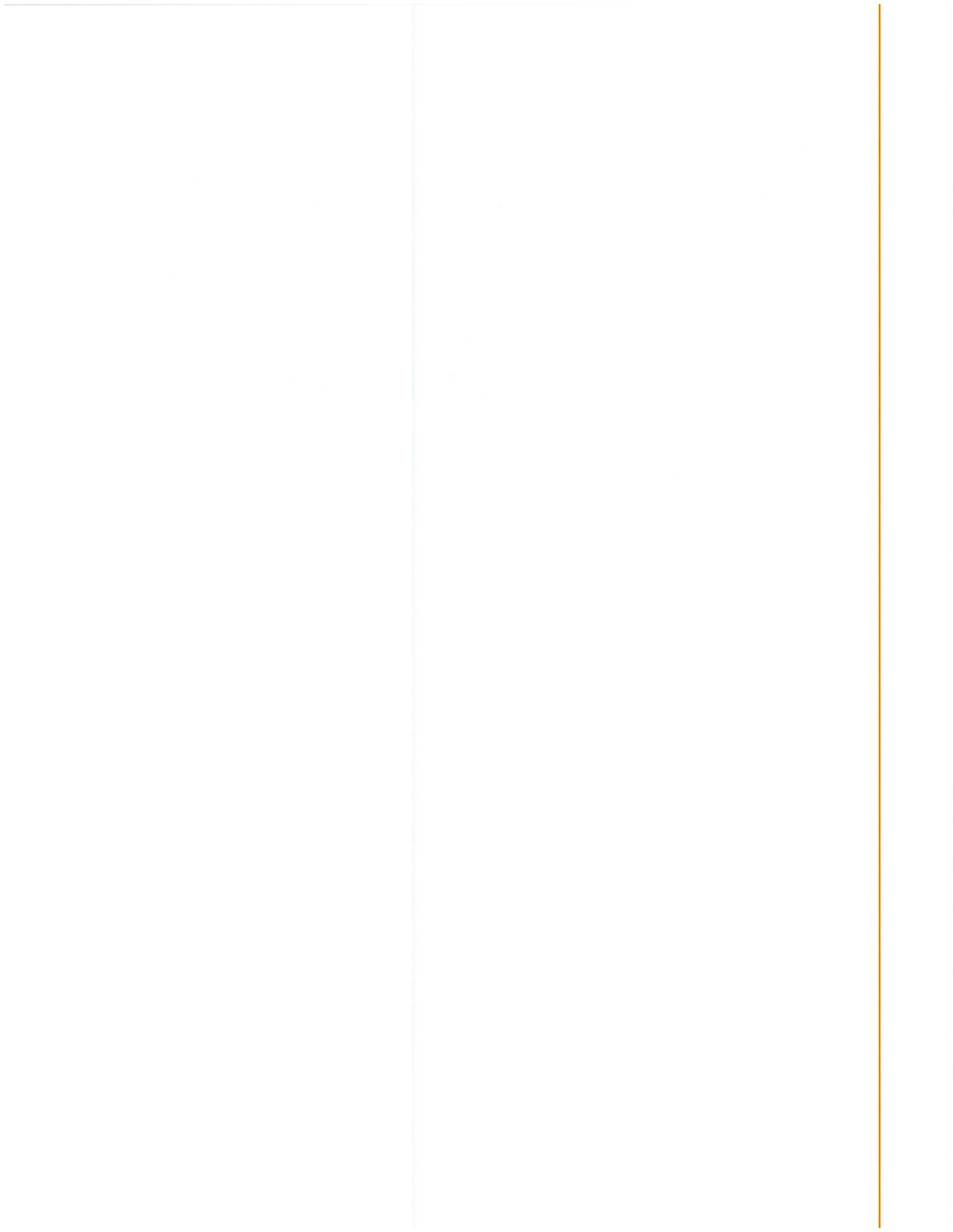
METHOD OF PERFORMANCE

The vendor should use this Exhibit, or similar format, to present a written plan for performing the requirements specified in this Request for Proposal.



OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

1. Describe what is provided with which to collect the each sample (cups, chain of custody forms, mailing packets). With each collection a cup is provided, with the correct chain of custody form, and a mailing packet is provided and picked up with same day service by Fed-ex.
2. Describe the instruction or training provided to treatment court staff pertaining to properly collecting a sample and completing necessary documentation. We are trained collectors and obtain a professional collection center and are able to travel to on site locations when needed. We can walk someone through the process step by step.
3. Describe how the sample is transported to the testing laboratory (U S Postal, Fed Ex, UPS, etc.) We use Fed Ex as our main transportation from our services to the testing laboratory.
4. Describe the methods of testing which are employed (LC/MS/MS, GS/MS, LC/MS, and/or Immunoassay methods). We provide all the methods listed: (LC/MS/MS, GS/MS, LC/MS, and/or Immunoassay methods).
5. Provide the testing cutoff levels which are available (100ng/mL, 250ng/mL, 500ng/mL, 1000 ng/mL). What cutoff level is recommended to safe guard against incidental false positive? _____ ng/mL PLEASE SEE ATTACHMENTS BELOW.



EIA URINE SCREENING METHODOLOGY

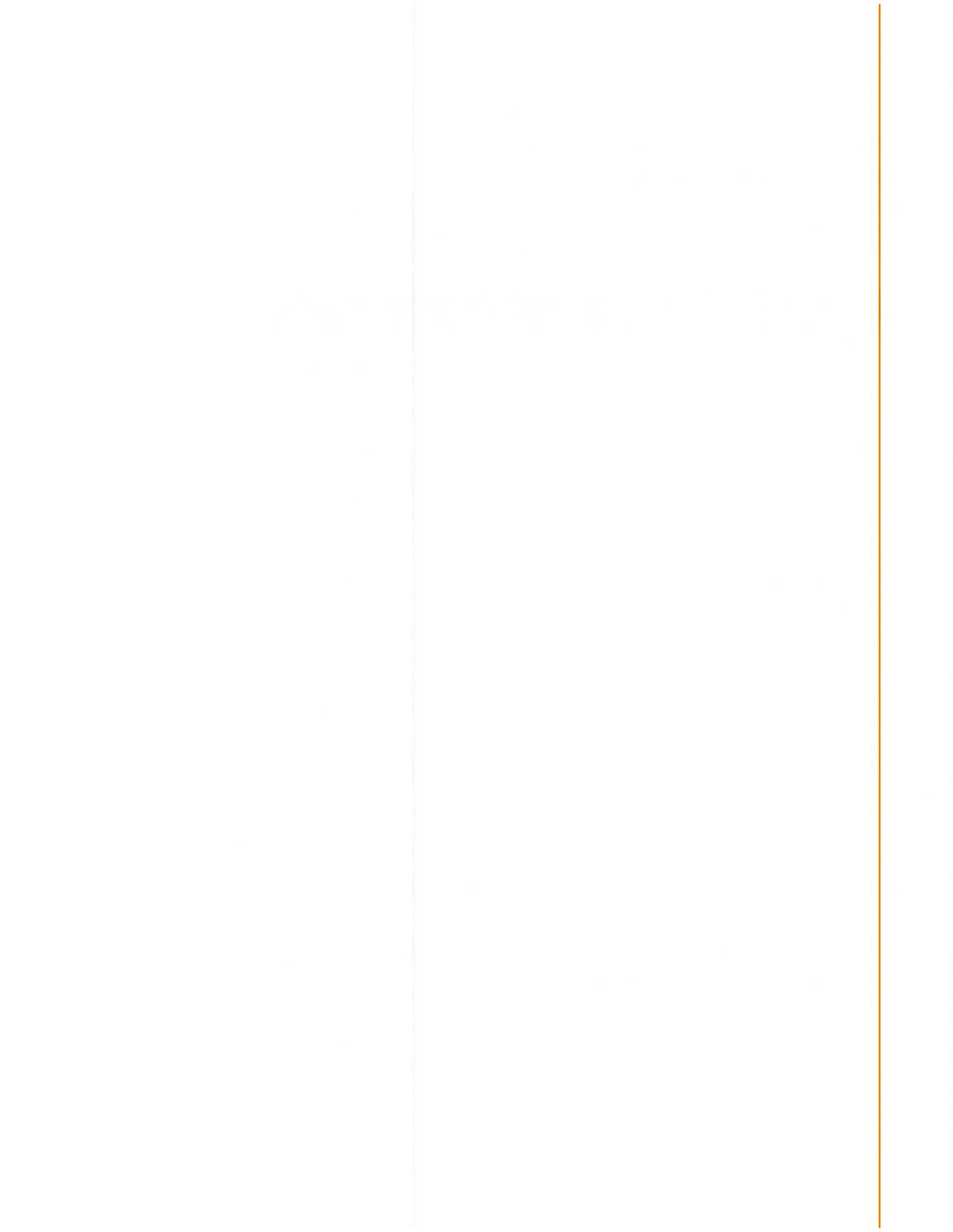
Specimens that yield an EIA response below the specified cut-off are reported as "none detected". Any specimen that shows an EIA response at or above the specified cut-off is considered "presumptive positive" for a particular drug or drug class.

SCREENING CUT-OFF LEVELS BY EIA

Cut-off levels updated periodically.

Drugs of Abuse	EIA Cut-off
Amphetamine	1000 ng/mL
Methamphetamine	1000 ng/mL
Barbiturates	200 ng/mL
Benzodiazepines	200 ng/mL
Buprenorphine	5 ng/mL
Cocaine Metabolite (Benzoylecgonine)	300 ng/mL
Ethanol	0.04gm/dL
Methadone	150 ng/mL
Methadone Metabolite	150 ng/mL
Methaqualone	300 ng/mL
Opiates (morphine and codeine)	300 ng/mL
Oxycodone	300 ng/mL
Phencyclidine	25 ng/mL
Propoxyphene	300 ng/mL
THC (cannabinoids)	20/50 ng/mL*

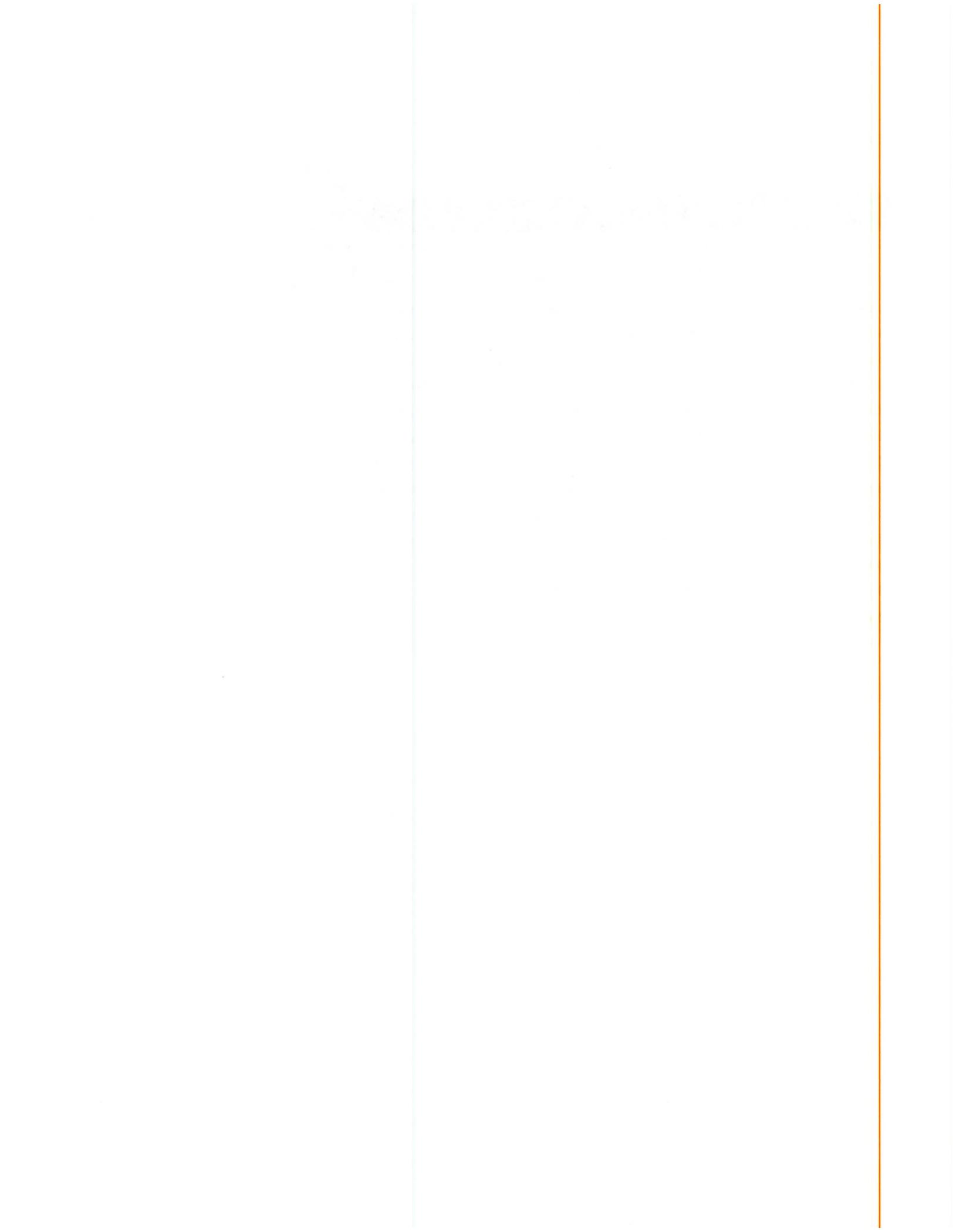
- Tests a wide range of steroids and diuretics.
- All laboratory tests performed on state of the art GC/MS equipment
- Comparable to WADA standards
- Fast turn-around time from receipt of specimen (48 hours negative, 72 hours positive)
- Free shipping to the laboratory included



COMPREHENSIVE STEROID PANEL — Test panel list updated periodically to include new prohormones and designer steroids.



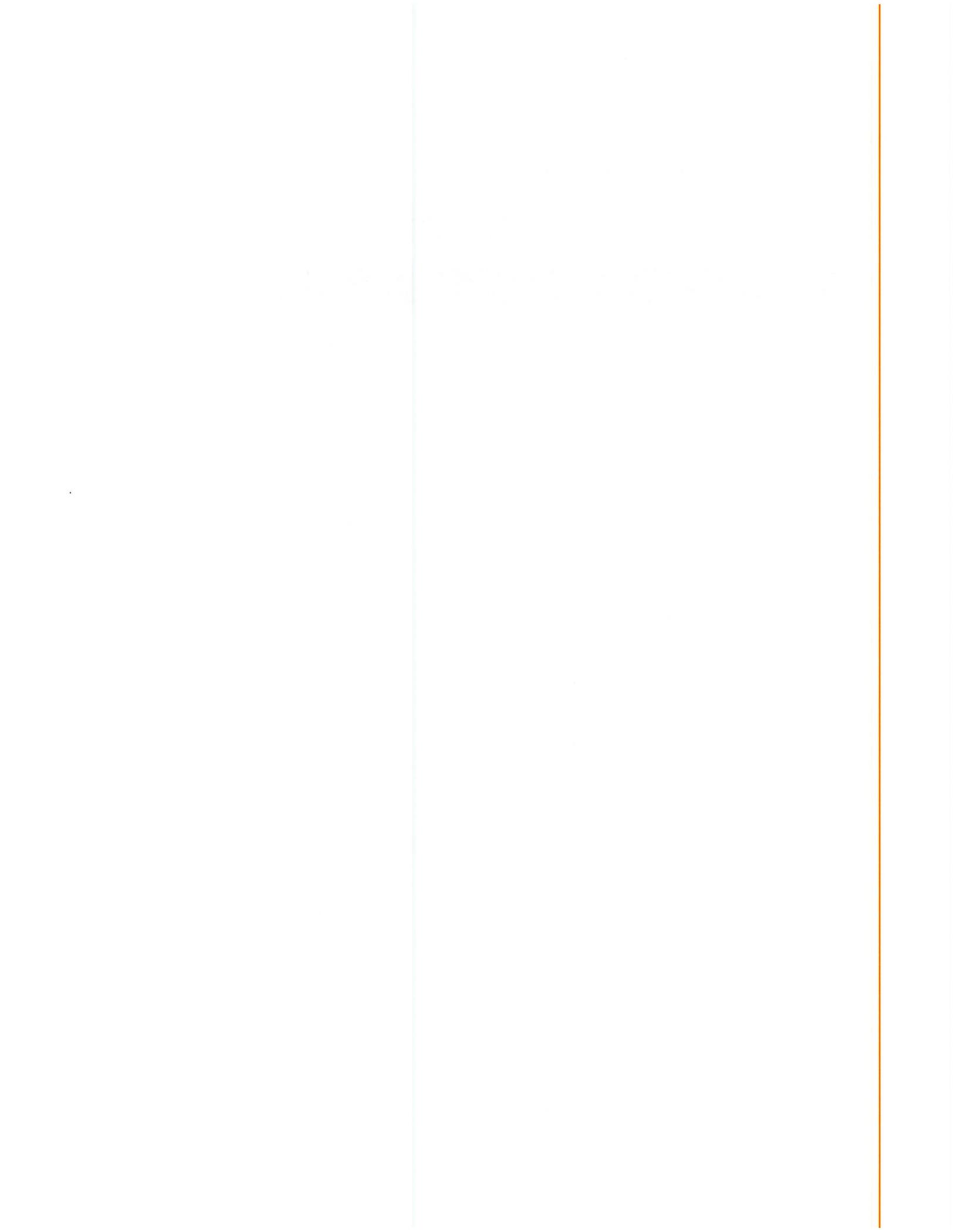
1-Androstendiol	Desoxymethyltestosterone	Methandrostenolone	Oxandrolone
1-Androstendione	5 α -Dihydrotestosterone/ Drostandiol	Methasterone	Oxymesterone
4-Androstendiol	Drostanolone	Methenolone	Oxymetholone
4-Androstendione	Epitestosterone (masking agent)	6-Methylandrosterone	Probenecid (masking agent)
5-Androstendiol	Ethisterone	Methyl-1-testosterone	Prostanozol
5-Androstendione	Ethylestrenol	Methylnortestosterone	Quinbolone
Bolandiol (Norandrosteroid)	Fluoxymesterone	Methyltestosterone	Stanozolol
Bolasterone	Formebolone	Mibolerone	Stenbolone
Boldenone	Formestane (anti-estrogen)	Nandrolone	Testolactone (anti-estrogen)
Boldione	Furazabol	19-Norandrosterone	1-Testosterone
Calusterone	Halodrol	19-Norandrosterone	Testosterone
Clenbuterol (anabolic agent)	4-Hydroxy-testosterone	Norbolethone	Trenbolone
Clostebol	Mestanolone	Norclostebol	
Danazol	Mesterolone	Norethandrolone	
Dehydrochloromethyltestosterone	Methandriol	Oxabolone	



URINE DRUG TEST CONFIRMATION METHODOLOGY

Analytical methods of confirmation include thin layer chromatography (TLC), radioimmunoassay (RIA), or gas chromatography/mass spectrometry (GC/MS). The subsequent confirmatory procedures are performed on a second independent portion of the original urine specimen.

CONFIRMATION CUT-OFF LEVELS BY PROCEDURE		Cut-off levels updated periodically.	
Drug	TLC	RIA	GC/MS
Amphetamines			
- Amphetamine	< 500 ng/mL		100 ng/mL
- Methamphetamine	< 500 ng/mL		100 ng/mL
- MDMA	< 500 ng/mL		100 ng/mL
- MDA	< 500 ng/mL		100 ng/mL
Barbiturates	< 500 ng/mL		200 ng/mL
Benzodiazepines		200 ng/mL	50 ng/mL (LC/MS/MS)**
Buprenorphine			0.5 ng/mL
Cocaine metabolite (Benzoylecgonine)		150 ng/mL	50 ng/mL
ETG			100 ng/mL (LC/MS/MS)**
ETS			25 ng/mL (LC/MS/MS)**
Fentanyl			5 ng/mL
GHB			10 mcg/mL
6-Monoacetylmorphine			5 ng/mL
Marijuana Metabolite (THC-COOH)		25 ng/mL	5 ng/mL
Methadone	< 500 ng/mL		100 ng/mL
Methaqualone	< 500 ng/mL		
Opiates			
- Total Morphine	< 500 ng/mL		100 ng/mL
- Codeine	< 500 ng/mL		100 ng/mL
- Hydrocodone	1000 ng/mL		100 ng/mL
- Hydromorphone	1000 ng/mL		100 ng/mL
- Oxycodone	1000 ng/mL		100 ng/mL
Phencyclidine (PCP)			10 ng/mL
Propoxyphene	< 500 ng/mL		200 ng/mL
Tricyclic Antidepressants			
- Amitriptyline			50 ng/mL
- Nortriptyline			50 ng/mL
- Imipramine			50 ng/mL
- Desipramine			50 ng/mL
- Maprotiline			50 ng/mL
- Doxepin			100 ng/mL
Alcohol (GC-FID)***			.02 gm/dL



SALIVA SCREENING METHODOLOGY

Specimens collected with the RTL-Oral collection device are sent to Redwood Toxicology Laboratory for screening by Enzyme-Linked Immunosorbent Assay (ELISA).

SCREENING CUT-OFF LEVELS BY ELISA	
Drug	ELISA
Amphetamine	50 ng/mL
Barbiturates	50 ng/mL
Benzodiazepine	20 ng/mL
Benzoyllecgonine (cocaine metabolite) & Cocaine	20 ng/mL
Methamphetamine	50 ng/mL
Opiates (codeine, hydrocodone, hydromorphone, morphine, oxycodone, 6-monoacetylmorphine)	40 ng/mL
Phencyclidine	10 ng/mL
THC (Δ - 9 THC)	4 ng/mL
Methadone	50 ng/mL

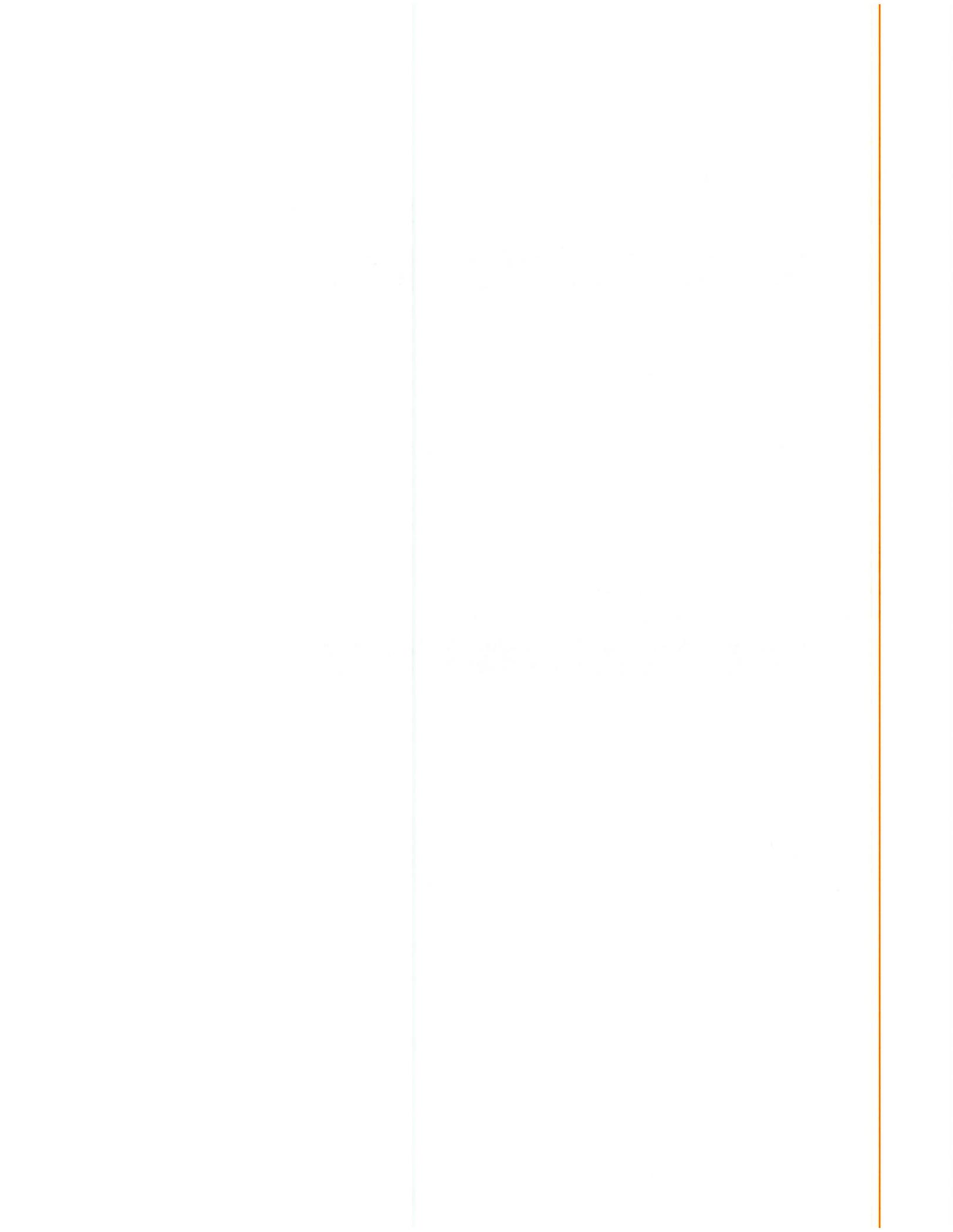
These oral fluid cut-offs are based upon preliminary guidelines established by the Substance Abuse Mental Health Services Administration (SAMHSA) Drug Advisory Board for drug testing of alternative matrices.

SALIVA DRUG TEST CONFIRMATION METHODOLOGY

Positive screens are confirmed by gas chromatography/mass spectrometry (GC/MS).

CONFIRMATION CUT-OFF LEVELS BY GC/MS	
Drug	GC/MS
Amphetamine	15 ng/mL
Barbiturates	20 ng/mL
Benzodiazepine	15 ng/mL
Benzoyllecgonine (cocaine metabolite) & Cocaine	8 ng/mL
Methamphetamine	15 ng/mL
Opiates	
- Codeine	20 ng/mL
- Hydrocodone	20 ng/mL
- Hydromorphone	20 ng/mL
- Morphine	20 ng/mL
- Oxycodone	20 ng/mL
- 6-monoacetylmorphine	4 ng/mL
Phencyclidine	5 ng/mL
THC (Δ - 9 THC)	1 ng/mL
Methadone	10 ng/mL

6. Describe the turnaround time for results. Turnaround time for results are 48-72 hours.



Roles and Contact	Responsibilities
<p><u>Crode (Omoro) Ewharekuko</u> <u>Service Assessment Manager of D-TAP</u> <u>The Drug Test Awareness Program</u></p> <p><u>Office: 888-230-7424</u> <u>Office: 314-750-4457 (Direct)</u> <u>Mobile: 314-750-7596</u> <u>Fax: 888-697-9627</u> <u>E-mail:</u> <u>omoro@drugtestawareness.com</u></p>	<ul style="list-style-type: none"> • <u>Ultimate accountability for project completion</u> • <u>Consults with Scholl, Government contracting officials, managers, DLR and technical personnel to fully define, interpret, and implement organizational requirements</u> • <u>Prospect and New Client/Account Assistant</u> • <u>Investigates reported problems/issues and initiates actions to provide expedient resolution</u> • <u>Educational Drug and Alcohol Resistant Speaking and Visits to Campus</u> • <u>Results Interpretation Assistant to Designated Employer Representative (DLR)</u> • <u>Policy Development and review of project</u> • <u>Coordinate Specimen Collection</u>
<p><u>Clarissa Kosmick</u> <u>Service Assessment Assistant of D-TAP</u> <u>The Drug Test Awareness Program</u></p> <p><u>Office: 888-230-7424</u> <u>Fax: 888-697-9627</u> <u>E-mail:</u> <u>clarissa@drugtestawareness.com</u></p>	<ul style="list-style-type: none"> • <u>Assist in project completion</u> • <u>Provides Operations/ Technical Support</u> • <u>Implement Methodology and Approach Workflows</u> • <u>Policy Development and Review of project</u> • <u>Administration of Drug Testing Programs</u> • <u>Analyzes documents for accuracy assurance</u> • <u>Assignment of collection Locator team to drug testing collection event or site.</u> • <u>Coordinate Specimen Collection</u> • <u>Public Relations</u>
<p><u>Amelia Lewis</u> <u>Administrator/Coordinator of D-TAP</u> <u>The Drug Test Awareness Program</u></p> <p><u>Office: 888-230-7424</u> <u>Fax: 888-697-9627</u> <u>E-mail:</u> <u>amelia@drugtestawareness.com</u></p>	<ul style="list-style-type: none"> • <u>Scanning documents, maintain files which includes creating, sorting, retrieving, and reviewing files; creating file labels and folders.</u> • <u>Receive signed agreements from partners/Clients</u> • <u>Preparing files for shipment to various locations, filling records and forms in accordance with instructions</u> • <u>Maintain accurate backup file</u> • <u>Coordinate Clients Drug Test Schedule with Laboratories</u> • <u>Account Set-Up</u> • <u>Account Receivable/Payable</u>

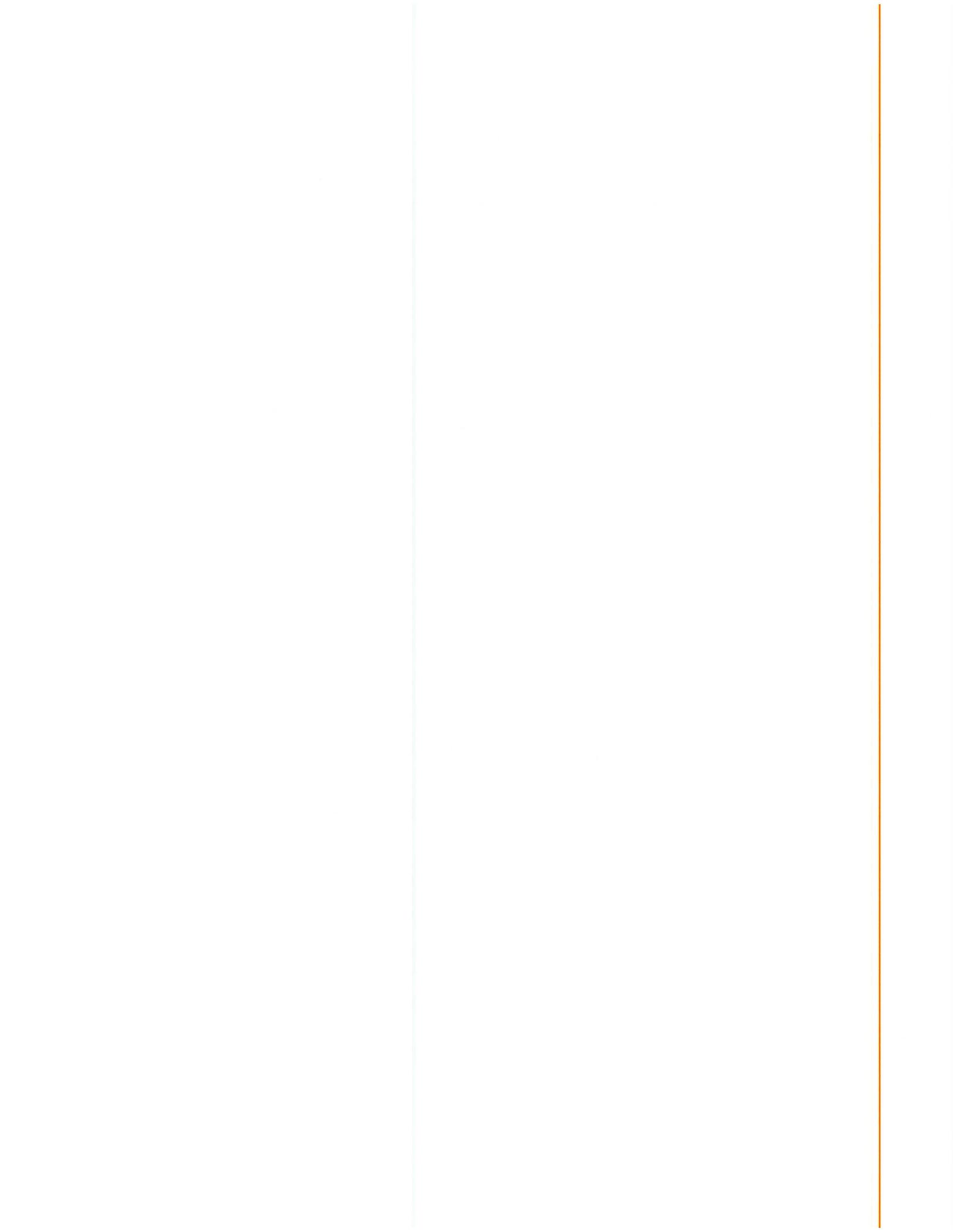
7. Describe how test results will be reported (telephone, fax, or e-mail). We can accommodate telephone, fax, or email.

8. Organizational Chart - The vendor should provide an organizational chart showing the staffing and lines of authority for the key personnel to be used. The organizational chart should include (1) The relationship of service personnel to management and support personnel, (2) The names of the personnel and the working titles of each, and (3) Any proposed subcontractors including management, supervisory, and other key personnel.

- The organizational chart should outline the team proposed for this project and the relationship of those team members to each other and to the management structure of the vendor's organization.

D-TAP The Drug Test Awareness Program Personnel Chart

9. Along with a detailed organizational chart, the vendor should describe the following:

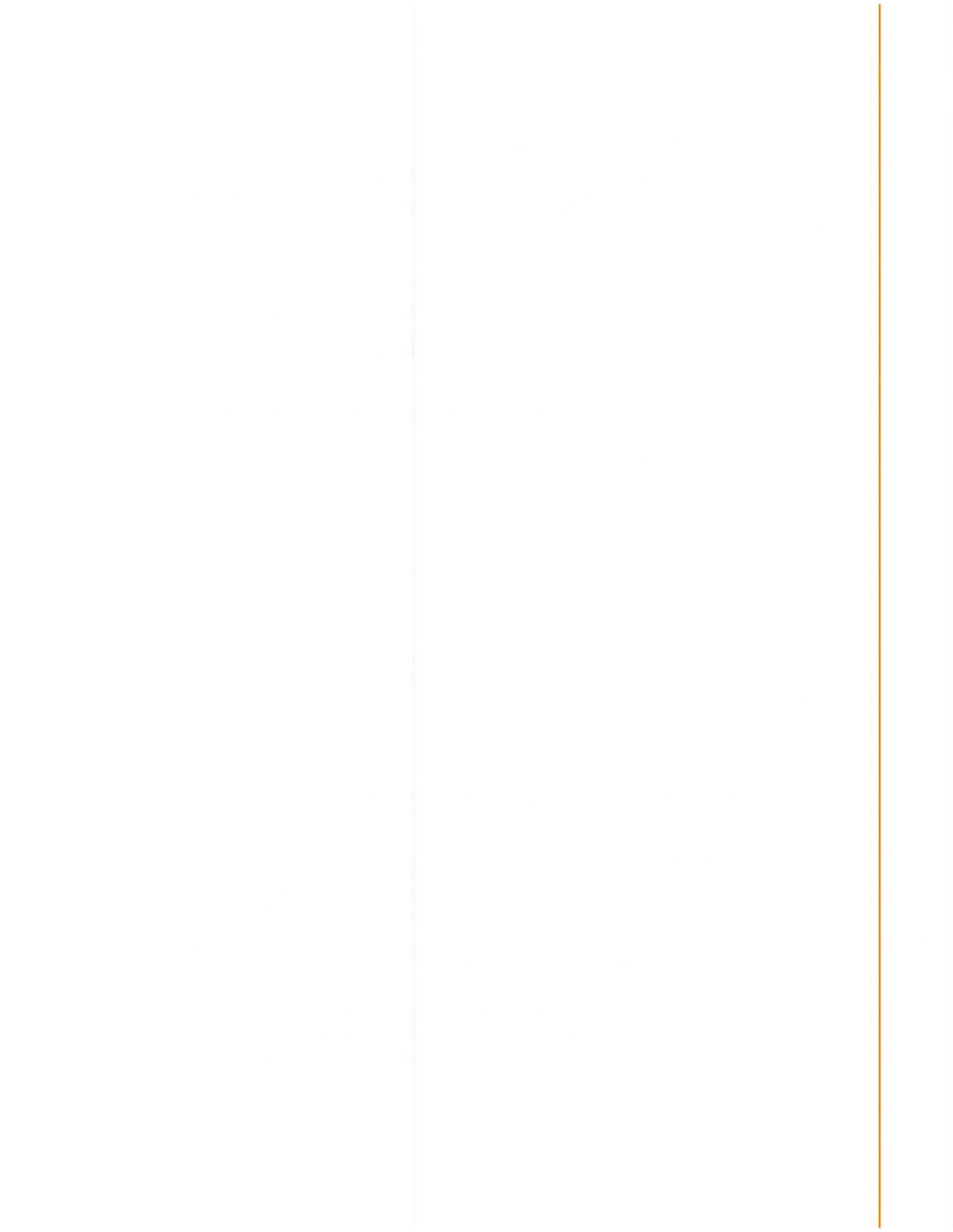


OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

- How services of the contract will be managed, controlled, and supervised in order to ensure satisfactory contract performance. Services are managed professionally by trained personnel. With direct observation services, a female personnel will assist with female testing services. The same applies to males. A male personnel will assist with male testing services.
- Total Personnel Resources - The vendor should provide information that documents the depth of resources to ensure completion of all requirements on time and on target. If the vendor has other ongoing contracts that also require personnel resources, the vendor should document how sufficient resources will be provided to the STATE OF MISSOURI. We have multiple contracts with a variety of businesses and companies. All contracts are treated equally important and appointments are made daily to meet the individual needs of each company. Please see attachments below with our co-partners that assist in answering your questions.

CAPABILITY & ABILITIES

<i>Item #</i>	<i>Capability</i>	<i>Abilities</i>
1	ESSENTIAL ATTRIBUTES	
	<u>Flexibility in scheduling collection dates</u>	<u>D-TAP is able to adopt to client needs</u>
	<u>Results delivered within 72 hours of receipt of samples for drugs of abuse.</u>	<u>D-TAP is partnered with Quest Diagnostic, LabCorp Corporation, Omega Lab, Medtox, Redwood Toxicology Laboratory (RTL), many more to provide result within 24-72 hours</u>
	<u>Ability to test for non-steroid "drugs of abuse" listed separately</u>	<u>D-TAP is able to Test for specific drugs screening based on clients specifications (5 panel, 8 panel, 10 panel, 12 panel, etc.)</u>
	<u>Ability to test for anabolic steroids listed separately</u>	<u>D-TAP is able to Test for Comprehensive Steroid Panel with our partnership with major laboratories ... Diuretics / Stimulant / Steroid ... see table chart below</u>
2	DESIRED ATTRIBUTES	
	<u>Ability of collector to schedule collections within 48 hours</u>	<u>Contractor partnership with all the major Laboratories in the united State with over 10,000 laboratory locations and Certified subcontractors that can obtain specimen with 24-48 hours</u>
3	ESSENTIAL DELIVERABLES	
	<u>All testing supplies</u>	<u>D-TAP provides all testing supplies</u>
	<u>All mailing supplies</u>	<u>D-TAP provides all mailing supplies</u>



OSCA 11-029-00 Drug/Alcohol Testing Equipment & Services

	<u>Sample collection by trained collectors</u>	ID-TAP collector are Certified Collectors based on US DOT 49 CFR Part 40 Training Guidelines
	<u>Labor and transportation for sample pickup</u>	such fees would be added to proposal as a base price

10 Outside United States - If any products and/or services offered under this RFP are being manufactured or performed at sites outside the United States, the vendor MUST disclose such fact and provide details in the space below or on an attached page.

<u>Are products and/or services being manufactured or performed at sites outside the United States?</u>	<u>Yes</u> <u> x </u>	<u>No</u> <u> </u>
<u>Describe and provide details.</u>		

