

SIXTEENTH CIRCUIT JUDICIAL COMMISSION
Associate Circuit Judge Vacancy for Division 31
Instructions for Applicants

1. All applicants should review Supreme Court Rules 10.28 and 10.31 pertaining to the judicial selection process.
2. Complete and mail or deliver the original and one copy of the application, flat and unfolded, to The Honorable James Edward Welsh, Chair of the Commission, at the address listed below. Mail or deliver one copy of the completed application, flat and unfolded, to the other Commission members as listed below. **Your application must be received by 4:30 p.m. on February 28, 2013**, to be considered by the Commission.

NOTE: If you applied for the Division 10 vacancy (Judge Atwell) and would like to be considered for this position, please send a letter to the Honorable James Edward Welsh, Chair of the Commission, and the Commission members before the deadline stating that you would like to be considered for the vacancy in Division 31. You do not have to resubmit another application.

3. Attach your photograph or a copy of your photograph to the original and to each copy of the application to assist the Commission in identifying applicants.
4. List no more than five persons as references who can attest to your personal and professional qualifications for the office of Associate Circuit Judge. Do not include as a reference any active judge of the Sixteenth Judicial Circuit.
5. Your references must mail or deliver the original and one copy of the letter of reference to the Commission Chair and mail or deliver one copy of the letter of reference to the other Commission members. **All reference letters must be received by 4:30 pm on February 28, 2013**, to be considered by the Commission.
6. Applicants will be interviewed by the Commission on March 12, 2013, at the Missouri Court of Appeals, Western District, 1300 Oak Street, Kansas City, MO 64106. You will be notified of the specific date and time for your interview at least one week in advance. The interviews will be open to the public; however, applicants should not attend the interviews of other applicants.

7. Members of the Sixteenth Circuit Judicial Commission are:

The Honorable James Edward Welsh (Chair)
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