Form CAFC701 – Notice of Change of Address

In what Missouri county is this case pending?

In the Circuit Court of
MISSOURI

What is the case number in the pending case?

Case Number

Division Number

Important Warning

Your address will NOT be changed in the court file and you will continue to receive mail from the court at your old address until you complete and sign this form in front of a notary public and file the completed form with the court. You must send a copy of this form to all other parties in this case.

Your Information

1. My full name is:

   _____ _____ _____ _____
   (First Name) *(Middle Name)* *(Last Name)* *(Jr./Sr./III)*

2. ☐ I am the Petitioner/Plaintiff in this case.
   ☐ I am the Respondent/Defendant in this case.
   ☐ I am a third party in this case.
   ☐ Other (Please specify) _____

3. My old mailing address was:

   _____
   (Street)

   _____ _____ _____
   (City) *(State)* *(Zip)*

   _____ _____
   (Telephone Number) *(E-Mail Address)*

4. My new mailing address is:

   _____
   (Street)

   _____ _____ _____
   (City) *(State)* *(Zip)*

   _____ _____
   (Telephone Number) *(E-Mail Address)*

Other Parties' Information

5. The full name of the other party that is to receive this notice is:

   _____ _____ _____ _____
   (First Name) *(Middle Name)* *(Last Name)* *(Jr./Sr./III)*

   You must send a separate copy of this form to every party to this case.

Proof of Service on Other Party

I certify under oath that I have given _____ a copy of this Notice of Hearing pursuant to Supreme Court Rule 43.01(d) by: *(You MUST check at least ONE of the following four boxes)*

☐ Mailing a copy to the other party or his or her attorney on _____ *(Date)* at the following address:

_____
(Street)

_____ _____ _____
(City) *(State)* *(Zip)*

☐ Handing a copy to the other party or his or her attorney on _____*(Date)*.

☐ Sending a copy to the other party or his or her attorney by fax to _____ *(fax number)* on _____ *(Date)* at _____ *(Time)*.

☐ Sending a copy via electronic mail to the other party or his or her attorney at _____ *(Email Address)* on _____ *(Date)*.

Sign Here in front of a Notary Public

Affiant, of lawful age, being duly sworn on his or her oath, states that he or she is the affiant named herein and that the facts stated in this Notice of Hearing are true according to his or her best knowledge and belief.

▶ _____ _____
Affiant – SIGN HERE Affiant – PRINT YOUR NAME HERE

Subscribed and sworn to on _____.

_____ My Commission Expires: _____
Notary Public