



Missouri eFiling System How to eFile on an Existing Case in the Missouri Court of Appeals, Eastern District

Getting Started

Please have your documents converted or scanned to a PDF file and all of the necessary case filing information before you begin.

Go to the eFiling Log in page at: www.courts.mo.gov/ecf
Enter Username:
Enter Password:
Click [Logon](#).

You have been successfully logged out. [Help](#)

Log into Your Missouri Courts eFiling

Username

Password

To File on an Existing Case

Click [File on an Existing Case](#).

eFiling Menu [Help](#)

- [File New Case](#)
- [File on an Existing Case](#) ←
- [My Filings \[22\]](#)
- [My Drafts \[3\]](#)
- [My Cases](#)
- [My Payments](#)
- [My Account](#)
- [My Preferences](#)

Enter Case Information

Enter Case Number: [ED98111](#)
Enter Court Location: [Eastern Appellate](#)
Or

Enter [eFiling Confirmation Number](#) from previous submission.

Case [Help](#)

If you do not know the case number or eFiling Confirmation number, refer to your confirmation email or search for case number using [Casenet](#)

Case Number ←

Court Location ←

OR

eFiling Confirmation Number

Review

Review case information to confirm that it is the case intended for filing.

Enter Attorney Reference Number: [123-ABC](#)

- Field is optional

Enter any Notes to Clerk.

- Field is optional

Click [Continue](#).

Case [Help](#)

Case Number	SC91838
Court Location	Supreme Court
Case Category	Transfer
Case Type	Transfer to Supreme Court - Post Opinion
Style of Case	JOHN DOE, APP V GEORGE WASHINGTON, RES
Attorney Reference No.	<input type="text" value="123-ABC"/>

Filing Fee [Help](#)

For new case filings and supplemental domestic relations motions to modify, please enter an amount in Filing Fee or check at least one box.

Filing Fee+

+ The Total amount charged will be the Filing Fee plus a [processing fee](#) assessed by the credit card vendor.

Exempt From Filing Fees by Section 514.040 RSMo
 Government Attorney -Exempt from Filing Fees
 In Forma Pauperis
 Fee Waived / Not Required (explain special circumstances in Notes to Clerk)

Notes [Help](#)

Enter a note to the clerk regarding processing of this filing.
Notes to Clerk

Filing on Behalf of

Check the appropriate party for filing on behalf of: Click [add](#).

Add Documents

Enter Document Category: [Motion to - Extend Time to File](#)

Enter Document Type: [Motion to Extend Time to File Brief](#)

Browse to the location where the document is stored on the computer or network.

Enter the Document Title:

[Motion for Extension of Time to File](#)

Click [Add](#).

If you have an attachment to the primary document then [Browse](#) to the location where the attachment is stored on the computer or network.

Enter the Attachment Title:

Click [Add](#).

Click either [Add New Document](#) or [Continue](#).

If filing a brief, the appendix must be filed as a separate document.

Filing on Behalf of [Help](#)

Filing on Behalf of

All Named Petitioners/Plaintiffs
 All Named Respondents/Defendants
 All Named Parties

And/Or Selected Parties:

Filing on Behalf of (remove all)
Appellant - JOHN DOE (remove)

Document and Attachments [Help](#)

Document Category
*Document Type

Upload Document
Document must be in PDF format and 5.0MB or less in size. To convert documents to PDF, [click here](#).

*Document Location
*Document Title

Add attachment(s) to this document (e.g.,Exhibit,Appendix)

Attachment Location
Attachment Title

Document Title/Attachment	Size
Motion for Extension of Time to File Brief	0.04 MB (remove)

Total Size: 0.04MB

ALL Documents and Attachments Size: 0.04MB of 20.0MB limit

Review Case Filing

If case information is correct:
Click [Continue](#).

If case information is not correct make corrections.

Please review all information entered. If you need to make any changes to the information, click the **update** link next to the appropriate item. If you need to remove or delete any information, please click the **remove** link next to the appropriate item.

Case [Help](#)

Court Case Number: SC91838 [\(update\)](#)

Court Case Description: JOHN DOE, APP V
GEORGE WASHINGTON, RES

Transfer to Supreme Court - Post Opinion filed in
Supreme Court

Attorney Reference Number: 123-ABC

Filing Fee: \$0.00

Notes to Clerk:

None entered by filer

Document [Help](#)

Click on a title below to view your documents and/or attachments.

Motion to - Extend Time to File - Brief

[Motion for Extension of Time to File Brief](#) [\(update\)](#) [\(remove\)](#)

Filed on behalf of: JOHN DOE



Filing on an Existing Case Confirmation

Filing confirmation screen.
Can be printed for records.

Filer will also receive a confirmation e-mail
from the Missouri Courts eFiling System
(mocourtseFiling@courts.mo.gov).

File on Existing Case Confirmation

Thank you for your submission on **8/30/11 at 12:30 PM**. Below is important information regarding this submission. You will receive emails from the eFiling System regarding the status of your submission. This page is printer friendly.

If you need to contact the clerk about this submission or if you need to submit another filing and you do not have the case number, please use the following.

eFiling Confirmation Number: EF1980

The following information and documents were submitted with this filing.

Attorney Reference Number: None entered by filer

No filing fee or payment information on this filing.

Case

Court Case Number: SC91838

Court Case Description: JOHN DOE, APP V GEORGE WASHINGTON, RES

Transfer to Supreme Court - Post Opinion filed in Supreme Court

Notes to Clerk: None entered by filer

Document

Motion to - Extend Time to File - Brief

[Motion for Extension of Time to File Brief](#)

Filed on behalf of: JOHN DOE