RESPONDENT'S DISSOLUTION OF MARRIAGE

FORMS

Do not file this document with the court.

RESPONDENT'S DISSOLUTION OF MARRIAGE FORMS

(These forms shall be used by a person responding to their spouse's *Petition for Dissolution of Marriage*.)

Introduction

These forms are available to you at no cost on the Representing Yourself website. Some courts may provide paper copies of these forms for a fee. Only a lawyer may charge you a fee for preparing these forms. You are required to complete the Litigant Awareness Program on selfrepresent.mo.gov before preparing these forms. Your local court may also have other educational programs available to help you in the preparation of these forms.

General Information about Forms

The forms must be downloaded with Adobe Acrobat Reader or Adobe Acrobat DC to save the information you enter. Adobe Acrobat Reader DC is available for free from the Adobe website. Save the forms before you begin entering information. After you have filled in the forms on your computer, save the information and print the forms to file them with the court.

If you are working on a public computer, **don't save your personal information on the public computer**. Use a USB memory stick or other removable device.

The forms listed below are interactive. If you fill in the forms on your computer, some of the information you enter on one line may automatically transfer to another line. The forms also contain bookmarks that help you to navigate through the forms. In addition, there are "links" embedded in the forms. These links are usually blue and can take you to a related location in the forms or to a related website.

Most documents that are filed with the court can be seen by anyone online. Some information on documents is considered confidential and **must** be removed or hidden.

► If you are filing a document with the court YOU must be aware of what information is considered confidential.

What is confidential information?

Confidential information often used in family court matters can include information listed in Court Operating Rule 2.02(c). This is not a complete list. If you are filing attachments to any forms from this website, confidential information might be on those documents also.

► YOU are responsible for redacting (removing) information you are filing with the court that is confidential.

How do I remove information?

Redact means to remove or hide information listed on a document before you file it with the court. Below are two ways you can redact confidential information:

Option One

1) Fill out your documents completely (including confidential information).
2) Make a copy of all documents that have confidential information.
3) Go through the **copied** documents and black out or white out any confidential information.

Option Two

1) Fill out your documents using generic descriptions for any confidential information you do not want to provide. For example, use initials or "Child One" instead of the full name of a child.

If you remove any information, you are required to show the court what you removed when you complete the *Confidential Case Filing Information Sheet* (FI10). Do not redact the *Confidential Case Filing Information Sheet* (FI10) or the *Redaction Certification* form (GN320).

► YOU must confirm you have followed the rules for redaction

How do I do this?
After you have done option one or two above, confirm you have followed the rules by filling out the *Redaction Certification* form (GN320). You have to fill out this form even if you did not remove any information.

► YOU must file with the court all unredacted and redacted documents and the *Redaction Certification* form (GN320).

► IF you think SOMEONE HAS NOT CORRECTLY REDACTED INFORMATION, file the *Motion to Correct Redaction* form (GN325) to bring it to the attention of the court. The form is available from the Home page of this website under Approved Court Forms.

You are the Respondent. Your spouse is the Petitioner.

What do I need to do?

1. Complete the Litigant Awareness Program on selfrepresent.mo.gov. Upon completion, print your Certificate of completion of the Litigant Awareness Program.

2. Completely and fully fill out the following forms.

    1. Confidential Case Filing Information Sheet (Form FI-10)
       This form is required by most courts to enter the information about your case into the court's computer system.

    2. Redaction Certification (Form GN320)
       The filer certifies that all documents in this submission for filing with the court comply with all redaction requirements of Court Operating Rule 2.

    3. Respondent's Answer to Petition for Dissolution of Marriage (Form CAFC010-R)
       You will complete this form in response to your spouse's *Petition for Dissolution of Marriage*. By signing this form, you agree to allow the court to decide your case. You may use this form to agree or disagree with statements in your spouse's petition.

    4. Statement of Income and Expenses (Form CAFC050-R)
       This form requires you to list income and expenses for both you and your spouse.

    5. Statement of Property and Debt and Proposed Separation Agreement (Form CAFC040-R)
       Read the instructions on this form carefully.
       If both you and your spouse agree on how you want to dispose of property and debt and all issues concerning maintenance (also known as alimony), you may both sign this form. This *Statement of Property and Debt and Proposed Separation Agreement* can then be introduced into evidence at your hearing.

    6. Parenting Plan (Form CAFC501)
       This form is only required if there are unemancipated children of this marriage. If there are no unemancipated children of this marriage, then you do not have to print this form, nor do you have to file this form.

There are two parts to this form, Part A and Part B. Part A deals with custody issues of the children, and Part B deals with support issues of the children. You must complete both parts of the *Parenting Plan*.

If you have different custody or support arrangements for some of the children, you must complete a separate *Parenting Plan* for each set of children.

If both you and your spouse agree on the *Parenting Plan*, you may both sign and file one plan. This *Parenting Plan* can then be introduced into evidence at your hearing for the court to approve.

3. File the following signed forms with the court. **As shown below, you may need to file more than one copy of certain forms.**

	Original	Redacted Version (if applicable)
Confidential Case Filing Information Sheet	x	
Redaction Certification	x	
Respondent's Answer to Petition for Dissolution of Marriage	x	x
Statement of Income and Expenses	x	x
Statement of Property and Debt and Proposed Separation Agreement	x	x
If you and your spouse have child(ren), *Parenting Plan*, Parts A and B	x	x
Certificate of completion of Litigant Awareness Program	x	

You must send a copy of these forms, except the Confidential Case Filing Information Sheet, to the other party.

4. You should also keep a copy of these forms for your records.

5. You should check with your local court to see if additional forms are required.