

CIVIL COURT COSTS

Effective 08-28-2023

DESCRIPTION OF COST	ACCOUNT CODE		CITATION RSMo/COR	COURT CLERK HANDBOOK	AMOUNT OF COST	DISBURSE TO STATE/COUNTY
	Individual Code	Cost Simplification Code				
CIRCUIT CIVIL COSTS						
Basic Civil Legal Services Fund (BCLS) surcharge	3184		488.031 & 477.650	801.01	\$ 10.00	OSCA-BCLS Fund
Clerk fee	3200		COR 21.01(a)(10)	801.01	\$ 45.00	\$36 DOR./\$9 County
Court Automation Fund fee	3002		COR 21.01(a)(4)	801.01	\$ 7.00	DOR
Court Reporter fee (all Circuit Division cases)	3004		COR 21.01(a)(19)	801.01	\$ 15.00	DOR
Domestic Relations Resolution Fund surcharge	3140		488.635	801.01	\$ 3.00	DOR
Juvenile Justice Preservation Fund surcharge	3456		488.315	801.01	\$ 3.50	Circuit Court JJPF
Cost Simplification		3350			\$ 83.50	Automatically allocated
ASSOCIATE CIVIL COSTS						
Basic Civil Legal Services Fund surcharge	3186		488.031 & 477.650	801.01	\$ 8.00	OSCA-BCLS Fund
Clerk fee - Chapter 517 cases	3210		COR 21.01(a)(9)	801.01	\$ 15.00	\$12 DOR/\$3 County
Court Automation Fund fee	3002		COR 21.01(a)(4)	801.01	\$ 7.00	DOR
Juvenile Justice Preservation Fund surcharge	3456		488.315	801.01	\$ 3.50	Circuit Court JJPF
Cost Simplification		3352			\$ 33.50	Automatically allocated
SMALL CLAIMS COSTS						
Clerk fee	3214		COR 21.01(a)(6)	801.01	\$ 10.00	\$8 DOR/\$2 County
Court Automation Fund fee	3002		COR 21.01(a)(4)	801.01	\$ 7.00	DOR
Juvenile Justice Preservation Fund surcharge	3456		488.315	801.01	\$ 3.50	Circuit Court JJPF
Cost Simplification		3354			\$ 20.50	Automatically allocated
CIVIL COSTS NOT INCLUDED IN COST SIMPLIFICATION						
Adoption - Putative Father Registry fee	3414		453.020	801.01	\$ 50.00	DOR-Putative Father Registry Fund
Bad Check fee	3166		570.120.6	803.02	Reasonable service charge	County
Basic Civil Legal Services Fund surcharge - if appeal filed for Supreme Court and Court of Appeals	3182		488.031 & 477.650	801.01	\$ 20.00	OSCA-BCLS Fund
Clerk fee - Application for Trial de Novo, Chapter 517 and Small Claims	3200		COR 21.01(a)(10)	801.01	\$ 45.00	\$36 DOR/\$9 County
Clerk fee - Notice of Appeal	3068		COR 21.01(b)	803.02	\$ 50.00	DOR
Copy fees - Judicial Records	3106		COR 21.01(a)(22)	803.02	Reasonable fees per local court rule	County
Court Appointed Special Advocate Fund surcharge - Domestic Relations cases	3168		488.636	801.01	\$ 2.00	DOR
Courthouse Restoration surcharge - St. Louis city (all civil cases including small claims)	3148		488.447.1	801.01	\$ 45.00	St. Louis city
Crime Victims' Compensation Fund surcharge	3036		211.031.1(3)	801.01	\$ 7.50	DOR
Juvenile Status Offenses			488.5339			
Depositions (judgment only)	3094		492.590	803.02	Actual	Varies
Domestic Violence Shelter surcharge (all circuit civil cases including Domestic Relations cases)	3070		488.445.2	801.01	\$ 2.00	County

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Family Court surcharge (all proceedings falling within the jurisdiction of the family court)	3006		488.2300.1	801.01	\$ 30.00	County/Family Services and Justice Fund
Garnishment Clerk Fee surcharge	3290		488.305	801.02	Up to \$ 10.00	Fund Treasurer
Interpreter/Translator fees - person requiring interpreter or translator must be party to or witness in case Foreign Language - Bill as ordered by the court Hearing Impaired - Bill to OSCA	3072		476.806 476.760.5	803.02	Reasonable fee and expenses approved by court	Interpreter/Translator
Juvenile Delinquency and Status Offense Assessments	3136		211.181.2 211.181.3 211.181.3	801.01	\$10.00 Delinquency \$25.00 Status/Misd/Ord \$50.00 Status/Felony	Disbursed to local court restitution fund (Section 211.185, RSMo)
Law Library surcharge - All counties except Jackson County, if adopted by the court en banc	3008		488.426	801.01	Up to \$ 15.00	Law Library Treasurer
Law Library surcharge – Jackson, Clay, Boone, Callaway, St. Louis, St. Louis city and Greene only, if adopted by the court en banc	3008		488.426	801.01	Up to \$ 20.00	Law Library Treasurer
Law Library additional surcharge - Franklin County only, except Adoption or Small Claims cases, if adopted by the court en banc	3008		488.426	801.01	\$ 10.00	Law Library Treasurer
Mechanics Lien Filing	3074		COR 21.01(a)(1)	803.02	\$ 5.00	\$4 DOR./\$1 County
Naturalization Certificate	3076		COR 21.01(a)(11)	803.02	\$ 1.50	\$1.20 DOR/\$0.30 County
Non-Negotiable Payment Fee - Payment other than by cash or negotiable instrument, unless prohibited by local court rule	3162		COR 21.01(a)(21)	803.02	\$ 4.00	County
Overpayment	3420		488.014	803.02	Up to \$5.00	County/St. Louis City
Parent Education Class Cost	3400		452.610	803.02	varies	Provider or County
Passport Processing Clerk Fee	Debit Account		483.537	803.02	\$ 35.00	100% Court
Postage	3104		COR 21.01(a)(22)	803.02	Reasonable fees per local court rule	County
Public Records Copy fee - Administrative Records	3106		610.026.1(1)	803.02	Max. \$0.10/page plus \$0.20/min clerk time	County
Settlement Costs, court not notified timely of settlement of civil case	3040		514.112	803.02	Actual costs	County
Sheriffs' fees - Each summons, writ or other order of the court	3062		488.435	801.01	\$ 20.00	Sheriff
Each subpoena	3062		488.435	801.01	\$ 10.00	Sheriff
Each contempt or attachment proceeding	3056		488.5320	801.01	\$ 75.00	County
Each eviction proceeding	3067		57.280	801.01	Up to \$50.00	Sheriff
Sheriffs' Deputy Salary Supplementation surcharge - Each civil summons, writ, subpoena or other order of the court served by County Sheriffs' Office	3065		488.435	801.01	\$ 10.00	*County

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*Sheriffs' Deputy Salary Supplementation surcharge - Each civil summons, writ, subpoena or other order of the court served by Special Process Server	3069				\$ 10.00	County
Sheriffs' service mileage	3064		488.435	801.01	Mileage at IRS rate	Sheriff
Time Payment fee	3188		488.5025	801.01	\$ 25.00	TPF Treasurer \$10/ DOR-CAF \$8/ DOR-GR \$7
Vital Records - Birth, Marriage, Divorce, or Fetal Death Record Legitimation, Adoption, Court Order or Recording Death Record	3082		193.265.1	803.02	\$ 15.00 each \$ 15.00 each \$ 13.00 first \$ 10 each additional	DHSS-Bureau of Vital Records
Witness Per Diem - In State Mileage, state rate for April 3, 2023	3084 3087		491.280.1 491.280.1	803.02	\$ 25.00/day \$0.655/mile	Witness
Witness Per Diem - Out of State Mileage	3088 3087		488.035 488.035	803.02	\$ 15.00/day \$0.10/mile	Witness

NOTE: Some costs may be attached by a docket code, which attaches the cost simplification code and cost amounts on Show-Me Courts Manage Assessments. Add additional costs on Manage Assessments as needed.