

REASONS FOR REJECTING FILINGS

A. GROUNDS TO REJECT ANY FILING

1. Document is unreadable
2. Document is unsigned
3. No evidence of service on party ineligible to use electronic filing system
4. Wrong case number
5. Out of time

B. SPECIFIC FILINGS

1. Legal File

- (a) Cover page missing or insufficient. Rule 30.04; Rule 81.12(b)(4).
- (b) Fails to include all required records. Rule 30.04; Rule 81.12(b)(2).
- (c) Contains records that are not to be included. Rule 30.04; Rule 81.12(b)(3).
- (d) Contents not arranged in accordance with rules. Rule 30.04; Rule 81.12(b)(4); S.D. Special Rule 2(b).
- (e) Lacks sufficient or complete certification of contents by clerk of the trial court and lacks alternative written agreement of the parties that any uncertified contents are true and accurate. Rule 30.04; Rule 81.12(b)(5); Rule 81.15(a).
- (f) Pages are not numbered consecutively. Rule 30.04; Rule 81.12(b)(4).
- (g) Lacks a complete index. Rule 30.04; Rule 81.12(b)(4).

2. Transcript

- (a) Lacks a complete index. Rule 30.04; Rule 81.12(c)(3).
- (b) Lacks sufficient certification by court reporter or transcriber and lacks alternative written agreement of the parties that uncertified transcript is true and accurate. Rule 30.04; Rule 81.12(c)(5); Rule 81.15(a); Supreme Court Operating Rule 5.04(b) and (c).
- (c) Certification of transcript not signed by court reporter or transcriber. Rule 41.08(c).
- (d) Not in searchable portable document format (PDF) and one page per "sheet." Rule 81.12(c)(4).

3. Briefs

- (a) For an appellant's brief, lack of appendix containing copy of judgment. Rule 84.04(h).
- (b) Fails to comply with word limits. Rule 84.06(b)
- (c) Not in searchable portable document format (PDF). Rule 81.18(c); Rule 84.06(a); S.D. Special Rule 18.

4. Exhibits

- (a) Lacks a complete index. Rule 81.16(b); S.D. Special Rule 4.

5. Writs

- (a) No filing fee, motion to proceed in forma pauperis, or statement demonstrating a docket fee is not required by law. Rule 84.24(a).
- (b) No writ summary. Rule 84.24(a).
- (c) Petition, Answer, or Suggestions not in searchable portable document format (PDF). Rule 81.18(c); S.D. Special Rule 18.

6. Applications for Transfer and Post-Disposition Motions

- (a) No suggestions in opposition or response to an application for transfer or post-disposition motion is to be filed unless requested by the Court. Rule 83.02; Rule 84.17(c).
- (b) Not in searchable portable document format (PDF). Rule 81.18(c); S.D. Special Rule 18.