IN THE CIRCUIT COURT OF DOUGLAS COUNTY, MISSOURI

AMENDED ADMINISTRATIVE ORDER

Pursuant to Court operating Rule 103.03(b), the Supreme Court has determined that

effective September 1, 2011, if a court digitizes, records, scans, or otherwise reproduces a

document that is filed in paper into an electronic record, document, or image, the electronic

record, document or image is the official court record. The court may then destroy the paper

document unless that document is required to be preserved by law or court order.

IT IS HEREBY ORDERED effective September 1, 2015, all divisions in Douglas County may

proceed under COR 103.03(b) to the extent that the official court record shall be the records

which have been converted to or initiated and maintained in an electronic format. Further, the

paper document may also be destroyed unless that document is required to be preserved by

law or court order.

This Order pertains to new cases filed effective September 1, 2015. Those cases will be

available by E-CASE only. A paper file will not be maintained by the Circuit Clerk's Office.

Dated: August 21, 2015

Monorable R. Craig Carter

Presiding Judge 44th Circuit