

Jasper County, Missouri, 29th Judicial Circuit

eFiling Hold or Return Reasons and Procedures

It is the preference of the Circuit Clerk's Office to accept rather than return submissions.

However, any items put on HOLD for filing, which lack required information or documents will not be processed until the deficiency is cured by the filing attorney.

At the time of the discovery of any deficiency, the attorney will be notified of any HOLD in writing (e-mail), or by phone and given 10 business days to correct the deficiency and provide all corrected eFiling information, documents or fees, etc.

If any deficiency is not remedied for items placed on HOLD FOR ACCEPTANCE for 10 business days, the case will not be filed by the Clerk's Office and will be rejected/returned at that time upon supervisors' approval.

Submissions made with the incorrect filing fee amount will be accepted but a notice to attorney in writing (e-mail) or phone call to document the insufficient amount will be given. Attorney will be given 10 business days to satisfy the insufficient amount or case will be set on the next dismissal docket. No service documents, hearings or court action will take place until the proper filing fee is received.

IT IS NOT THE RESPONSIBILITY OF THE CIRCUIT CLERK'S OFFICE IF THE FILING PARTY OR ATTORNEY MISSES STATUTES OF LIMITATIONS DEADLINES DUE TO DEFICIENCIES OR FAILURE TO PROMPTLY CORRECT THEM.

RETURNS/REJECTIONS

The clerk will provide the reason for the return and the information required in the Notes Field.

The return reasons are:

- Duplicate Filing
- Filer Requested Return
- Missing Signature
- Paper Filing Required
- Re-submission Accepted/Returning Original
- Filed in incorrect county
- Garnishment form incomplete or incorrect