

SIXTEENTH CIRCUIT JUDICIAL COMMISSION
Circuit Judge Vacancies
Instructions for Applicants

1. This application is for the Circuit Judge vacancies in Division Five and Division Thirteen. Applicants can apply for one or both Divisions.
2. All applicants should review Supreme Court Rules 10.28 and 10.31 pertaining to the judicial selection process.
3. Complete and mail or deliver the original and two copies of the application, flat and unfolded, to The Honorable Lisa White Hardwick, Chair of the Commission, at the address listed below. Mail or deliver one copy of the completed application, flat and unfolded, to the other Commission members as listed below. **Your application must be received by 4:30 p.m. on Friday, February 25, 2011**, to be considered by the Commission.
4. Attach your photograph or a copy of your photograph to the original and to each copy of the application to assist the Commission members in identifying the applicants.
5. List no more than five persons as references who can attest to your personal and professional qualifications for the office of Circuit Judge. Do not include as a reference any active judge of the Sixteenth Judicial Circuit.
6. Your references must mail or deliver the original and two copies of the letter of reference to the Commission Chair and mail or deliver one copy of the letter of reference to the other Commission members. **All reference letters must be received by 4:30 pm on Friday, February 25, 2011**, to be considered by the Commission.
7. **Applicants will be interviewed by the Commission on Monday and Tuesday, March 14 and 15, 2011**, at the Missouri Court of Appeals, Western District, 1300 Oak Street, Kansas City, MO 64106. On or before March 7, 2011, you will be notified of the specific date and time for your interview. The interviews will be open to the public; however, applicants should not attend the interviews of other applicants.
8. On March 16, 2011, the Commission will announce the selection of three nominees for the vacancy in Division Five. Thereafter, Governor Jay Nixon will have sixty days to appoint one of the nominees to the office of Circuit Judge in Division Five.
9. On May 20, 2011, the Commission will announce the selection of three nominees for the vacancy in Division Thirteen. Thereafter, the Governor will have sixty days to appoint one of the nominees to the office of Circuit Judge in Division Thirteen.
10. Members of the Sixteenth Circuit Judicial Commission are:

Honorable Lisa White Hardwick (Chair)
Missouri Court of Appeals, Western District
1300 Oak Street
Kansas City, MO 64106
816-889-3611

Scott S. Bethune

Davis Bethune & Jones, LLC
1100 Main Street, Suite 2930
P.O. Box 26250
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816-421-1600

Tim E. Dollar

Dollar, Burns & Becker
1100 Main Street, Suite 2600
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816-876-2600

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5029 Wornall, 5 AB
Kansas City, MO 64112
816-751-1429

***NOTE:** The Governor is expected to appoint a fifth member of the Commission in the near future. The Commission Chair will provide the new Commission member with a copy of all applications and reference letters submitted. If possible, the Commission will notify applicants about the appointment of a new Commissioner prior to the public interviews.