

IN THE CIRCUIT COURT OF GREENE COUNTY, MISSOURI
31st JUDICIAL CIRCUIT

ADMINISTRATIVE ORDER REGARDING ELECTRONIC CASE FILING

The 31st Circuit Court en banc, together with the Missouri Court Automation Committee has determined that, pursuant to Court Operating Rule 27.01, effective **APRIL 1, 2013** the case types listed below **shall be filed electronically** in Greene County. In addition, all subsequent documents, pleadings and correspondence with the Court in these case types shall be filed electronically. An exception is authorized for self-represented parties who may file paper documents with the Circuit Clerk, which will be scanned into the electronic file.

CASE TYPE

- | | |
|--|--|
| <ul style="list-style-type: none"> ● Small Claim ● Civil – Circuit
 ● Department of Revenue (All) ● Family Court (All) ● Orders of Protection (Adult and Child)
 ● Child Support (All) | <ul style="list-style-type: none"> ● Juvenile (All, including Adoption) ● Probate (All, including Estates, Guardian, Conservator, Trust, Mental Health, SVP) ● Municipal Ordinance ● Traffic ● Conservation (All, including watercraft) |
|--|--|

What is not currently included: ● Associate Circuit Civil
 ● Criminal

An Attorney filing a document in an electronic case shall use the Missouri Electronic Filing System to file the document. Such filings shall be made as provided in Rule 103, and Court Operating Rule 27, copies of which can be found in **Missouri Court Rules, Volume 1**, or accessed at: <http://www.courts.mo.gov/efilingrules>.

In all cases initiated by the filing of a petition and issuance of summons, the Circuit Clerk will issue the summons and return the summons to the filing Attorney. It will be the responsibility of the filing attorney/party to secure service of process as provided in Rule 43. Additional documents must be served in certain Family Court cases. Those documents are addressed in a separate Administrative Order.

The Circuit Clerk's office shall notify all members of the SMBA, and Missouri Bar members residing in Greene County of this order as well as any other persons the clerk's office deems appropriate and shall assist those making such filings. The clerk's office shall also report any problems to OSCA Help Desk.

So Ordered:

Date: 1-10-13



Thomas E. Mountjoy
 Presiding Judge

IN THE CIRCUIT COURT OF GREENE COUNTY, MISSOURI
31ST JUDICIAL CIRCUIT

**ADMINISTRATIVE ORDER REGARDING SERVICE OF DOCUMENTS IN
FAMILY COURT CASES**

As a result of the 31st Judicial Circuit implementing the Missouri E-Filing System, the attorney for the initial filing party shall be responsible for effecting service of process, including summons, a copy of the pleading and any other paper requiring service, pursuant to Missouri Supreme Court Rules.

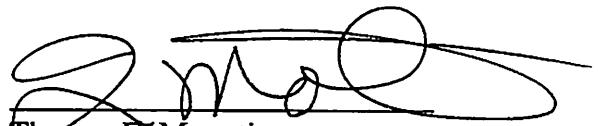
The Family Court Judge and the Family Court Commissioners have jointly entered an Interim Domestic Relations Order, a Compulsory Disclosure Order, and a Notice of Required Classes, with said Orders and Notice to be served with summons or other process.

Therefore, the 31st Judicial Circuit hereby ORDERS that the initial filing attorney of an action for dissolution of marriage, legal separation, modification, or paternity, not directly related to a IV-D case, shall include a copy of this Court's Interim Domestic Relations Order, Compulsory Disclosure Order, and Notice of Required Classes, with summons, pleading or other process requiring service.

It is further ORDERED that the Circuit Court Clerk of the 31st Judicial Circuit make available this Court's Interim Domestic Relations Order, Compulsory Disclosure Order, and Notice of Required Classes to filing attorneys via the Missouri E-Filing System by hyperlink.

So Ordered:

Date: 1-10-13


Thomas E. Mountjoy
Presiding Judge

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5708 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

RECEIVED
JAN 17 1968

TO: DR. J. H. GOLDSTEIN
FROM: DR. J. H. GOLDSTEIN

RE: [Illegible]

[Illegible]

JAN 17 9M 11:48