

**MISSOURI PRO SE IMPLEMENTATION COMMISSION MEETING  
DECEMBER 7, 2007 AT 10 A.M.  
OFFICE OF STATE COURTS ADMINISTRATOR**

**I. Welcome / announcements**

**II. Harvard Judicial Education Conference**

**III. New Members**

Judge (appointment by Court)  
Board of Governors (appointment by Board)  
Public member (appointment by either) constituency?  
Government member (appointment by either) CSE, etc.?  
Business community (appointment by either) Civic Progress in St. Louis?  
PR person (appointment by either)

**IV. New Name**

Access to Justice - Civil Cases Commission?  
Self-Represented Litigants Commission?

**V. Status of Recommendations**

Recommendation #1 & #5 Education Programs  
DVD/CD

Pamphlet / brochure for distribution in each circuit  
regarding resources to educate and inform of risks and  
responsibilities

Karen Brown

Recommendation #2 Court Staff Guidelines (COR25)  
Court Staff Education

Kathleen Bird

Recommendation #3 Judicial Training  
(a) Curriculum & protocol

J.D. Williamson

- (b) Amendments to Code of Judicial Conduct  
New Court / Bar Committee (see Action Plan V)

Recommendation #4

Website

- (a) Self-assessment
- (b) Awareness program
- (c) Repository for all SRL services and programs available statewide
  - (i) Adam Greenberg's survey results

Lou Defeo

- (d) Maintenance & updates
- (e) Surveys

Gary Wait

Terri Norris

Recommendation #6

Alliances with state and local bar associations to promote / support lawyer referral programs linking needy to LSR at reasonable/reduced fees

- (a) LSR rules
  - (i) Response to Court regarding CRC letter
- (b) Create / continue alliances with lawyer referral programs
- (c) Create list of LSR attorneys
  - (i) Determine methodology of disseminating list
  - (ii) Determine training necessary

Allan Stewart

Recommendation #7

Court & Bar encourage pro bono and initiatives to provide sources

- (a) Law school programs
- (b) Attorney lists
- (c) Recruit government / large firms / retired lawyers
- (d) CLE fee credit / waiver

Jack Garvey

- (e) Deskbook
- (f) Matchmaking

Lou Defeo

Recommendation #8

Forms

- (a) Completed forms
- (b) Forms to develop
- (c) Form pilot projects - Circuits 13 & 19

Dennis Smith

## **VI. Comments from Public & Bar**

- A. Discussion
- B. Response to Comments

## **VII. NEW ACTION PLAN**

- A. Communications / Networking / "getting the message out"
  - State libraries
  - Public information channels
  - Networks of lawyers / judges
  - Public invitation to identify constituencies
- B. Pursuit of Funding
- C. Staff Support (Bar / OSCA / Law students)
- D. Pilot projects additions / Rules
- E. Code of Judicial Conduct Joint Committee (include bench / bar co-chairs)

Judge Gene Hamilton

Members - court appointees:

Judge Mary Russell  
Jim Smith  
Bill Thompson

- F. Future meeting agendas
  - (i) Facilitator assisted FOCUS meeting
  - (ii) Communication amongst Commission members
  
- G. New Committee Assignments (proposal only)  
Recommendations Subcommittees
  - 1. Recommendations #1 & #5 (Pamphlet & DVD)  
  
Karen Brown - Chair  
Kathleen Bird  
Charles Hutson
  
  - 2. Recommendation #2 (Clerk Education)  
  
Kathleen Bird - Chair  
Mary Ann McClure  
Charles Hutson
  
  - 3. Recommendation #3 (Judicial Curriculum & Protocols)  
  
J.D. Williamson - Chair  
Cary Augustine  
Pat Joyce  
Karen Brown  
Anne Marie Clark
  
  - 4. Recommendation #4 (Website)  
  
Gary Wait - Chair  
Terri Norris  
Dennis Smith
  
  - 5. Recommendations #6 & #7 (Lawyer Referral / Pro Bono)  
  
Allan Stewart - Chair  
Richard Haliburton  
Jack Garvey  
Lou Defeo  
Marie Kenyon  
Fred Cruse

6. Recommendation #8 (Forms)

Dennis Smith - Chair  
Anne Marie Clark  
Cary Augustine

I. New Committees:

A. Communications / Networking

Fred Cruse - Chair  
Jack Garvey  
Jim Young  
Allan Stewart  
Lou Defeo  
J.D. Williamson

B. Funding

- (i) IV-D Funds
- (ii) Cy Pres Funds
- (iii) Grants
- (iv) Private Foundation

Gary Wait - Chair  
Richard Haliburton  
Marie Kenyon  
Mary Ann McClure  
Pat Joyce

**VIII. Other Business**

**IX. Next Meeting Date**

**X. Adjourn**