

PROBATE COURT COSTS

Effective 08-28-15

| DESCRIPTION OF COST | JIS ACCOUNT CODE | | CITATION RSMo/COR | COURT CLERK HANDBOOK | AMOUNT OF COST | DISBURSE TO STATE/COUNTY |
|--|--------------------|--------------------------------|----------------------|----------------------------|-------------------|--------------------------------|
| | Individual Code | Cost Simplification Code | | | | |
| DECEDENT ESTATES | | | | | | |
| Basic Civil Legal Services Fund (BCLS) surcharge, Circuit**/Associate | 3184/3186 | | 488.031 & 477.650 | 800.01 | \$ 10.00/\$ 8.00 | OSCA-BCLS Fund |
| Clerk fee (for additional fee based on Final Inventory Value, see Probate Costs Not Included in Cost Simplification) | 3258 | | COR 21.01(a)(12) | 800.01 | \$ 115.00 | \$92 DOR/\$23 County |
| Court Automation Fund fee | 3002 | | COR 21.01(a)(4) | 800.01 | \$ 7.00 | DOR |
| Sheriffs' Retirement Fund surcharge (except 21st circuit) | 3010 | | 488.024 | 800.01 | \$ 3.00 | Sheriffs' Retirement Fund |
| Cost Simplification - Circuit cases with Sheriffs' Retirement Fund | | 3315 | | | \$135.00 | Automatically allocated |
| Cost Simplification - Associate cases with Sheriffs' Retirement Fund | | 3314 | | | \$133.00 | Automatically allocated |
| Cost Simplification - Circuit cases w/o Sheriffs' Retirement Fund (21st circuit) | | 3365 | | | \$132.00 | Automatically allocated |
| INCAPACITATED/DISABLED ESTATES | | | | | | |
| Basic Civil Legal Services Fund surcharge, Circuit**/Associate | 3184/3186 | | 488.031 & 477.650 | 800.01 | \$ 10.00/\$ 8.00 | OSCA-BCLS Fund |
| Clerk fee | 3230 | | COR 21.01(a)(14)(C) | 800.01 | \$ 75.00 | \$60 DOR/\$15 County |
| Court Automation Fund fee | 3002 | | COR 21.01(a)(4) | 800.01 | \$ 7.00 | DOR |
| Sheriffs' Retirement Fund surcharge (except 21st circuit) | 3010 | | 488.024 | 800.01 | \$ 3.00 | Sheriffs' Retirement Fund |
| Cost Simplification - Circuit cases with Sheriffs' Retirement Fund | | 3317 | | | \$ 95.00 | Automatically allocated |
| Cost Simplification - Associate cases with Sheriffs' Retirement Fund | | 3316 | | | \$ 93.00 | Automatically allocated |
| Cost Simplification - Circuit cases w/o Sheriffs' Retirement Fund (21st circuit) | | 3367 | | | \$ 92.00 | Automatically allocated |
| MINORS' ESTATES | | | | | | |
| Basic Civil Legal Services Fund surcharge, Circuit**/Associate | 3184/3186 | | 488.031 & 477.650 | 800.01 | \$ 10.00/\$8.00 | OSCA-BCLS Fund |
| Clerk fee | 3234 | | COR 21.01(a)(14)(A) | 800.01 | \$ 60.00 | \$48 DOR/\$12 County |
| Court Automation Fund fee | 3002 | | COR 21.01(a)(4) | 800.01 | \$ 7.00 | DOR |
| Sheriffs' Retirement Fund surcharge (except 21st circuit) | 3010 | | 488.024 | 800.01 | \$ 3.00 | Sheriffs' Retirement Fund |
| Cost Simplification - Circuit cases with Sheriffs' Retirement Fund | | 3319 | | | \$ 80.00 | Automatically allocated |
| Cost Simplification - Associate cases with Sheriffs' Retirement Fund | | 3318 | | | \$ 78.00 | Automatically allocated |
| Cost Simplification - Circuit cases w/o Sheriffs' Retirement Fund (21st circuit) | | 3369 | | | \$ 77.00 | Automatically allocated |

Please Note: Refer to the Missouri Revised Statutes and the Missouri Court Clerk Handbook for further cost details.

**Basic Civil Legal Services Fund surcharge: The following courts will assess Circuit \$10 - Boone, Buchanan, Clay, Cole, Greene, Jackson, Jasper, Jefferson and St. Louis, and the city of St. Louis.

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| ALL OTHER PROBATE | | | | | | |
|---|-----------|-------------|------------------------|--------|--------------------------------------|--------------------------------|
| Basic Civil Legal Services Fund surcharge, Circuit**/Associate | 3184/3186 | | 488.031 & 477.650 | 800.01 | \$ 10.00/\$ 8.00 | OSCA-BCLS Fund |
| Clerk fees: | | | | | | |
| Admit a Will to Probate | 3268 | | COR 21.01(a)(17) | 800.01 | \$ 35.00 | \$28 DOR/\$7 County |
| Chapter 145 Proceedings (Estate Taxes), including one certified copy | 3220 | | COR 21.01(a)(16)(D) | 800.01 | \$ 35.00 | |
| Dispense with Administration, including one certified copy | 3226 | | COR 21.01(a)(16)(F) | 800.01 | \$ 35.00 | |
| Dispense with Conservatorship, including one certified copy | 3228 | | COR 21.01(a)(16)(G) | 800.01 | \$ 35.00 | |
| Heirship, including one certified copy | 3242 | | COR 21.01(a)(16)(C) | 800.01 | \$ 35.00 | |
| Involuntary Hospitalization (except DMH billed cases), including one certified copy | 3244 | | COR 21.01(a)(16)(B) | 800.01 | \$ 35.00 | |
| Sale of Real Estate by Non-Resident Conservator, including one certified copy | 3246 | | COR 21.01(a)(16)(E) | 800.01 | \$ 35.00 | |
| Refusal to Grant Letters to creditor, spouse, or unmarried minor child, including one certified copy | 3250 | | COR 21.01(a)(15) | 800.01 | \$ 35.00 | |
| Small Estates, including one certified copy | 3252 | | COR 21.01(a)(16)(A) | 800.01 | \$ 35.00 | |
| Court Automation Fund fee | 3002 | | COR 21.01(a)(4) | 800.01 | \$ 7.00 | DOR |
| Sheriffs' Retirement Fund surcharge (except 21st circuit) | 3010 | | 488.024 | 800.01 | \$ 3.00 | Sheriffs' Retirement Fund |
| Cost Simplification - Circuit Other Probate cases with Sheriffs' Retirement Fund | | 3321 | | | \$ 55.00 | Automatically allocated |
| Cost Simplification - Associate Other Probate cases with Sheriffs' Retirement Fund | | 3320 | | | \$ 53.00 | Automatically allocated |
| Cost Simplification - Circuit Other Probate cases w/o Sheriffs' Retirement Fund (21st circuit) | | 3371 | | | \$ 52.00 | Automatically allocated |
| PROBATE COSTS NOT INCLUDED IN COST SIMPLIFICATION | | | | | | |
| Annual Clerk fee - Decedents' Estate | 3224 | | COR 21.01(a)(13) | 800.01 | \$ 30.00 | 80% DOR/20% County |
| Incapacitated or Disabled Persons' Estate (Adult) | 3232 | | COR 21.01(a)(14)(D) | 800.01 | \$ 30.00 | |
| Minors' Estate | 3236 | | COR 21.01(a)(14)(B) | 800.01 | \$ 25.00 | |
| Bad Check fee | 3166 | | 570.120.6 | 800.02 | Reasonable service charge | County |
| Basic Civil Legal Services Fund surcharge - if appeal filed for Supreme Court and Court of Appeals | 3182 | | 488.031 & COR 21.01(b) | 800.01 | \$ 20.00 | OSCA-BCLS Fund |
| Certified copies (not provided for above) | 3254 | | COR 21.01(a)(18) | 800.02 | \$1.00/page and \$1.50/certification | 80% DOR/20% County |
| Clerk fee - Notice of Appeal | 3068 | | COR 21.01(b) | 800.02 | \$ 50.00 | DOR |
| Clerk fee - Decedent's Estates - Additional Fee based on Final Inventory Value | 3266 | | COR 21.01(a)(12) | 800.02 | | |
| \$ 50,001 - \$100,000 | | | | | \$ 50.00 | 80% DOR |
| \$100,001 - \$150,000 | | | | | \$ 100.00 | 20% County |
| \$150,001 - \$200,000 | | | | | \$ 150.00 | |
| \$200,001 - \$250,000 | | | | | \$ 200.00 | |
| \$250,001 - \$300,000 | | | | | \$ 250.00 | |
| \$300,001 - \$350,000 | | | | | \$ 300.00 | |
| \$350,001 - \$400,000 | | | | | \$ 350.00 | |
| \$400,001 - \$450,000 | | | | | \$ 400.00 | |
| Over \$450,000 | | | | | \$ 450.00 | |
| Clerk fee - Receiving or Keeping a Will During Testator's Lifetime | 3248 | | COR 21.01(a)(3) | 800.01 | \$ 3.00 | 80% DOR/20% County |

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| PROBATE COSTS NOT INCLUDED IN COST SIMPLIFICATION (cont.) | | | | | | |
|--|------|--|-----------------------|--------|---|---|
| Copy fees - Judicial Records | 3106 | | COR 21.01(a)(22) | 800.02 | Reasonable fees per local court rule | County |
| Court Reporter fee, if an official reporter is used | 3004 | | COR 21.01(a)(20) | 800.01 | \$ 15.00 | DOR |
| Judgment Creditor of a Distributee Notice | 3270 | | COR 21.01(a)(2) | 800.01 | \$ 10.00 | 80% DOR/20% County |
| Courthouse Restoration surcharge - St. Louis city | 3148 | | 488.447.1 | 800.01 | \$ 45.00 | St. Louis city |
| Interpreter/Translator fees - person requiring interpreter or translator must be party to or witness in case | 3072 | | 476.806 | 800.02 | Reasonable fee and expenses approved by court | Interpreter/Translator |
| Foreign Language - Bill as ordered by the court | | | | | | |
| Hearing Impaired - Bill to OSCA | | | 476.760.5 | | | |
| Involuntary ECT Attorney Fees | 3408 | | 630.130.6 & 632.415.2 | 800.02 | Reasonable fee | Attorney |
| Law Library surcharge - All counties except Jackson County, if adopted by the court en banc | 3008 | | 488.426 | 800.01 | Up to \$ 15.00 | Law Library Treasurer |
| Law Library surcharge – Jackson, Clay, Boone, Callaway, St. Louis, St. Louis city and Greene only, if adopted by the court en banc | 3008 | | 488.426 | 800.01 | Up to \$ 20.00 | Law Library Treasurer |
| Law Library additional surcharge - Franklin County only, except Adoption or Small Claims cases, if adopted by the court en banc | 3008 | | 488.426 | 800.01 | \$ 10.00 | Law Library Treasurer |
| Overpayment | 3420 | | 488.014 | 800.02 | Up to \$ 5.00 | County/St. Louis city |
| Publication | 3116 | | 472.100 | 800.02 | Actual | Varies |
| Non-Negotiable Payment fee - Payment other than by cash or negotiable instrument, unless prohibited by local court rule | 3162 | | COR 21.01(a)(21) | 800.02 | \$ 4.00 | County |
| Postage | 3104 | | COR 21.01(a)(22) | 800.02 | Reasonable fees per local court rule | County |
| Public Records Copy fee - Administrative Records | 3106 | | 610.026.1(1) | 800.02 | Max. \$0.10/page plus \$0.20/min clerk time | County |
| Sheriffs' fees - Each summons, writ or other order of the court | 3062 | | 488.435 | 800.02 | \$ 20.00 | Sheriff |
| Each civil subpoena | | | | | \$ 10.00 | |
| Sheriffs' Deputy Salary Supplementation surcharge - Each civil summons, writ, subpoena or other order of the court | 3065 | | 488.435 | 800.02 | \$10.00 | Sheriff |
| Sheriffs' service mileage | 3064 | | 488.435 | 800.02 | Mileage at IRS rate | Sheriff |
| Time Payment fee | 3188 | | 488.5025 | 800.02 | \$ 25.00 | TPF Treasurer \$10/ DOR-CAF \$8/ DOR-GR \$7 |
| Vital Records - Death Record | 3082 | | 193.265.1 | 800.02 | \$ 13.00 for first, \$ 10.00 for each additional | DHSS-Bureau of Vital Records |
| Witness Per Diem - In State | 3084 | | 491.280.1 | 800.02 | \$ 25.00/day | Witness |
| Mileage | 3087 | | | | \$0.37/mile state rate for FY16 | |
| Witness Per Diem - Out of State | 3088 | | 488.035 | 800.02 | \$ 15.00/day | Witness |
| Mileage | 3087 | | | | \$0.10/mile | |

NOTE: Some costs may be attached by a docket code, which attaches the cost simplification code and cost amounts on CBAACCD. Add additional costs on CBAACCD as needed.

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