



**COMMITTEE ON ACCESS TO FAMILY COURTS  
AGENDA**

**Teleconference Meeting**

**December 6, 2013**

**9:00 am – 12:00 Noon**

Morning break 5 minutes

**Link to Webcam connection:** <http://meetingcenter.courts.mo.gov/cafcmeet/>

**Conference call Nos. (573) 526-0207 and Toll-free (866) 630-9356**

No.	Time in minutes	Item	Page
<b>Premeeting:</b>		<b>The on-line connection will be open at 8:50am. Please sign on as a guest BEFORE 9:00 am. Follow the instructions on the screen to start, allow and share your webcam.</b>	
	<b>179</b>	<b>1</b>	
1	5	Call to Order/Roll Call	
2	5	Approval of Minutes of September 13, 2013 (Polling tool)	
		Documentation: <a href="#">Corrected Minutes for September 13, 2013</a>	P 5
<b>PRELIMINARIES – NEW WAYS</b>			
3	10	Explanation of agenda format, time allotments, recorder's role, staying on topic, parking lot agenda, etc. Adobe Connect tips. (Chair)	
<b>PRIORITY BUSINESS</b>			
4	10	Filling member vacancies -- Recommendations (Roundtable/chat tool)	
		Two vacancies without recommendations.	
5	5	On-line training on Adobe Connect, Part B, How to be a presenter. (CLE credit)	

		Action: Survey best date in January 2014. During noon hour. Blackout dates (Chat tool.)	
		Presenter: Chair	
6	10	Programming change to Divorce Kit - Removal of Parenting Plan when no children.	
		Action: Review and approval. (Polling tool)	
		Documentation: <a href="#">Question 37 of Divorce Petition</a>	P 12
		Presenter: Gabel	
7	10	Change to Motion to Modify Child Custody – Include disclaimer about Service by Publication contained within dissolution petition.	
		Action: Review and approval. (Polling tool)	
		Documentation: Question 7 of Petition for Dissolution of Marriage	Attachmt
		Presenter: Gabel	
<b>OTHER BUSINESS</b>			
6	5	CAFC communications – What information should we communicate in the next 90 days and to what audience?	
		Action: Input to Communications Subcommittee	
8	5	<a href="#">Roster &amp; subcommittee assignments</a>	P 13
		Note: We have merged Pro Bono and Self-help Subcommittee. Also the Website and Litigant Awareness Subcommittees.	
		Action: Verify accuracy. (Use chat tool.)	
		Presenter: Chair	
<b>SUBCOMMITTEE REPORTS</b>			
<b>(Not action items.</b>			
<b>Oral highlights of written reports, questions &amp; discussion.)</b>			
9	10	Pro Bono Initiatives & Self-Help Centers -(DeFeo/Burke/Schneider)	
		Topic: Project to build community with local bar associations	
		Action: Report on Callaway Bar Pro Bono/LSR "roadshow." Ideas for the future roadshows.	
		Documentation:	
		1) <a href="#">Highlights Report</a>	P 17
		2) <a href="#">Implementation Plan</a> . (Link)	
10	10	Limited Scope Representation (Powell/Beach/Broniec)	
		Topic: Highlights report	

		Action: Questions/discussion	
		Presenter: Powell/Beach/Broniec	
		Documentation:	
		1) <a href="#">Highlights Report</a>	P 18
		2) <a href="#">Promotional brochure on LSR</a> (ver. 6t)	P 19
		3) <a href="#">Implementation Plan</a> . (Link)	
	5	BREAK	
12	10	Website & Litigant Awareness (Bird/Brown)	
		Topic: Translation of Self-representation website into foreign languages.	
		Presenter: Cramer.	
		Action: Questions/discussion	
		Documentation:	
		1) <a href="#">Highlights Report</a>	P 21
		2) <a href="#">Implementation Plan</a> . (Link)	
13	10	Forms (Gabel)	Attachmt
		Topic: Life Cycle reformatting of forms. Translation of forms	
		Action: Update, Questions/discussion	
		Topic: Organization of forms on website.	
		Action: Discussion	
		Documentation:	
		1) Highlights Report (pending)	
		2) <a href="#">Implementation Plan</a> . (Link)	
15	10	Communications (Rinard)	
		Action: Questions/discussion	
		Documentation:	
		1) Highlights Report (pending)	
		2) <a href="#">Implementation Plan</a> . (Link)	
16	10	Court staff education (Bird)	
		Topic: Court staff training program.	
		Action: Update on court staff training program status.	
		Questions/discussion	
		Documentation:	
		1) <a href="#">Highlights Report</a>	P 22
		2) <a href="#">Implementation Plan</a> . (Link)	

17	10	Judicial education (Powell)	
		Topic: Update on Domestic Relations Bench Book status	
		Action: Questions/discussion	
		Documentation:	
		1) <a href="#">Highlights report.</a>	P 23
		2) <a href="#">Implementation Plan</a>	
<b>JUDICIAL LIAISON</b>			
18	10	Update from the Court.	
		Topic: New Appointments	
		Presenter: Judge Wilson.	
<b>OSCA STAFF REPORTS (Not action items)</b>			
19	10	Website survey report	
		Action: Questions/discussion	
		Presenter: Norris	
		Documentation:	
		1) <a href="#">Survey comments</a>	P 24
<b>EVALUATION OF TODAY'S MEETING</b>			
20	10	Action: Roundtable	
<b>PARKING LOT AGENDA</b>			
21	10	Action: decision on disposition. (Decide now, refer to subcommittee, next agenda etc.)	
		+	
		+	
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<b>OPEN AIR</b>			
22	5		
<b>ANNOUNCEMENTS</b>			
23	2	NEXT CAFC MEETING: March 3, 2014 at OSCA.	
		+	
<b>ADJOURNMENT</b>			
24	2		