

MISSOURI CIRCUIT COURT
CCBC Clerical Weighted Workload Model
 Approved by the Circuit Court Budget Committee April 20, 2012
 Revised March 5, 2013

Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings

	Case Category	Weight	County													
			Adair	Andrew	Atchison	Audrain	Barry	Barton	Bates	Benton	Bollinger	Boone	Buchanan	Butler	Caldwell	
Weighted Workload Calculations	1 General Circuit Civil	324	88	48	16	55	141	29	77	64	30	515	370	183	28	
	2 Time Intensive Circuit Civil/Sex. Predator	648	7	2	0	5	4	2	3	3	1	37	19	18	2	
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0	
	4 Simple Circuit Civil	35	475	280	94	508	725	214	351	415	218	3,490	2,264	1,197	186	
	5 Domestic Relations	512	191	431	40	226	445	121	183	134	119	1,435	932	638	102	
	6 Protection Order	164	124	92	26	274	399	145	200	112	95	1,364	786	580	46	
	7 Associate Civil/Small Claims	122	721	519	129	792	1,151	287	412	508	261	5,482	4,540	1,497	262	
	8 Garnishment and Execution	55	812	742	145	940	981	320	405	385	272	4,954	6,291	1,355	282	
	9 Adoption	348	14	6	2	6	26	6	12	7	10	59	32	32	7	
	10 Abuse and Neglect/Term. Parent. Rights	521	34	1	10	23	59	14	21	5	25	117	33	67	8	
	11 Juvenile Delinquency/Status Offense	387	16	15	5	27	26	20	14	7	13	235	148	48	14	
	12 Circuit Felony ¹	515	235	81	45	242	300	66	149	127	78	955	1,039	462	62	
	13 Associate Felony ¹	166	254	148	69	293	547	82	257	201	115	1,564	1,232	664	85	
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	627	310	180	659	724	161	519	631	246	4,198	1,950	1,095	257	
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	459	1,742	519	495	1,193	426	988	1,162	259	4,373	1,903	1,276	479	
	16 Decedent Estate	1141	18	10	13	21	44	11	19	18	14	75	57	32	5	
	17 Incapacitated/Minor Estate	1012	31	23	8	20	71	26	34	30	28	115	165	126	10	
	18 Simple Probate	160	38	26	28	65	81	22	34	48	19	186	180	65	23	
	19 Involuntary Detention Petition	120	0	1	0	2	0	0	0	0	0	268	1	68	0	
	20 Application for 96 Hour Detention	58	59	2	2	44	3	2	5	14	13	1,085	862	140	15	
	21 Treatment Court Admission	506	16	0	1	10	14	7	3	3	0	209	106	35	0	
	22 Passport Issuance	40	0	0	21	324	253	0	105	0	0	0	0	326	0	
	23	Total Filings/Admissions ³		4,219	4,479	1,353	5,031	7,187	1,961	3,791	3,874	1,816	30,716	22,910	9,904	1,873
24	Weighted Workload (Sum of Weights x Filings)		714,289	657,169	197,965	782,024	1,229,236	327,069	612,561	575,029	335,285	4,676,521	3,412,977	1,723,935	284,508	
AAA Calculations	25	Average Annual Availability (AAA)(450 minutes)	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
	26	AAA Adjustments per Clerk (In minutes)														
	27	13 days State Holidays Credit	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
	28	5 days Training and Development Credit	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
	29	15 days Annual Leave Credit	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
	30	10 days Sick and Other Leave Credit	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
	31	AAA for Weighted Workload	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
Clerical Resource Calculations	32	FTE Clerical Travel Demand	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.5194	0.3910	0.0506	0.0506	
	33	FTE Clerical Jury Management Demand	0.1458	0.0937	0.0659	0.1330	0.1733	0.0770	0.0923	0.1249	0.0849	0.7385	0.5757	0.2450	0.0932	
	34	FTE Clerical Case Weighted Workload Demand	7.2812	6.6990	2.0180	7.9717	12.5304	3.3340	6.2443	5.8617	3.4178	47.6710	34.7908	17.5732	2.9002	
	35	TOTAL FTE Clerical Resource Demand	7.4776	6.8432	2.1344	8.1553	12.7543	3.4616	6.3871	6.0371	3.5533	48.9288	35.7575	17.8688	3.0440	
	36	Authorized FTE Clerical Positions ⁴	7.6000	6.7500	3.8000	7.0000	11.8000	3.4500	6.3750	6.0000	3.6250	42.0000	30.5000	15.8000	3.0000	
	37	Clerical Demand exceeds Authorized FTE by	-0.1224	0.0932	-1.6656	1.1553	0.9543	0.0116	0.0121	0.0371	-0.0717	6.9288	5.2575	2.0688	0.0440	
	38	Percent that Demand exceeds Authorized FTE	-1.61%	1.38%	-43.83%	16.50%	8.09%	0.34%	0.19%	0.62%	-1.98%	16.50%	17.24%	13.09%	1.47%	

NOTES:

- The CWWL filings were adjusted by deducting filings for consecutively numbered associate felony, circuit felony and/or misdemeanor cases filed on the same day for a single defendant. Exact adjustments are shown on Detail of Adjustments to CWWL for FY13 Budget. This was a decision made by the Circuit Court Budget Committee on December 12, 2003.
- The CWWL filings were proportionally reduced for counties not using the FCC continuously from January 1, 2009 through December 31, 2011. For all courts using the FCC during this time, OSCA staff calculated an average of the traffic cases that were disposed of with a guilty plea at the Fine Collection Center and were not processed by the county. This percentage was used to proportionally reduce traffic filings for all other counties not using the FCC. Traffic filings were adjusted for each calendar year using the following percentages: calendar year 2009 - 48.5%, calendar year 2010 - 50.3%, and for calendar year 2011 - 53.4%. This was a decision made by the CCBC on December 12, 2003.
- Filings data are the average of CY09, CY10 and CY11 CWWL original filings.
- Some counties have a Circuit Clerk ex officio Recorder of Deeds (one person holds both offices). The circuit clerk position is counted as 0.8 FTE in these counties. This was a decision made by the Circuit Court Budget Committee on June 10, 2011.

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	Case Category	Weight	County												
			Callaway	Camden	Cape Girardeau	Carroll	Carter	Cass	Cedar	Chariton	Christian	Clark	Clay	Clinton	Cole
Weighted Workload Calculations	1 General Circuit Civil	324	129	371	301	29	42	318	43	21	350	25	1,175	66	729
	2 Time Intensive Circuit Civil/Sex. Predator	648	7	18	22	1	2	15	0	2	7	1	56	6	35
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 Simple Circuit Civil	35	866	1,240	2,163	176	108	2,587	225	155	1,853	66	5,567	457	3,181
	5 Domestic Relations	512	395	327	764	84	46	957	161	58	754	74	1,901	182	729
	6 Protection Order	164	454	467	900	54	78	703	230	30	278	102	1,608	102	998
	7 Associate Civil/Small Claims	122	1,256	1,470	2,965	284	146	3,288	341	163	2,521	134	10,307	763	2,177
	8 Garnishment and Execution	55	1,443	1,282	2,695	309	22	2,619	320	171	2,312	120	8,840	819	2,616
	9 Adoption	348	12	21	28	3	4	30	7	2	36	4	65	9	42
	10 Abuse and Neglect/Term. Parent. Rights	521	44	32	88	4	1	106	5	9	44	15	51	14	71
	11 Juvenile Delinquency/Status Offense	387	52	31	82	9	1	71	13	6	55	4	43	27	67
	12 Circuit Felony ¹	515	263	353	592	49	33	487	108	53	416	65	627	103	570
	13 Associate Felony ¹	166	368	505	838	71	55	490	150	67	606	85	972	194	596
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	1,403	1,813	1,475	127	139	1,029	291	114	1,431	420	3,098	474	2,989
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	1,597	133	1,245	401	1,580	5,266	414	275	1,456	413	3,897	991	1,234
	16 Decedent Estate	1141	35	45	53	11	3	57	13	14	32	16	116	17	53
	17 Incapacitated/Minor Estate	1012	44	41	85	15	8	84	34	9	65	8	190	20	77
	18 Simple Probate	160	74	76	143	41	12	149	31	25	113	21	343	43	136
	19 Involuntary Detention Petition	120	36	0	0	0	0	6	19	0	0	0	1	0	0
	20 Application for 96 Hour Detention	58	94	76	145	17	7	19	59	21	4	11	47	11	191
	21 Treatment Court Admission	506	26	0	64	0	0	28	5	5	25	13	16	0	50
	22 Passport Issuance	40	0	0	0	0	0	22	90	29	0	85	0	113	0
23	Total Filings/Admissions ³		8,598	8,301	14,648	1,685	2,287	18,331	2,559	1,229	12,358	1,682	38,920	4,411	16,541
24	Weighted Workload (Sum of Weights x Filings)		1,328,104	1,440,770	2,347,254	250,125	249,146	2,522,245	441,978	198,087	1,929,146	296,441	5,395,169	605,462	2,645,706
AAA Calculations	25	Average Annual Availability (AAA) (450 minutes)	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450
	26	AAA Adjustments per Clerk (In minutes)													
	27	13 days State Holidays Credit	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850
	28	5 days Training and Development Credit	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250
	29	15 days Annual Leave Credit	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750
	30	10 days Sick and Other Leave Credit	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
	31	AAA for Weighted Workload	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100
Clerical Resource Calculations	32	FTE Clerical Travel Demand	0.0506	0.0506	0.2082	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.5900	0.0506	0.0506
	33	FTE Clerical Jury Management Demand	0.3258	0.3078	0.4879	0.0793	0.0781	0.3642	0.0759	0.0918	0.2772	0.0754	0.7946	0.0919	0.4604
	34	FTE Clerical Case Weighted Workload Demand	13.5383	14.6867	23.9272	2.5497	2.5397	25.7110	4.5054	2.0192	19.6651	3.0218	54.9966	6.1719	26.9695
	35	TOTAL FTE Clerical Resource Demand	13.9147	15.0451	24.6232	2.6796	2.6684	26.1258	4.6318	2.1616	19.9928	3.1478	56.3812	6.3144	27.4804
	36	Authorized FTE Clerical Positions ⁴	12.5000	13.5000	21.2750	2.6750	3.0000	23.0000	4.5000	3.5500	18.0000	4.0500	48.3250	5.8000	24.5750
	37	Clerical Demand exceeds Authorized FTE by	1.4147	1.5451	3.3482	0.0046	-0.3316	3.1258	0.1318	-1.3884	1.9928	-0.9022	8.0562	0.5144	2.9054
	38	Percent that Demand exceeds Authorized FTE	11.32%	11.45%	15.74%	0.17%	-11.05%	13.59%	2.93%	-39.11%	11.07%	-22.28%	16.67%	8.87%	11.82%

NOTES:

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	Case Category	Weight	County												
			Cooper	Crawford	Dade	Dallas	Daviess	DeKalb	Dent	Douglas	Dunklin	Franklin	Gasconade	Gentry	Greene
1	General Circuit Civil	324	58	90	21	103	26	62	53	46	133	336	45	19	1792
2	Time Intensive Circuit Civil/Sex. Predator	648	4	3	1	2	1	0	2	2	8	17	2	1	105
3	Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0
4	Simple Circuit Civil	35	362	444	150	280	182	226	275	192	796	2,265	313	182	6,585
5	Domestic Relations	512	165	285	69	191	64	95	167	162	537	928	120	56	2,860
6	Protection Order	164	91	277	88	112	40	62	155	202	319	783	119	55	3,344
7	Associate Civil/Small Claims	122	625	617	171	370	203	339	404	204	1,014	3,453	366	191	11,336
8	Garnishment and Execution	55	693	633	174	381	216	391	377	132	1,094	3,200	357	253	10,479
9	Adoption	348	7	14	3	8	2	2	9	5	21	45	5	5	179
10	Abuse and Neglect/Term. Parent. Rights	521	18	29	5	17	7	4	17	17	118	117	4	8	636
11	Juvenile Delinquency/Status Offense	387	8	23	2	9	6	8	4	16	64	60	9	5	144
12	Circuit Felony ¹	515	192	364	41	92	89	92	206	130	596	657	93	19	1,991
13	Associate Felony ²	166	233	442	62	113	126	143	291	172	793	518	131	35	2,390
14	Misdemeanor/Muni.Cert./Trial de Novo ¹	194	607	1,064	156	914	264	312	442	315	826	3,559	361	150	6,542
15	Traffic/WC/Conservation/Muni.Ord. ²	67	2,060	2,576	282	1,592	989	319	1,475	443	424	6,015	266	198	2,782
16	Decedent Estate	1141	19	24	8	11	5	10	11	12	26	67	16	7	143
17	Incapacitated/Minor Estate	1012	23	33	8	21	12	15	21	25	97	118	14	14	227
18	Simple Probate	160	36	44	21	22	16	21	34	26	56	230	47	14	573
19	Involuntary Detention Petition	120	0	6	0	0	0	0	0	0	0	0	0	0	50
20	Application for 96 Hour Detention	58	18	75	8	1	6	1	39	13	125	92	6	3	532
21	Treatment Court Admission	506	12	11	0	0	0	0	10	19	25	49	8	1	591
22	Passport Issuance	40	190	81	32	0	0	0	0	0	61	0	0	0	0
23	Total Filings/Admissions ³		5,421	7,135	1,302	4,239	2,254	2,102	3,992	2,133	7,133	22,509	2,282	1,216	53,281
24	Weighted Workload (Sum of Weights x Filings)		721,500	1,098,499	200,210	629,346	303,068	338,572	608,111	427,742	1,467,188	3,280,393	381,218	178,962	8,998,688
25	Average Annual Availability (AAA)(450 minutes)		117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450
26	AAA Adjustments per Clerk (In minutes)														
27	13 days State Holidays Credit		5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850
28	5 days Training and Development Credit		2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250
29	15 days Annual Leave Credit		6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750
30	10 days Sick and Other Leave Credit		4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
31	AAA for Weighted Workload		98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100
32	FTE Clerical Travel Demand		0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.8989
33	FTE Clerical Jury Management Demand		0.1086	0.1522	0.0695	0.1325	0.0860	0.1074	0.0894	0.1373	0.2439	0.3323	0.0992	0.0646	1.2962
34	FTE Clerical Case Weighted Workload Demand		7.3547	11.1977	2.0409	6.4154	3.0894	3.4513	6.1989	4.3603	14.9560	33.4393	3.8860	1.8243	91.7297
35	TOTAL FTE Clerical Resource Demand		7.5139	11.4005	2.1609	6.5985	3.2260	3.6092	6.3389	4.5482	15.2505	33.8221	4.0358	1.9394	93.9248
36	Authorized FTE Clerical Positions ⁴		7.3000	10.6000	2.5000	6.5000	3.2000	3.8000	5.7000	4.0000	13.0000	29.5000	4.8000	2.3000	81.0000
37	Clerical Demand exceeds Authorized FTE by		0.2139	0.8005	-0.3391	0.0985	0.0260	-0.1908	0.6389	0.5482	2.2505	4.3221	-0.7642	-0.3606	12.9248
38	Percent that Demand exceeds Authorized FTE		2.93%	7.55%	-13.56%	1.51%	0.81%	-5.02%	11.21%	13.70%	17.31%	14.65%	-15.92%	-15.68%	15.96%

NOTES:

- The CWWL filings were adjusted by deducting filings for consecutively numbered associate felony, circuit felony and/or misdemeanor cases filed on the same day for a single defendant. Exact adjustments are shown on Detail of Adjustments to CWWL for FY13 Budget. This was a decision made by the Circuit Court Budget Committee on December 12, 2003.
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	Case Category	Weight	County													
			Grundy	Harrison	Henry	Hickory	Holt	Howard	Howell	Iron	Jackson	Jasper	Jefferson	Johnson	Knox	
Weighted Workload Calculations	1 General Circuit Civil	324	27	31	101	30	18	30	159	39	3,424	512	1,273	328	15	
	2 Time Intensive Circuit Civil/Sex. Predator	648	3	0	5	1	1	2	9	2	264	37	31	8	0	
	3 Asbestos	3240	0	0	0	0	0	0	0	0	9	0	0	0	0	
	4 Simple Circuit Civil	35	155	153	535	185	93	180	726	158	22,818	3,000	5,370	919	86	
	5 Domestic Relations	512	111	97	261	67	40	83	504	101	6,946	1,505	1,809	444	40	
	6 Protection Order	164	196	134	223	81	29	44	557	150	7,151	1,629	2,428	232	22	
	7 Associate Civil/Small Claims	122	215	290	757	201	136	237	1,077	255	34,726	4,733	7,744	1,027	100	
	8 Garnishment and Execution	55	247	308	790	141	178	285	980	218	28,937	4,434	8,091	1,156	97	
	9 Adoption	348	8	4	18	2	3	4	16	5	340	114	92	17	1	
	10 Abuse and Neglect/Term. Parent. Rights	521	24	16	59	4	6	9	31	22	1,161	305	362	37	6	
	11 Juvenile Delinquency/Status Offense	387	12	6	17	1	2	4	29	7	444	329	214	43	1	
	12 Circuit Felony ¹	515	80	82	230	55	34	63	370	93	3,574	859	946	316	17	
	13 Associate Felony ¹	166	121	130	327	75	36	78	602	142	4,385	1,909	1,315	388	27	
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	170	311	416	225	116	215	1,356	186	4,184	1,953	3,746	648	117	
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	404	1,163	1,636	149	618	188	2,231	307	3,736	2,400	4,909	1,994	147	
	16 Decedent Estate	1141	11	9	30	10	8	7	34	5	398	91	112	41	7	
	17 Incapacitated/Minor Estate	1012	18	27	51	12	10	8	66	8	544	187	211	35	5	
	18 Simple Probate	160	22	31	52	20	16	20	128	19	1,173	195	290	65	18	
	19 Involuntary Detention Petition	120	0	0	2	0	0	0	16	0	212	37	5	0	0	
	20 Application for 96 Hour Detention	58	25	17	10	0	2	8	285	32	986	749	154	12	3	
	21 Treatment Court Admission	506	6	4	7	0	3	0	12	8	390	19	40	0	0	
	22 Passport Issuance	40	128	116	0	76	34	111	162	0	0	0	0	0	0	
	23	Total Filings/Admissions ³		1,983	2,929	5,527	1,335	1,383	1,576	9,350	1,757	125,802	24,997	39,142	7,710	709
	24	Weighted Workload (Sum of Weights x Filings)		330,067	403,677	865,851	224,077	178,495	243,132	1,510,481	305,650	18,663,312	4,160,508	5,816,702	1,219,460	115,239
AAA Calculations	25	Average Annual Availability (AAA)(450 minutes)	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
	26	AAA Adjustments per Clerk (In minutes)														
	27	13 days State Holidays Credit	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
	28	5 days Training and Development Credit	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
	29	15 days Annual Leave Credit	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
	30	10 days Sick and Other Leave Credit	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
	31	AAA for Weighted Workload	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
Clerical Resource Calculations	32	FTE Clerical Travel Demand	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	6.8985	0.2846	0.6477	0.0506	0.0506	
	33	FTE Clerical Jury Management Demand	0.0743	0.0876	0.1391	0.0793	0.0738	0.0855	0.1596	0.1421	3.6137	0.3982	0.7152	0.2010	0.0616	
	34	FTE Clerical Case Weighted Workload Demand	3.3646	4.1150	8.8262	2.2842	1.8195	2.4784	15.3974	3.1157	190.2478	42.4109	59.2936	12.4308	1.1747	
	35	TOTAL FTE Clerical Resource Demand	3.4895	4.2531	9.0159	2.4140	1.9439	2.6145	15.6076	3.3084	200.7600	43.0936	60.6565	12.6823	1.2869	
	36	Authorized FTE Clerical Positions ⁴	3.8000	4.7875	9.0000	3.5000	2.3000	2.8000	14.0000	3.5000	200.7500	39.1250	53.5000	12.5625	2.8125	
	37	Clerical Demand exceeds Authorized FTE by	-0.3105	-0.5344	0.0159	-1.0860	-0.3561	-0.1855	1.6076	-0.1916	0.0100	3.9686	7.1565	0.1198	-1.5256	
	38	Percent that Demand exceeds Authorized FTE	-8.17%	-11.16%	0.18%	-31.03%	-15.48%	-6.63%	11.48%	-5.47%	0.01%	10.14%	13.38%	0.95%	-54.24%	

NOTES:

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- The CWLL filings were proportionally reduced for counties not using the FCC continuously from January 1, 2009 through December 31, 2011. For all courts using the FCC during this time, OSCA staff calculated an average of the traffic cases that were disposed of with a guilty plea at the Fine Collection Center and were not processed by the county. This percentage was used to proportionally reduce traffic filings for all other counties not using the FCC. Traffic filings were adjusted for each calendar year using the following percentages: calendar year 2009 - 48.5%, calendar year 2010 - 50.3%, and for calendar year 2011 - 53.4%. This was a decision made by the CCBC on December 12, 2003.
- Filings data are the average of CY09, CY10 and CY11 CWLL original filings.
- Some counties have a Circuit Clerk ex officio Recorder of Deeds (one person holds both offices). The circuit clerk position is counted as 0.8 FTE in these counties. This was a decision made by the Circuit Court Budget Committee on June 10, 2011.

MISSOURI CIRCUIT COURT
CCBC Clerical Weighted Workload Model
 Approved by the Circuit Court Budget Committee April 20, 2012
 Revised March 5, 2013

Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings

	Case Category	Weight	County													
			Laclede	Lafayette	Lawrence	Lewis	Lincoln	Linn	Livingston	Macon	Madison	Maries	Marion	McDonald	Mercer	
Weighted Workload Calculations	1 General Circuit Civil	324	220	131	130	28	192	33	60	56	49	26	80	108	13	
	2 Time Intensive Circuit Civil/Sex. Predator	648	6	8	7	1	8	3	5	3	1	1	8	4	0	
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0	
	4 Simple Circuit Civil	35	784	702	830	193	1,328	284	269	294	293	105	802	594	47	
	5 Domestic Relations	512	436	329	433	92	484	137	168	140	110	57	324	238	28	
	6 Protection Order	164	528	306	249	66	614	77	84	61	67	100	520	278	21	
	7 Associate Civil/Small Claims	122	1,085	932	1,057	201	1,773	355	358	463	357	148	1,415	725	72	
	8 Garnishment and Execution	55	1,268	898	1,303	195	1,716	418	325	506	355	126	1,681	646	66	
	9 Adoption	348	30	12	29	2	14	4	2	6	6	2	13	26	1	
	10 Abuse and Neglect/Term. Parent. Rights	521	86	21	79	13	81	25	13	35	23	10	28	75	3	
	11 Juvenile Delinquency/Status Offense	387	31	24	16	8	50	24	19	22	12	7	34	23	1	
	12 Circuit Felony ¹	515	290	365	301	64	512	74	146	133	96	48	180	192	39	
	13 Associate Felony ¹	166	353	444	433	97	694	141	197	191	169	76	196	390	48	
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	968	678	1,657	404	1,011	289	345	429	354	140	763	975	150	
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	1,551	3,346	206	611	2,888	802	1,517	848	590	736	1,338	766	216	
	16 Decedent Estate	1141	21	27	30	18	30	11	12	15	7	8	28	19	4	
	17 Incapacitated/Minor Estate	1012	70	27	52	12	47	19	28	21	17	10	48	55	5	
	18 Simple Probate	160	47	57	71	32	87	34	42	32	20	13	85	29	11	
	19 Involuntary Detention Petition	120	0	0	0	0	0	0	0	0	0	0	5	0	0	
	20 Application for 96 Hour Detention	58	43	26	7	3	16	30	59	30	17	5	60	6	3	
	21 Treatment Court Admission	506	0	23	13	9	58	26	0	3	5	0	9	3	2	
	22 Passport Issuance	40	0	0	106	0	0	0	0	0	4	0	0	250	25	
	23	Total Filings/Admissions ³		7,817	8,356	7,009	2,049	11,603	2,786	3,649	3,288	2,552	1,618	7,617	5,402	755
24	Weighted Workload (Sum of Weights x Filings)		1,286,257	1,176,119	1,267,891	331,120	1,733,989	418,784	536,891	512,203	393,648	227,358	1,073,359	904,763	123,544	
AAA Calculations	25	Average Annual Availability (AAA) (450 minutes)	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
	26	AAA Adjustments per Clerk (In minutes)														
	27	13 days State Holidays Credit	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
	28	5 days Training and Development Credit	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
	29	15 days Annual Leave Credit	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
	30	10 days Sick and Other Leave Credit	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
	31	AAA for Weighted Workload	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
Clerical Resource Calculations	32	FTE Clerical Travel Demand	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	
	33	FTE Clerical Jury Management Demand	0.1967	0.1915	0.1977	0.0724	0.3486	0.1116	0.1194	0.0974	0.0909	0.0697	0.2075	0.1463	0.0660	
	34	FTE Clerical Case Weighted Workload Demand	13.1117	11.9890	12.9245	3.3753	17.6757	4.2690	5.4729	5.2212	4.0127	2.3176	10.9415	9.2229	1.2594	
	35	TOTAL FTE Clerical Resource Demand	13.3589	12.2310	13.1728	3.4983	18.0749	4.4311	5.6429	5.3692	4.1542	2.4379	11.1996	9.4197	1.3760	
	36	Authorized FTE Clerical Positions ⁴	11.9500	14.0000	11.9375	3.0000	16.5000	4.4250	5.4375	5.7000	4.2750	3.3000	11.2750	8.6000	3.3000	
	37	Clerical Demand exceeds Authorized FTE by	1.4089	-1.7690	1.2353	0.4983	1.5749	0.0061	-0.0571	-0.0683	-0.1208	-0.8621	-0.0754	0.8197	-1.9240	
	38	Percent that Demand exceeds Authorized FTE	11.79%	-12.64%	10.35%	16.61%	9.54%	0.14%	-1.00%	-1.26%	-2.83%	-26.12%	-0.67%	9.53%	-58.30%	

NOTES:

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**MISSOURI CIRCUIT COURT
CCBC Clerical Weighted Workload Model
Approved by the Circuit Court Budget Committee April 20, 2012
Revised March 5, 2013**

**Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings**

	Case Category	Weight	County													
			Miller	Mississippi	Moniteau	Monroe	Montgomery	Morgan	New Madrid	Newton	Nodaway	Oregon	Osage	Ozark	Pemiscot	
1	General Circuit Civil	324	133	70	40	31	47	86	86	209	49	37	23	70	120	
2	Time Intensive Circuit Civil/Sex. Predator	648	4	3	1	3	1	3	5	9	5	1	1	1	4	
3	Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0	
4	Simple Circuit Civil	35	646	454	191	201	297	444	376	1,332	257	97	184	194	476	
5	Domestic Relations	512	309	194	133	64	112	172	238	487	145	99	69	76	325	
6	Protection Order	164	293	261	85	55	105	68	158	307	104	145	121	110	341	
7	Associate Civil/Small Claims	122	566	462	292	234	333	506	433	2,095	451	333	195	192	584	
8	Garnishment and Execution	55	497	681	234	284	335	395	572	1,873	507	158	168	101	691	
9	Adoption	348	21	3	8	3	3	10	7	56	7	5	1	3	11	
10	Abuse and Neglect/Term. Parent. Rights	521	48	21	13	10	15	18	27	198	47	7	4	10	39	
11	Juvenile Delinquency/Status Offense	387	20	54	4	11	6	16	17	100	16	5	3	6	26	
12	Circuit Felony ¹	515	269	283	81	36	136	150	332	381	143	60	38	70	364	
13	Associate Felony ¹	166	368	388	114	60	173	229	357	731	184	107	54	98	429	
14	Misdemeanor/Muni.Cert./Trial de Novo ¹	194	488	461	274	216	470	404	861	1,900	337	218	263	312	743	
15	Traffic/WC/Conservation/Muni.Ord. ²	67	683	636	337	340	955	589	800	2,020	855	458	466	309	1,263	
16	Decedent Estate	1141	18	12	11	12	10	19	20	46	19	8	12	11	16	
17	Incapacitated/Minor Estate	1012	31	41	15	12	11	17	37	86	25	21	15	14	42	
18	Simple Probate	160	50	28	27	28	31	50	22	94	42	40	26	37	30	
19	Involuntary Detention Petition	120	0	0	0	0	0	0	0	151	28	0	0	0	0	
20	Application for 96 Hour Detention	58	12	32	10	6	11	20	27	786	161	17	8	8	43	
21	Treatment Court Admission	506	0	15	0	0	5	0	0	36	5	0	9	6	0	
22	Passport Issuance	40	0	89	0	0	0	146	38	66	0	0	0	0	59	
23	Total Filings/Admissions ³		4,456	4,188	1,870	1,606	3,056	3,342	4,413	12,963	3,387	1,678	1,657	1,586	5,606	
24	Weighted Workload (Sum of Weights x Filings)		811,659	724,217	330,933	239,338	455,660	534,057	817,146	2,000,434	531,208	289,707	254,797	289,189	981,769	
25	Average Annual Availability (AAA) (450 minutes)		117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
26	AAA Adjustments per Clerk (In minutes)															
27	13 days State Holidays Credit		5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
28	5 days Training and Development Credit		2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
29	15 days Annual Leave Credit		6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
30	10 days Sick and Other Leave Credit		4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
31	AAA for Weighted Workload		98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
32	FTE Clerical Travel Demand		0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	
33	FTE Clerical Jury Management Demand		0.1248	0.1592	0.0846	0.0844	0.1526	0.1245	0.1464	0.2258	0.1378	0.0742	0.0812	0.1006	0.1310	
34	FTE Clerical Case Weighted Workload Demand		8.2738	7.3824	3.3734	2.4397	4.6449	5.4440	8.3297	20.3918	5.4150	2.9532	2.5973	2.9479	10.0078	
35	TOTAL FTE Clerical Resource Demand		8.4492	7.5922	3.5086	2.5747	4.8480	5.6191	8.5267	20.6682	5.6034	3.0780	2.7291	3.0991	10.1894	
36	Authorized FTE Clerical Positions ⁴		8.0000	8.5000	3.3000	2.5000	5.0000	6.0000	8.0000	19.0000	4.8750	3.0000	3.2500	3.3000	10.0000	
37	Clerical Demand exceeds Authorized FTE by		0.4492	-0.9078	0.2086	0.0747	-0.1520	-0.3809	0.5267	1.6682	0.7284	0.0780	-0.5209	-0.2009	0.1894	
38	Percent that Demand exceeds Authorized FTE		5.61%	-10.68%	6.32%	2.99%	-3.04%	-6.35%	6.58%	8.78%	14.94%	2.60%	-16.03%	-6.09%	1.89%	

NOTES:

- The CWWL filings were adjusted by deducting filings for consecutively numbered associate felony, circuit felony and/or misdemeanor cases filed on the same day for a single defendant. Exact adjustments are shown on Detail of Adjustments to CWWL for FY13 Budget. This was a decision made by the Circuit Court Budget Committee on December 12, 2003.
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Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings

	Case Category	Weight	County												
			Perry	Pettis	Phelps	Pike	Platte	Polk	Pulaski	Putnam	Ralls	Randolph	Ray	Reynolds	Ripley
Weighted Workload Calculations	1 General Circuit Civil	324	54	238	242	70	465	100	133	18	30	129	80	29	66
	2 Time Intensive Circuit Civil/Sex. Predator	648	1	11	11	3	12	5	4	1	2	3	7	1	3
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 Simple Circuit Civil	35	319	1,019	878	420	2,035	615	786	100	167	1,043	456	135	294
	5 Domestic Relations	512	164	493	487	161	621	301	700	55	87	303	217	60	188
	6 Protection Order	164	113	424	510	162	628	247	899	56	111	156	291	54	184
	7 Associate Civil/Small Claims	122	424	1,634	1,147	533	3,063	731	984	126	239	1,322	855	140	361
	8 Garnishment and Execution	55	510	1,953	1,041	670	2,387	760	815	98	260	1,623	944	107	247
	9 Adoption	348	5	26	58	6	23	12	38	2	5	11	8	4	9
	10 Abuse and Neglect/Term. Parent. Rights	521	24	46	57	32	36	29	79	12	7	49	5	11	37
	11 Juvenile Delinquency/Status Offense	387	16	25	26	12	42	18	35	5	8	43	24	4	18
	12 Circuit Felony ¹	515	192	403	531	161	285	227	326	41	55	279	153	45	95
	13 Associate Felony ²	166	236	567	615	191	420	347	471	57	72	371	201	72	176
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	480	918	1,033	330	2,845	519	703	186	161	556	298	349	546
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	819	1,563	3,870	1,102	4,274	1,897	2,154	300	815	1,003	868	0	558
	16 Decedent Estate	1141	17	33	28	14	56	17	23	8	13	17	21	4	12
	17 Incapacitated/Minor Estate	1012	32	52	59	16	77	44	81	9	12	25	38	7	30
	18 Simple Probate	160	44	77	69	36	144	57	49	12	21	47	52	17	16
	19 Involuntary Detention Petition	120	0	0	6	0	0	2	0	0	0	0	0	0	0
	20 Application for 96 Hour Detention	58	21	88	238	18	55	36	21	5	84	25	36	8	16
	21 Treatment Court Admission	506	5	10	15	0	35	12	9	6	0	20	11	2	11
	22 Passport Issuance	40	0	0	0	230	0	0	1,244	361	0	0	156	86	102
23	Total Filings/Admissions ³		3,476	9,580	10,921	4,167	17,466	5,995	9,569	1,474	2,070	7,084	4,710	1,135	2,969
24	Weighted Workload (Sum of Weights x Filings)		580,641	1,488,550	1,666,439	574,249	2,436,987	893,857	1,511,064	202,580	288,293	1,005,057	688,273	208,098	525,689
AAA Calculations	25	Average Annual Availability (AAA)(450 minutes)	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450
	26	AAA Adjustments per Clerk (In minutes)													
	27	13 days State Holidays Credit	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850
	28	5 days Training and Development Credit	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250
	29	15 days Annual Leave Credit	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750
	30	10 days Sick and Other Leave Credit	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
	31	AAA for Weighted Workload	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100
Clerical Resource Calculations	32	FTE Clerical Travel Demand	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.2387	0.0506	0.0506	0.0506
	33	FTE Clerical Jury Management Demand	0.1083	0.2852	0.3311	0.1560	0.3832	0.1237	0.2298	0.0643	0.0898	0.1930	0.1191	0.0721	0.0829
	34	FTE Clerical Case Weighted Workload Demand	5.9189	15.1738	16.9871	5.8537	24.8419	9.1117	15.4033	2.0650	2.9388	10.2452	7.0160	2.1213	5.3587
	35	TOTAL FTE Clerical Resource Demand	6.0777	15.5096	17.3688	6.0603	25.2757	9.2860	15.6837	2.1799	3.0792	10.6769	7.1857	2.2439	5.4921
	36	Authorized FTE Clerical Positions ⁴	5.7500	15.0000	15.7500	6.0000	23.0000	9.0000	13.8000	3.3750	3.3000	10.3750	7.1750	3.0000	5.0000
	37	Clerical Demand exceeds Authorized FTE by	0.3277	0.5096	1.6188	0.0603	2.2757	0.2860	1.8837	-1.1951	-0.2208	0.3019	0.0107	-0.7561	0.4921
	38	Percent that Demand exceeds Authorized FTE	5.70%	3.40%	10.28%	1.00%	9.89%	3.18%	13.65%	-35.41%	-6.69%	2.91%	0.15%	-25.20%	9.84%

NOTES:

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- Filings data are the average of CY09, CY10 and CY11 CWWL original filings.
- Some counties have a Circuit Clerk ex officio Recorder of Deeds (one person holds both offices). The circuit clerk position is counted as 0.8 FTE in these counties. This was a decision made by the Circuit Court Budget Committee on June 10, 2011.

**MISSOURI CIRCUIT COURT
CCBC Clerical Weighted Workload Model
Approved by the Circuit Court Budget Committee April 20, 2012
Revised March 5, 2013**

**Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings**

	Case Category	Weight	County													
			Saline	Schuyler	Scotland	Scott	Shannon	Shelby	St. Charles	St. Clair	St. Francois	City of St. Louis	St. Louis County	Ste. Genevieve	Stoddard	
Weighted Workload Calculations	1 General Circuit Civil	324	82	14	14	183	30	17	1,307	29	260	4,896	5,239	67	142	
	2 Time Intensive Circuit Civil/Sex. Predator	648	2	1	1	15	1	1	38	2	13	240	282	3	6	
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	78	0	0	0	
	4 Simple Circuit Civil	35	501	77	76	1,374	59	84	7,731	226	1,364	20,883	30,373	234	846	
	5 Domestic Relations	512	240	42	31	567	49	63	2,644	90	848	3,179	8,457	145	423	
	6 Protection Order	164	194	34	37	416	133	52	2,133	109	619	3,573	5,400	77	344	
	7 Associate Civil/Small Claims	122	869	103	84	1,585	151	165	11,066	228	2,301	19,685	49,162	584	999	
	8 Garnishment and Execution	55	1,249	75	73	2,304	136	151	9,573	194	2,055	23,588	57,466	456	1,065	
	9 Adoption	348	11	1	2	16	2	7	94	5	36	84	268	7	21	
	10 Abuse and Neglect/Term. Parent. Rights	521	17	4	4	78	1	16	135	14	72	317	744	10	219	
	11 Juvenile Delinquency/Status Offense	387	23	3	4	119	2	10	186	3	52	429	496	15	78	
	12 Circuit Felony ¹	515	214	21	29	681	51	42	1,457	71	580	3,570	4,545	158	313	
	13 Associate Felony ¹	166	230	32	33	974	120	61	1,718	110	865	3,909	5,061	294	629	
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	422	170	127	812	754	205	4,481	285	1,350	2,419	8,627	603	1,329	
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	1,259	493	271	927	1,221	329	6,592	1,088	2,559	152	12,406	2,237	645	
	16 Decedent Estate	1141	17	5	9	26	7	8	171	10	40	196	850	12	16	
	17 Incapacitated/Minor Estate	1012	34	4	6	101	12	8	228	19	87	205	511	29	73	
	18 Simple Probate	160	57	16	25	77	25	19	574	21	144	504	2,246	39	48	
	19 Involuntary Detention Petition	120	5	0	0	48	0	0	9	0	141	481	132	0	0	
	20 Application for 96 Hour Detention	58	48	2	2	93	4	6	161	10	415	1,371	1,288	10	53	
	21 Treatment Court Admission	506	11	0	0	37	0	0	166	3	12	306	115	5	10	
	22 Passport Issuance	40	382	0	64	398	42	88	0	62	488	14	0	0	0	
23	Total Filings/Admissions ³		5,867	1,097	892	10,831	2,800	1,332	50,464	2,579	14,301	90,079	193,668	4,985	7,259	
24	Weighted Workload (Sum of Weights x Filings)		798,160	149,810	134,600	1,810,009	387,537	210,658	7,432,435	352,826	2,238,956	12,769,675	25,670,762	677,914	1,359,140	
AAA Calculations	25	Average Annual Availability (AAA)(450 minutes)		117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
	26	AAA Adjustments per Clerk (In minutes)														
	27	13 days State Holidays Credit		5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
	28	5 days Training and Development Credit		2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
	29	15 days Annual Leave Credit		6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
	30	10 days Sick and Other Leave Credit		4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
	31	AAA for Weighted Workload		98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
Clerical Resource Calculations	32	FTE Clerical Travel Demand		0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.7838	0.0506	4.7386	7.6519	0.0506	0.0506	
	33	FTE Clerical Jury Management Demand		0.1094	0.0678	0.0743	0.2791	0.0737	0.0842	1.1633	0.0823	0.2510	4.5827	3.0398	0.1132	0.1630
	34	FTE Clerical Case Weighted Workload Demand		8.1362	1.5271	1.3721	18.4507	3.9504	2.1474	75.7639	3.5966	22.8232	130.1700	261.6795	6.9104	13.8546
	35	TOTAL FTE Clerical Resource Demand		8.2962	1.6455	1.4969	18.7803	4.0747	2.2821	77.7110	3.7295	23.1247	139.4912	272.3713	7.0742	14.0682
	36	Authorized FTE Clerical Positions ⁴		8.2875	2.3750	3.0000	16.0000	3.5500	2.5000	66.6875	4.0000	21.0000	139.0000	232.0000	6.5000	13.0000
	37	Clerical Demand exceeds Authorized FTE by		0.0087	-0.7295	-1.5031	2.7803	0.5247	-0.2179	11.0235	-0.2705	2.1247	0.4912	40.3713	0.5742	1.0682
	38	Percent that Demand exceeds Authorized FTE		0.10%	-30.72%	-50.10%	17.38%	14.78%	-8.72%	16.53%	-6.76%	10.12%	0.35%	17.40%	8.83%	8.22%

NOTES:

- The CWLL filings were adjusted by deducting filings for consecutively numbered associate felony, circuit felony and/or misdemeanor cases filed on the same day for a single defendant. Exact adjustments are shown on Detail of Adjustments to CWLL for FY13 Budget. This was a decision made by the Circuit Court Budget Committee on December 12, 2003.
- The CWLL filings were proportionally reduced for counties not using the FCC continuously from January 1, 2009 through December 31, 2011. For all courts using the FCC during this time, OSCA staff calculated an average of the traffic cases that were disposed of with a guilty plea at the Fine Collection Center and were not processed by the county. This percentage was used to proportionally reduce traffic filings for all other counties not using the FCC. Traffic filings were adjusted for each calendar year using the following percentages: calendar year 2009 - 48.5%, calendar year 2010 - 50.3%, and for calendar year 2011 - 53.4%. This was a decision made by the CCBC on December 12, 2003.
- Filings data are the average of CY09, CY10 and CY11 CWLL original filings.
- Some counties have a Circuit Clerk ex officio Recorder of Deeds (one person holds both offices). The circuit clerk position is counted as 0.8 FTE in these counties. This was a decision made by the Circuit Court Budget Committee on June 10, 2011.

**MISSOURI CIRCUIT COURT
CCBC Clerical Weighted Workload Model
Approved by the Circuit Court Budget Committee April 20, 2012
Revised March 5, 2013**

**Missouri Clerical Weighted Workload Model - All Courts -
Average of CY09, CY10, AND CY11 Filings**

	Case Category	Weight	County											
			Stone	Sullivan	Taney	Texas	Vernon	Warren	Washington	Wayne	Webster	Worth	Wright	
Weighted Workload Calculations	1 General Circuit Civil	324	220	20	365	101	80	113	96	49	98	5	111	
	2 Time Intensive Circuit Civil/Sex. Predator	648	2	0	10	3	3	2	4	3	1	0	2	
	3 Asbestos	3240	0	0	0	0	0	0	0	0	0	0	0	
	4 Simple Circuit Civil	35	831	143	1,900	290	585	695	574	196	670	28	424	
	5 Domestic Relations	512	270	77	565	223	217	296	302	151	325	22	217	
	6 Protection Order	164	131	61	338	238	261	360	227	82	211	24	214	
	7 Associate Civil/Small Claims	122	924	185	2,045	541	663	1,037	781	286	1,025	49	393	
	8 Garnishment and Execution	55	801	193	1,707	143	667	767	420	219	881	42	369	
	9 Adoption	348	23	3	28	18	8	9	15	9	17	0	8	
	10 Abuse and Neglect/Term. Parent. Rights	521	33	14	110	42	16	46	72	21	27	6	32	
	11 Juvenile Delinquency/Status Offense	387	11	13	49	20	24	12	20	6	13	2	32	
	12 Circuit Felony ¹	515	249	47	512	184	181	358	231	105	210	13	205	
	13 Associate Felony ¹	166	390	76	753	209	314	402	320	171	388	11	256	
	14 Misdemeanor/Muni.Cert./Trial de Novo ¹	194	762	136	2,316	533	644	704	321	450	702	37	342	
	15 Traffic/WC/Conservation/Muni.Ord. ²	67	871	737	533	991	302	3,355	762	1,249	1,445	72	1,177	
	16 Decedent Estate	1141	24	6	31	18	15	15	11	12	20	2	13	
	17 Incapacitated/Minor Estate	1012	23	10	53	31	46	28	38	23	41	5	25	
	18 Simple Probate	160	50	13	117	33	47	42	30	34	36	8	30	
	19 Involuntary Detention Petition	120	0	0	0	0	6	0	0	0	0	0	0	
	20 Application for 96 Hour Detention	58	1	24	34	22	7	11	53	15	2	1	21	
	21 Treatment Court Admission	506	51	4	20	12	12	26	9	13	8	0	33	
	22 Passport Issuance	40	0	0	0	0	0	0	0	48	217	0	0	
	23	Total Filings/Admissions ³		5,667	1,762	11,486	3,652	4,098	8,278	4,286	3,142	6,337	327	3,904
	24	Weighted Workload (Sum of Weights x Filings)		931,306	242,513	1,958,856	671,570	709,120	1,151,694	763,340	483,992	943,850	59,191	654,508
AAA Calculations	25 Average Annual Availability (AAA)(450 minutes)		117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	117,450	
	26 AAA Adjustments per Clerk (In minutes)													
	27 13 days State Holidays Credit		5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	5,850	
	28 5 days Training and Development Credit		2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	
	29 15 days Annual Leave Credit		6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	6,750	
	30 10 days Sick and Other Leave Credit		4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	
	31 AAA for Weighted Workload		98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	98,100	
Clerical Resource Calculations	32 FTE Clerical Travel Demand		0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	0.0506	
	33 FTE Clerical Jury Management Demand		0.1421	0.0908	0.2754	0.1078	0.1088	0.1811	0.2221	0.0844	0.1284	0.0618	0.1308	
	34 FTE Clerical Case Weighted Workload Demand		9.4934	2.4721	19.9680	6.8458	7.2285	11.7400	7.7812	4.9337	9.6213	0.6034	6.6718	
	35 TOTAL FTE Clerical Resource Demand		9.6861	2.6135	20.2939	7.0041	7.3880	11.9717	8.0539	5.0686	9.8003	0.7157	6.8532	
	36 Authorized FTE Clerical Positions ⁴		9.5000	3.3125	18.0000	6.9375	7.0000	11.9750	8.0000	5.5000	8.7000	2.0000	6.9000	
	37 Clerical Demand exceeds Authorized FTE by		0.1861	-0.6990	2.2939	0.0666	0.3880	-0.0033	0.0539	-0.4314	1.1003	-1.2843	-0.0468	
	38 Percent that Demand exceeds Authorized FTE		1.96%	-21.10%	12.74%	0.96%	5.54%	-0.03%	0.67%	-7.84%	12.65%	-64.22%	-0.68%	

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