

# Participating in an Electronic Filing Webinar

Using an iOS device (iPad or iPhone)

## Participate in an Adobe Connect Webinar

Adobe Connect is a web conferencing solution for online learning and webinars. This quick guide provides you with the basics of accessing and using an Adobe Connect webinar.

### Attending an Adobe Connect webinar through the App

1. It is recommended that you install the app one day prior to the webinar. Access the App store and search for **Adobe Connect**.
2. Select the **Adobe Connect Mobile for iOS** app.  
(Adobe Connect users can host, join, collaborate, and share in Adobe Connect meetings, webinars, and training - for true collaboration and mobile learning from anywhere, anytime.)
3. Install the app on your device free of charge.



### Joining a webinar

1. The day of the webinar, you may enter the webinar up to 15 minutes before the training begins. Open the app and enter the webinar link URL as shown on the [Electronic Filing \(eFiling\) training page](#) of the “Your Missouri Courts” website. Tap the **Next** button.

**1 Step 2:** You may enter the virtual classroom no earlier than 1:45 p.m. the day of the training via this link to training - **[the link will be posted here]**

2. The webinar login screen appears. **Enter as a Guest** by typing your first and last name, and click **Enter**.

http://meetingcenter.courts.mo.gov/july10  
**Attorney eFiling Webinar July 10, 2013**

Member  Guest [Terms of Use & Notices](#)

Your name  
Attorney

Back Enter

3. If this message appears, you are a few minutes from 1:45 p.m., remain on the screen. When the webinar opens, your screen will change to the webinar.

Adobe Connect

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This webinar will open at 1:45 p.m. and begin at 2 p.m.  
Please close the window with the X in the upper right corner of the window. Access meeting link between 1:45 and 1:55 p.m. to join the webinar. Presentation shall begin at 2 p.m.

## Webinar audio

The webinar audio will be through your iPad or iPhone. Please turn up the volume on your device.

1. Speaker volume can be adjusted using the iPad volume bar.



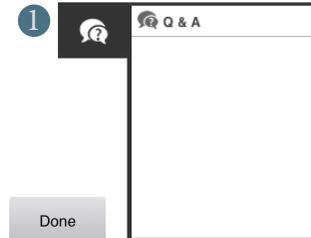
Ensure that your device audio is enabled, and that no other application is running and playing audio at the same time. If you continue to experience audio issues submit a chat explaining the issues. Technical support will provide assistance.

## Submitting questions

You will not be able to transmit audio through your device; only the presenter of the webinar. Please submit questions through the Question & Answer (Q&A) pod.

You can post questions to the presenter or communicate with the webinar host by:

1. Typing your question
2. Tap the Done button on the keyboard



Questions shall be answered by the presenters at designated times throughout the webinar session. If your question was not answered, please contact the OSCA Help Desk at (888) 541-4894.

## Ending a webinar

1. To exit the webinar tap the **logoff button** in the lower left corner corner of the webinar.
2. Select **Log Out** to end the webinar session.



The mobile app does not support the Integrated Video Conference Pod, Web Links Pod, or File Share (file download) Pod. Mobile users can not see this content and a message displays stating “Unsupported Content.”