

APPELLATE JUDICIAL COMMISSION

Instructions to Applicants

Pursuant to Supreme Court Rule 10.28 (copy attached), an application form is enclosed.

1. Complete and mail the original application, flat and **unfolded**, to the Honorable Stephen N. Limbaugh, Jr., Appellate Judicial Commission, P. O. Box 150, Jefferson City, Missouri 65102. Forward copies directly to the remaining six commission members, whose names and addresses are attached. Your application must be received by **12:00 noon, Friday, February 8, 2002**, to be considered by the Commission.
 2. **Attach** a copy of a **photograph** or snapshot to the original and to each copy of your application, to assist the Commission members in identifying the applicants.
 3. If the space provided on the form is insufficient for an answer to any question, you may attach a separate sheet. If you prefer, you may retype the entire questionnaire and incorporate your answers. If downloading the form, you may enter your answers directly onto the form, creating sufficient space for your answers.
 4. Applicants should list not more than five persons who are thoroughly familiar with the applicant's personal and professional qualifications, and applicants shall provide those persons with the "Guidelines for References." Original reference letters must be sent to the Chair of the Appellate Judicial Commission, with copies sent directly to the other members of the Commission. Please do not suggest that your references telephone the Commissioners. The Commission members must receive letters of reference by **Noon, Friday, February 15, 2002**.
- Supreme Court Rule 10.31 (copy attached) governs the conduct of applicants for judicial office. Direct or indirect solicitation of letters of endorsement to be sent to members of the Appellate Judicial Commission is discouraged.
5. Prior to your interview, please provide a **sample of your legal writing** -- a document that shows how you consider and address a legal issue (appellate briefs, law review or journal articles, written judicial decisions (if any), or other documents that reflect your ability to think and write) to Commission Chair Chief Justice Limbaugh, and to Commissioner Wilkins. Please do not provide a document that reflects the work of others.
 6. You will be notified of your interviews with members of the Commission, which will be conducted on **February 18 and 19, 2002**, in Columbia, Missouri.



APPELLATE JUDICIAL COMMISSION

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