In the

CIRCUIT COURT
Of St. Louis County, Missouri

For File Stamp Only

DUSTY LASSEN
Plaintiff/Petitioner

vs.

JESSICA A. NOVARA, F/K/A LASSEN
Defendant/Respondent

August 23, 2023
Date

20SL-DR01448-02
Case Number

32
Division

REQUEST FOR APPOINTMENT OF PROCESS SERVER

Comes now Petitioner (Requesting Party), pursuant to Local Rule 28, and at his/her/its own risk requests the appointment of the Circuit Clerk of

Robyn Corley, St. Louis Investigation & Process Service, PO Box 31321, St. Louis, MO 63131, (314) 966-2850
Name of Process Server — Address — Telephone

John Hefele, St. Louis Investigation & Process Service, PO Box 31321, St. Louis, MO 63131, (314) 966-2850
Name of Process Server — Address or in the Alternative — Telephone

Dan Flynn, St. Louis Investigation & Process Service, PO Box 31321, St. Louis, MO 63131, (314) 966-2850
Name of Process Server — Address or in the Alternative — Telephone

Natural person(s) of lawful age to serve the summons and petition in this cause on the below named parties. This appointment as special process server does not include the authorization to carry a concealed weapon in the performance thereof.

SERVE:
Jessica A. Novara
Name
[redacted]
Address
[redacted]
City/State/Zip

SERVE:
Name
Address
City/State/Zip

SERVE:
Name
Address
City/State/Zip

SERVE:
Name
Address
City/State/Zip

Appointed as requested:
JOAN M. GILMER, Circuit Clerk

By /s/Andrea Bailey-Darr
Deputy Clerk

SEPTEMBER 7, 2023
Date

/s/ Brittany A. Brown
Signature of Attorney/Plaintiff/Petitioner

63731
Bar No.

120 S. Central Ave., Suite 1800, St. Louis, MO 63105
Address

(314) 854-8600 — (314) 854-8660
Phone No. — Fax No.

CCADM62-WS Rev. 08/16

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Local Rule 28. SPECIAL PROCESS SERVERS

(1) Any Judge may appoint a Special Process Server in writing in accordance with the law and at the risk and expense of the requesting party except no special process server shall be appointed to serve a garnishment [except as allowed by Missouri Supreme Court Rule 90.03(a)].

This appointment as Special Process Server does not include the authorization to carry a concealed weapon in the performance thereof.

(2) The Circuit Clerk may appoint a natural person other than the Sheriff to serve process in any cause in accordance with this subsection;

(A) Appointments may list more than one server as alternates.

(B) The appointment of a person other than the Sheriff to serve process shall be made at the risk and expense of the requesting party.

(C) Any person of lawful age, other than the Sheriff, appointed to serve process shall be a natural person and not a corporation or other business association.

(D) No person, other than the Sheriff, shall be appointed to serve any order, writ or other process which requires any levy, seizure, sequestration, garnishment, [except as allowed by Missouri Supreme Court Rule 90.03(a)], or other taking.

(E) Requests for appointment of a person other than the Sheriff to serve process shall be made on a "Request for Appointment of Process Server" electronic form, which may be found on the Court's Web Site, http://www.stlouisco.com. (LawandPublicSafety/Circuit/Forms).

(F) This appointment as Special Process Server does not include the authorization to carry a concealed weapon in the performance thereof.

SERVICE RETURN

Any service by the St. Louis County Sheriff's Office shall be scanned into the courts case management system. Any service by another Sheriff or a Special Process Server or any other person authorized to serve process shall return to the attorney or party who sought service and the attorney shall file the return electronically to the Circuit Clerk.

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