

**CRIMINAL JUSTICE ADMINISTRATION COORDINATION COMMITTEE**  
**MINUTES OF DISCUSSION HELD ON**  
**June 11, 2019**

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**Present:** Judges Brouck Jacobs, Kevin Crane, Jodie Asel, Kimberly Shaw, Tracy Gonzalez, Stephanie Morrell, Commissioner Casey Clevenger, and Columbia Municipal Judge Cavanaugh Noce. Also present were Boone County Commissioner Janet Thompson, Boone County Circuit Clerk Unit Manager Sherry Seiling, Deputy District Defender Jeremy Pilkington, Boone County Prosecutor Dan Knight and First Assistant Prosecutor Roger Johnson, Boone County Major Tom Reddin and Detention Director Keith Hoskins, Race Matters, Friends representative Peggy Placier, Nina Hampton and Carol Brown, Court Services Supervisor Brandon Walker, Court Administrator Mary Epping and Deputy Court Administrator Cindy Garrett.

**1. Call to Order/Welcome**

Judge Kevin Crane called the meeting to order in the Law Library of the Boone County Courthouse at 7:45 a.m. and welcomed guests.

**2. Review Minutes of May 14, 2019**

Judge Stephanie Morrell said under topic #4, Rule 33 Changes, 4<sup>th</sup> line from the bottom of page one, the sentence should state "The rule addresses initial appearance and arraignments, and failure to appear cases." No other changes were noted.

**3. Race Matters, Friends**

Peggy Placier reported they have 20 clients and have spent nearly \$17,000 on bail through March 1, 2019. She said they did not calculate how long the process would take as the funds do not revolve very quickly. She said out of \$2,000 they used for bail, they only received \$1,300 back, as they have learned there were deductions of unpaid fines from other cases of the defendant. She noted there is no way for them to know if the clients they bond have unpaid fines on past cases. Peggy said Court Administrator Mary Epping forwarded the press release on the county's efforts on community wide issues of mental health which they found helpful as they have concerns for some of their clients. From that release they were curious about the mental health staffings lead by Judge Leslie Schneider and wanted to know if the meetings were open. It was noted the meetings are closed due to the confidentiality of individuals' mental health being discussed. She said their group commends the efforts of the county and wants to do all they can to support them in an effort to create more resources for homelessness. Mary said Commissioner Janet Thompson has made a lot of efforts and led a lot of initiative towards those efforts. Janet said as to homelessness there are 14 new 8-11 vouchers that will be used to take people off the by-name list and put them in housing and provide support services, which are paid for through community health dollars. She said Boone

County is following the national model to not just get people housing but to also get them the support services. Peggy said there is a need for their agency to coordinate better so they know where to access the services for the people they are serving. Detention Director Keith Hoskins said that the health department has a helpful resource manual for Boone County. Janet said they can also talk to Kelly Wallis, Director of Community Services, as there is an online resource manual that is kept more up to date. Carol Brown inquired about the intake process at the jail as to who is completing the mental health screenings. Keith said there are different levels of assessments. The jail staff ask primary mental health questions and depending on answers individuals can be referred to the licensed clinical social workers. He said if there is an immediate need, the nurses ask in depth questions as to their current mental health and, if in crisis, licensed clinical social workers complete a two page in depth questionnaire and then base treatment on that assessment. Mary said if there are not initial identifiers it will often come out later which will result in the individual being discussed at the mental health staffing. Peggy stated they are meeting with Judge Morrell after today's meeting to discuss how Rule 33 may impact their operation. Nina Hampton inquired about how long people might be on the Public Defender's waitlist, as they were informed for one client that it may be 9 months before a public defender begins to represent them. Judge Morrell said she has some people who have been on the waitlist for 2 years. They were also concerned about their clients being required to return to court each month. Judge Tracy Gonzalez said once individuals get placed on the PD waitlist, they set their cases out 2-3 months, however they need to ensure their address is up to date with the clerk so they get notification of court dates. Judge Morrell advised if defendants have transportation issues and are unable to appear for court, as long as they stay in touch with the clerk to advise of their inability to appear, warrants will not be issued. Carol Brown discussed concerns about literacy issues with clients. She feels it is incumbent upon the probation officer in court to ensure people understand the written instructions provided to them. Lastly, Carol voiced concerns about how far away the Probation and Parole building is from the courthouse, which is a barrier for all clients without transportation. Judge Kevin Crane said Probation and Parole is run by the State of Missouri and they determine where they house their offices. Commissioner Casey Clevenger said she is aware that Probation and Parole searched for over a year for a downtown location and were unable to acquire one within their budget. Carol said there is a non-monetary costs to the clients to get to the Probation and Parole office.

#### **4. Adult Court Services Report**

Adult Court Services Supervisor Brandon Walker said no dramatic changes over the past few months. They had 148 on bond supervision and 23 on electronic monitoring last week. Judge Kevin Crane asked about the people placed out of county. Keith Hoskins said people are out of county for their own safety and security. There are currently 8 people placed out of county.

**5. Other**

Boone County Commissioner Janet Thompson said she received a call yesterday from the new head of Burrell in Central Missouri. This person advised her Boone County will now have their own community mental health liaison. Janet said a press release is being put together and she hopes all will express how this will have a positive impact on each of our agencies.

**6. Next Meeting**

The next meeting will be Tuesday, July 16, 2019, at 7:45 a.m. The meeting adjourned at 8:09 a.m.

Prepared by: Cindy Garjett Distributed on: 7/12/19  
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Deputy Court Administrator

cc: Meeting Attendees  
Presiding Commissioner Atwill  
Commissioner Parry