

# **CRIMINAL JUSTICE ADMINISTRATION COORDINATION COMMITTEE MINUTES**

**Tuesday, July 25, 2023 – 7:45PM  
Law Library – Boone County Courthouse**

## **Judges & Commissioners Present:**

Brouck Jacobs, Josh Devine, Kimberly Shaw, Tracy Gonzalez, Stephanie Morrell, and Casey Clevenger.

## **Others Present:**

Court Administrator Cindy Garrett, Boone County Commissioner Janet Thompson, Acting Boone County Circuit Clerk Sherry Terrell, Acting Boone County Circuit Clerk Unit Manager Michelle Cecil, Boone County Prosecutor Roger Johnson, Probation and Parole District Administrator Jared Drummond. Adult Court Services Supervisor Diana Winn, District Public Defender Kevin O'Brien, Boone County Jail Administrator Damon Reynolds, Boone County Sheriff Lieutenant Christie McCaleb, Race Matter Friends President Reneé Carter, and Deputy Court Administrator Derek Hux.

### **1. Call to Order / Welcome**

Judge Brouck Jacobs called the meeting to order at 7:45AM.

### **2. Review Minutes of March 14, 2023 Meeting**

Judge Brouck Jacobs asked for comments or corrections on the minutes of the last meeting of May 16, 2023, hearing none the minutes were approved.

### **3. Adult Court Services Report**

Adult Court Services Supervisor Diana Winn stated her office presently has 107 defendants on bond supervision and 12 on electronic monitoring home detention.

### **4. Work Release Program**

Boone County Jail Administrator Damon Reynolds spoke that Boone County Jail stopped doing work release around 1998 when that service was being provided by Reality House. Reality House is now closed. Reynolds explained that in 1999, the housing area which had previously been work release was remodeled into women's housing and is not able to return to operating as work release presently. Much discussion was had about this topic. It seemed that consensus was that instead of work release, defendants should be put on

home detention with ACS. Diana Winn stated that it is not necessary for a judge to specify approval for work release when ordering home detention, as her office verifies employment and the place of business is always an approved location because they want defendants to work.

**5. Other**

District Public Defender Kevin O'Brien stated with the court document redaction rule more cases have been set to an increased security level. He wanted to bring it to everyone's attention that the increased security causes that case to not show on the attorney docket lists in Case.net, which attorneys have come to rely on to calendar their work.

Boone County Commissioner Janet Thompson said she just got back from the National Association of Counties annual meeting yesterday. She stated a topic of discussion was criminal justice coordinating councils, and asked that materials be distributed to the group for further discussion.

**6. Next Meeting Date**

The next meeting is scheduled for September 19, at 7:45AM.

Judge Jacobs called the meeting adjourned at 8:08AM.

Prepared by:



Derek Hux  
Deputy Court Administrator

Submitted by:



Cindy Garrett  
Court Administrator

Distributed on:

