

# **CRIMINAL JUSTICE ADMINISTRATION COORDINATION COMMITTEE MINUTES**

**Tuesday, September 19, 2023 – 7:45PM  
Law Library – Boone County Courthouse**

## **Judges & Commissioners Present:**

Brouck Jacobs, Josh Devine, Kimberly Shaw, Tracy Gonzalez, Stephanie Morrell, and Casey Clevenger.

## **Others Present:**

Court Administrator Cindy Garrett, Boone County Commissioner Janet Thompson, Acting Boone County Circuit Clerk Sherry Terrell, Acting Boone County Circuit Clerk Unit Manager Michelle Cecil, Boone County Assistant Prosecutor Craig Johnson, Probation and Parole Supervisor Will Dixon, Burrell Community Behavioral Health Liaisons Trina Hays & Shauntel Franklin, and Deputy Court Administrator Derek Hux.

### **1. Call to Order / Welcome**

Judge Brouck Jacobs called the meeting to order at 7:45AM.

### **2. Review Minutes of July 25, 2023 Meeting**

Judge Brouck Jacobs asked for comments or corrections on the minutes of the last meeting of July 25, 2023, hearing none the minutes were approved.

### **3. Adult Court Services Report**

Adult Court Services Supervisor Diana Winn was unable to attend the meeting, Court Administrator Cindy Garrett stated that they presently have 108 defendants on bond supervision and 13 on electronic monitoring home detention, which is consistent with recent months.

### **4. Delivery of Defendant to DOC After Sentencing**

Judge Brouck Jacobs stated that he had situations recently where there was a delay in defendants being transferred to DOC after sentencing and then the defendants picked up new charges out at the jail. Discussion was had about the process of the Prosecutor's Office getting the commit report to the State.

### **5. Boone County Jail Video**

Judge Brouck Jacobs stated that there have recently been extended waits for the jail video on law days. Discussion was had that the jail tries to have two webex rooms running at once, but that due to staffing shortages there are

times they can only safely operate one camera. Judge Stephanie Morrell suggested that the jail send a quick email to Tanya or Becky when they are short staffed and only have one webex room.

**6. Mental Health Evaluations on In-Custody Defendants**

Judge Brouck Jacobs stated that there is a problem with continued delays of Missouri Department of Mental Health doing 559 competency evaluations of people at the jails. Judge Jacobs said that based on discussions at a recent presiding judges conference, many judges are now denying DMH's request for an extension of time to complete the evaluations and are holding them to the statutory requirement they be completed within 60 days. Discussion was had about this issue. Judge Jacobs recommended in situations where a defendant is especially problematic at the jail that our judges consider denying extension of time requests from DMH.

**7. Community Behavioral Health Liaisons Introductions**

Burrell Community Behavioral Health Liaisons Trina Hays and Shauntel Franklin introduced themselves and spoke about their work in mental health with Burrell. Ms. Hays covers the City of Columbia. Ms. Franklin covers Boone County. Discussion was had about the services they offer. Commissioner Casey Clevenger offered hosting a lunch & learn for Ms. Hays and Ms. Franklin to meet and present their services to Public Defenders, Prosecutors, and Adult Court Services.

**8. Other**

There was no other business.


**9. Next Meeting Date**

The next meeting is scheduled for November 7, 2023, at 7:45AM.  
Judge Jacobs called the meeting adjourned at 8:31AM.

Prepared by:

  
Derek Hux  
Deputy Court Administrator

Submitted by:

  
Cindy Garrett  
Court Administrator

Distributed on:

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