

**THIRTEENTH JUDICIAL CIRCUIT COURT
MARSHAL'S OFFICE**



**2020
ANNUAL REPORT**

Thirteenth Judicial Circuit Court

Marshal's Office

2020 Annual Report

Table of Contents

	Page
Introduction - - - - -	1
Hours Spent in Court - - - - -	2
Security Screening Station Statistics - - - - -	3
Arrests and Commits Summary - - - - -	4
Additional Duties - - - - -	5
Training - - - - -	6 - 7
Jury Service - - - - -	8
Jury Panel Data- - - - -	9 - 10
Jury Trial Data - - - - -	11
Jury Trial Statistics - - - - -	12 - 13
Jury Exit Questionnaire Responses - - - - -	14
Exit Questionnaire Responses - - - - -	15

CIRCUIT COURT MARSHAL'S OFFICE



The 13th Judicial Circuit Marshal's Office consists of 14 full time officers and 2 additional officers that work in a part-time pool in both counties of the 13th Judicial Circuit. There are also two part-time noncommissioned employees to assist the jury supervisor with the processing of incoming jury questionnaires in Boone and Callaway County. Of the 14 full-time officers, 3 are based in Callaway County with 1 part-time officer to assist with court and other security matters. The remainder of officers work in Boone County. In the last few years it has been difficult to keep the Boone office fully staffed. Data in the later pages of this report will reflect that.

There is a sergeant in each county to assist with supervisory duties and assist deputy marshals in their training. The sergeant in Callaway is an appointed, state funded position, as of December 2015, and she began her duties in January 2016, based on funding appropriated by the legislature in 2015.

The Marshal's Office is in charge of many duties for the court. First and foremost is the physical security of the building, employees, and visitors to the building, as well as law enforcement within the courthouse and other surrounding county offices. Deputy marshals screen individuals entering the courthouse to ensure weapons are not brought into the courthouse. They also provide security in the courtrooms, monitor the security cameras located throughout the courthouse, arrest defendants and process the paperwork to commit them to the county jail or Missouri Department of Corrections, provide security for juries during jury trials, and serve arrest warrants issued by the court. The remainder of this report will provide additional information on these activities.

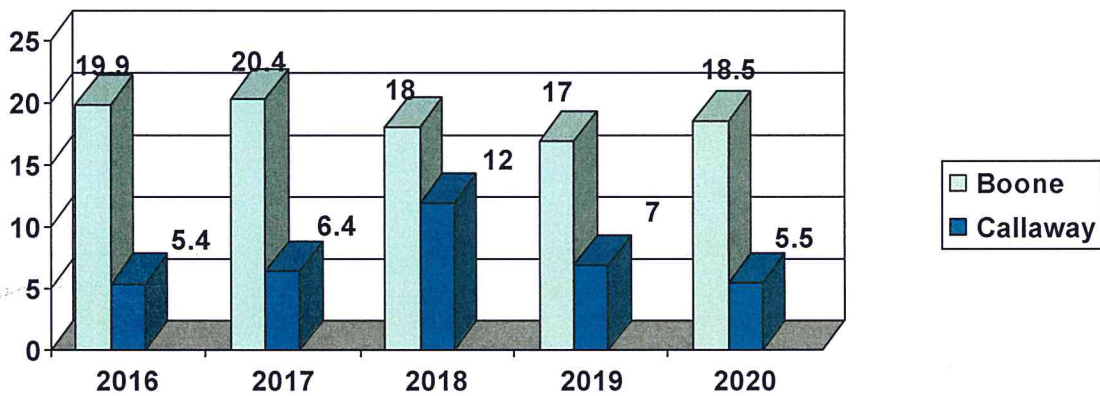
In addition to these duties, deputy marshals serve civil process as ordered by the court, including summonses, ex parte and full orders of protection, and notices of hearings. Working with the Circuit Clerk's office, the Marshal's Office helps to identify parties needing to be served and ensures timely service. The marshals also enforce rules of conduct for the court, as well as other court orders, to ensure that citizens of the 13th Circuit can seek justice in a safe and efficient manner.

In 2020, the Covid-19 pandemic hit. Pursuant to local health department orders and Supreme Court mandates, the courthouse was at times closed or had to limit the number of people in the public spaces. This resulted in less people in the building, virtual court, and less jury trials. It is unknown when these orders and mandates will be lifted.

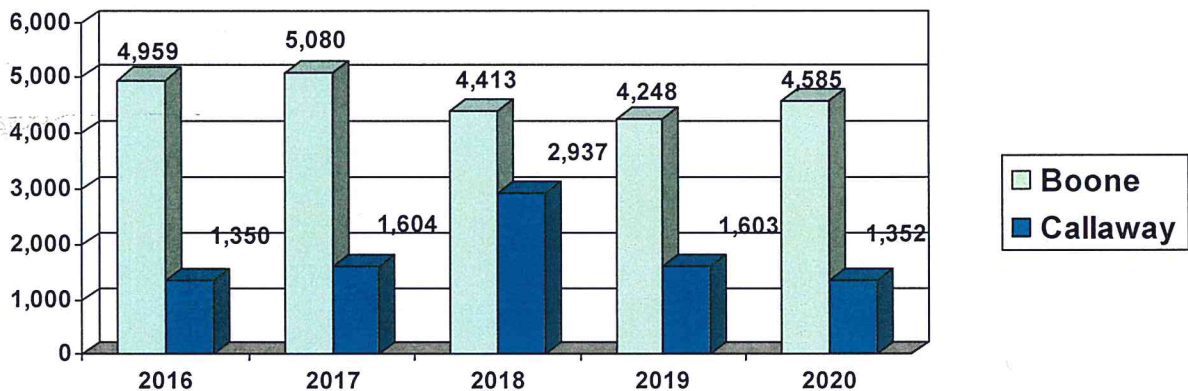
Hours Spent in Court

During 2020, the 8 Boone County officers spent a total of 4,585 hours in court, and the 3 Callaway County officers spent a total of 1,352 hours in court. The 2020 year consisted of 247 work days. This averages out to 18.5 hours of court marshal coverage per day in Boone County, and 5.5 hours of court marshal coverage per day in Callaway County. As shown below, Boone County had a 7.35% increase in court hours, while Callaway had a decrease of 15.7% in court hours.

Hours Spent in Court by Court Marshals Per Day



Total Hours Spent in Court by Court Marshals Per Year



Security Screening Station Statistics

Security in the courthouse is the primary function of the Court Marshal's Office in the 13th Judicial Circuit. In both Boone and Callaway counties, security begins at the security screening station at the front door.

On October 24, 2016, the court adopted a cell phone policy that restricted phones in the courthouse. Boone County has restricted all phones from entering the courthouse with the exceptions of attorneys, employees and special categories exempt from this rule.

In Callaway County, cell phones are not permitted in the courtrooms.

Number of Passes through the Station

BOONE

Year	Number	% of Change
2016	178,494*	N/A
2017	195,018*	9.3% increase
2018	165,097	15.3% decrease
2019	150,448	8.87% decrease
2020	36,204	76.9% decrease

*Data estimated for 12 days in 2016 and 27 days in 2017 as information was not recorded.

CALLAWAY

Year	Number	% of Change
2017	66,703	N/A
2018	74,452	11.6% increase
2019	72,618	2.46% decrease
2020	41,861	42.3% decrease

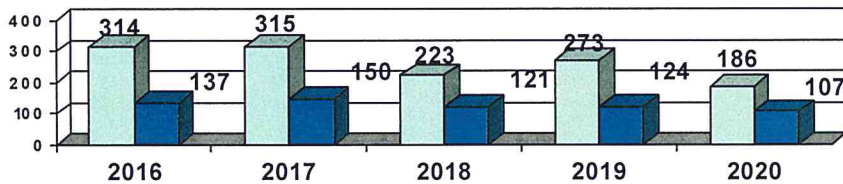
Arrests Made at the Boone County Security Screening Station

2016	2-Stealing	2
2017	2-Trespass, 1-Peace Disturbance, 1-Drug Paraphernalia	4
2018	1-Trespass, 1-Assault on Law Enforcement	2
2019	1-Trespass	1
2020	None	0

Arrests and Commits

In 2020, arrests included individuals with warrants and on-view arrests. Commits included individuals ordered committed to the Department of Corrections, Boone/Callaway County Jails by the court or through sanctions imposed by treatment courts. The LiveScan fingerprinting system at the courthouse is used primarily for court ordered fingerprints, petitioners in probate matters, and employee registration for employment with the court. Boone saw a significant decrease in arrests and commits between 2019 and 2020, most likely due to the pandemic and protocols limiting jail populations.

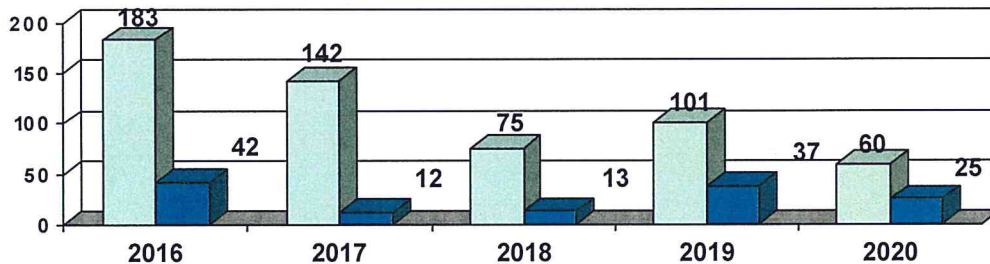
Arrests 2016 - 2020



Boone

Callaway

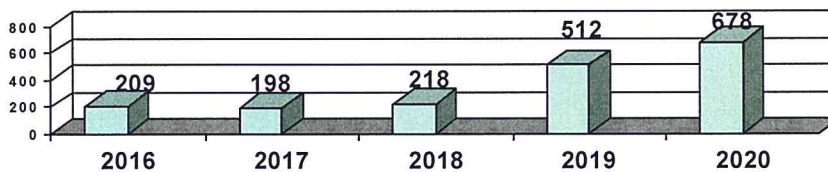
Commits 2016 - 2020



Boone

Callaway

Boone Livescan Fingerprint System 2016 - 2020



Boone County Marshals Office Additional Duties

Intrusion & Fire Alarms – During the hours the Boone County Courthouse was closed deputy marshals responded to 1 call from the alarm monitoring company reporting possible intrusion at the courthouse in 2020. This alarm was not significant in nature.

Duress Alarms – During working hours deputy marshals responded to duress (trouble) alarms initiated in conference rooms and reception areas of the Boone County Courthouse. Totals of alarms for 2020 are not available, as no alarm responses resulted in a report or law enforcement action.

Medical Emergencies – Deputy marshals responded to 4 medical emergencies during 2020. Deputy marshals respond and assist individuals until medical personnel arrive.

Bank Escorts – Deputy marshals escorted the Boone County Treasurer's & Accounting Offices with deposits to the bank at least once per workday as requested.

Personal Escorts – Upon request, deputy marshals conducted escorts for about 100 parties entering and leaving the Boone County Courthouse. Many of these escorts are a result of domestic conflicts between family and acquaintances appearing in court.

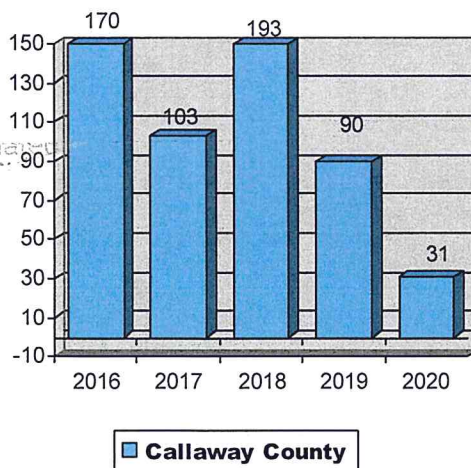
Grounds Patrol – Deputy marshals patrol the Boone County Courthouse, Alternative Sentencing Center, Government Center and grounds, as well as the parking lots, each workday as often as time permits.

Special Events – Deputy marshals work evenings and weekends as needed in the Boone County Courthouse about 2-3 times per year, to allow high school and college students to hold mock trials, provide security during ceremonial events, and training sessions. The majority of these events were cancelled due to the pandemic.

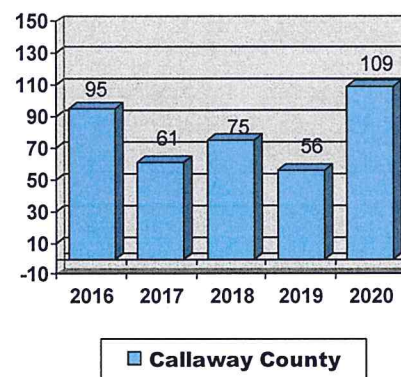
Callaway County Marshals Office Additional Duties

In addition to security in the courtrooms and courthouse, and jury services functions, Callaway deputy marshals conduct additional functions, as indicated below. These functions are performed by Adult Court Services staff in Boone County. Callaway saw a significant decrease in the number of bond investigations ordered due to new rules governing bond hearings and procedural changes in associate circuit divisions.

Bond Investigations



Community Service Cases Supervised



TRAINING COMPLETED IN 2020

By Deputy Marshals

Missouri Police Officer Standards and Training Continuing Education

Missouri Peace Officers are required to participate in continuing education courses to maintain POST licenses, and the 13th Judicial Circuit requires deputy marshals to possess current POST licenses.

Beginning January 1, 2017, POST switched to an annual reporting requirement for continuing law enforcement education. Peace officers are now required to obtain 24 hours of continuing education within each calendar year. A minimum of 8 hours must come from an approved provider of training. Of the 24 hours required officers must obtain a minimum of:

- 2 hours Legal Studies
- 2 hours Technical Studies
- 2 hours Interpersonal Perspectives (1 hour must be Racial Profiling Training)
- 2 hours Skill Development in the area of firearms
- 16 hours of Electives (Any of the above-listed core curricula areas)

Below are some of the training received by officers during 2020 training year.

Firearms

Firearms Qualification

Legal Studies

Sexual Harassment
Constitutional Law
Racial Profiling II: Data Collections
Legal Update

Interpersonal Perspectives

Anti-Bias Training for Law Enforcement
Officer Tactical Training
Responding to People with Mental Illness
Criminal Jihadist Extremism in the North America
ISIS and Social Media
Officer Wellness & Mental Health Awareness
Using Social Media for Investigations
LGBTI Issues
Cultural Diversity

Technical Studies

Active Shooter: Phases and Prevention
Officer Safety and Procedure in Domestic Violence Response
Opioid Crisis: Protecting our First Responders
Active Shooter: Ambush Awareness and Preparation
Active Shooter: Recognition & Basic Response
Off Duty, Safe and Ready
Emergency Operations Planning for Schools

Skill Development

MULES Certification Training
Firearms Skill Development
Force-on-Force Skill Development

Training 2020

The Marshal's Office continued to focus a large amount of their training on safety of personnel, crisis intervention, and care of victims in an emergency situation such as an active shooter event.

Online training through Police One was again utilized to fulfill several POST-mandated training requirements. The online courses are designed to meet standards established by the POST commission, and the online format allows deputy marshals to take the training as their schedule allows.

The Covid-19 pandemic created many obstacles to training during 2020. Many scenario and group-based training courses were cancelled or postponed. The Marshal's Office turned to small group training sessions for firearms and force-on-force training in light of pandemic protocols.

Police One and other online resources took on an even greater focus in 2020, allowing marshals to continue to train in what would normally be an in-person, hands-on course. Firearms skills courses were available online, which allowed marshals to practice dry-fire skills on their own, and online active shooter courses allowed, marshals to mentally rehearse responses without the need for role players or large groups.

Jury Service

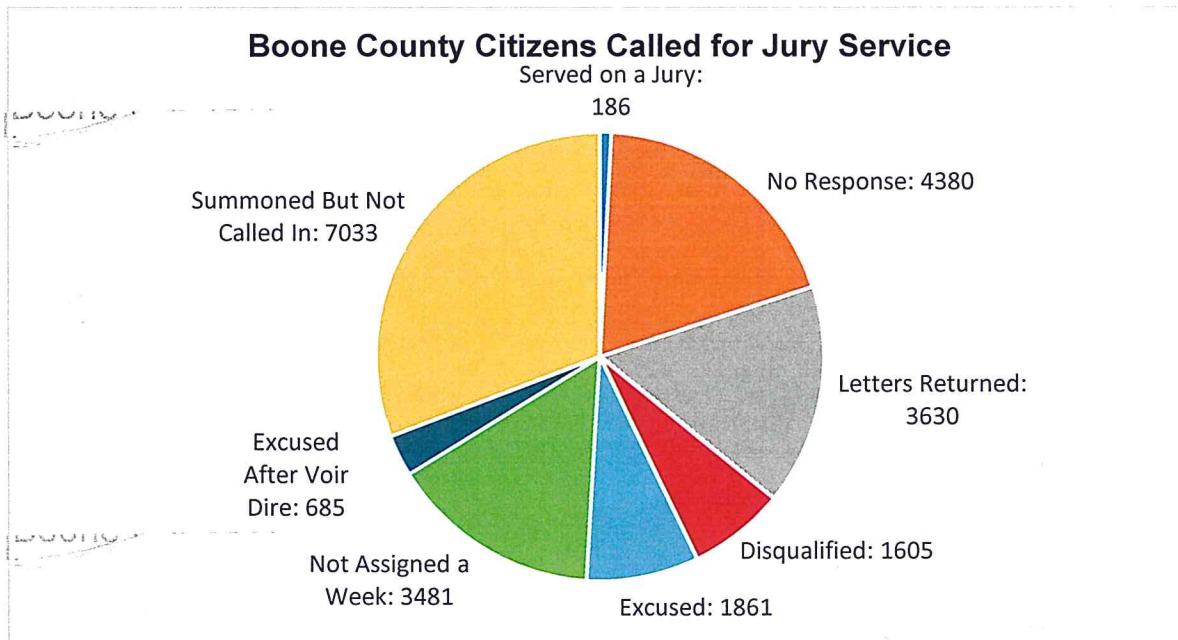
Jury Panel Data

Jury Service

Boone County

Jury service in Boone County consists of a two-month term of service. If selected, individuals are assigned one week during that two-month term. They are assigned a juror number and asked to call or check online every evening during their assigned week to see if they are needed for jury service.

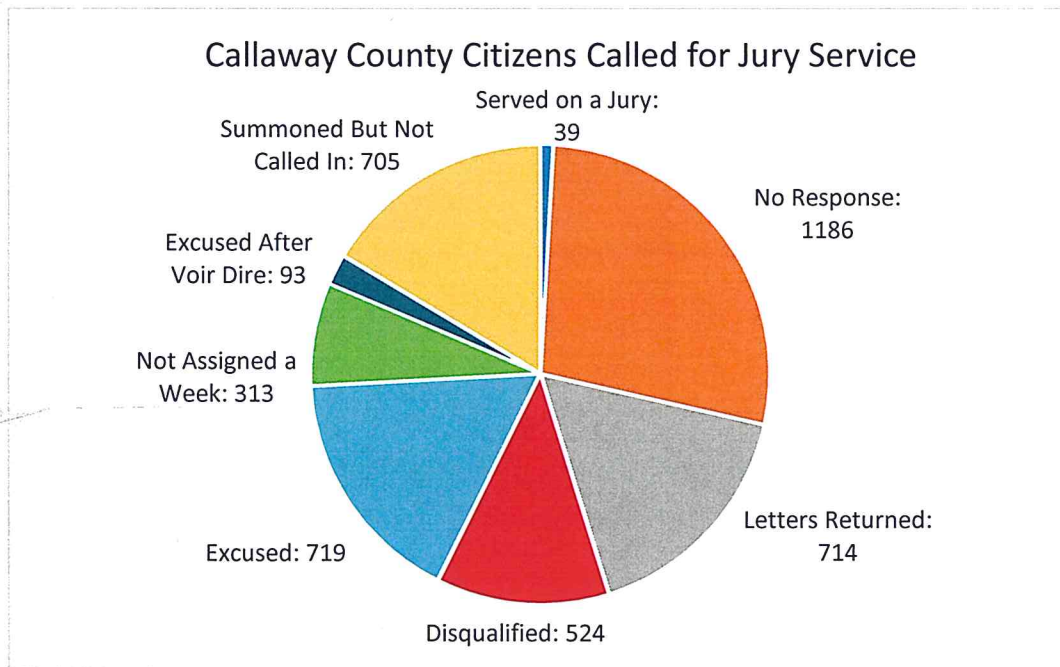
As shown below, 23,000 questionnaires were sent out to potential jurors in Boone County in 2020. Many jurors are disqualified, excused or deferred before actually being called to serve. For 2020, 8,043 individuals were assigned a week of service but only 1,010 were asked to report. The total number of individuals who actually served on a jury was 186. The 127 jurors who failed to report were either placed in a future term or asked to report to the courthouse and appear before a judge to state why they were unable to appear for jury service.



Jury Service Callaway County

Jury service in Callaway County consists of a three-month term of service. If selected, individuals are assigned two weeks during the quarter. They are assigned a juror number and asked to call or check online every evening during that two-week period to see if they are needed for jury service.

As shown below, 7,250 questionnaires were sent out for qualifying potential jurors in 2020. Of the 7,250 questionnaires, 1,671 individuals were assigned a two-week term of service but only 200 were actually asked to report. The total number of individuals that served on a jury was 39. The 34 jurors who failed to report were either placed in a future term or asked to report to the courthouse and appear before a judge to state why they were unable to appear for jury service.



Jury Trial Data

**Trial Data
2020**

Jury Trial Statistics

Boone County

2020 saw 5 fewer trials from the previous year. Of the 15 jury trials held, 1 panel was dismissed prior to the conclusion of the trial which resulted in 14 actual trials. In 2020, all trials were conducted by circuit court judges.

	2016	2017	2018	2019	2020
Number of Panels Reporting	37	34	29	20	15

Panels Dismissed Before Verdict Rendered	8	5	4	3	1
--	---	---	---	---	---

# of Actual Trials	29	29	25	17	14
--------------------	----	----	----	----	----

Divisions in Which Trials had Panels Report

I	7	6	4	3	5
II	7	10	4	3	2
III	12	5	9	6	6
IV	10	6	7	6	2
V	0	3	0	0	0
IX	0	1	1	0	0
XI	0	1	0	0	0
Visiting Judge	1	2	4	2	0

Courtrooms Jury Trials Were Held

Ceremonial	17	17	13	9	10
1 West	1	0	0	0	0
3 West	19	17	16	11	4

CIVIL VERDICTS

Plaintiff (CV1)	2	6	5	0	1
Defendant (CV2)	8	5	3	2	2

CRIMINAL VERDICTS

Guilty (CR1)	18	16	13	6	10
Not Guilty (CR2)	2	2	4	8	1

GENDER OF JURORS REPORTING

MALE	858	945	721	476	331
FEMALE	1005	1123	832	592	420

Jury Trial Statistics

Callaway County

Callaway showed a slight decrease in trials in 2020 from the previous year. All trials held in 2020 resulted in a verdict being rendered.

	2016	2017	2018	2019	2020
Number of Panels Reporting	12	11	12	4	3

Panels Dismissed Before Verdict Rendered	5	4	0	0	0
--	---	---	---	---	---

# of Actual Trials	7	7	12	4	3
--------------------	---	---	----	---	---

Divisions in Which Trials had Panels Reporting

I	4	3	4	1	1
II	4	0	2	1	2
III	2	3	2	1	0
IV	2	2	1	1	0
VI	0	1	2	0	0
VII	0	2	1	0	0
Visiting Judge	0	0	0	0	0

CIVIL VERDICTS

Plaintiff (CV1)	2	0	0	0	0
Defendant (CV2)	0	1	0	0	0

CRIMINAL VERDICTS

Guilty (CR1)	4	5	10	3	2
Not Guilty (CR2)	1	1	2	1	1

GENDER OF JURORS REPORTING

MALE	230	187	268	92	77
FEMALE	276	248	318	134	84

Exit Questionnaires

When individuals are called for jury service, it is important that they receive courteous, responsive and respectful treatment. Exit questionnaires were developed as a way to improve jury service throughout the 13th Judicial Circuit.

Court marshals assist the Jury Supervisor with checking jurors in, preparing seating charts and creating rosters for the judge and attorneys. After the seating chart is prepared, deputy marshals instruct panel members on how the day will proceed, the courtroom location and the judge, and type of case they will be hearing on that day. Panel members are then escorted to the courtroom to begin the selection process.

In 2018, a new jury orientation video was developed for the 13th Circuit to update with current judges and staff. The rating of excellent/good showed moderate decrease in 2020; however, pandemic protocols put in place excluded the use of the video. Jurors were seated in the courtroom immediately after check-in, and the judge handled orientation of the jurors.

Individuals summoned for jury service are required to call a designated number or check the internet to verify if their service is required. Of the responses received, 95% approve of the current call-in system as provided by the 13th Circuit.

Treatment by staff and personal safety remains on average at 98%. Personnel want to ensure individuals reporting for jury service, as well as all citizens, are treated with the upmost respect when visiting the courthouse. We also want individuals to feel safe while they are at the courthouse.

As the responses indicate, jurors 97% of the time reported for service for 1-5 days.

The report also shows 48% of individuals called for jury service report prior jury service. In most cases their prior jury service was a state court either in Boone or Callaway County or a prior place of residence.

The following page reports the responses collected in 2020 compared to previous years.

*For 2020, no responses were received from Callaway County questionnaires.

Boone						Callaway				
Jury Exit Questionnaires	2016	2017	2018	2019	2020	2016	2017	2018	2019	2020
	%	%	%	%	%	%	%	%	%	%
GENDER										
Men	36%	36%	40%	36%	35%	35%	38%	37%	0%	
Women	64%	64%	58%	64%	65%	65%	62%	63%	100%	
AGE GROUP										
21-24	1%	1%	1%	1%	2%	1%	0%	0%	0%	
25-34	10%	13%	11%	11%	9%	12%	14%	9%	0%	
35-44	11%	16%	16%	14%	13%	20%	9%	15%	50%	
45-54	23%	18%	29%	14%	18%	21%	19%	14%	50%	
55-64	30%	25%	24%	29%	24%	27%	29%	30%	0%	
65 and Over	25%	27%	30%	32%	34%	19%	29%	31%	0%	
PRIOR SERVICE										
Yes	55%	56%	46%	51%	48%	39%	53%	54%	0%	
No	42%	42%	54%	49%	52%	61%	47%	46%	100%	
Federal	14%	25%	4%	9%	18%	3%	3%	17%	0%	
State	73%	38%	92%	83%	78%	97%	54%	80%	0%	
Grand Jury	6%	23%	4%	7%	4%	0%	23%	1%	0%	
NUMBER OF DAYS REPORTING										
1- 5 Days	97%	99%	98%	99%	97%	97%	99%	98%	100%	
6 - 10 Days	2%	1%	1%	1%	3%	2%	1%	1%	0%	
More Than 10 Days	0%	0%	0%	0%	0%	0%	0%	0%	0%	
TYPE OF CASE										
Criminal	71%	41%	68%	82%	74%	70%	50%	93%	NR	
Civil	21%	18%	32%	18%	26%	30%	14%	7%	NR	
LOSS OF INCOME										
Yes	18%	15%	23%	19%	15%	13%	21%	18%	0%	
No	79%	83%	77%	81%	85%	86%	77%	81%	100%	
SCHEDULING OF TIME										
Excellent/Good	79%	70%	70%	72%	79%	72%	76%	72%	100%	
CALL-IN SYSTEM										
Excellent/Good	95%	93%	93%	95%	95%	95%	95%	96%	100%	
PARKING										
Excellent/Good	91%	77%	83%	83%	86%	63%	72%	68%	100%	
HANDOUTS/BOOKLETS										
Excellent/Good	91%	88%	90%	90%	90%	92%	88%	92%	100%	
INITIAL ORIENTATION										
Excellent/Good	99%	84%	87%	91%	96%	98%	72%	98%	100%	
ORIENTATION VIDEO										
Excellent/Good	84%	77%	78%	87%	80%	60%	72%	77%	100%	
TREATMENT BY STAFF										
Excellent/Good	98%	99%	96%	97%	98%	99%	96%	97%	100%	
TREATMENT BY MARSHALS										
Excellent/Good	98%	99%	98%	98%	98%	100%	100%	99%	100%	
ASSEMBLY ROOM										
Excellent/Good	87%	84%	84%	85%	87%	73%	64%	79%	50%	
COURTROOM										
Excellent/Good	86%	81%	82%	82%	80%	91%	84%	86%	100%	
DELIBERATION ROOM										
Excellent/Good	83%	87%	84%	87%	88%	88%	87%	87%	0%	
RESTROOMS										
Excellent/Good	92%	93%	95%	91%	90%	91%	78%	86%	100%	
PERSONAL SAFETY										
Excellent/Good	96%	96%	96%	97%	95%	92%	96%	98%	100%	
IMPRESSION OF SERVICE										
Favorable	84%	82%	86%	90%	89%	94%	92%	88%	100%	
Unfavorable	9%	7%	9%	10%	4%	6%	2%	11%	0%	
Not Indicated	7%	11%	5%	0%	8%	0%	6%	1%	0%	