

COURT EN BANC MINUTES
Tuesday, January 25, 2022 – 5:00PM
In Person & via Webex Video Conference
Jury Assembly Room – Callaway County Courthouse

Judges Present: Judges Brouck Jacobs, Jeff Harris, Kevin Crane, Kimberly Shaw, Carol England, Sue Crane, Tracy Gonzalez, Stephanie Morrell, Commissioner Sara Miller, and Commissioner Casey Clevenger

Others Present: Court Administrator Cindy Garrett, Boone Circuit Clerk Christy Blakemore, Boone Circuit Clerk Unit Manager Sherry Terrell, Court Marshal Andy Bell, District Defender Kevin O'Brien, Court Reporters Jennifer Bosh and Diana Taylor, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Judge Brouck Jacobs at 5:00PM.

2. Introduction of Guests

Judge Brouck Jacobs noted the attendance of Boone Circuit Clerk Christy Blakemore, Boone Circuit Clerk Unit Manager Sherry Terrell, and Court Reporters Jennifer Bosh and Diana Taylor.

3. Approval of December 14, 2021 Minutes

Judge Brouck Jacobs called for a voice vote of unanimous consent for approval to accept the minutes from December 14, 2021. Approval passed without dissent.

4. Order of Destruction of Records

Deputy Court Administrator Derek Hux presented requests for destruction of records. Two proposed Orders of Destruction involved records from the Boone County Circuit Clerk's Office. A third proposal for authorization to destroy records from the Boone County Records Center was a box containing 7-inch vinyl disks dated from 1951-1954 presumably containing audio recordings. Hux explained that the Boone County Archivist has been unable to get any disks to play. Discussion was had about the unusual nature of the disks. Judge Jeff Harris asked whether the Boone County Archivist has contacted anyone from the State Historical Society or State Archives. Judge Harris moved tabling the request for destruction of the vinyl disks to the next meeting, seconded by Judge Sue Crane. Motion passed unanimously. Judge Brouck Jacobs called for a voice vote of unanimous consent on the other

destruction requests from the Circuit Clerk's Office, asking for approval to destroy those records, specifically excluding the 1950's recordings. With no dissent, the proposed Orders of Destruction from the Circuit Clerk's Office were approved.

5. Revision to the 13th Circuit Policy & Procedures Manual, Sect F.IV, 8A.

Court Administrator Cindy Garrett stated that any changes to the 13th Circuit Policy & Procedures manual must be approved by the Court en Banc. Garrett brought attention to Sect F.IV, 8A, involving holiday compensation for 24-hour detention staff, which is not in line with current Boone County Policy. The correct policy wording should state "1.5 times the rate" rather than the incorrect "2 times the rate" which it presently contains. Judge Stephanie Morrell moved to approve the change, seconded by Judge Kimberly Shaw. Motion passed unanimously.

6. Trial Setting Docket

Judge Brouck Jacobs stated the Circuit Judges have been wanting to make changes to the Trial Setting Docket in order to reduce delays between a judge's order and time a trial date is set. Judge Jacobs proposed that rather than having a literal docket, the case would instead go into Susan Tatter's queue so that she could assign trial dates within a few days. Discussion was had that judges could always set trial dates from the bench. Judge Jeff Harris asked if there was special language preferred in orders for this setting, and consensus was that any order indicating the case is to be set for trial or continuing to use the phrase "trial setting docket/trial request docket" would be sufficient as all trial settings would now use this queue method. Boone County Circuit Clerk Christy Blakemore said they would start using the queue on February 1, 2022 for criminal cases. Judge Jacobs stated that he has been in contact with Callaway County Circuit Clerk Megan Morse about this change as well.

7. Other

Judge Carol England gave an update on Judge Deborah Daniels.

8. Comments from the Public

No comments from the public.

9. Next Meeting Date

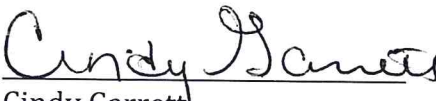
The next meeting is scheduled for March 15, 2022, at 5:00PM, in Boone County.

Judge Stephanie Morell moved to adjourn. Motion seconded by Judge Kimberly Shaw. Motion passed unanimously. The meeting adjourned at 5:19PM.

Prepared by:


Derek Hux
Deputy Court Administrator

Submitted by:


Cindy Garrett
Court Administrator

Distributed on:

March 11, 2022