

COURT EN BANC MINUTES
Tuesday, August 30, 2022 at 5:00 p.m.
Jury Assembly Room
Callaway County Courthouse

Judges & Commissioners Present:

Brouck Jacobs, Kevin Crane, Josh Devine, Kimberly Shaw, Sue Crane, Sara Miller, Tracy Gonzalez, Stephanie Morrell, and Casey Clevenger.

Others Present:

Court Administrator Cindy Garrett, Boone County Circuit Clerk Christy Blakemore, Boone County Circuit Clerk Unit Manager Sherry Terrell, Boone County Prosecutor Roger Johnson, Judges' Clerk Becky Cahalin, Court Marshal Todd Jordan, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Judge Brock Jacobs at 5:00PM.

2. Introduction of All Guests

There were no guests to introduce.

3. Approval of minutes from July 26, 2022 & August 3, 2022

Judge Stephanie Morrell moved to approve the both sets of minutes. Motion seconded by Judge Sue Crane. The minutes approved by unanimous vote.

4. Orders of Destruction – Municipal Court

Deputy Court Administrator Derek Hux took up agenda item #4 & #5 together. Judge Tracy Gonzalez moved to approve both destruction orders. Motion seconded by Judge Kimberly Shaw. Orders of destruction approved by unanimous vote.

5. Orders of Destruction – Jury Records

See #4.

6. Board of Jail Visitors

Court Administrator Cindy Garrett presented the list of members of the Board of Jail Visitors for Boone County and Callaway County. On the Boone County list, Mr. Taylor Hall has stated his intent to resign at the end of the term, and a male democrat will be needed to replace that vacancy. Judges were encouraged to bring suggestions to Cindy as the replacement candidate

would need to be approved at a future meeting.

7. ADA Service Animals in the Courthouse

Deputy Court Administrator Derek Hux explained that in response to an incident where someone brought a monkey to the Boone County Courthouse, the Court En Banc should consider a local rule giving the Marshals guidance as to what animals are permitted inside the courthouses. Discussion was had that people bringing animals to the courthouse is not as rare an occurrence as one might expect. There was unanimous support for an administrative order saying "Without prior court approval, only service animals as defined by the ADA are permitted inside the courthouse".

8. Conflict Calendar

Court Administrator Cindy Garrett brought to the Court's attention that alternatives to the current Conflict Calendar need to be considered. The current system was created by our IT staff years ago, it is obsolete, and when it crashes it will be unrepairable. Discussion was had regarding how scheduling of trials is done in other Circuits. Discussion was had regarding forming a committee of court staff and attorneys to look at this problem. Issue to be taken up again at future meeting.

9. Resolution Certification in Local Rule 32.4

Judge Josh Devine provided a proposed amendment to Local Court Rule 32.4, to add the requirement in any motion compelling discovery that the movant has made a good faith attempt to confer with the opposing party before the court action. Rule language taken from Federal Rules of Civil Procedure. Motion to adopt the proposed Amended Local Court Rule 32.4 by Judge Devine. Motion seconded by Judge Kevin Crane. Motion approved by unanimous vote.

10. 2023 Docket Schedule

Court Administrator Cindy Garrett reviewed all of the anticipated changes to each Division's docket schedule for 2023. Discussion was had about the changes and the schedules for the new judges.

11. Easy Access for Remote Proceedings

Boone County Circuit Clerk Christy Blakemore talked about that OSCA will be adding the WebEx links to case.net. Discussion was had about whether we can include the instructions about what types of cases are permitted to attend virtually. Divisions that do want the WebEx link included should

follow up with the Circuit Clerk's Office.

12. Other

There were no other items.

13. Comments from the Public

There were no comments from the public.

14. Next Meeting Date

The next meeting of Court En Banc will be on September 27, 2022, in Boone County at 5:00 PM.

Meeting adjourned by unanimous consent at 5:56 PM.

Prepared by:



Derek Hux
Deputy Court Administrator

Submitted by:



Cindy Garrett
Court Administrator

Distributed on:

