

COURT EN BANC MINUTES
Tuesday, May 16, 2023 at 5:00 p.m.
Jury Assembly Room
Callaway County Courthouse

Judges & Commissioners Present:

Brouck Jacobs, Josh Devine, Kimberly Shaw, Chris Wilson, Sue Crane, Sara Miller, Tracy Gonzalez, Kayla Jackson-Williams, Stephanie Morrell, and Casey Clevenger.

Others Present: Court Administrator Cindy Garrett, Boone County Circuit Clerk Christy Blakemore, Boone County Circuit Clerk Unit Manager Sherry Terrell, Adult Court Services Supervisor Diana Winn, Callaway County Prosecutor Ben Miller, Callaway County Circuit Clerk Megan Morse, Callaway County Sergeant Marshal Jason Terrell, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Judge Brouck Jacobs at 5:03 PM.

2. Introduction of All Guests

There were no guests present.

3. Approval of minutes from March 14, 2023

Judge Brouck Jacobs asked if there were additions or corrections to the prior meeting's minutes. Hearing no additions or corrections, the minutes were approved by unanimous consent.

4. Orders of Destruction of Confidential Records

Deputy Court Administrator Derek Hux detailed the current destruction requests from Boone County and Callaway County. Motion to approve made by Judge Stephanie Morrell, seconded by Judge Kimberly Shaw. Orders of Destruction approved by unanimous vote.

5. 2024 Budget Schedule

Court Administrator Cindy Garrett spoke about it being time to work on the 2024 budget and proposed the July 25 meeting date when the budget would be presented to CEB. Discussion was had about the features the judges liked about the new Callaway Justice Center and how to incorporate some of the soundproofing elements into courtroom upgrades in Boone County.

6. Veteran's Treatment Court

Treatment Court Commissioner Casey Clevenger announced that Boone County's Veteran's Treatment Court was approved as a regional treatment court and would now be able to serve veterans from throughout the Truman VA catchment in central Missouri.

7. SMC Civil Filings

Deputy Court Administrator Derek Hux spoke about civil cases involving the Department of Revenue would be classified as "Circuit Civil" rather than "Associate Civil" beginning July 1, 2023,. This change is from OSCA as part of their migration to Show Me Courts from JIS. A media release for the local bar associations was approved to be sent out.

8. Time Standards Report

Court Administrator Cindy Garrett reviewed the annual Time Standards Report comparing the 13th Circuit to the other circuits that have a population above 200,000. The 13th Circuit exceeded the statewide averages in every category. The 13th Circuit's filing ratios were great, Boone County was 1.01 and Callaway County was 1.03, we disposed of slightly more cases than were filed.

9. eHawk Update

Court Administrator Cindy Garrett spoke about ACS and Juvenile Office beginning to use eHawk's RePath mobile phone app for court reminders and as an alternative to other home detention options. Through a contract with Missouri the app is free for the 13th Circuit to use.

10. Rave vs Textcaster

Court Administrator Cindy Garrett discussed Boone County's offer to include the 13th Circuit on their contract with Rave for cell phone emergency alerts.

11. Other

Judge Kayla Jackson-Williams spoke about Mid-Missouri Legal Services being able to offer limited legal services at the Boone Courthouse during her landlord tenant dockets. Judge Jackson-Williams provided examples of sample pro-se defendant forms.

Adult Court Services Supervisor Diana Winn spoke about their bond supervision caseload being at a historic low, and unless a judge includes language for "ACS to supervise" when ordering a bond reduction then her office would not get notice or know they need to supervise that bond release.

Boone County Circuit Clerk Christy Blakemore gave an update about the status of marijuana expungements.

Court Administrator Cindy Garrett asked about setting an open house date for the Callaway Justice Center. Discussion was had about the County Commissioners plans to do a ribbon cutting event for the local taxpayers, and that the Circuit might want to choose a date for inviting the Bar Associations, Appellate Court, and Missouri Supreme Court. Judge Brouck Jacobs offered several compliments about the the Callaway Justice Center Building and that he looks forward to trying a case in the new courthouse.

Treatment Court Commissioner Casey Clevenger asked for special recognition to be given to Callaway County Circuit Clerk Megan Morse and Callaway County Sergeant Marshal Jason Terrell for all their help during the transition process into the Justice Center.

12. Comments from the Public

There were no comments from the public.

13. Next Meeting Date

The next meeting of Court En Banc will be on June 12, 2023, in Boone County.

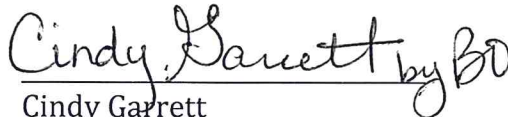
Judge Brouck Jacobs announced the meeting adjourned at 5:59 PM.

Prepared by:



Derek Hux
Deputy Court Administrator

Submitted by:



Cindy Garrett
Court Administrator

Distributed on:

7-21-2023