

COURT EN BANC MINUTES

Tuesday, July 25, 2023 at 5:00 p.m.

Jury Assembly Room

Boone County Courthouse

Judges & Commissioners Present:

Brouck Jacobs, Josh Devine, Kimberly Shaw, Chris Wilson, Tracy Gonzalez, Kayla Jackson-Williams, Stephanie Morrell, and Casey Clevenger.

Others Present:

Court Administrator Cindy Garrett, Acting Boone County Circuit Clerk Sherry Terrell, Acting Boone County Circuit Clerk Unit Manager Michelle Cecil, Court Marshal Michael Franks, Boone County Prosecutor Roger Johnson, Callaway County Prosecutor Ben Miller, Callaway County Circuit Clerk Megan Morse, local attorney Myia McKenna, Cripps & Simmons law clerk Brianna Russel, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Judge Brouck Jacobs at 5:01 PM.

2. Introduction of All Guests

Guests in attendance was Attorney Myia McKenna and Cripps & Simmons law clerk Brianna Russell.

3. Approval of minutes from June 13, 2023

Judge Brouck Jacobs asked if there were additions or corrections to the prior meeting's minutes. Hearing no additions or corrections, the minutes were approved by unanimous consent.

4. Judicial Officer Confidentiality

This topic was tabled to a following meeting as Boone County Recorder of Deeds Bob Nolte was unable to attend.

5. Orders of Destruction of Confidential Records

Deputy Court Administrator Derek Hux reviewed the current document destruction requests from the Court Reporters. Motion to approve made by Judge Stephanie Morrell, seconded by Judge Kimberly Shaw. Orders of Destruction approved by unanimous vote.

6. Budget Amendment for Ceremonial Courtroom.

Court Administrator Cindy Garrett detailed that the current cost of renovation of the Ceremonial Courtroom is now \$39,000 over budget. Within the Ceremonial Courtroom project, \$28,000 is for acoustic tiles that was not part of the initial project estimate. The current cost of renovation of Boone Jury Assembly Room is \$34,645 under budget. Garrett proposed a budget amendment of the “leftover” funds from the Law Library budget that had previously been approved for the Jury Assembly Room renovation and put those towards the Ceremonial Courtroom renovation. An additional budget amendment would be needed for the remaining balance of \$4,391 out of general revenue with Boone County to complete the project. Motion to approve by Judge Kimberly Shaw, seconded by Judge Kayla Jackson-Williams. Approved by unanimous vote.

7. 2024 Budget Presentation

Court Administrator Cindy Garrett, Acting Boone County Circuit Clerk Sherry Terrell, Callaway County Circuit Clerk Megan Morse, and Deputy Court Administrator Derek Hux presented the 2024 budget which was provided as a handout. The total 2024 budget for the Circuit 13 will be \$14,346,080, and the significant funding sources are as follows: State of Missouri = \$6,786,999; Boone County General Revenue = \$3,819,238; and Callaway County General Revenue = \$519,156. After review and discussion, Judge Kayla Jackson-Williams motioned for approval of the 2024 budget. Judge Stephanie Morrell seconded. Motion passed unanimously.

8. Local Court Rule regarding COR-2

Judge Stephanie Morrell spoke about proposed Local Court Rule 4.75 developed by herself, Judge Sue Crane, Judge Chris Wilson, and Commissioner Sara Miller. This proposed rule provides that in a non-criminal case, any party may file a motion specifying the reason why the security level of the case should be raised, and it would automatically go to level 3 until the Judge is able to review and determine the proper next course of action. Discussion was had about the purposes of COR-2 and unintended consequences. Attorney Myia McKenna expressed that family law attorneys have discussed with her their confusion over the proper way to incorporate parenting plans and separation agreements within a judgment that is public. Acting Boone County Circuit Clerk Sherry Terrell spoke briefly that her office has received conflicting instructions from different people within OSCA about some of their redaction questions. Judge Stephanie Morrell moved for approval of Local Court Rule 4.75, seconded by Judge Kayla Jackson-Williams. Motion passed unanimously. Judge Stephanie Morrell moved for an

emergency clause to allow Local Court Rule 4.75 to go into effect immediately, seconded by Judge Kimberly Shaw. Motion for emergency clause passed unanimously.

9. Other

Acting Boone County Circuit Clerk Sherry Terrell provided an update regarding marijuana expungements that her office continues to work on: 477 cases have been fully expunged, 324 cases have signed orders and are in-process, 2,835 cases have been found to not be eligible, and 1,457 cases remain to be reviewed on microfilm.

Boone County Prosecutor Roger Johnson spoke briefly that Assistant Prosecutor Spencer Smith will be leaving next month and that other APAs will cover child support until next year.

10. Comments from the Public

There were no comments from the public.

11. Next Meeting Date

The next meeting of Court En Banc will be on August 29, 2023, in Callaway County.

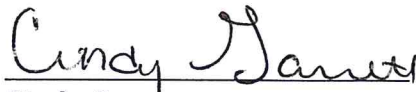
Judge Stephanie Morrell moved to adjourn the meeting, seconded by Judge Tracy Gonzalez. Motion passed unanimously and Judge Brouck Jacobs announced the meeting adjourned at 6:25 PM.

Prepared by:



Derek Hux
Deputy Court Administrator

Submitted by:



Cindy Garrett
Court Administrator

Distributed on:

