

COURT EN BANC MINUTES
Tuesday, January 23, 2024 at 5:00 p.m.
Law Library in Boone Courthouse

Judges & Commissioners Present:

Brouck Jacobs, Jeff Harris, Kevin Crane, Kimberly Shaw, Sara Miller, Tracy Gonzalez, Kayla Jackson-Williams, Stephanie Morrell, and Casey Clevenger.

Others Present:

Court Administrator Cindy Garrett, Adult Court Services Supervisor Diana Winn, Acting Boone County Circuit Clerk Sherry Terrell, Technology Supervisor Craig Hosey, Acting Boone County Circuit Clerk Unit Manager Michelle Cecil, Court Marshal Michael Franks, Boone County Assistant Prosecutor Nick Komoroski, Callaway Prosecutor Ben Miller, Circuit 13 Media Coordinator Matthew Sanders, Incoming Family Law Commissioner Gretchen Yancey, Kendall Crockett, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Presiding Judge Brouck Jacobs at 5:00 PM.

2. Introduction of All Guests

There were no guests.

3. Approval of minutes from December 5, 2023

Judge Brouck Jacobs asked if there were additions or corrections to the prior meeting's minutes. Hearing no corrections, the minutes were approved by unanimous consent.

4. Order of Destruction of Confidential Records

Deputy Court Administrator Derek Hux presented the records destruction requests from the Jury Supervisor and Boone Circuit Clerk. Motion to approve by Judge Shaw, seconded by Judge Morrell. Orders of Destruction approved by unanimous vote.

5. Media Request Procedures

Circuit 13 Media Coordinator Matthew Sanders spoke about our current media request procedures and that staffing issues have changed, suggestions for each hearing media would have to submit an individual request. Or if KMIZ was pool then KOMU would be able to be pool without additional

request. Discussion. Judge Harris suggested treating it as a pool request for the case. Discussion favored that request.

6. Special Process Service \$10 Fee

Callaway Circuit Clerk Megan Morse was unavailable to attend and so this issue will be passed to the next meeting.

7. LCR 9.6

Court Administrator Cindy Garrett presented an update to Local Court Rule 9.6 to reflect changes related to Callaway County Justice Center. Discussion was had and minor edits were made to the wording. Judge Jackson-Williams moved to approve as amended. Judge Morrell seconded. Motion approved unanimously.

8. Other

Judge Brouck Jacobs stated that February 28, 2023, at 4pm will be Commissioner Sara Miller's retirement party. Retired Judges Oxenhandler and Schneider have stated they will be attending.

9. Comments from the Public

Kendall Crockett complained about notice and public access to the meetings.

10. Next Meeting Date

The next meeting of Court En Banc will be on February 13 @ 5PM.

Hearing no objection, Judge Brouck Jacobs announced the meeting adjourned at 5:25PM.

Prepared by:



Derek Hux
Deputy Court Administrator

Submitted by:



Cindy Garrett
Court Administrator

Distributed on:

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