

COURT EN BANC MINUTES

Tuesday, March 12, 2024 at 5:00 p.m.

**Webex Video Conference between Law Library in Boone Courthouse
& Jury Assembly Room in Callaway Justice Center**

Judges & Commissioners Present:

Brouck Jacobs, Kevin Crane, Joshua Devine, Kimberly Shaw, Gretchen Yancey, Christopher Wilson, Sue Crane, Tracy Gonzalez, Kayla Jackson-Williams, and Stephanie Morrell.

Others Present:

Court Administrator Cindy Garrett, Acting Boone County Circuit Clerk Sherry Terrell, Acting Boone County Circuit Clerk Unit Manager Michelle Cecil, Boone County Assistant Prosecutor Nick Komoroski, Callaway County Circuit Clerk Megan Morse, Callaway County Sergeant Marshal Jason Terrell, Attorney Myia McKenna, Mehrdad Fotoohghiam, Kendall Crockett, and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

The meeting was called to order by Presiding Judge Brouck Jacobs at 5:00 PM.

2. Introduction of All Guests

Guests were introduced.

3. Approval of minutes from January 23, 2024

Judge Brouck Jacobs asked if there were additions or corrections to the prior meeting's minutes. Hearing no corrections, the minutes were approved by unanimous consent.

4. Special Process Service \$10 Fee

Callaway County Circuit Clerk Megan Morse spoke about adding a \$10 fee in Callaway County for someone wanting to use a special process server. This would only be for Callaway County cases, and will be added by administrative order.

5. Local Court Rule 68

Judge Sue Crane presented an amendment to Local Court Rule 68 adding language referring to Supreme Court Rule 2 redaction and that parties can request a raised security level for the case. Judge Sue Crane moved that the amendment be approved, seconded by Judge Stephanie Morrell, and motion approving amendment passed by unanimous vote. Judge Sue Crane then

moved that this amendment take effect immediately, seconded by Judge Stephanie Morrell, and motion that the amendment to LCR 68 take effect immediately was passed unanimously.

6. Pretrial Hearings – Deliberation/ Technology Needs

Judge Kevin Crane spoke about a recent issue where during jury deliberation there was an issue that the jury laptop was unable to replay a video file that was presented at trial. Judge Crane raised this to remind all divisions to have the discussion about what technology is needed in jury deliberation as part of the pre-trial conference discussions.

7. Alcohol/Drug Related Traffic Report

Deputy Court Administrator Derek Hux presented information regarding the alcohol and drug related tickets filed in municipal court from July through December 2023.

8. Annual Circuit Caseload and Time Standards Report

Court Administrator Cindy Garrett presented case processing time standards information relating to FY 2023 (July 2022 – June 2023). The 13th Circuit met two of the ten case processing time standards, but was higher than that state average across all ten standards.

9. Other

Court Administrator Cindy Garrett spoke briefly about progress on technology upgrades to Boone County Ceremonial Courtroom, including new lighting being installed.

10. Next Meeting Date

The next meeting of Court En Banc will be on April 16 @ 5PM in Callaway County.

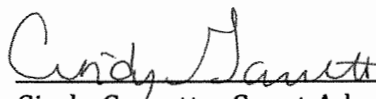
Hearing no objection, Judge Brouck Jacobs announced the meeting adjourned at 5:28PM.

Prepared by:



Derek Hux – Deputy Court Administrator

Submitted by:



Cindy Garrett – Court Administrator

Distributed on:

May 16, 2024