

COURT EN BANC MINUTES

Tuesday, October 8, 2024 at 5:00 p.m.

**Meeting was held in Law Library of Boone County Courthouse and
Jury Assembly Room of Callaway Justice Center**

Judges & Commissioners Present:

**Brouck Jacobs, Kevin Crane, Josh Devine, Kimberly Shaw,
Christopher Wilson, Sue Crane, Gretchen Yancey, Tracy
Gonzalez, Stephanie Morrell, Casey Clevenger, and
Benjamin Miller.**

Others Present:

**Court Administrator Cindy Garrett, Acting Boone County
Circuit Clerk Sherry Terrell, Acting Boone County Circuit
Clerk Unit Manager Michelle Cecil, Boone Prosecuting
Attorney Roger Johnson, Callaway County Prosecuting
Attorney Sandra Colhour, Boone County Sergeant Marshal
Aaron Hopper, Callaway County Sergeant Marshal Jason
Terrell, and Deputy Court Administrator Derek Hux.**

1. Call to Order / Welcome

**The meeting was called to order by Presiding Judge Brouck Jacobs at
5:00 PM.**

2. Introduction of All Guests

There were no guests to be introduced.

3. Approval of minutes from September 10, 2024

**Judge Brouck Jacobs asked if there were additions or corrections to the
prior meeting's minutes. Hearing no corrections, the minutes were
approved by unanimous consent.**

4. List of Inmates Housed over 365 Days

**Judge Brouck Jacobs stated that information listing the inmates housed
at the Boone County Jail for over 365 days would be added to the jail
report that ACS provides every Thursday.**

5. Updated 13th Circuit Website

**Court Administrator Cindy Garrett gave an update that the new version of
the 13th Circuit website is now live to the public.**

6. Approval of following year of Sexual Harassment Prevention Committee
Deputy Court Administrator Derek Hux presented the list of members of the Sexual Harassment Prevention Committee for approval. Judge Tracy Gonzalez noted that the representative for Boone Juvenile Office was no longer employed with the court. Issue was tabled to the next meeting.

7. Other

Court Administrator Cindy Garrett gave an update on the Boone courtroom upgrades. Construction is to finish on the 2 East courtroom next week, and then will begin on the 1 West courtroom.

Acting Boone County Circuit Clerk Sherry Terrell stated that the State Judicial Records Committee had updated the warrants and summons forms. Her office has identified problems with the warrant language in the updated forms.

8. Comments from the Public

There were no comments.

9. Next Meeting Date

The next meeting of Court En Banc will be on December 3 @ 6PM in Callaway.

Presiding Judge Brouck Jacobs announced the meeting adjourned at 5:18 PM.

Prepared by:



Derek Hux – Deputy Court Administrator

Submitted by:



Cindy Garrett – Court Administrator

Distributed on:

12/2/2024

COURT EN BANC MINUTES

Wednesday, October 16, 2024 at 12:15 p.m.

Meeting was held in Law Library of Boone County Courthouse and
Jury Assembly Room of Callaway Justice Center

Judges & Commissioners Present:

Brouck Jacobs, Jeff Harris, Kimberly Shaw, Christopher
Wilson, Sue Crane and Benjamin Miller.

Others Present:

Court Administrator Cindy Garrett, Acting Boone County
Circuit Clerk Sherry Terrell, Acting Boone County Circuit
Clerk Unit Manager Michelle Cecil, Boone County Circuit
Clerk Criminal Unit Manager Tarran Stemmons, Assistant
Prosecuting Attorney Sue Boresi and Prosecuting Attorney
Office Administrator Tracy Skaggs.

1. Call to Order / Welcome

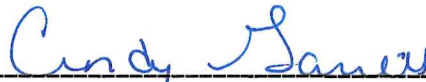
The meeting was called to order by Presiding Judge Brouck Jacobs at
12:15 PM.

2. Changes in Electronic Forms

There was discussion regarding proposed local revisions to the Failure to
Appear Warrant and Failure to Follow Judge's Order Warrant. There was
consensus to amend the warrants by including on page one the ordered
bond determination (i.e. No Bond, Monetary Bond or Release on Own
Recognizance) and adding check boxes for the bond conditions.

The meeting adjourned at 12:45 PM.

Prepared and Submitted by: _____



Cindy Garrett – Court Administrator

Distributed on: _____

12/2/2024