

CRIMINAL JUSTICE ADMINISTRATION COORDINATION COMMITTEE MINUTES

Tuesday, March 15, 2022 – 7:45PM

In Person

Jury Assembly Room – Boone County Courthouse

Judges & Commissioners Present:

Brouck Jacobs, Kevin Crane, Kimberly Shaw, Tracy Gonzalez,
and Stephanie Morrell.

Others Present:

Court Administrator Cindy Garrett, Adult Court Services
Supervisor Brandon Walker, Boone County Circuit Clerk
Christy Blakemore, District Public Defender Kevin O'Brien,
Boone County Sheriff's Department Major Gary German,
Captain Jennie Atwell, Sergeant Alicia Koetting, and Lieutenant
Christy McCaleb, Race Matters Friends Peggy Placier, City of
Columbia Police Chief Geoff Jones and Assistant Police Chief
Matt Stevens, Boone County Commissioner Janet Thompson,
District Administrator Probation & Parole Jared Drummond, , , ,
and Deputy Court Administrator Derek Hux.

1. Call to Order / Welcome

Presiding Judge Brouck Jacobs called the meeting to order at 7:45AM.

2. Review of December 14, 2021 Minutes

Judge Jacobs asked for comment or correction on the minutes of the last
meeting from December 14, 2021, hearing none the minutes were approved.

3. Adult Court Services Report

Adult Court Services Supervisor Brandon Walker stated that last week they
had 148 on bond supervision and 17 on home detention. He noted these
numbers are the same as the beginning of the year, and he did not expect the
numbers to dramatically change in the upcoming weeks.

Walker also added that later in the day he would be attending the inaugural
pre-trial administrators meeting for the State of Missouri. There are
presently 12 counties who are interested in starting an Adult Court Services
program.

Presiding Judge Brouck Jacobs added that the jail population numbers have been consistently below 200, he believes that it has not been at those levels in the last 15 years.

4. Misdemeanor/Low Level Felony Report – Judge Jacobs

Court Administrator Cindy Garrett asked whether this is a report that is still being used. Garrett stated that this report was developed 4 years ago when there were concerns of high numbers of misdemeanor people at the jail, where tracking that data has shown that is not the issue. Presiding Judge Brouck Jacobs added the report is generated by Adult Court Services once a week. Jacobs stated there is a perception that several people in jail are charged pre-trial with misdemeanors and simple possession felonies. He said it has been our experience in Boone County that is not what is happening in that most people who are in jail are 1) alleged to have committed an A or B class felony or something which is violent in nature, 2) they are someone who was previously released on bond on another offense when they were arrested on a new charge, or 3) they were already on probation from a prior conviction at the time they allegedly committed the new offense. Jacobs explained that this report shows the judges each week the people who are at our jail who are only there awaiting trial on a misdemeanor, E felony, or D felony. This prevents those defendants from slipping through the cracks and sitting out at the jail without a judge being aware of it and making a decision that based on the situation that person needs to stay at the jail.

Several judges commented that they still use this report and want it to continue.

5. Virtual Court on Courthouse Closure Days – Cindy Garrett

Court Administrator Cindy Garrett stated this year there were several closures related to snow. In response to that, a committee was formed consisting of herself, Deputy Court Administrator Derek Hux, Court Marshal Andy Bell, and Boone County Circuit Clerk Christy Blakemore, where discussions were had that in situations when a large storm event is anticipated, whether we could proceed with virtual court rather than closing. It was agreed the clerks could prepare the H drive docket and e-bench so those would be ready for the judges. In general. It was decided all cases could be heard with the exception of cases requiring FTR.

Boone County Sheriff's Department Captain Jennie Atwell added that as far as the jail is concerned court can continue. Judge Tracy Gonzalez added that warrants being issued is generally not a thing on a snow day, but that it

would be important to get the word out to the public, especially to pro-se litigants, so that people are not trying to physically come to the courthouse. Judge Kimberly Shaw stated that she was in favor of that being an option so as to help cut down on the catch-up days with huge dockets. District Public Defender Kevin O'Brien stated that attorneys in his office would have no problem being able to attend virtually.

Presiding Judge Brouck Jacobs added that for divisions who wanted to be able to do their business and get cases done we want them to have that option.

6. Add-Ons to the Docket – Cindy Garrett

Court Administrator Cindy Garrett stated that in mid-February, the jail had contacted us saying that they were receiving several last-minute requests from attorneys to have cases added on the docket. It was noted contacting the jail directly skips the important steps of noticing things up properly through the clerk's office. Garrett asked everyone to return to using the policy of giving 24 hour notice for someone who is in custody to be added to a docket so the clerks and jail staff can get things prepared.

7. DOC Video Docket – Cindy/Christy

Court Administrator Cindy Garrett stated that for over a year we have been hearing that Missouri Department of Corrections will be switching from Scopia to Webex. DOC has said that now we will have to schedule for a specific time and when that time is up the feed will cut off, even if a judge is still in the middle of a plea or hearing. Once we switch to Webex, each facility will have its own scheduled time.

Judge Kevin Crane said that often the defense attorney does not know what the defendant is wanting to do ahead of time, making it difficult to plan a schedule. Presiding Judge Brouck Jacobs added that this will cause all divisions to be more discriminating about what cases are set for DOC video.

8. Jail Video – Alicia Koetting & Christy McCaleb

Boone County Sheriff's Department Lieutenant Christy McCaleb stated while they now have three additional video rooms, they do not have additional staff. For safety issues for the staff and the detainees, McCaleb requested in-custody cases be taken up first on a docket, especially for the circuit judges. The present situation is that often there is only one officer for 30 inmates in a room. McCaleb also requested that it would be best if they could be told

ahead of time if there was a specific order the judge wanted people to be called up to the camera.

Presiding Judge Brouck Jacobs added that often what happens is that the first person who comes up is inevitably represented by an attorney who is not yet present. Discussion was had about starting the jail at a delayed time for each docket. Judge Kevin Crane added that he starts 15 minutes early for attorneys who want to get things done quickly knowing that the jail comes on at the regular time the docket begins. Jacobs asked each judge to let the jail know how they want in custody cases scheduled so the jail can connect to Webex at the appropriate time and decrease the wait time. McCaleb added that a little communication regarding what the circuit judges want would be very beneficial.

9. Other

Judge Kevin Crane noted there have been situations where a defendant has been out on bond and the case is nolle and refiled. He has then observed where the offender is re-arrested and has to post bond again on the same charge that was nolle, which does not seem fair.

10. Next Meeting Date

The next meeting is scheduled for May 17, at 7:45AM.

Judge Jacobs called the meeting adjourned at 8:25AM.

Prepared by:



Derek Hux
Deputy Court Administrator

Submitted by:



Cindy Garrett
Court Administrator

Distributed on:

