

ASSESSMENT & COUNSELING SOLUTIONS

11648 Gravois Rd., Ste. 245

St. Louis, MO 63126

Ph: 314-849-2800 Fax: 314-849-2852 Email: s.kaelin.acs@gmail.com

LETTER OF TRANSMITTAL

Date: 4/30/25

Attn: OSCA Contracts

From: Assessment & Counseling Services, LLC
dba Assessment & Counseling Solutions

RE: RFP 25-02848

~~Pages including cover:~~

~~Comments:~~

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- Signed RFP and RFP Amendment Cover Pages
- Pricing Page
- Copies of current DMH certifications (provisional certifications will not be accepted)
- Judicial Circuits and Counties in the State of Missouri
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- Exhibit B – Prior Experience
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Office of State Courts Administrator
P.O. Box 104480
2112 Industrial Drive
Jefferson City, Missouri 65110- 4480

RFP NO. OSCA 25-02848
TITLE: Specialized Treatment Provider
for Treatment Court

CONTACT: Mitchell Bonine
PHONE NO.: (573) 522-6766
E-MAIL: osca.contracts@courts.mo.gov

ISSUE DATE: 3/18/25

RETURN PROPOSAL NO LATER THAN: 5/1/25 Proposal

submission: Proposals may be sent electronically to osca.contracts@courts.mo.gov. If you would like to submit a written proposal, please print or type the RFP number on the lower left hand corner of the envelope.

RETURN PROPOSAL TO:

(U.S. Mail)
Office of State Courts Administrator
Attn: Contracts
P.O. Box 104480
Jefferson City, MO 65110 - 4480

or

(Courier Service)
Office of State Courts Administrator
Attn: Contracts
2112 Industrial Drive
Jefferson City, MO 65109


CONTRACT PERIOD: DATE OF THE AWARD THROUGH JUNE 30, 2026

DELIVER SUPPLIES/SERVICES FOB DESTINATION TO THE FOLLOWING ADDRESS:

VARIOUS LOCATIONS THROUGHOUT THE STATE OF MISSOURI

The offeror hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, and in accordance with all requirements and specifications contained herein, including the Terms and Conditions attached hereto. The offeror further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The offeror further agrees that upon receipt of an authorized purchase order or when this RFP is countersigned by an authorized official of the Office of State Courts Administrator, a binding contract shall exist between the offeror and the Office of State Courts Administrator.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE 		DATE 4/28/25
PRINTED NAME David Yoder		TITLE Director
COMPANY NAME Assessment & Counseling Services, LLC dba Assessment & Counseling Solutions		
MAILING ADDRESS 11648 Gravois Rd, Suite 245		
CITY, STATE, ZIP St. Louis, MO 63126		
E-MAIL ADDRESS d.yoder.acs@gmail.com		
TELEPHONE NUMBER (314) 740-0096 cell	FACSIMILE NUMBER (314) 849-2852	

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS		
As submitted in its entirety		
CONTRACT NO. 25-02848-08		CONTRACT PERIOD July 1, 2025 through June 30, 2026
CONTRACTS SECTION Mitchell Bonine	DATE 06/11/25	DEPUTY STATE COURTS ADMINISTRATOR R. Morrissey

PRICING PAGES

The offeror must provide firm, fixed prices for the services identified below. Should a contract award be made based upon the offeror's proposal, the prices stated herein shall be legally binding for the entire contract period. Offerors shall only bid on treatment services they are certified by DMH to provide (excluding Treatment Court Day). By submitting a bid for a treatment service, by providing treatment services and/or submitting bills pursuant to any contract resulting from this RFP, the offeror represents that offeror is certified by DMH to provide the service for which offeror is submitting a bid. OSCA will not reimburse treatment services that offerors are not certified by DMH to provide (excluding Treatment Court Day).

OFFEROR NAME:

Assessment & Counseling Solutions

Service Description	Not to Exceed Price	Unit of Service
Comprehensive Assessment	140.00	Per assessment
Assessment update	50.00	Per assessment
Case Management/Community Support	25.00	Per ¼ hour
Communicable Disease Counseling		Per ¼ hour
Crisis Intervention	25.00	Per ¼ hour
Day Treatment		Per day
Ambulatory Withdrawal Management		Per day
Medically Monitored Withdrawal Management		Per day
Clinically Managed Residential Withdrawal Management		Per day
Clinically Managed High-Intensity Residential Services (Adult Criteria)		Per day
Early Intervention		Per ¼ hour
Family Conference	25.00	Per ¼ hour
Family Therapy	25.00	Per ¼ hour
Group Counseling	6.50	Per ¼ hour
Collateral Dependent Counseling (Individual)	25.00	Per ¼ hour
Collateral Dependent Counseling (Group)	6.50	Per ¼ hour
Group Rehabilitative Support	6.50	Per ¼ hour
Group Rehabilitative Support (Trauma)	6.50	Per ¼ hour

Individual Counseling	25.00	Per ¼ hour
Individual Counseling (Co-Occurring Disorder)	30.00	Per ¼ hour
Trauma Individual Counseling	30.00	Per ¼ hour

Missouri Peer and Family Support	15.00	Per ¼ hour
Residential Support		Per day
Treatment Court Day	15.00	Per ¼ hour
*Drug/Alcohol Testing: Sample Collection Only (Lab conf. only)	5.00	Per test
*Sample Collection with 1-panel on-site provided by contractor	10.00	Per test
*Sample Collection with 2-panel on-site provided by contractor	10.00	Per test
*Sample Collection with 3-panel on-site provided by contractor	10.00	Per test
*Sample Collection with 4-panel on-site provided by contractor	15.00	Per test
*Sample Collection with 5-panel on-site provided by contractor	15.00	Per test
*Sample Collection with 6-panel on-site provided by contractor	15.00	Per test
*Sample Collection with 7-panel on-site provided by contractor	15.00	Per test
*Sample Collection with 8-panel on-site provided by contractor	15.00	Per test
*Sample Collection with 9-panel on-site provided by contractor	15.00	Per test
*Drug Testing: Sample Collection and On-Site Test (Kit provided by Treatment Court)	10.00	Per test
Drug Testing: Breathalyzer (Equipment provided by contractor)	10.00	Per test
Drug Testing: Breathalyzer (Equipment provided by Treatment Court)	10.00	Per test

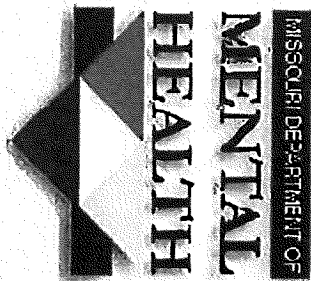
PRICING PAGES (cont.)

The offeror must provide copies of invoices of actual cost per prescription for the medications and services identified below with the double asterisk. ~~The maximum amount payable per unit to the Contractor for accepted deliverables under this portion of the contract shall not exceed per unit pricing offered below. Should a contract award be made based upon the offeror's proposal, the prices stated herein shall be legally binding for the entire contract period, unless a change is requested in writing in accordance with paragraph 2.3.4, Price Escalation Clause.~~

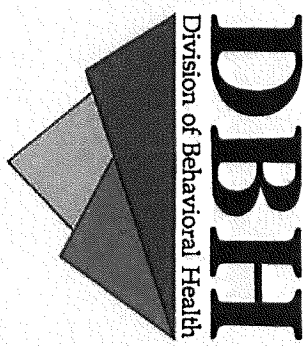
**Medication Service – Physician Office Visit		
Medication Services Support		
Medication: [Medication Assisted Treatment (MAT)]		
**Naltrexone - Oral	No pricing needed	Per Prescription
**Extended-Release Injectable Naltrexone (Vivitrol®)	No pricing needed	Per Prescription
**Buprenorphine (i.e. Subutex®),	No pricing needed	Per Prescription
**Buprenorphine/Naloxone (i.e. Suboxone®)	No pricing needed	Per Prescription
**Buprenorphine Extended-Release Injection (i.e. Sublocade™)	No pricing needed	Per Prescription
**Buprenorphine Implants	No pricing needed	Per Prescription
**Methadone	No pricing needed	Per Prescription
**Acamprosate	No pricing needed	Per Prescription
**Disulfiram	No pricing needed	Per Prescription
**Baclofen (Lioresal)	No pricing needed	Per Prescription
**Benztropine (Cogentin)	No pricing needed	Per Prescription
**Carbamazepine (Tegretol)	No pricing needed	Per Prescription
**Chlordiazepoxide (Librium)	No pricing needed	Per Prescription
**Clonazepam (Klonopin)	No pricing needed	Per Prescription
**Clonidine (Catapres)	No pricing needed	Per Prescription
**Divalproex Sodium (Depakote)	No pricing needed	Per Prescription

**Gabapentin (Neurontin)	No pricing needed	Per Prescription
**Haloperidol (Haldol)	No pricing needed	Per Prescription
**Hydroxyzine (Vistaril)	No pricing needed	Per Prescription
**Folic Acid	No pricing needed	Per Prescription
**Lorazepam (Ativan)	No pricing needed	Per Prescription
**Olanzapine (Zyprexa)	No pricing needed	Per Prescription
**Prazosin (Minipress)	No pricing needed	Per Prescription
**Prochlorperazine (Compazine)	No pricing needed	Per Prescription
**Propranolol (Inderal)	No pricing needed	Per Prescription
**Quetiapine (Seroquel)	No pricing needed	Per Prescription
**Thiamine	No pricing needed	Per Prescription
**Trimethobenzamide (Tigan)	No pricing needed	Per Prescription
**Trazodone (Desyrel)	No pricing needed	Per Prescription
**Topiramate (Topamax)	No pricing needed	Per Prescription

***Exhibits G and H must be completed for any individual who collects urine specimens for drug testing.**



*Having demonstrated compliance with certification standards for organizations
providing substance use disorder treatment services*



Assessment and Counseling Services dba Assessment and Counseling Solutions

is fully certified by

The Department of Mental Health
Division of Behavioral Health

to provide the following substance use disorder treatment programs

- Outpatient Substance Use Disorder Treatment - Adult
- Supported Recovery
- Required Educational Assessment & Community Treatment Program (REACT)
- REACT Screening Unit (RSU)
- REACT Educational Program (REP)


3465

Certificate Number

June 1, 2024 - May 31, 2025

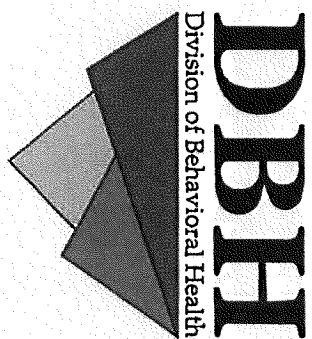
Date




Deputy Director of Community Operations



Having demonstrated compliance with certification standards for organizations providing substance use disorder services



Assessment and Counseling Services, Inc. dba Assessment and Counseling Solutions

is fully certified by

The Department of Mental Health
Division of Behavioral Health

to provide the following Substance Awareness Traffic Offender Programs:

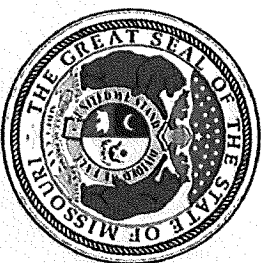
- Offender Management Unit (OMU)
- Offender Education Program (OEP)
- Weekend Intervention Program (WIP)
- Clinical Intervention Program (CIP)
- Serious and Repeat Offender Program (SROP)


3465

Certificate Number

June 1 2024 - May 31, 2025

Date




Deputy Director of Community Operations

Below is a list of the Judicial Circuits and Counties in the State of Missouri. Check either the applicable counties or the entire Judicial Circuit(s) that your agency shall provide services. Check the appropriate level of service and the applicable gender that shall be provided: DWI, Adult, Veterans, Family and Juvenile.

OFFEROR NAME: Assessment & Counseling Solutions

JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
1	Clark							
1	Schuyler							
1	Scotland							
2	Adair							
2	Knox							
2	Lewis							
3	Grundy							
3	Harrison							
3	Mercer							
3	Putnam							
4	Atchison							
4	Gentry							
4	Holt							
4	Nodaway							
4	Worth							
5	Andrew							
5	Buchanan							
6	Platte							
7	Clay							
8	Carroll							
8	Ray							
9	Chariton							
9	Linn							
9	Sullivan							
10	Marion							
10	Monroe							
10	Ralls							

JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
11	St. Charles							
12	Audrain							
12	Montgomery							
12	Warren							
13	Boone							
13	Callaway							
14	Howard							
14	Randolph							
15	Lafayette							
15	Saline							
16	Jackson							
17	Cass							
17	Johnson							
18	Cooper							
18	Pettis							
19	Cole							
20	Franklin							
20	Gasconade							
20	Osage							
21	St. Louis	✓	✓					
22	St. Louis City							
23	Jefferson							
24	Madison							
24	St. Francois							
24	Ste. Genevieve							
24	Washington							
25	Maries							
25	Phelps							

25	Pulaski							
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
25	Texas							
26	Camden							
26	Laclede							
26	Miller							
26	Moniteau							
27	Bates							
27	Henry							
27	St. Clair							
28	Barton							
28	Cedar							
28	Dade							
28	Vernon							
29	Jasper							
30	Benton							
30	Dallas							
30	Hickory							
30	Polk							
30	Webster							
31	Greene							
32	Bollinger							
32	Cape Girardeau							
32	Perry							
33	Mississippi							
33	Scott							
34	New Madrid							
34	Pemiscot							
35	Dunklin							
35	Stoddard							

36	Butler							
36	Ripley							
JUDICIAL CIRCUIT	COUNTY	DWI	ADULT	FAMILY	VETERANS	JUVENILE	MALE	FEMALE
37	Carter							
37	Howell							
37	Oregon							
37	Shannon							
38	Christian							
39	Barry							
	Lawrence							
	Stone							
40	McDonald							
	Newton							
41	Macon							
	Shelby							
42	Crawford							
	Dent							
	Iron							
	Reynolds							
	Wayne							
43	Caldwell							
	Clinton							
	Daviess							
	DeKalb							
	Livingston							
44	Douglas							
	Ozark							
	Wright							
45	Lincoln							
	Pike							
46	Taney							

EXHIBIT A
Additional Treatment Provider Information
Assessment and Counseling Solutions

TREATMENT PHILOSOPHY

1. ACS strives to provide high quality, accessible and cost sensitive counseling services for clients experiencing substance use or co-occurring mental health problems.
2. Initial client contact is fielded by our administrative staff who have over two decades of experience in the field. Voicemails left by clients are returned on the same day as they are received. Assessments and Intakes are generally scheduled within five business days. Staff assist clients with documentation needed for state funding when they meet the criteria. At times during treatment, the clinical director will contact the state and advocate for additional funding given the clients circumstances. As treatment needs shift over time, alternative fee structures are offered when it would reduce monthly fees for the client. ACS clinical staff average is 25 years of experience as substance abuse counselors. This provides a high quality of service to clients day in and day out. Staff satisfaction and retention are high priorities at ACS.
Utilizing zoom for services has broadly increased accessibility for clients, many of whom lack a driver's license.
3. Our target population is legal-involved clients with alcohol or other drugs being a primary factor.
4. We are an abstinence-based program. We do support clients who are inclined to harm reduction through motivational interviewing and accept that clients will make their own decisions. We believe that helping clients objectively view the risks of their use will lead them to choosing abstinence or accepting consequences of future use. Either outcome moves them forward.

LEVEL OF CARE

1. Outpatient and intensive outpatient when needed.
2. Time, progress, compliance, team consensus. High risk high need determined by RANT and ORAS.
3. Yes, we require a minimum of one family session for alternative court participants.
4. Prior to intake into the program probation utilizes the risks and needs triage. The Drivers Risk Inventory and the Addiction Risk Inventory are then applied.
5. Hours of treatment per week. Intensity
6. Intensive outpatient is 10 or more hours per week and outpatient is less than 10 hours per week.
7. We have no plans to provide other levels of care.

PROGRAM DESIGN AND TREATMENT INTERVENTIONS

1. For the purposes of this contract, the program is designed to integrate function and support the 10 key components of the Missouri Treatment Court standards.
2. Yes. Evidence based treatment comprises 90% of interventions. We currently utilize CBT, MI, and Moral Recognition Therapy.

3. We have a very experienced and diverse staff. This assists with identifying potential cultural needs and a nuanced manner of integrating them with generic treatment guidelines. The use of MI also helps to identify cultural tendencies throughout treatment.
4. Client strengths are identified in the assessment process. Shame based statements during treatment are re-framed by staff toward the positive intent behind the behavior.
5. Yes. LPC, SQP, CRADC (and similar).
6. 90 days formally/1-2x monthly in staffing with treatment court team.
7. Yes. All clients are screened during intake with the ASI. When indicated Beck anxiety and depression screenings are used as well as the DSM-V.
8. MRT was added several years ago.
9. ARCA (Assisted Recovery Centers of America) is the only formal partnership; we have been referring clients to them for MAT and psychiatric services for over 10 years. We have numerous informal partnerships in the community.
10. Moral Recognition Therapy. Matrix (RP)
11. 90% of our clients are justice involved. We have been in business for 22 years.

PROGRAM OPERATIONS

1. We offer it but for the purposes of this contract all program participants use Averhealth in this region.
2. N/A- Treatment Court clients all go to Averhealth.
3. We do case management informally. No dedicated case management employees.
4. Yes, we have established relationships in the community to assist clients with resourcing support not provided by ACS.
5. Yes, we have a written grievance policy and procedure. This is provided to clients at intake as part of our informed consent.
6. All documentation required to maintain certification by the state of Missouri Department of Behavioral Health. No electronic files.
7. Go to the nearest emergency room or call 988.
8. Yes. Cash accounting method. Contracted accounting services with Maixner CPA's.
9. Organizational chart attached.
10. When needed, ACS supports client efforts to secure insurance coverage.
11. Yes. Offender, DWI.
12. No, ACS does not provide transportation services. We support clients' needs through assisting them with resourcing transportation.
13. Analog.
14. N/A

STAFF CHARACTERISTICS AND QUALIFICATIONS

1. ACS staff is diverse in both experiences and characteristics. Open-mindedness is emphasized and allows continuous growth in cultural competency.
2. Staff experiences and styles are considered when individual counselors are assigned, based on client needs.
3. Yes, given our population.

4. Yes. The clinical director addresses client concerns within 48 hours and adjusts as appropriate. Client feedback surveys at discharge have been overwhelmingly positive. These also provide ACS with real-time feedback about how well we are doing as well as potential areas of growth.
5. All staff are primarily substance use oriented and two LPC's can address co-occurring issues. Staff averages over 25 years of experience working with legal referred substance use clients. Three staff have approximately 30 years of experience working directly and primarily with alternative courts.
6. Yes.
7. Ongoing 40 hours every 2 years. Staff have from 15-35 years' counseling experience with offenders, our target population.
8. Yes, ACS supports staff self-care with liberal PTO practices. Self-care, self-reflection and self-improvement are the lifestyles of our staff as evidenced by their ability to survive and thrive over time in a very challenging field.
9. Yes, they do model what they teach and attend to health issues when needed. Staff wellness practices are evidenced by very few sick days.

INSURANCE AND MEDICAID

1. If requested.
2. Yes, we refer to ARCA whom we have an MOU with.
3. Staff support clients with resourcing coverage when appropriate.
4. Only for 1:1 counseling.
5. We are not eligible to receive payment from Medicaid.
6. N/A
7. N/A

QUALITY ASSURANCE MECHANISM

1. Client requests, suggestions or concerns are brought to the Clinical Director. Consultation, collaboration and further conversations with clients are options prior to decision making. Client feedback surveys are requested by ACS and reviewed quarterly by the Clinical Director.
2. Yes, clinical supervision is an ongoing process by the Clinical Director as needed. Formal clinical supervision for SATOP qualifications can be provided by John Burns, CRADAC, SQP-R, ICADC. Formal clinical supervision if LPC's is not done at this time.
3. Certification for treatment by Missouri Division of Behavioral Health, fire/safety inspections, local business license, ADA compliance confidentiality compliance (42CFR).
4. Yes, ACS has formal policy and procedures and formal operational guidelines. These are fluid and subject to modification, they are formally reviewed annually.
5. Yes, the Missouri Department of Mental Health does an intensive review for re-certification every three years. MO DMH does an annual safety and basic assurances review as well as a billing review annually. All these reviews have been transitioning to virtual so it's unknown if future reviews will be onsite.
6. We are a small organization so there is continuous feedback between staff and the Clinical Director regarding how we operate.

PROGRAM EVALUATION

1. All participants are provided with a feedback survey and encouraged to submit post-treatment, anonymously if desired. This contains objective measures of initial contact, assessment process, group counseling, individual counseling, overall experience and any comments. We receive about 100 per quarter. All are reviewed by the Clinical Director and quarterly summaries are compiled. Reinforcement or adjustments are potential outcomes.
2. We are happy to share evaluations and summaries with the court.
3. Organizational evaluations are required by MO DMH, their content is not specified. DMH does expect annual goals and annual evaluation of progress.
4. See #3, above.
5. See #1, above. Results have been overwhelmingly positive.
6. We are not maintaining electronic records currently.
7. Surveys have fourteen quantitative prompts: 1-5 ratings. Lines for explanations and additional comments provide qualitative data.
8. If required. No experience.

COMPETENCIES THE PROVIDER MUST HAVE OR MUST BE WILLING TO DEVELOP

1. All treatment begins with a baseline duration. This is commonly adjusted based on numerous factors.
2. Meeting clients where they are is a cornerstone of our philosophy. MI is a baseline in our treatment.
3. ACS has had two staff as active members of a court team for the past four years.
4. Yes, most of our clients are court ordered, and justice involved.
5. We do not formally use contingency management. MI, CBT and strength-based approaches mirror that system.
6. Services are driven by time as well as clinical and medical need.
7. We have always communicated treatment progress with probation and parole as well as the court team. Clients must sign consent forms allowing us to do this.
8. Modifications to interventions and modalities occur through collaboration, consultation and continuing education by all staff.

MEDICATION ASSISTED TREATMENT (MAT)

1. ACS supports MAT approaches to recovery.
2. Habitual relapses and chronic daily use open the discussion of MAT with clients.
3. ACS outsources MAT.
4. ACS has an MOU with ARCA.
5. Consents signed by clients allow communication between ACS and ARCA regarding client participation, compliance and effectiveness.
6. Currently Vivitrol, Suboxone and Revia are the primary medications. Zofran, Topamax and Antabuse are also available.
 - A. ARCA has offered those medications since they have been available, they are a leader in our area.
 - B. Currently three participants are using MAT.

7. ACS protocols are the same for MAT and other prescriptions. Follow up about compliance, side-effects, and effectiveness. We trust the prescribers to manage medications. We support client experience and self-advocacy.
8. No, that is beyond our area of expertise.
9. The same psychosocial treatments as all clients, primarily CBT, MI, and MRT.
10. All of our services are available for MAT recipients.
11. Funding for MAT is through the provider. Private insurance and grant money are potential sources with ARCA.
12. Yes
13. No
14. Staff has had various MAT trainings.

Bill Sunderman	March 2025
Debra Brown	December 2021
David Yoder	April 2024
Karen Ventimiglia	2019
Rick Zacker	May 2023
John Burns	June 2022

ASSESSMENT & COUNSELING SOLUTIONS TABLE OF ORGANIZATION

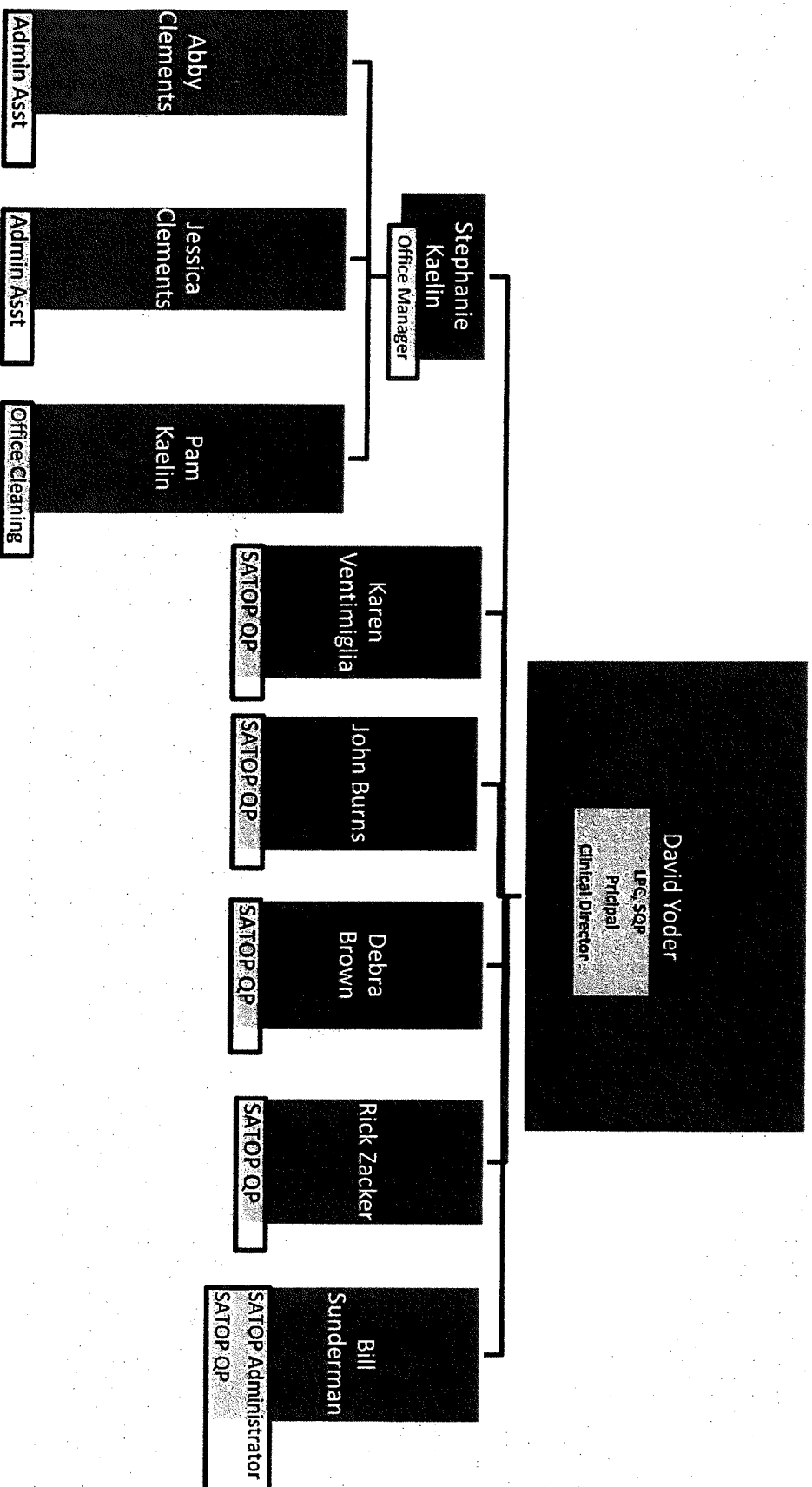


EXHIBIT B

PRIOR EXPERIENCE

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Offeror Name: <u>Assessment & Counseling Services dba Assessment & Counseling Solutions</u>	
Subcontractor Name, if applicable: _____	
Reference Information (Prior Services Performed For)	
Name of Reference Company:	<u>St. Louis County DWI Court</u>
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	<u>105 S. Central Ave Clayton, MO 63105</u>
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	<u>John Buck - Treatment Court Administrator (314) 45-2677 John.Buck@courts.mo.gov</u>
Dates of Prior Services:	<u>2021 - Current</u>
Dollar Value of Prior Services:	<u>Approximately \$250-300K</u>
Description of Prior Services Performed:	<u>Provided treatment for St. Louis County DWI Court participants.</u>

As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:

John Buck
Signature of Reference Contact Person

4-28-2025
Date of Signature

EXHIBIT B

PRIOR EXPERIENCE

The offeror should copy and complete this form for each reference being submitted as demonstration of the offeror and subcontractor's prior experience. In addition, the offeror is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Offeror Name: <u>ASSESSMENT + COUNSELING SERVICES DBA ASSESSMENT + COUNSELLING SOLUTIONS</u>	
Subcontractor Name, if applicable: _____	
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	MO DEPT OF MENTAL HEALTH
Address of Reference Company: ✓ Street Address ✓ City, State, Zip	1706 EAST ELM ST JEFFERSON CITY MO 65101
Reference Contact Person Information: ✓ Name ✓ Phone # ✓ E-mail Address	MARK REMBECKI - DIRECTOR/GAMBLING DISORDER TREATMENT 573 526 8048 MARK.REMBECKI@DMH.MO.GOV
Dates of Prior Services:	2005 to CURRENT
Dollar Value of Prior Services:	Approx 3 M
Description of Prior Services Performed:	CONTRACTED SATOP AGENCY PROVIDING ALL LEVELS OF SATOP PROGRAMS

As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by OSCA for additional discussions regarding my company's association with the offeror referenced above:

Mark Rembecki, LPC, CRADC
Signature of Reference Contact Person

4/23/15
Date of Signature

EXHIBIT C
PERSONNEL EXPERTISE SUMMARY

(Complete this Exhibit for personnel proposed. Resumes or summaries of key information may be provided)

OFFEROR NAME: ASSESSMENT & COUNSELING SERVICES DBA ASSESSMENT & COUNSELING SOLUTIONS

Personnel	Background and Expertise of Personnel and Planned Duties
1. <u>DAVID YODER</u> (Name) <u>CLINICAL DIR</u> (Title) <u>COUNSELING AND CLINICAL OVERSIGHT</u> (Proposed Role/Function) <u>ACS SINCE JULY 2024</u>	<ul style="list-style-type: none"> • ME. d / SQP • LICENSED PROFESSIONAL COUNSELOR (LPC) • IN TX FIELD SINCE 2016 • PRIOR DWI COURT EXPERIENCE WITH BRIDGEWAY, STL COUNTY • CURRENT OWNER/CLINICAL DIRECTOR OF ACS
2. <u>DEBRA BROWN</u> (Name) <u>COUNSELOR</u> (Title) <u>COUNSELOR / TX COURT LIAISON</u> (Proposed Role/Function) <u>ACS SINCE 2020</u>	<ul style="list-style-type: none"> • SQP, CCJP, CRADC • 35 YEARS IN TX FIELD. ST LOUIS COUNTRY DWI COURT 2010-2018 WITH BRIDGEWAY COUNSELING. CURRENTLY WITH STL CNTY DWI COURT WITH ACS SINCE 2020
3. <u>JOHN BUIS</u> (Name) <u>COUNSELOR</u> (Title) <u>COUNSELOR</u> (Proposed Role/Function) <u>ACS SINCE 2012</u>	<ul style="list-style-type: none"> • CRADC, SQP-R • IN TX FIELD FOR 25 YRS • PROVIDES COUNSELING FOR ALL LEVELS OF SATOP
4. <u>KAREN VENTIMIGLIA</u> (Name) <u>COUNSELOR</u> (Title) <u>COUNSELING</u> (Proposed Role/Function) <u>ACS SINCE 2007</u>	<ul style="list-style-type: none"> • SQP (SATOP QUALIFIED PROFESSIONAL) • IN TX FIELD SINCE 2002 • PROVIDES COUNSELING AND CASE MANAGEMENT
5. <u>RICK ZACKER</u> (Name) <u>COUNSELOR</u> (Title) <u>COUNSELING</u> (Proposed Role/Function) <u>ACS SINCE 2000</u>	<ul style="list-style-type: none"> • 19 YRS OF TX EXPERIENCE • CRADC, SQP • HX IN ST CHARLES COUNTY DWI COURT
6. <u>BILL SUNDERMAN</u> (Name) <u>COUNSELOR</u> (Title) <u>COUNSELING</u> (Proposed Role/Function)	<ul style="list-style-type: none"> • IN FIELD FOR 40 YRS • LPC, SQP-R • CO-FOUNDED ACS IN 2003

START 7-8-24

David M L Yoder, LPC, SQP

1565 Milbridge Dr, Chesterfield, MO 63017 • 314-740-0096 • dmly1963@gmail.com

Owner/Clinical Director/Therapist (July 2024 - Current)

Assessment & Counseling Services, LLC, St Louis MO

- Oversee all aspects of operation for this substance abuse specialty agency.
- Provide individual and group counseling.
- Attend weekly staffings and participate with St Louis County DWI Court team.

Owner/Operator/Therapist (March 2021 - Current)

Continuum Counseling LLC, Chesterfield MO

- Provide private individual, couples and group therapy both virtually and face to face.
- Contract with Better Help to deliver virtual individual, couples and group therapy (June 2021-Current).
- Provide face to face inpatient and outpatient substance abuse group therapy for Harris House (June 2023-June 2024).

Therapist (June 2021 - June 2022)

Lionrock Recovery, California

- Virtual Group Facilitator for Outpatient Substance Abuse

Lead Therapist (March 2019 - June 2021)

Counselor (July 2017 - March 2019)

Associate Counselor (December 2016 - July 2017)

Counseling Intern (June 2016 - December 2016)

Bridgeway Behavioral Health and Preferred Family Healthcare, Brentwood, MO

- Provided trauma, individual, couples, family and group counseling for outpatient substance abuse clients.
- Planned and delivered biweekly staff trainings.
- Liaison/adviser to St Louis County DWI and Drug Courts.

Counselor in Training, Practicum (January - May 2015)

School and Family Counseling Center, UMSL

- Provided individual counseling to UMSL students and community members.

Professional Training and Workshops

- Yoga Teacher Training, Trauma Informed (2022)
- Breathwork Intensive level 1, Trauma Informed (2022)
- Shamanic Reiki Training level 1 (2021)
- Human Design Reading Certified (2021)
- Clinical Supervision Training and Qualified by Missouri Credentialing Board (2020).
- DBT (Dialectical Behavioral Therapy) Training (2020).
- MRT (Moral Reconation Therapy) qualified Facilitator (2017).
- SQP (SATOP Qualified Professional) Missouri Credentialing Board (2019).
- MATCP (MO Association of Treatment Court Professionals) annual conference (2017, 2019).
- MBRP Qualified Instructor (Mindfulness Based Relapse Prevention) (2015).
- Clinical Hypnotherapy, Basic and Intermediate Skills Workshops, American Society of Clinical Hypnosis (2016).
- ATTACH (Association for Treatment of Trauma and Attachment in Children) National Convention (2016).
- Safe Zone Training and certification (gender and sexual orientation awareness) (2015).
- Refugee 101 training, International Institute St. Louis (2015).
- Grief Therapy Training for youth; classroom and field experience, Heartlinks (2015).

Education

University of Missouri – St. Louis (August 2014 – December 2016).

Master of Education in Clinical Mental Health Counseling received December 2016, 3.95 GPA.

- Emphasis in Family Counseling and Addiction Counseling.

Tulane University – New Orleans. LA

Bachelor of Science in Mathematical Economics.

State of Missouri
Division of Professional Registration
Professional Counselor

VALID THROUGH JUNE 30, 2027
ORIGINAL CERTIFICATE/LICENSE NO. 2017028738
DAVID M YODER
1565 MILBRIDGE DR
CHESTERFIELD MO 63017
UNITED STATES



State of Missouri

**Missouri Department of Commerce and Insurance
Division of Professional Registration
Committee for Professional Counselors
Professional Counselor**



VALID THROUGH JUNE 30, 2027
ORIGINAL CERTIFICATE/LICENSE NO. 2017028738

DAVID M YODER
1565 MILBRIDGE DR
CHESTERFIELD MO 63017
UNITED STATES



Gloria Lindsay
EXECUTIVE DIRECTOR

Sheila Selan
DIVISION DIRECTOR

No. 11457

Missouri Credentialing Board

Hereby Certifies that

David Yoder

Continues to meet the standards and qualifications of a
SATOP Qualified Professional
as determined by the Board.

Reactivation Date: May 23, 2024



Executive Director

Expiration Date: October 31, 2026

Above is a 5x7 mini certificate which indicates your renewal/expiration date. This certificate will be replaced after each renewal.

Debra Brown

920 Beech Street
Highland, IL 62249
(c) 618-920-9142
DebraB.3g@gmail.com

Authorized to work in the US for any employer

WORK EXPERIENCE- Over 25 years

Substance Use Disorder Specialist

Places For People- St. Louis Mo - March 2019 to present

Provide substance use disorder treatment and social service supports to Co-Occurring disorder clients as a member of an ACT (Assertive Community Treatment) team. Participate in daily team meetings to determine the treatment direction for each individual person served (this includes treatment plan staffing, referrals, consultation with team psychiatrist and team nurse(s)). Daily documentation of services provided to persons served as well as collateral contacts. Daily communication with referral sources, local psychiatric facilities, law enforcement agencies, social service agencies, landlords and shelters. Facilitate an early action stage of change group. Utilize motivational interviewing and cognitive behavioral therapy to motivate and assist clients with making positive change.

Counselor/Clinician

Bridgeway Behavioral Health - Brentwood, MO - February 2007 to January 2018

In an outpatient setting, provided direct service to a diverse client population. The services provided are as follows; SATOP (Substance Abuse Traffic, Offender Program) screening and placement. Other client screening, admissions and Clinical assessments followed by placement in clinically appropriate level of care. Ongoing and thorough documentation of client services and progress. Treatment planning (and treatment plan reviews and updates) and ongoing follow-up of progress. Make referrals when appropriate and beneficial to client's progress, and maintain positive and communication with referral sources. Assisted the development and implementation of the St. Louis County DWI Court Program. Weekly attendance to Alternative (DWI) Court as a client advocate and the primary treatment liaison and agency representative. Developing, and implementing curriculum for didactic groups. Encourage and engage clients in individual and group therapy. Discharge planning. Trained to facilitate MRT (Moral Reconciliation Therapy) groups.

Counselor/Clinician

Preferred Family Health care - St. Louis, MO - October 2002 to February 2007

In a residential and outpatient setting, provided direct service to a diverse client population. The services provided are as follows; One year, acted as clinical supervisor. Clinical assessments followed by placement in clinically appropriate level of care. Treatment planning (and treatment plan reviews and updates) and ongoing follow-up of progress. Make referrals when appropriate and beneficial to the client's progress and maintain positive and communication with referral sources. Developing, and implementing curriculum for didactic groups. Encourage and engage client's in individual and group therapy. Discharge planning.

Counselor/Clinician

Gateway Foundation - St. Louis, MO - October 1997 to October 2002

In a Department of Corrections setting, provided direct service to a diverse client population. The services provided are as follows; Clinical assessments followed by placement in clinically appropriate level of care. Treatment planning (and treatment plan reviews and updates) and ongoing follow-up of progress. Make referrals when appropriate and beneficial to the client's progress and maintain positive and communication with referral sources. Developing, and implementing curriculum for didactic groups. Encourage and engage clients in individual and group therapy. Discharge planning.

EDUCATION

Associate in Administration of Justice

Kaskaskia College - Centralia, IL
1987 to 1989

Diploma in General Studies

Vandalia Community High School - Vandalia, IL
1975 to 1979

General Studies

St. Stephens - Caseyville, IL

SKILLS

Proficient in CIMOR and other screening tools, experienced navigate billing systems/software (10+ years), Excellent using CBT (cognitive/behavioral therapy) and Motivational Interviewing skills (7 years)

CERTIFICATIONS

Substance Abuse Counselor

October 2015 to October 2017

CRAADC- Certified Reciprocal Advanced Alcohol & Drug Counselor

CCJAP Certified Criminal Justice Addictions Professional

SQP- SATOP Qualified Professional

GROUPS

MSAPCB

April 2000 to Present

Missouri Substance Abuse Professionals Credentialing Board

ADDITIONAL INFORMATION

I have worked in multiple treatment venues and have excelled in each. I enthusiastically meet routine and extraordinary work challenges. I appreciate collective knowledge and experience of colleagues and managers. I am fortunate and grateful to work in the field of treating addiction, and being of service to addicted individuals in the process of turning their lives around.

Missouri Credentialing Board

Hereby Certifies that

Debra Brown

*has met the standards and qualifications required of a
Certified Criminal Justice Addictions Professional (CCJP)
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 4412



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
This mini certificate indicates your renewal/expiration date. This certificate
will be replaced after each renewal.**

Missouri Credentialing Board

Hereby Certifies that

Debra Brown

*has met the standards and qualifications required of a
Certified Reciprocal Advanced Alcohol Drug Counselor
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 2330



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
This mini certificate indicates your renewal/expiration date. This certificate
will be replaced after each renewal.**

Missouri Credentialing Board

Hereby Certifies that

Debra Brown

*has met the standards and qualifications required of a
SATOP Qualified Professional
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 7757



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
This mini certificate indicates your renewal/expiration date. This certificate
will be replaced after each renewal.**

John W. Burns, Jr.
9906 Zykan Court
St. Louis, MO 63114
(314) 541-9573

Objective: Looking for an opportunity to work as a substance abuse professional in the recovery field to help individuals who might find it difficult to remain substance free.

Skills:

- Excellent communication, writing, interpersonal, oral and record keeping skills
- Ability to conduct counseling in group or individually
- Able to receive detailed information or instructions from various sources
- Able to respond to inquiries and other problems by phone
- Computer literate with proficiency in Microsoft Word
- Able to do other duties as assigned

Work Experience:

Substance Abuse Professional

Community Sevices of Missouri, Inc., St. Peters, MO

March 16, 2000 - April 30, 2012

- Provide individual or group counseling services in coordination with other team members.
- Participate in scheduled staffings and team meetings, presenting relevant information on all new admissions, treatment plan changes, and discharges.
- Complete necessary and ongoing paperwork and chart reviews in a timely fashion.
- Keep accurate records of all client contacts, whether in individual or group sessions.
- Perform other duties as assigned within the limitations of a Substance Abuse Professional.

Substance Abuse Retention Specialist

Metropolitan Employment & Rehabilitation Service (MERS), St. Louis, MO 63114

June, 1996 - September, 2001

- Responsible for after-care groups and referrals to 12-Step support groups
- Help consumers manage time effectively when entering the work force, as well as recovery
- Scheduled orientations for new consumers at various treatment facilities throughout the Eastern Region of Missouri, as well as Southern Illinois
- Responsible for documentation of daily activity
- Perform other duties as assigned within the limitations of a Substance Abuse Retention Specialist.

Education/Certifications:

General Education Diploma, 1998

Univeristy of Missouri, St. Louis, ongoing

CRADC (Certified Reciprocal Alcohol Drug Counselor) - August 6, 2004

SQP-R (SATOP Qualified Professional - React) - January 1, 2010

ICADC (International Certified Alcohol & Drug Counsel)

References: Available upon request.

Missouri Credentialing Board

Hereby Certifies that

John Burns

*has met the standards and qualifications required of a
SATOP Qualified Professional - REACT
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 5171



Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

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will be replaced after each renewal.

START-3-7-07

ASSESSMENT & COUNSELING SOLUTIONS EMPLOYMENT APPLICATION
4400 South Lindbergh, Suite 4—St. Louis, MO 63127—314-849-2800—314-849-2852Fax

Please indicate position(s)/type of work desired: _____

Salary Requirements _____ Date Available _____

Please indicate your availability:

Status: ___ Full Time ☒ Part Time ☒ hours/week _____ Shifts willing to work: ___ Day ___ Evening ___ Weekends

PERSONAL DATA

VENTIMIGLIA KAREN J. 492.70.0230
Last Name First Name Middle Social Security Number

8900 Yelicia Dr. 314.638-2541
Street Address Home Phone Number

ST L MO 63123 224-314-956-4174
City State Zip Code Other Phone Number

Are you a citizen of the United States or can you establish ☒ Yes ___ No

If no, are you authorized to work in the United States? Work permit # _____

EDUCATION

Name of School	Major Subjects	Did you Graduate	Degree or Last Grade Completed
High School <u>S. Country Tech</u>	XXXXXXXXXX	<input checked="" type="checkbox"/> Yes	
Your name at the time <u>Ventimiglia</u>	XXXXXXXXXX	<input type="checkbox"/> No	
	XXXXXXXXXX	<input type="checkbox"/> GED	
College <u>UMSL</u>		<input checked="" type="checkbox"/> Yes	
Your name at the time <u>Ventimiglia</u>		<input type="checkbox"/> No	
Other _____		<input type="checkbox"/> Yes	
Your name at the time _____		<input type="checkbox"/> No	

PROFESSIONAL LICENSES & REGISTRATION

Are you currently: ___ Licensed ___ Eligible for License
Type: BS RSAP, QSAP NC 601 State: MO
Number: _____ Date: _____

CERTIFICATION

Are you currently: ☒ Certified ___ Eligible for Certification
Type: _____
State: _____ Date: _____

ADDITIONAL INFORMATION REGARDING QUALIFICATIONS

List any other experience, training, volunteer work, memberships or special awards that may be pertinent to the position(s) for which you are applying (exclude those which indicate race, color, sex, religion or national origin):

START 3-17-07

EMPLOYMENT HISTORY List present for most recent employment first. List all employment experience including military and volunteer service. You may attach documents (a resume, for example) but you MUST complete the employment history section. This information will be used in reference checks for further consideration.

Mo Valley ADP/Comm Serv of STL 314-849-6855
Present or Last Employer Type of Organization Phone
5546 S. LINDBERGH STL MO 63127
Address City, State Zip Code Hours worked/week
SUBSTANCE ABUSE COUNSELOR ALLAN CROWLEY
Position Held Department Name of Supervisor
Dates of Employment: 02-3/8/07 Last Rate of Pay: 19⁰⁰ Per hr.
Job Duties: _____ Reason for Leaving: Personal Issues
Your Name (at that time): Ventimiglia
May we contact your current employer? ☒ Yes ☐ No

Meramec Comm College _____
Previous Employer Type of Organization Phone
Big Bend Blvd ST Louis MO 63119 P.T.
Address City, State Zip Code Hours worked/week
Fen. Aid o' Assessment _____
Position Held Department Name of Supervisor
Dates of Employment During Return Last Rate of Pay: 9⁰⁰ Per hr.
Job Duties: To College Reason for Leaving: Graduated
Your Name (at that time): _____

General American Life Insurance _____
Previous Employer Type of Organization Phone
No Longer in Business _____
Address City, State Zip Code Hours worked/week
Auditor _____
Position Held Department Name of Supervisor
Dates of Employment '83 - 98 Last Rate of Pay: 13⁰⁰ Per hr.
Job Duties: _____ Reason for Leaving: School
Your Name (at that time): Ventimiglia

Please explain any gaps in your employment history:

From: _____ To: _____ Reason: _____

Have you ever been discharged from any position? ☐ Yes ☒ No

If yes, what were the circumstances? _____

Missouri Credentialing Board

Hereby Certifies that

Karen Ventimiglia

*has met the standards and qualifications required of a
SATOP Qualified Professional
as determined by the Credentialing Board.*

Expiration Date: April 30, 2027

Certificate NO: 5449



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
This mini certificate indicates your renewal/expiration date. This certificate
will be replaced after each renewal.**

Richard Zacker
216 W. Felton,
St. Louis, Mo., 63125

Cell 314-761-6724

Also e-mail rickzacker@yahoo.com

Career Objectives:

Am seeking a position in Counseling/Human Services where my skills, experience, education will add value to your agency.

Have worked at treatment agency Bridgeway Behavioral Health/Preferred Family 3/15/2006 to 9/1/2018.

Have been working at SATOP/Community Services of Missouri since 9/3/2018 to current.

Currently possess Certified Reciprocal Alcohol and Drug Counselor-CRADC and SATOP Qualified Professional-SQP, Moral Reconciliation Therapy-MRT. also Associates Degree in Applied Science/Human Services.

Summary of Qualifications:

- **Maintain to date documentation of client, agency processes with being mindful of confidentiality.**
- **Conduct group therapy, individual counseling, develop treatment plans with client.**
- **Member of treatment team that obtained initial and subsequent CARF certifications.**
- **Member of treatment team along with St. Charles County DWI/Drug Court that achieved mentorship status.**
- **Experience with Motivational Interviewing-MI, Medical Assisted Treatment-MAT, Moral Reconciliation Therapy-MRT.**

***Proficient in identifying for and matching clients with community resources.**

***Well versed on current issues, trends through attending trainings, courses in Human Services and Addiction.**

***Capable computer skills, Case Management experience.**

Education:

Associates of Applied Sciences, Human Services, December 2005

St. Louis Community College at Meramec, Kirkwood, Mo.

Credited hours in Substance Abuse, Psychology, Sociology, Group Therapy, etc...

Employment History:

3/15/2006 to 9/1/2018 with Bridgeway Behavioral Health/Preferred Family.

1995 to 1997 Woodworker-Furniture Maker,

Berco, St. Louis, Mo.

1998 to 2000 Delivery Driver,

Self-employed, St. Louis, Mo.

2001 to 2005 Maintenance

C and H, St. Louis, Mo.

Relevant Skills:

- **Skilled in providing services to individuals with substance use disorder, crisis intervention.**
- **Skilled in facilitating group therapy, individual counseling, documentation, CIMOR.**
- **Ability to deliver services across political, ethnic, socioeconomic status.**

Volunteer:

Feed My People, St. Louis, Mo. 2004, coordinated food pantry inventory, distributed orders to partner agencies and consumers.

Volunteer Coach Youth Sports, 2003 to present, Heine Meine, St. Louis, Mo., coach boy's baseball 8-12.

References: next page.

Missouri Credentialing Board

Hereby Certifies that

Richard Zacker

*has met the standards and qualifications required of a
SATOP Qualified Professional
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 8099



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
This mini certificate indicates your renewal/expiration date. This certificate
will be replaced after each renewal.**

Valid orig 10/24/23
[Signature]

Missouri Credentialing Board

Hereby Certifies that

Richard Zacker

*has met the standards and qualifications required of a
Certified Reciprocal Alcohol Drug Counselor
as determined by the Credentialing Board.*

Expiration Date: 10/31/2025

Certificate NO: 3543



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

**Above is a 5x7 mini certificate to be displayed with your large certificate.
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will be replaced after each renewal.**

New Original
10/24/27
Bill

William C. Sunderman
743 Tuxedo Blvd.
Webster Groves, Missouri 63119
(314) 963-9002

OBJECTIVE

A position utilizing experience and skills in the field of mental health/chemical dependency.

EMPLOYMENT

9/03- Present

Director/Counselor
ASSESSMENT & COUNSELING SOLUTIONS, LLC

Private practice in general counseling with two partners. A start up organization established September 2003.

3/95 - 8/03

Clinical Director
ST. CHARLES COUNTY COMMUNITY SERVICES, St. Peters, MO

Develop, implement, deliver, and manage a chemical dependency treatment program and the Missouri state Substance Abuse Traffic Offenders Program (S.A.T.O.P.) Hire, train, and supervise counseling staff, insure clinical integrity, maintain positive relationships with referring agencies. Accomplishments include expanding out patient program to five sites, excellent ratings in state certification audits for clinical and financial compliance, and high client satisfaction ratings.

3/91 - 3/95

Program Supervisor
BARNES ST. PETERS HOSPITAL, St. Peters, MO

Responsibilities include staff supervision, budget development and management, community and physician relations, program planning and development for 23 bed Behavioral Medicine Program with Day Treatment and Outpatient components. Accomplishments include planning and managing the integration of Christian Hospital staff and programming, within the context of the BJC merger, resulting in a 200% increase in outpatient activity; constructed internal systems to decrease insurance denials by 75%.

2/90 - 3/91

Director of Program Services/Marketing
CARPENTER HEALTHCARE SYSTEMS, Maryland Heights, MO

Managed Inpatient and Outpatient Behavioral Medicine Unit. Successfully implemented all systems, programming, and staffing for new unit start-up; expanded business and adolescent referral bases, and adapted clinic programming to meet the needs of the chronic psychiatric population.

5/84 - 2/90

COMPREHENSIVE CARE CORPORATION, St. Louis, MO

Clinical Supervisor

DEPAUL HEALTH CENTER CARE UNIT, St. Louis, MO (1989-1990)
Responsible for clinical supervision, scheduling and program development for 48-bed Inpatient unit. Accomplishments include bringing unit documentation up to Joint Commission standards with no survey contingencies.

Program Manager

CARE UNIT HOSPITAL, St. Louis, MO (1988-1989)
Responsible for all phases of management of 60-bed Adult Chemical Dependency Unit. Transferred from St. Mary's Health Center to bring previously substandard unit up to compliance for HCFA survey certification. Significantly reduced AMA rates and increased overall length of stay while enhancing clinical programming.

Program Manager

ST. MARY'S HEALTH CENTER CARE UNIT, St. Louis, MO (1986-1988)
Promoted from Chemical Dependency Therapist to Program Manager.
Responsible for marketing, staff supervision and client relations for 23-bed contract unit. Accomplishments include maintaining length of stay despite HMO and PPO pressures to the contrary; significant reduction of AMA and transfer discharges; development of stable therapy team.

Chemical Dependency Therapist

CARE UNIT HOSPITAL, St. Louis, MO (1984-1985)
Case Manager for Day Treatment, Outpatient, and Inpatient population; Adult and Adolescent.

1985

Chemical Dependency Therapist

ST. JOSEPH'S HOSPITAL, Kirkwood, MO
Provided group and individual counseling sessions for adults in an intensive outpatient setting.

EDUCATION:

Master of Education - Counseling 1998
University of Missouri - St. Louis

Bachelor of Social Work (Magna Cum Laude) 1984
University of Missouri - St. Louis

AFFILIATIONS:

Member American Counseling Association

LICENSES:

Licensed Professional Counselor #2001011581/MO
Licensed Qualified Substance Abuse Professional #316/MO

State of Missouri

Division of Professional Registration
Licensed Professional Counselor

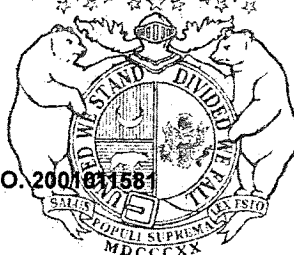


VALID THROUGH JUNE 30, 2025
ORIGINAL CERTIFICATE/LICENSE NO. 2001011581
WILLIAM C SUNDERMAN

WILLIAM C SUNDERMAN
ASSESSMENT & COUNSELING SOLUTIONS
11648 GRAVOIS RD
SAINT LOUIS MO 63126
USA

State of Missouri

Missouri Department of Commerce and Insurance
Division of Professional Registration
Committee for Professional Counselors
Licensed Professional Counselor



VALID THROUGH JUNE 30, 2025
ORIGINAL CERTIFICATE/LICENSE NO. 2001011581

WILLIAM C SUNDERMAN

Chavis Lindsay
EXECUTIVE DIRECTOR

Sheila Solon
DIVISION DIRECTOR

Missouri Credentialing Board

Hereby Certifies that

William Sunderman

*has met the standards and qualifications required of a
SATOP Qualified Professional - REACT
as determined by the Credentialing Board.*

Expiration Date: April 30, 2027

Certificate NO: 5436



Stacey Langendoerfer
Stacey Langendoerfer
Missouri Credentialing Board
Executive Director

Above is a 5x7 mini certificate to be displayed with your large certificate. This mini certificate indicates your renewal/expiration date. This certificate will be replaced after each renewal.



Company ID Number: 2485713

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	Assessment & Counseling Services, LLC
Company Facility Address	11648 Gravois Rd Suite 245 St Louis, MO 63126
Company Alternate Address	1565 Milbridge Dr Chesterfield, MO 63017
County or Parish	SAINT LOUIS
Employer Identification Number	992771064
North American Industry Classification Systems Code	624
Parent Company	
Number of Employees	5 to 9
Number of Sites Verified for	1 site(s)



Company ID Number: 2485713

Approved by:

Employer Assessment & Counseling Services, LLC	
Name (Please Type or Print) David M Yoder	Title
Signature Electronically Signed	Date 07/13/2024
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 07/13/2024

EXHIBIT E

MISCELLANEOUS INFORMATION

OFFEROR NAME: Assessment Counseling Services dba Assessment Counseling Solutions

Outside United States

If any products and/or services bid are being manufactured or performed at sites outside the continental United States, the bidder MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the continental United States?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Describe and provide details:		

EXHIBIT F

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion**

OFFEROR NAME:

Instructions for Certification

1. By signing and submitting this proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

OFFEROR NAME:

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

David Voder Director
Name and Title of Authorized Representative

[Signature]
Signature

4/25/25
Date